

EnBW DTB POKAL**PORSCHE-ARENA STUTTGART****18. - 20. MÄRZ 2016****INVITATION LETTER
TEAM CHALLENGE
MAG AND WAG****DTB**
DEUTSCHER TURNER-BUND**STB**
SCHWÄBISCHER
TURNERBUND**33RD ENBW DTB-POKAL – TEAM CHALLENGE
18 – 20 MARCH 2016 STUTTGART****DIRECTIVES****Event ID: 14719**

Dear Friends of Gymnastics,

In the long tradition of world-class gymnastics in Stuttgart, Germany, we kindly invite you to the traditional EnBW DTB-Pokal with the 5th edition of a compact and highly attractive Team Challenge. For the first time the competition will take place in spring 2016 and is therefore the perfect preparation for the Olympic Games in Rio de Janeiro.

Please find below the Invitation letter and directives.

Version: 2015/11/23

HOST FEDERATION	Deutscher Turner-Bund Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany www.dtb-online.de
LOCAL ORGANIZING COMMITTEE	Schwäbischer Turnerbund Fritz-Walter-Weg 19 70372 Stuttgart Germany Alex Fleige Tel.: +49 (0) 711 28077 783 Fax:+49 (0) 711 28077 270 fleige@stb.de www.stb.de
LOCATION	Stuttgart, Germany
DATE	18 – 20 March 2016
VENUE	Porsche-Arena Stuttgart Mercedesstraße 50 70372 Stuttgart Germany
APPARATUS SUPPLIED	Spieth Gymnastics, Altbach, Germany
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules

	<ul style="list-style-type: none"> • Licence rules (except for non competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>																																																																								
FEDERATIONS INVITED	<p>The organizing member federation will invite all member federations in good standing who are able to nominate a team of at least 3 gymnasts.</p> <p>Federations who are unable to nominate a team may apply to join a mixed team.</p>																																																																								
PARTICIPATION	<p>The minimum size of the invited delegation shall be as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation (HD)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Team Manager (TM)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Coach (per team)</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Gymnasts (per team)</td> <td>3</td> <td>3</td> <td>6</td> </tr> <tr> <td>Doctor</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Physiotherapist</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Judges (per team)</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Total</td> <td>5</td> <td>5</td> <td>10</td> </tr> </tbody> </table> <p>The maximum size of is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation (HD)</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager (TM)</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Coach (per team)</td> <td>2</td> <td>2</td> <td>4</td> </tr> <tr> <td>Gymnasts (per team)</td> <td>5</td> <td>5</td> <td>10</td> </tr> <tr> <td>Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Physiotherapist</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges (per team)</td> <td>2</td> <td>2</td> <td>4</td> </tr> <tr> <td>Total</td> <td>13</td> <td>13</td> <td>24</td> </tr> </tbody> </table>		Men	Women	Joint	Head of Delegation (HD)				Team Manager (TM)				Coach (per team)	1	1	2	Gymnasts (per team)	3	3	6	Doctor				Physiotherapist				Judges (per team)	1	1	2	Total	5	5	10		Men	Women	Joint	Head of Delegation (HD)	1	1	1	Team Manager (TM)	1	1	2	Coach (per team)	2	2	4	Gymnasts (per team)	5	5	10	Doctor	1	1	1	Physiotherapist	1	1	2	Judges (per team)	2	2	4	Total	13	13	24
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AGE LIMITS	<p>Age Limit for WAG: 16 years (born in 2000 or before)</p> <p>Age Limit for MAG: 18 years (born in 1998 or before)</p> <p>All gymnasts must have a valid FIG licence</p>																																																																								
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be completed following further information on the event website:</p> <p>http://www.enbw-dtbpokal.de</p> <table border="1"> <tbody> <tr> <td>Definitive registration:</td> <td>15 January 2016</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>12 February 2016</td> <td>(1 month prior to the event)</td> </tr> </tbody> </table>	Definitive registration:	15 January 2016	(2 months prior to the event)	Nominative registration	12 February 2016	(1 month prior to the event)																																																																		
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ENTRY FEES	No Entry Fee will be applied for this event.																																																																								
ACCREDITATION	Accreditation will be upon arrival of the delegations at the competition venue. Cards have to be worn in the venue at all times.																																																																								
PLANNED COMPETITION FORMAT MAG	<p>ATTENTION! NEW FORMAT:</p> <p>We offer a team competition for MAG with qualification and finals. For MAG the competition consists of optional exercises on six apparatuses (only one vault). This competition is organized by a rotation of groups. A group comprises a team of up to 5 gymnasts entered by national federations or mixed teams consisting of individual gymnasts of different federations.</p>																																																																								

	<p>Qualification: Not more than 4 gymnasts of each team compete on any single apparatus and the 3 highest scores are taken into account for the team total (5 – 4 – 3 system).</p> <p>Finals: The 6 teams having obtained the highest total scores in the qualification take part in the finals. Not more than 2 gymnasts of each team compete on any single apparatus and the 2 highest scores are taken into account for the team total (5 – 2 – 2 system).</p>										
<p>PLANNED COMPETITION FORMAT WAG</p>	<p>ATTENTION! NEW FORMAT: We offer a team competition for WAG with qualification and finals. For WAG the competition consists of optional exercises on four apparatuses (only one vault). This competition is organized by a rotation of groups. A group comprises a team of up to 5 gymnasts entered by national federations or mixed teams consisting of individual gymnasts of different federations.</p> <p>Qualification: Not more than 4 gymnasts of each team compete on any single apparatus and the 3 highest scores are taken into account for the team total (5 – 4 – 3 system).</p> <p>Finals: The 4 teams having obtained the highest total scores in the qualification take part in the finals. Not more than 3 gymnasts of each team compete on any single apparatus and the 3 highest scores are taken into account for the team total (5 – 3 – 3 system).</p>										
<p>SCHEDULE</p>	<table border="0"> <tr> <td>Thursday, 17 March</td> <td>Arrival & Orientation Meeting</td> </tr> <tr> <td>Friday, 18 March</td> <td>Team Qualification MAG & WAG</td> </tr> <tr> <td>Saturday, 19 March</td> <td>Team Finals MAG</td> </tr> <tr> <td>Sunday, 20 March</td> <td>Team Finals WAG</td> </tr> <tr> <td>Monday, 21 March</td> <td>Departure</td> </tr> </table> <p>Earliest arrival for Team Challenge on Sunday, 13 March.</p>	Thursday, 17 March	Arrival & Orientation Meeting	Friday, 18 March	Team Qualification MAG & WAG	Saturday, 19 March	Team Finals MAG	Sunday, 20 March	Team Finals WAG	Monday, 21 March	Departure
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<p>MEDIA</p>	<p>Local Press Officer Schwäbischer Turnerbund Hannes Haßpacher Email: hasspacher@stb.de Fritz-Walter-Weg 19 70372 Stuttgart Germany Tel.: ++49 (0) 711 28077 265 Fax.:++49 (0) 711 28077 270</p>										
<p>MEDICAL SERVICES</p>	<p>Medical services will be provided (medical doctors during competition, medical teams from red cross or another organization during training)</p>										
<p>VISA</p>	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country, if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 15 January 2016 to the LOC. Please find the Visa Request Form on the event website: www.enbw-dtbpokal.de</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the delegation member as well as the city the visa</p>										

	application support letter must be sent to.												
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federation's charge as follows: 5 EUR per person/ per day.</p>												
INTERNATIONAL TRANSPORTATION	The members of the invited participating federations must pay for their international transportation.												
LOCAL TRANSPORTATION	<p>Local transportation between Stuttgart airport/train station and the hotels and between the hotels and the competition venue will be provided by the LOC for all delegation members. However, local transportation free of charge will be provided only for delegations that have booked their accommodation via LOC.</p> <p>Pickup at airport/train station can only be guaranteed if the Travel form is returned by 15 January 2016. Please find the Travel Schedule Form on the event website: www.enbw-dtbpokal.de</p>												
ACCOMMODATION	<p>The Organizing Committee will offer three different hotel categories, one of them being a "low-cost hotel" (Cat.3; e.g. Hotel Ibis), one mid class (Cat.2; Hotel Europe) and one first class hotel next to the competition venue (Cat.1; Hilton Garden Inn).</p> <p><u>Prices for hotels are not determined yet. The price range per room will be approx.:</u></p> <table border="1"> <thead> <tr> <th></th> <th><u>double room</u></th> <th><u>single room</u></th> </tr> </thead> <tbody> <tr> <td>Cat. 3</td> <td>140.- EUR</td> <td>95.- EUR</td> </tr> <tr> <td>Cat. 2</td> <td>175.- EUR</td> <td>145.- EUR</td> </tr> <tr> <td>Cat. 1</td> <td>220.- EUR</td> <td>195.- EUR</td> </tr> </tbody> </table> <p>All categories include:</p> <ul style="list-style-type: none"> - Accommodation in single/double room (double rooms can only be booked for two) - Breakfast - Banquet - Free transportation from the Stuttgart airport or railway station to the hotel and back/ free transportation from hotel to the competition venue and back. <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. The Accommodation Form must be returned to the LOC by 15 January 2016 at the very latest. Hotel rooms will be allocated on a "first come, first serve" basis. Please find the Accommodation Form on the event website: www.enbw-dtbpokal.de</p> <p>At the time of the Definitive entry (15 January 2016), 50% of the accommodation costs are due. Entries without the payment of 50% of the accommodation costs will be considered invalid and will be refused. The remaining 50% of accommodation costs must be paid before 29 January 2016.</p> <p>Cancellation policy:</p>		<u>double room</u>	<u>single room</u>	Cat. 3	140.- EUR	95.- EUR	Cat. 2	175.- EUR	145.- EUR	Cat. 1	220.- EUR	195.- EUR
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	<p>The whole amount will be refunded for cancellations submitted before 15 January 2016.</p> <p>For any partial or total cancellation until 29 January 2016, 50% of the whole accommodation costs will be refunded.</p> <p>For any partial or total cancellation after the 29 January 2016, no money will be refunded.</p>														
MEALS	All delegations have to pay for their own meals apart from breakfast, which is included in the accommodation price.														
FAREWELL DINNER	A farewell dinner will be held on Sunday. Entrance is free for all delegation members.														
JUDGES AND JURIES	<p>For MAG and WAG tournaments, the participating member federations must send minimum one qualified judge for each participating MAG team and one for each WAG team.</p> <p>All Judges must have a current valid FIG brevet.</p> <p>Failure to provide judges as mentioned above at the time of the definitive registration will result in an LOC charge of 1,000 EUR to the federation concerned (non-refundable). This fine must be paid to the LOC until the 29 January 2016.</p> <p>The number of Apparatus Juries (judges' panels) will be decided by the organizing federation depending on the number of participating teams and judges.</p>														
PRIZE MONEY	<p>The Prize Money will be distributed in EUR as follows:</p> <table border="1"> <thead> <tr> <th colspan="2">MAG Team and WAG Team</th> </tr> <tr> <th>Ranking</th> <th>Prize Money (EUR)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>3,000</td> </tr> <tr> <td>2</td> <td>2,000</td> </tr> <tr> <td>3</td> <td>1,500</td> </tr> <tr> <td>4</td> <td>1,000</td> </tr> </tbody> </table>	MAG Team and WAG Team		Ranking	Prize Money (EUR)	1	3,000	2	2,000	3	1,500	4	1,000		
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BANK ACCOUNT INFORMATION	<p>Please address the payment to: STB Marketing und Event GmbH Bank Name: Baden-Wuerttembergische Bank IBAN: DE 64 6005 0101 0002 8827 14 BIC: SOLADEST</p> <p>Please integrate the payment's purpose as follows: EnBW DTB-Pokal 2016 / "Your Federation"</p> <p>Please transfer the total amount free of any charges (EU-countries by EU-Standard Transfer, all other countries by OUR-Transfer). The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>														
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Sincerely Yours,

Frankfurt am Main, 17.11.2015

Place and date:



Signature of the President or
Secretary General of the FIG affiliated NF