

DIRECTIVES

Event ID: 15102

Dear UEG affiliated Member Federation,

The Hungarian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official UEG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Hungarian Gymnastics Federation Contact Person: Mr. Sándor ALTORJAI (secretary general) 1146-H, Budapest, Istvánmezei út 1-3. Phone: +36 1 460 6905 e-mail: hungym@hu.inter.net website: www.matsz.hu
LOCAL ORGANIZING COMMITTEE	Hungarian Rhythmic Gymnastics Federation Contact Person: Ms. Andrea KOVÁCS and Mr. András TARI 1146-H, Budapest, Istvánmezei út 1-3. Phone: +36 1 460 68 72 e-mail: rgfed@tornasport.hu website: www.matsz.hu/ritmikus_gimnasztika event e-mail: delegations@rgbudapest.hu event website: www.rgbudapest.hu registration website: www.rgbudapest.hu/en/registration (opens: January 10 th , 2017)
LOCATION	Budapest, HUNGARY
DATE	19 – 21 May 2017
VENUE	<p>Event Hall: Papp László Budapest Sportaréna 1143-H, Budapest, Stefánia út 2. Phone: +36 1 422 2600 E-mail: info@budapestarena.hu Website: www.budapestarena.hu Central Arena with:</p> <ul style="list-style-type: none"> ▪ 1 floor for the competition ▪ 6 floors for training ▪ 8000 sq. m ▪ high: 15 m ▪ Full capacity of the venue: 12.500 (available seats for the event :4000 seats) <p>Training Hall: SYMA 1146-H, Budapest, Dózsa György út 1. Phone: +36 1 460 1100 E-mail: syma@syma.hu Website: www.syma.hu</p> <ul style="list-style-type: none"> ▪ 3 platforms for training

APPARATUS SUPPLIER	Name of the Supplier: Spieth RG Carpet "Beijing" 14*14 meters 1790580 (training floors) 16*16 meters 1790290 (competition floor)		
RULES AND REGULATIONS	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • FIG and UEG Statutes • FIG and UEG Technical Regulations • FIG Code of Points and relevant Newsletters • FIG General Judges' Rules • FIG Specific Judges' Rules • Doping Control Rules • UEG Medical Guidelines • FIG License Rules • UEG Media Rules • FIG Apparatus Norms • UEG Advertising and Publicity Rules • FIG Rules for Sanctioning (approval) of International Events • UEG Accreditation Directives • UEG Rules "Ceremonies of UEG Events" <p><i>and subsequent decisions of the UEG/FIG Executive Committee</i></p>		
FEDERATIONS INVITED	The Organizing Member Federation will invite all UEG Member Federations, provided that their financial obligations to the UEG and the FIG are fulfilled. The inscriptions have to be made by the national federations.		
AGE LIMITS	<p>Junior: 13-14-15 years (born 2002-2003-2004) Senior: 16 years (born 2001 or before) All gymnasts must have a current valid FIG licence until the end of the event.</p>		
JUDGES AND JURIES	<p>Every Federation participating in the senior individual and junior group competition has the right to enter a maximum of 2 judges. The judges must have at least Brevet 3.</p> <p>A Federation participating with an insufficient number of judges or without judge will have to pay a fine to the UEG.</p> <p>All judges must have a current valid FIG brevet at the time of the event.</p>		
REGISTRATION DEADLINES	Definitive registration:	17 February 2017	Must be sent to the UEG Secretariat
	Nominative registration	21 April 2017	Must be sent to the UEG Secretariat
ENTRY FEES	<p>Euro 150 per gymnast (individuals and groups) have to be paid to the UEG by April 21st, 2017</p> <p>Banque Cantonale Vaudoise Place St-François 14, CP 300 1002 Lausanne, Switzerland</p> <p>Account No: L 5205.70.49 Union Européenne de Gymnastique IBAN Code: CH05 0076 7000 L520 5704 9 Swift Code: BCVLCH2LXXX</p>		
ACCREDITATION	<p>Delegation accreditation will take place upon arrival at accreditation centre. For accreditation, team leaders are required to bring the following documents:</p> <ul style="list-style-type: none"> - passports of all members of the delegation, - proof of medical insurance, - CD of their National Anthem and National Flag, 		

	<ul style="list-style-type: none">- CD or USB stick with music for routines- FIG licenses <p>All financial obligations must be fulfilled before arrival or during the accreditation.</p> <p>If accommodation (hotel) is not booked through LOC, the fee of accreditation is 150 EUR.</p> <p>Accreditation card is personal for each of the delegation members. In case of a lost or stolen accreditation card the Organizing Committee must be informed immediately. New card can be issued for a fee of 150 euro.</p> <p>To accelerate the process of accreditation each participating federation should send recent (6 months max.) photos of each member of its delegation (gymnasts, head of delegations, team leaders, judges, coaches, medical staff etc.) must be submitted to the LOC online via European Championships website by 21 April 2017 at the very latest. The direct webpage link is as follows: www.rgbudapest.hu/en/registration (opens: January 10th, 2017)</p> <p>Photos should be in JPG format, size 35x45 mm, and resolution 600x800 pxl.</p> <p>Delegations not having sent the photos have to pay 5 euros for each photo.</p>																								
COMPOSITION OF A DELEGATION	<table><tr><td></td><td>SENIORS Individuals</td><td>JUNIORS Groups</td></tr><tr><td>Gymnasts</td><td>1-3</td><td>5-6*</td></tr><tr><td>Reserve gymnast</td><td>1</td><td>-</td></tr><tr><td>Head of delegation</td><td colspan="2">1 for Senior & Junior</td></tr><tr><td>Team leader</td><td>1</td><td>1</td></tr><tr><td>Coach</td><td>1</td><td>2</td></tr><tr><td>Doctor</td><td colspan="2">1 for Senior & Junior</td></tr><tr><td>Physiotherapist</td><td>1</td><td>1</td></tr></table> <p>* - Each gymnast must compete at least once.</p>		SENIORS Individuals	JUNIORS Groups	Gymnasts	1-3	5-6*	Reserve gymnast	1	-	Head of delegation	1 for Senior & Junior		Team leader	1	1	Coach	1	2	Doctor	1 for Senior & Junior		Physiotherapist	1	1
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EVENT FORMAT	<p>Senior individual Hoop – Ball – Clubs – Ribbon</p> <p>Qualifying Competition for the Apparatus Finals and the Multiple Competition of the following year</p> <p>Competition according to the FIG programme and with the indicated apparatus for the respective year.</p> <p>No more than 3 gymnasts per federation compete in this competition, presenting 8 exercises according to FIG rules in the order fixed by the FIG. Each gymnast must present at least 1 exercise but no more than 4 (a maximum of 1 exercise per apparatus).</p> <p>The team result is calculated by adding all the 8 notes of the team's gymnasts.</p> <p>If a NF participates with only 1 gymnast, she must present an exercise with all 4 apparatus. She can qualify for the Final of the Multiple Competition and the Apparatus Final.</p> <p>The 3 best exercises will count for the qualification for the Multiple Competition.</p> <p>After this competition, the 24 best gymnasts (max. 2 per NF) are qualified for the Multiple Competition of the following year.</p> <p>Apparatus finals</p> <p>(4 apparatus) of the 8 best gymnasts per apparatus (max. 2 gymnasts per NF) of the Qualifying Competition according to FIG rules. The winners of each of the 4 apparatus finals will be awarded with the title "European Champion" on the respective apparatus.</p> <p>Junior group competition</p> <p>Qualifying Competition for the Apparatus Final</p> <p>Group competition (5 qymnasts) with 2 presentations of an exercise with 1</p>																								

	<p>apparatus (10 Clubs) as indicated in the FIG programme of the respective year. The results of these 2 presentations will be added. The best 8 groups are qualified for the Apparatus Final.</p> <p>Apparatus finals Competition of the 8 best groups of the Qualifying Competition; in this competition there is only 1 presentation. The gymnasts of the first ranked group in the group exercises will be awarded the title "Junior European Group Champion".</p> <p>Team Competition (NEW) - SENIORS Individuals & JUNIORS Groups The winner of the Team Competition is designated as follows: 1st day Seniors – Individual Gymnasts: the result of 2 of the 4 apparatus Juniors – Groups: the result of the 1st rotation. 2nd day Seniors – Individual Gymnasts: the result of the 2 remaining apparatus Juniors – Groups: the result of the 2nd rotation. The above-mentioned results of the 1st and 2nd day will be added; the best Federation will receive the title "European Team Champion in Rhythmic Gymnastics".</p>	
PROVISIONAL SCHEDULE	Sunday, May 14	Arrival of the UEG TC Members
	Monday, May 15	UEG TC meeting and meeting with the LOC
	Tuesday, May 16	Arrival of the delegations and UEG Officials
	Wednesday, May 17	Official training Orientation Meeting
	Thursday, May 18	Official training Judges Meeting
	Friday, May 19	Junior group competition CI (1 st presentation) Senior individual team competition CI (hoop & ball) Opening Ceremony Senior individual team competition CI (hoop & ball)
	Saturday, May 20	Junior group competition CI (2 nd presentation) Award Ceremony of Junior groups CI Senior individual team competition CI (clubs & ribbon) Award Ceremony of Senior individual team CI
	Sunday, May 21	Junior groups final Award Ceremony of Junior groups CIII Senior individual apparatus finals Award Ceremony of Senior individual apparatus finals Gala Farewell Party
	Monday, May 22	Departure of the delegations and UEG Officials
	Tuesday, May 23	Departure of the UEG TC Members
MEDICAL SERVICES	Medical premises and services to be provided in accordance with the UEG/FIG Directives for the medical organisation of official competitions and Anti-Doping.	
VISA	<p>Please verify immediately with your travel agent or the Hungarian Embassy or Consulate in your country if a visa is required for your travel to Hungary. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 17th, 2017 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>	
INSURANCE	The Host Federation, the Organizing Committee, the UEG and the FIG will	

	<p>not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The UEG/FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 40 EUR per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Request must be submitted to the LOC online via European Championships website by April 21st, 2017 at the very latest. The direct webpage link is as follows: www.rgbudapest.hu/en/registration (opens: January 10th, 2017)</p>
LOCAL TRANSPORTATION	<p>Local transportation costs will be covered by the LOC.</p> <p>The LOC will take in charge transportation costs for all accredited people from the airport of Budapest (Liszt Ferenc International Airport) to hotels, and from hotels to Papp László Budapest Sportaréna and SYMA (and vice – versa), only if hotel reservations are made through the LOC.</p> <p>For delegations who chose to not book their accommodation through the LOC and wish to use the provided transportation from the official competition hotels to the competition hall and the Airport, the cost of a transportation card is 300 euro per person for the entire duration of the competition.</p>
ACCOMMODATION	<p>The hotels' prices are per person and per night, bed and breakfast and taxes (VAT and touristic tax), local transport, accreditations, water and fruits, banquet included, for the Delegation members who booked their accommodation through the Local Organizing Committee.</p> <p>Category I Novotel Centrum 4*+ (limited number of rooms) Distance from Competition Hall: 15 min drive Address: Rákóczi str 43-45, Budapest, 1088 Hungary Phone: +36 1 477 5300 E-mail: H3560@accor.com Web: www.accorhotels.com/gb/hotel-3560-novotel-budapest-centrum</p> <p>The costs per person/night single room, including breakfast 190 EUR double room, including breakfast 140 EUR</p> <p>Category II Danubius Hotel Aréna 4* Official UEG Hotel Distance from Competition Hall: 5 min walk Address: Ifjúság str 1-3, Budapest, 1148 Hungary Phone +36 1 889 5200 E-mail: arena.reservation@danubiushotels.com Web: www.danubiushotels.com/our-hotels-budapest/danubius-hotel-arena</p> <p>The costs per person/night single room, including breakfast 170 EUR double room, including breakfast 100 EUR</p> <p>Hotel Hungária City Center 4* (limited number of rooms) Distance from Competition Hall: 10 min drive Address: Rákóczi str 90, Budapest, 1074 Hungary Phone: +36 1 889 4400 E-mail: hungaria.booking@danubiushotels.com</p>

	<p>Web: www.danubiushotels.com/our-hotels-budapest/hotel-hungaria-city-center</p> <p>The costs per person/night single room, including breakfast 170 EUR double room, including breakfast 100 EUR</p> <p>Category III. Hotel Benczur 3* (limited number of rooms) Distance from Competition Hall: 15 min drive Benczur str.35, Budapest, 1068, Hungary Phone: +36 1 479 5650 E-mail: info@hotelbenczur.hu Web: www.hotelbenczur.hu</p> <p>The costs per person/night single room, including breakfast 130 EUR double room, including breakfast 85 EUR triple room, including breakfast 75 EUR</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members. The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Request must be submitted to the LOC online via European Championships website by February 17th, 2017 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The direct webpage link is as follows: www.rgbudapest.hu/en/registration (opens: January 10th, 2017)</p> <p>The costs for the accommodation must be paid to the LOC as follows:</p> <ul style="list-style-type: none"> ▪ deposit of 50% of the total due amount by February 17th, 2017 ▪ settlement of the remaining 50% by April 21st, 2017 ▪ <p>In case of cancellation, costs will be refunded as follows: Before April 21st, 2017: 50% of the total amount due From April 21st, 2017: no refund of the total amount due</p>
MEALS	<p>Breakfast will be served at the hotels. The price for breakfast is included in the cost of each hotel booking.</p> <p>Lunch and dinner are offered on the following conditions: At the Venue (training and competition centre)</p> <ul style="list-style-type: none"> • lunch – 20 euro /per person/per day • dinner – 20 euro /per person/per day <p>At Aréna Hotel</p> <ul style="list-style-type: none"> • lunch – 25 euro /per person/per day • dinner – 25 euro /per person/per day <p>The participating federations must pay for the meals expenses of their delegation members. While the Meals Request must be submitted to the LOC online via European Championships website by February 17th, 2017 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The direct webpage link is as follows: www.rgbudapest.hu/en/registration (opens: January 10th, 2017)</p>
FINAL BANQUET	<p>The delegations that book their accommodation through the LOC are invited to the Final Banquet hosted by the Organizing Committee. Extra tickets for the banquet can be purchased at the price of 50 euro per person.</p>

BANK ACCOUNT INFORMATION	<p>All payments for the hotel booking must be made by bank transfer:</p> <p>Recipient's name and Address: Magyar Torna Szövetség, Istvánmezei út 1-3. Budapest, Hungary, H-1041 Name of the bank: MKB Bank Zrt. Address of the bank: Váci utca 38., Budapest, HUNGARY H-1056 IBAN: HU58 1030 0002 1034 7345 4882 0047 SWIFT Code: MKKB HU HB Currency: EURO</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: RGECh_country (ex. RGECh_HUN) The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																				
MARKETING MEDIA	<p>UEG advertising and publicity norms must be respected.</p> <p>LOC Media Officer Ms. Claudia Kaszala Tel/fax: +36- 30-7474137 E-mail: tornasport1@gmail.com</p>																				
SOCIAL MEDIA	<p>Website: www.rgbudapest.hu Facebook page: www.facebook.com/rgbudapest Instagram: www.instagram.com/rgbudapest</p>																				
DEADLINES SUMMARY	<p>UEG Deadlines:</p> <table border="1"> <tr> <td>Definitive Registration</td><td>17th February 2017</td></tr> <tr> <td>Nominative Registration</td><td>21st April 2017</td></tr> <tr> <td>Payment of the Entry Fee</td><td>21st April 2017</td></tr> </table> <p>LOC Deadlines:</p> <table border="1"> <tr> <td>Visa Request Form</td><td>17th February 2017</td></tr> <tr> <td>Accommodation (online)</td><td>17th February 2017</td></tr> <tr> <td>Meals (online)</td><td>17th February 2017</td></tr> <tr> <td>Travel Schedule (online)</td><td>21st April 2017</td></tr> <tr> <td>Payment of the Accommodation Costs</td><td>21st April 2017</td></tr> <tr> <td>Payment of the Meals</td><td>21st April 2017</td></tr> <tr> <td>Passport photo for accreditation (online)</td><td>21st April 2017</td></tr> </table>	Definitive Registration	17 th February 2017	Nominative Registration	21 st April 2017	Payment of the Entry Fee	21 st April 2017	Visa Request Form	17 th February 2017	Accommodation (online)	17 th February 2017	Meals (online)	17 th February 2017	Travel Schedule (online)	21 st April 2017	Payment of the Accommodation Costs	21 st April 2017	Payment of the Meals	21 st April 2017	Passport photo for accreditation (online)	21 st April 2017
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ADDITIONAL INFORMATION																					

Sincerely Yours,

Budapest, 24th November 2016

Place and date:



Stamp

Signature of the President
of the UEG affiliated NF