



DIRECTIVES

Event ID: 15489

Update 16.11.2017

Accommodation and meal information

Dear FIG affiliated Member Federation,

Gymnastics Canada has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Women's Artistic
HOST FEDERATION	<p>Gymnastics Canada Peter Nicol – President & CEO 1900 promenade City Park Drive Suite 120 Ottawa, ON, K1J 1A3, CAN Phone number: 613-748-5637 Website: www.gymcan.org</p>
ORGANIZING COMMITTEE	<p>CEO of the LOC: Anne-Maud Jan Viau 1000 Emile-Journault, Montreal, H2M 2E7 Cellphone: (514) 652-5559 E-mail: am.janviau@gymnix.ca Website: www.internationalgymnix.ca</p>
LOCATION	Montreal, Quebec, Canada
DATES	From March 9 to March 11, 2018
VENUE	<p>Centre sportif Claude-Robillard Inside track & field room (Omnisports) 1000 Émile-Journault, Montreal, H2M 2E7 E-mail : international@gymnix.ca Website: www.internationalgymnix.ca</p> <p>The Competition Arena will serve as the Warmup Hall. There will be a Training Hall near the competition arena.</p> 
APPARATUS SUPPLIER	<p>GYMNOVA Beam: GYMNOVA (GVA). Ref # : 3610 Floor: GYMNOVA (GVA). Ref # : 6575 gymnastics floor 14 x 14 Glasgow Landing mats 20cm : 1617-1616-1607-1608-1613-1611 Landing mats 10 cm : 7008-7005-7004 Spring Board - Hard: GYMNOVA (GVA). Ref # 2186 Spring Board - Soft: GYMNOVA (GVA). Ref # 2187</p>

	Bars: GYMNOVA (GVA). Ref # : 3210 Vault: GYMNOVA (GVA). Ref # : 3405
PROVISIONAL SCHEDULE	<i>Friday, March 2, 2018 to Wednesday, March 7, 2018</i>
	Delegation Arrivals
	<i>Saturday, March 3, 2018 to Wednesday, March 7, 2018</i>
	Trainings
	<i>Wednesday, March 7, 2018</i>
	Technical Meeting
	<i>Thursday, March 8, 2018</i>
	Podium Training (for all)
	<i>Friday, March 9, 2018</i>
	Senior International Cup – Competition Day 1
	Gymnix Challenge & Junior International Cup – Training
	<i>Saturday, March 10, 2018</i>
	Gymnix Challenge – Competition Day 1
	Junior International Cup – Competition Day 1
	Senior International Cup – Training
	<i>Sunday, March 11, 2018</i>
	Apparatus Finals – All (Day 2)
	Closing Celebration Party
	<i>Monday, March 12, 2018</i>
Cirque du Soleil visit + Special “Montreal” activities	
Delegations Departure	
FEDERATIONS INVITED	<p>The Organizing Member Federation will invite all Member Federations according to the following principles:</p> <p>JUNIOR INTERNATIONAL CUP National team members of the top 16 countries at the 2015 Team World Championships.</p> <p>SENIOR INTERNATIONAL CUP National team members of the top 16 countries at the 2015 Team World Championships and top 24 AA athletes at 2015 Worlds or 2016 Rio Olympics or 2017 Worlds.</p>

PARTICIPATION AND FIG LICENSE	<p>Only junior and senior gymnasts in good standing with the correct age and holding a valid FIG License, until the end of the event, may participate. The LOC will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>JUNIOR INTERNATIONAL CUP The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="480 427 1262 685"> <thead> <tr> <th colspan="2">Delegation Members</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td></td> </tr> <tr> <td>Coaches</td> <td>2</td> </tr> <tr> <td>Gymnasts</td> <td>4</td> </tr> <tr> <td>Doctor</td> <td></td> </tr> <tr> <td>Physiotherapist</td> <td></td> </tr> <tr> <td>Judge</td> <td>1</td> </tr> </tbody> </table> <p>SENIOR INTERNATIONAL CUP The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="480 797 1262 1055"> <thead> <tr> <th colspan="2">Delegation Members</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td></td> </tr> <tr> <td>Coaches</td> <td>2</td> </tr> <tr> <td>Gymnasts</td> <td>4</td> </tr> <tr> <td>Doctor</td> <td></td> </tr> <tr> <td>Physiotherapist</td> <td></td> </tr> <tr> <td>Judge</td> <td>1</td> </tr> </tbody> </table>	Delegation Members		Head of Delegation		Coaches	2	Gymnasts	4	Doctor		Physiotherapist		Judge	1	Delegation Members		Head of Delegation		Coaches	2	Gymnasts	4	Doctor		Physiotherapist		Judge	1
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AGE LIMITS	<p>Junior: 13-15 (born between 2003 and 2005) Senior: 16+ (born in 2002 or before)</p>																												
JUDGES AND JURIES	<p>All judges must have a current valid FIG Brevet. Each team is expected to send 1 judge. The judge is part of the delegation. Head judge: H�len Lalibert�</p>																												


COMPETITION FORMAT	Competition	JUNIOR INTERNATIONAL CUP
	Category	WAG - Junior (born between 2003-2005)
	Invitation	National team members of the top 16 countries at the 2015 World Championships
	# athletes	Approx. 32 athletes (8 teams of 4 athletes)
	Competition format	DAY 1: Team competition (4/4/3), AA final, Qualifications for apparatus finals DAY 2: Apparatus finals
	FIG code	Team and AA: FIG I Junior rules Apparatus finals: FIG III Junior rules
	Participation in apparatus finals	8 athletes Top 8 athletes, max 2 per country <i>*TBC by February 15th*</i> Replacement according to FIG rules
	Team awards	Top 3 teams
	Individual awards	Top 3 All-Around Top 3 per apparatus No maximum per country for awards <i>*TBC by February 15th*</i>
	Competition	SENIOR INTERNATIONAL CUP
	Category	WAG - Senior (born 2002 and older)
	Invitation	National team members of the top 16 countries at the 2015 Worlds and top 24 AA athletes at 2015 Worlds or 2016 Rio Olympics or 2017 Worlds
	# athletes	Approx. 24 athletes
	Competition format	DAY 1: AA final, Qualifications for apparatus finals DAY 2: Apparatus finals
FIG code	AA: FIG I Apparatus finals: FIG III	
Participation in apparatus finals	8 athletes Top 8 athletes, max 2 per country <i>*TBC by February 15th*</i> Replacement according to FIG rules	
Individual awards	Top 3 All-Around Top 3 per apparatus No maximum per country for awards <i>*TBC by February 15th*</i>	
REGISTRATION DEADLINES	Definitive registration:	December 1, 2017 3 months prior to the competition
	Nominative registration	February 1, 2018 One month prior to the competition
ENTRY FEES	No Entry Fee will be applied for this event.	
ACCOMMODATION	The invited participating federations must pay for the accommodation expenses of their delegation members unless stated differently in the country's nominal invitation.	
	<p>New information Best Western Ville-Marie Hotel 3407 Peel Street Montreal (Quebec) H3A 1W7 Please contact the organizing committee to make your hotel reservation.</p> <p>The costs per room, per night is \$135CAD (taxes included) for up to</p>	

	<p>quadruple occupancy.</p> <p>While the Accommodation Form must be returned to the LOC by February 1st, 2018 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members unless stated differently in the country's nominal invitation.</p> <p>The costs for the accommodations must be paid to the LOC by February 15th, 2018. No refund for any circumstances after that date.</p> <p>Please contact the local LOC for procedure details.</p>
MEAL PLAN	<p>New information</p> <p>MEAL PLAN: \$65 / PERSON / DAY taxes included.</p> <p>The Meal Plan Form must be returned to the LOC by February 1st, 2018 at the very latest.</p> <p>The costs for the meal plan must be paid to the LOC by February 15th, 2018. No refund for any circumstances after that date.</p> <p>Please contact the LOC for procedure details.</p>
FINAL BANQUET	<p>CLOSING CELEBRATION PARTY</p> <p>The closing banquet will take place on Sunday evening, and will be free of charge to all delegation members.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members unless stated differently in the country's nominal invitation.</p> <p>The Travel Schedule Form must be returned to the LOC by February 1st, 2018.</p>
LOCAL TRANSPORTATION	<p>Local transportation facilities will be provided by the LOC. The LOC will pick up the delegations at the airport and a shuttle system will operate between the hotel and the sport hall.</p> <p>Local transportation will be provided to/from hotel to the competition and training halls for all delegation members. Airport transportation will also be provided for the gymnasts, their respective coaches and judges.</p> <p>In agreement with the above paragraph, no extra transportation reimbursement will be made for local transportation.</p>
VISA	<p>Please verify immediately with your travel agent or the Canadian Embassy or Consulate in your country if a visa is required for your travel to Canada. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before January 15th, 2018 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
ELECTRONIC TRAVEL AUTHORIZATION	<p>NEW CANADIAN IMMIGRATION LAWS</p> <p>As of November 9th, 2016 all visa-exempt foreign nationals who fly to or transit through Canada will need an Electronic Travel Authorization (eTA). Exceptions include U.S. citizens and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent</p>

	<p>residents do not need to apply for an eTA.</p> <p>To apply you must have a valid passport, a credit card and an email address. It costs \$7 CAD and only takes a few minutes to apply. Approved eTAs are valid for 5 years or until your passport expires, whichever comes first.</p> <p>Click here to find out if you need an eTA.</p> <p>Click here to apply for an eTA.</p>														
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The insurance documents need to be send to the LOC by February 23rd, 2018 (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>														
ACCREDITATION	<p>Accreditations will be provided to all members of the official delegations.</p> <p>All delegations will receive their accreditations upon arrival.</p> <p>The credential is personal, non-transferable and mandatory for access to training and competition venues.</p>														
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: INTERNATIONAL GYMNIX 2018</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <table border="1"> <thead> <tr> <th colspan="2">Account information</th> </tr> </thead> <tbody> <tr> <td>Beneficiary's Bank</td> <td>CAISSE CENTRALE DESJARDINS Complexe Desjardins, Montréal, Québec H5B 1B3, Canada</td> </tr> <tr> <td>SWIFT</td> <td>CCDQCAMM</td> </tr> <tr> <td>Beneficiary's Branch ID</td> <td>CC081530403 Institution (3), Branch (5)</td> </tr> <tr> <td>Beneficiary's Account Number</td> <td>0815304030835152 Institution (3), Branch (5), Account (7)</td> </tr> <tr> <td>Beneficiary's Name</td> <td>INTERNATIONAL GYMNIX</td> </tr> <tr> <td>Beneficiary's Address</td> <td>1000 AV EMILE-JOURNAULT Montréal, Québec H2M 2E7, Canada</td> </tr> </tbody> </table> <p>Thank you to complete the transfer before Thursday, February 15th, 2018.</p>	Account information		Beneficiary's Bank	CAISSE CENTRALE DESJARDINS Complexe Desjardins, Montréal, Québec H5B 1B3, Canada	SWIFT	CCDQCAMM	Beneficiary's Branch ID	CC081530403 Institution (3), Branch (5)	Beneficiary's Account Number	0815304030835152 Institution (3), Branch (5), Account (7)	Beneficiary's Name	INTERNATIONAL GYMNIX	Beneficiary's Address	1000 AV EMILE-JOURNAULT Montréal, Québec H2M 2E7, Canada
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PRIZE MONEY	<p>The Prize Money, free of any deductible taxes, will be distributed in CAN currency as follows:</p> <table border="1"> <thead> <tr> <th colspan="2">JUNIOR INTERNATIONAL CUP</th> </tr> <tr> <th>Ranking</th> <th>Team Competition</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>600</td> </tr> <tr> <td>2</td> <td>400</td> </tr> <tr> <td>3</td> <td>300</td> </tr> <tr> <th colspan="2">Individual all-around winner and apparatus winner</th> </tr> <tr> <td>All Around</td> <td>500</td> </tr> </tbody> </table>	JUNIOR INTERNATIONAL CUP		Ranking	Team Competition	1	600	2	400	3	300	Individual all-around winner and apparatus winner		All Around	500
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1	600														
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	Vault	100
	Bars	100
	Beam	100
	Floor	100
	SENIOR INTERNATIONAL CUP	
	<i>Individual all-around winner and apparatus winner</i>	
	All Around	500
	Vault	100
	Bars	100
	Beam	100
	Floor	100
EVENT MANAGER	Anne-Maud Jan Viau Cellphone: 514 652-5559 E-mail: am.janviau@gymnix.ca	
MEDIA	Anne-Frédérique Hébert-Dolbec E-mail: annefrederiquehd@gmail.com	
SOCIAL MEDIA	www.international.gymnix.ca Facebook : International Gymnix Instagram : intlgyrnix Twitter : @IntlGymnix YouTube : International Gymnix	
MEDICAL SERVICES	Physiotherapy services will be provided in the warm-up gym and the competition floor; for injuries and emergency taping. Emergency and first responder service on site at all time, emergency vehicles on call. Waiting area within 5 minutes. Doctor on call during all the competitions.	
MARKETING	FIG advertising and publicity norms must be respected	
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Licence rules (except for non competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • <i>and subsequent decisions of the FIG Executive Committee</i> 	
DEADLINES SUMMARY	Definitive Registration	December 1 st , 2017
	Nominative Registration	February 1 st , 2018
	Accommodation and Meal Plan Form	February 1 st , 2018
	Travel Schedule Form	February 1 st , 2018
	Visa Request Form	January 15 th , 2018
	Payment of the Accommodation Costs	February 15 th , 2018
	Payment of the Meals	February 15 th , 2018

Sincerely Yours,



Peter Nicol
President/CEO
Gymnastics Canada Gymnastique
October 25th, 2017

