FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



2018 FIG TRAMPOLINE WORLD CUP MAEBASHI, JAPAN 3-5.08.2018



DIRECTIVES TRA

EVENT ID:

Dear FIG Affiliated Member Federation,

Following the decision of the Executive Committee, Japan Gymnastics Association has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Rui Vinagre	
	Address : 12 Avenue de la Gare 1003 Lausanne Switzerland	
	Tel : +41 21 321 55 10 / Direct: +41 21 321 55 32	
	Fax : +41 21 321 55 19 / Sports department: +41 21 321 55 29	
	e-mail : rvinagre@fig-gymnastics.org	
	website : www.fig-gymnastics.com	
Host Federation	Japan Gymnastics Association Trampoline Department	
noor roughanon	Contact person: Sakae Watanabe (Mr.), General Manager and Fusa Tauchi (Ms.)	
	Address : 1-1-1 Jinnan, Shibuya-ku, Tokyo 150-8050, Japan	
	Tel : +81-(0)3-3481-2341 / Fax : +81-(0)3-3481-2344	
	e-mail : jga@jpn-gym.or.jp	
	website : www.jpn-gym.or.jp/	
OrganizING	The Trampoline Department of Maebashi and Gunma Gymnastic Association	
COMMITTEE	Contact person : Mr. Shinichi Hagiwara	
	Address : 2-12-1 Outemachi Maebashi, Gunma, Japan	
	Tel : +81(0)27-898-6005 / FAX : +81(0)27-243-5173	
	e-mail : sports@city.maebashi.gunma.jp	
	website : www.city.maebashi.gunma.jp	
LOCATION	Maebashi, Gunma, Japan	
Date	From August 3 rd to 5 th , 2018	
Venue	Yamato Civic Gymnasium	
	460-7 Kamisadori Maebashi, Gunma, Japan	
	Tel : +81(0)27 265 0900 / Fax : +81(0)27 265 0027	
	Website : www.maebashi-cc.or.jp/shimintaiku/access	
	Venue capacity: up to 2,205 seats	
SUPPLIER	The Competition, Training and Warm-up halls: EUROTRAMP apparatus	
	*Ultimate apparatus	
	A detailed list of Apparatus supplied to be used for this world cup will be published	
INTERNATIONAL	on the FIG website.	
INTERNATIONAL APPARATUS	The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the	
ALLANATOO	will be guaranteed by the Organizing Member 1 ederation for the installation of the	

CONTROL

TRA competition apparatus in the competition hall, warm-up hall and training hall, as well as throughout the duration of training, podium training, warm-up and competition.

The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall prior to training and competition.

The apparatus control in the competition hall, warm-up, and training hall prior to training is the responsibility of the FIG Technical Delegate (TD) or an Apparatus Supervisor designated by him/her. The TD will be accompanied by a technician of the Apparatus Manufacturer and the local Competition Director.

The Apparatus control includes the check of the dimensions of the apparatus which must respect the valid FIG Apparatus Norms. It must be verified that the duly certified apparatus are set up and fixed correctly and that the apparatus in the different halls are identical.

PROVISIONAL Schedule

Day 1(Thursday, 02.08.2018):

- Arrival of Delegations.

Day 2(Friday, 03.08.2018):

- Training and Podium training
- Judges Meeting
- Orientation Meeting

Day 3(Saturday, 04.08.2018):

- Qualifications: Individual Trampoline (W, M), Synchro Trampoline (W, M) Day 4(Sunday, 05.08.2018):
- Finals: Individual Trampoline (W, M), Synchro Trampoline (W, M) Day 5(Monday, 06.08.2018):
 - Departure of Delegations.

COMPETTIONE FORMAT AND PARTICIPATION

The World Cup competition will consist of Qualifications and Finals.

Participation per Member Federation in the World Cup Competition is restricted to:

4 men and 4 women in Individual Trampoline.

2 males and 2 female pairs in Synchro Trampoline

Until the time of the drawing lots, the participating federation may substitute the registered gymnast. After this deadline, the replacement policy as per the technical Regulations (art. 4.2 Section 1) will apply.

Participation in the Qualifications:

- All competitors must take part in the qualifications.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, Section 4) shall be applied.

Participation in the Finals

- The top eight gymnasts or pairs from the qualifications may participate in the Finals.
- Maximum 2 individuals or 1 pairs per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, section 4) shall be applied.
- If there are less than 4 countries in a category, no medals, prize money and World Cup Points will be awarded.

FEDERATIONS INVITED SIZE OF DELEGATION AND FIG LICENCE

The organizing Member Federation must invite all FIG Member Federation in good standing who have paid their annual membership fee for Trampoline Gymnastics.

On-line registrations will only be accepted from FIG Gymnastics Member Federations. Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of the nominative registration until the end of the

competition may participate.

For delegation size please refer to FIG Accreditation Rules.

The maximum size of the invited delegation is as follows:

	TRA ind. M/W	Synchro M/W	Joint/ Total
Head of Delegation	1	1	1
Team Manager	1	1	1
Coach	1/1		2
Gymnasts	4/4	2 pairs/ 2 pairs	16
Doctor	1		1
Physiotherapist	1		1
Judges	2		2
Total	16	10	$\overline{24}$

Out of competition gymnasts will not be accepted.

AGE LIMITS

Participating gymnasts must be at least 17 years (born in 2001 or before) in the year of the competition.

JUDGES AND JURIES

Competitions will be evaluated by two Judges Panels as follows:

Two judges' panels each for Individual Trampoline and Synchro Trampoline.

The Judge' panels are set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event. Priority will be given to the judges of the highest category.

No panel may include more than one member from a single federation:

- The Chair of judges Panel must be of cat. 1.
- The Difficulty judges must be cat. 1 or 2.
- The Execution judges must be cat. 1,2 or 3.

Each Participating Federation must provide minimum one judge in each discipline in which they have competitors. Failure to do so, or if a Participating Federation sends a judge with Category 4 (instead of Category 1,2 or 3), will result in a fine of CHF 2000.- to be paid to the Organizing Member Federation. This provision must be mentioned in the invitation letter.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function.

Should there not be sufficient judges, the organizing federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Each Judges Panel must be composed as follows:

	Ind. TRA	Synchro
Chair of Judges Panel (S+T)	1	1
Judges for Execution and horizontal displacement (E+H)	6	6
Judges for Difficulty	2	2
Total:	9	9

FIG TECHNICAL DELEGATE AND EC

The respective Technical Committee will propose at least 3 months prior to the date of the event a Technical Committee member or an expert (to be approved by the FIG

MEMBER	President) to serve Technical Delegate. This Technical Delegate must be present at the event.				
	The FIG Technical Delegate will be proposed by the FIG TRA TC. He/she will serve as President of the Superior Jury.				
REGISTRATION DEADLINES	Provisional, Definitive and Nominative Registrations must be made exclusively or line via the FIG platform.				
	Provisional registration	April 5 th , 2018	,	s prior to the event)	
	Definitive registration: Nominative	June 8 th , 2018	``	s prior to the event) prior to the event)	
	registration	July 6 th , 2018	(4 weeks	phor to the event)	
	Late registrations are s	subject to fines as follow	s:		
	(if any)	or late Provisional Reg		CHF 500	
		ı or late Definitive Regis ı or late Nominative Reg		CHF 750 CHF 500	
	Registrations and payr	nents made after the gy	mnasts' dra	wing of lots will not be	
DRAWING OF LOTS				t be authorized to participate. eadquarters in Lausanne	
DIVAMINO OF LOTO	(SUI) two weeks after t	he closing date of the n	ominative re	egistration.	
		nents made after the gy gation will not be author			
ENTRY FEES		ee is EUR 100 per gymi		icipate.	
	The Invited Participating Federation must pay for all entry fees. At the time of the Definitive Registration (June 8 th ,2018) 100% of the entry fee must be paid to the				
	Organizing Committee		i the entry is	ee must be paid to the	
	The entry fee is not ref	undable.			
	refused.	nt of the entry fees will b	e considere	ed as invalid and will be	
ACCOMMODATION		ittee has reserved alloca	ations for of	ficial delegations in the	
	Hotel Sanderson (15minutes walk from the Shin-Maebashi station)				
	3-12-2 Ishikuramachi Maebashi, Gunma, Japan				
	Tel : +81(0)27 251 5151 / Fax : +81(0)27 254 1771 Website : http://www.sanderson.jp/				
	The costs per person/night are as follows:				
	18,000 JPY (single room including breakfast and dinner) 17,000 JPY (twin room shared with two persons including breakfast and dinner)				
	*2,500 JPY is deducted without dinner.				
		el (7minutes walk from	the Maebas	hi station)	
		ebashi, Gunma Japan 20 1818 / Fax : +81(0)2	7 221 5768		
	Tel : +81(0)27 220 1818 / Fax : +81(0)27 221 5768 Website : http://www.maebashihotel.com/				
	The costs per person/night are as follows: 16,500 JPY (single room including breakfast and dinner)				
	To, DUU JPY (single r	oom including breakfast	and dinner)	

16,000 JPY (twin room shared with two persons including breakfast and dinner) *600JPY is deducted without breakfast, and 2.500 JPY is deducted without dinner. **HOTEL123 Maebashi Mercury Hotel** (3minutes drive from the Shin-Maebashi station) 3-24-1 Otomocho Maebashi, Gunma, Japan : +81(0)27 252 0111 / Fax : +81(0)27 252 0370 Tel Website: http://www.itoenhotel.com/search_hotel/hotellist/825_mercury/tabid/253/Default.aspx The costs per person/night are as follows: **14,500 JPY** (single room, including breakfast and dinner) **14,000 JPY** (twin room shared with two persons including breakfast and dinner) *2.592 JPY is deducted without dinner. The check-in and check-out time is 12.00a.m. Late check-out and early check-in are paid in the amount of 50% of the cost room. The prices charged for the hotel rooms will not exceed the usual hotel rates. The Accommodation Form must be returned to the Organizing Committee by the time of the **Definitive Registration (June 8th 2018)** at the very latest, the hotel rooms will be allocated on a "first come, first serve" basis. The Invited Participating Federations must pay for the accommodation expenses of their Delegation Members. At the time of the Definitive Registration (June 8th, 2018) 50% of the Accommodation costs must be paid to the Organizing Committee. The remaining 50% of the Accommodation costs must be paid by the time of the Nominative Registration (July 6th,2018) The cost for Lunch is 2,000JPY per person per day. The Meals Form must be **MEALS** returned to the OC by June 8th, 2018 at the very latest. FINAL BANQUET Delegations that booked their accommodation through the OC are invited to the Final Banquet. For all those who wish to join the banquet but not booked their accommodation through the OC are requested to pay for the banquet at the accreditation: 5,000 JPY per person INTERNATIONAL The Invited Participating Federation must pay for the international travel costs of their **TRANSPORTATION** delegation members. The Travel Schedule Form must be returned to the Organizing Committee by the time of the Nominative Registration (July 6th, 2018) Local transportation will be provided free of charge only for the delegation members, LOCAL TRANSPORTATION who booked their hotel accommodation through the Organizing Committee: - From Narita or Haneda International Airport to the Hotel - From the hotel to the competition/ training venue and back **VISA** Please verify immediately with your travel agent or the Japan Embassy or Consulate in your country if a visa is required for your travel to Japan. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made before Definitive Registration (June 8th, 2018). The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.

ACCREDITATION

The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The Organizing Committee will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the Organizing Committee in advance. The Organizing Committee will subsequently offer insurance at the Federations own charge as follows: 7,000JPY per person per day

Accreditation will take place upon arrival.

Heads of delegations should present the following documents:

- Passports of all delegation members;
- Proof of total payments;
- Proof of medical insurance:
- National flag and CD of their National Anthem;
- FIG Licences (The Organizing Committee will be responsible for checking the validity of the gymnast Licenses. No gymnasts will be accepted without a valid FIG License at the time of the **Nominative Registration (July 6**th,**2018).**

All financial obligations must be fulfilled before arrival or during the accreditation. Accreditation card is personal for each of the delegation members. Accreditation card wearing is required at all times of the competition.

FINANCIAL OBLIGATIONS

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc) will not be allowed to participate in this World Cup.

Federations which have not fulfilled their financial obligations towards the Organizing Committee by the given deadline in the Invitation / Directives, may still have the possibility to participate, but the Organizing Committee will not guarantee the hotel booking, meals and local transportation.

Federations which have not fulfilled their financial obligations towards the Organizing Member federation upon arrival will not be accredited.

BANK ACCOUNT INFORMATION

Name of Bank	The Gunma Bank, Ltd
Branch Name and Address	Head Office, 194 Motosoja-Machi, Maebashi
	Gunma, Japan
Account Number	2618386
Swift Code	GUMAJPJT
Beneficiary's Name	Maebashi Tokyo Olympics Trampoline
	Pre-Games Training Camps Invitation
	Committee
Beneficiary's Address	1-7-19, Outomo-Mach, Maebashi, Gunma,
	Japan
Beneficiary's Tell Number	+81(0)27 210 8575

Each participating member federation is kindly requested to integrate the payment's purpose as follows: FIG TRA WC 2018 Maebashi

Please state the name of your federation on the transfer.

The participating member federations are responsible for covering all bank fees in connection with the bank transfers.

CANCELLATION POLICY

Accommodation

- Room with or without meals cancelled between July 3rd and July 13th 2018 will be subject to 30% of the accommodation fee.
- Room with or without meals cancelled between July 14th and July 24th 2018 will be subject to 50 % of the accommodation fee.

• Room with or without meals cancelled after July 25, and all "no shows", will be subject to 100% of the accommodation fee.

Meals/Lunch

Meals (lunch) cancelled after July 25, and all "no shows", will be subject to 100% of the meal fee.

TIE BREAKING RULES PRIZE MONEY

In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, Section 4) shall be applied.

The organising member federation will pay the following minimum Prize money (amounts in Swiss Francs – CHF).

The Prize Money, free of any deductible taxes, will be distributed in EUR, USD or CHF as follows:

Ranking	Prize money (CHF)
1	1'500
2	1'000
3	500

The prize money and its distribution per rank must be mentioned in the invitations. In case of a tie at any rank, the prize money of the equal ranks are added and divided by the number of ties.

No prize money will be given, if there are less than 4 participating federations per discipline.

ASSIGNMENT OF WORLD CUP SERIES RANKING POINTS

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

World Cup Series Ranking Lists are established for the series 2018-2019 and 2019-2020 for each discipline:

- -Trampoline Individual Men
- -Trampoline Individual Women
- -Trampoline Synchro Men
- -Trampoline Synchro Women

For Trampoline Individual, World Cup points are assigned to the competitors by name. Trampoline synchro pairs are listed by name, but considered as an entity. In case of change of a synchro partner, the synchro pair is considered as a new pair. The World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

	In case that less than four federations participating per apparatus, no World Cup points, no medals and no prize money will be given. In case of a tie at any rank, the points of the equal ranks are added and divided by the number of ties.
YEARLY WINNER AND WINNERS OF THE WORLD CUP SERIES	The winner of the World Cup series of each discipline is the gymnast(IND) and the pairs (SYN) with the highest number of points after the last event of the Series, the top 6 out of 8 possible results are taken into consideration.
	Should there be less than 8 World Cup Competitions in a Series, the following will be applied: - If 6 or 7 World Cup Competitions in a Series, the best 5 are counted; - If 5 World Cup Competitions take place per series, the best 4 are counted; - If 4 World Cup Competitions take place per series all points are counted.
	The gymnasts (TRA individual men and women) will receive an additional prize money paid by the FIG. If there is a tie, the sum of the number of ranks of the counting competitions achieved by the respective gymnasts will be added and the gymnast with the lowest total will prevail.
	If there is still a tie, the gymnast who has participated in the greater number of Finals of the counting competitions will prevail. If there is still a tie, the gymnast who has the best rank at one of the counting competitions will prevail.
	If there is still a tie the sum of the score of the second routine in qualification for TRA will prevail. A special award ceremony will be held at the last World Cup Competition of the series in which the World Cup winners of the TRA Synchro competition (men and women) will receive a Cup.
EVENT MANAGER	Gunma Gymnastic Association Contact person: Ms. Youko Terakado Address: 1-7-19 Outomo Maebashi, Gunma, Japan e-mail: gunma_trampoline@wing.ocn.ne.jp website: http://gunmatrampoline.wix.com/gta-jp
Media	The event Media Officer will be Koichi Endo e-mail: koho@jpn-gym.or.jp
Social Media	※To be informed later
MEDICAL	The Organizing Committee will provide a first medical aid service, a doctor and emergency medical transportation from the competition / training area during the event.
OFFICIAL HOSPITAL	Maebashi Red Cross Hospital 3-21-36 Asahichou Maebashi,Gunma ,Japan Tel : +81(0)27 224 4585 Fax : +81(0)27 243 3380 Website : https://www.maebashi.jrc.or.jp
DOPING CONTROLS	The Organizing Member Federation must provide at its own charge a minimum of 4 doping controls for TRA. Doping control: Japan Anti-Doping Agency 3-15-1 Nishigaoka Kita, Tokyo, Japan Tel: +81(0)35 963 8030 Fax: +81(0)35 963 8031
Marketing	FIG advertising and publicity norms will be respected.

TELEVISION	Television coverage is compulsory.				
	Host Broadcaster: to be determined				
	The Organizing Member Federation will guarantee the production of a basic feed				
	(international signal) at least for the Final rounds.				
SCORING, RESULT	Organizing Member Federation will provid	•			
SERVICE AND		ercises of the competition in a quality which			
VIDEO CONTROL SYSTEM	allows to judge the exercises. Video Control System: to be determined				
RULES AND	The competition will be organized under t	he following FIG rules:			
REGULATIONS	- Statutes	ne following i to fales.			
REGOLATIONS	- Code of Ethics				
	- Technical Regulations				
	- License Rules				
	- Code of Points and relevant Newslette	Prs			
	- General Judges' Rules	. <u> </u>			
	 Specific Judges' Rules for Trampoline 	_			
	 Medical Organization of the Official Flo 	G Competitions			
	 Doping Control Rules 	 Doping Control Rules 			
	- Media Rules				
	 Apparatus Norms 	··			
	 Advertising and Publicity Rules 				
	 Accreditation Rules 				
	- Regulations for Awards Ceremonies				
	and subsequent decisions of the FIG	Executive Committee			
DEADLINES	-				
	Provisional registration (on-line)	April 5 ^{th,} 2018			
	Definitive registration (on-line)	June 8 th ,2018			
	Nominative registration (on-line)	July 6 th ,2018			
	Accommodation form	June 8 th ,2018			
	Travel schedule form	July 6 th ,2018			
	Visa request form June 8 th ,2018				
	Meals form June 8 th ,2018				
	Payment of the entry fee June 8 th ,2018				
	Payment of the accommodation costs June 8 th ,2018: 1st payment				
	July 6 th , 2018: 2 nd payment				
	Payment of the meals costs	June 8 th ,2018: 1 st payment			
	Doument of the fire for relating hadra	July 6 th ,2018: 2 nd payment			
	Payment of the fine for missing judge	At the accreditation upon arrival			

Sincerely Yours,

Place and date	Seal of the NF	NF authorised signature
Maebashi, June 20 th , 2017	TO LIVE SECTION OF THE PARTY OF	Norifumi Yamamoto Secretary General of Japan Gymnastics Association

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



The Federation of:JAPAN_	The Federation of	JAPAN_	
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hereby commits to host the event in and submits a proposal of dates as follows:

Year		Date (dd-dd/mm/yyyy)	Place (city / country)	TRA	TUM
	1				
2017	2				
	3				
	4				
2018	5				
	6	3-5/08/2018	Maebashi/JPN	/	

Year		Date (dd-dd/mm/yyyy)	Place (city / country)	TRA	TUM
2019	1				
	2				
	3				
	4				
2020	5				
	6				

Sincerely Yours,

Place and date	Seal of the NF	NF authorised signature
Maebashi, June 20, 2017	TO LIVINGS	Norifumi Yamamoto Secretary General of Japan Gymnastics Association

FIG Member Federations interested in organizing one of the six FIG World Cup competition of the 2017-2018 Series must apply in writing to the FIG Office as soon as possible but no later than 30 June 2017. They must commit to host the competition also in the same year of the 2nd series (2019-2020).