

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



GENEVA FIG ACRO WORLD CUP GENEVA, SWITZERLAND 25 - 27 MAY 2017 B CATEGORY



DIRECTIVES

Event ID: 14925

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of **SWITZERLAND** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Rui Vinagre 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 32 Fax: +41 (0) 21 321 55 19 / Sport department: +41 (0) 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Swiss Gymnastics Federation Contact person : Silvia Füglistaler (Secretary of Elite Sport) Bahnhofstrasse 38 5000 Aarau Switzerland Phone : +41 62 837 82 42 Fax : +41 62 837 82 44 Email : silvia.fueglistaler@stv-fsg.ch Website : www.stv-fsg.ch
ORGANIZING COMMITTEE	FSG Acro-Genève Contact person : Cesar Salvadori (President) Chemin des Galéides 6 1234 Vessy Switzerland Phone : +41 22 342 94 70 Fax : +41 22 342 94 72 Email : acrobaticsgeneva@gmail.com Website : www.acrobaticsgeneva.ch
LOCATION	Geneva, Switzerland
DATE	From May 25th to May 27th, 2017
VENUE	Centre Sportif Bois-des-Frères (Sports Complex) 10 minutes from Geneva Airport/Railway Chemin de l'Ecu 22 1219 Châtelaine Switzerland Phone : +41 22 418 87 00 Website : www.ville-geneve.ch/plan-ville/sports/centre-sportif-bois-freres/

	Competition and warm-up hall : 55 x 37m x 8 (high), one of the most beautiful Sports Complex in Switzerland (European prize of metallic construction in 1989), located 10 minutes from Geneva Airport/Railway Cointrin.	
APPARATUS SUPPLIER	Competition and Training Floor - Janssen Fritsen Warm-up Floor - Dima	
PROVISIONAL SCHEDULE	<p>Tuesday, May 23th</p> <p>Wednesday, May 24th</p> <p>Thursday, May 25th</p> <p>Friday, May 26th</p> <p>Saturday, May 27th</p> <p>Sunday, May 28th</p>	<p>Arrival of all Delegations Free Training (warm-up and training floors) Podium Training with music (afternoon only)</p> <p>Arrival of all Delegations Orientation Meeting Podium Training with music as per schedule</p> <p>Judges Meeting Opening Ceremony Qualification - 1st Exercise</p> <p>Judges Meeting Qualification - 2nd Exercise</p> <p>Judges Meeting Finals Award Ceremony Banquet & Farewell Party</p> <p>Departure of all Delegations</p>
PARTICIPATION	<p>The World Cup Competitions consist of Qualifications and Finals in all 5 categories.</p> <p><u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All competitors must take part in the qualifications. • In case of a tie at any place, the tie breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points. <p><u>Participation in the Finals:</u></p> <p>Category A and B tournaments must offer a Final in all 5 categories.</p> <ul style="list-style-type: none"> • The top eight units with no more than 2 per NF/per category from the qualifications qualify for the Finals. If there are less than 9 units, only 6 will proceed to the Final, with no more than 2 pairs or groups per NF. • In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice. • Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. • Such "Wild Card Participant" must have participated in the respective category in the qualification. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. <p><u>World Cup Competitions may exceptionally be combined with other Competition.</u></p> <p>Cancellation Policy</p> <ul style="list-style-type: none"> ▪ The <u>organizing member Federation (LOC)</u> may cancel the competition in the respective category if at the time of the definitive entry there are less than 4 countries registered in a category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating 	

	<p>member Federations (NF).</p> <ul style="list-style-type: none"> ▪ The participating member Federations (NF) may cancel its participation in a specific category without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines. ▪ Procedure and deadlines for the cancellation of a category by the LOC or participation by the NF is as follows: <ul style="list-style-type: none"> ○ FIG shall inform LOC and NF about the participation, within 5 days after the Definitive registration deadline. ○ LOC and NF have the possibility to cancel the event (in a specific category) respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted. 																								
“HORS CONCOURS” GYMNASTS	<p>The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors; they must be named before the start of the qualifications and cannot qualify for the final. They will have to start first.</p> <p>The Organizing Member Federation is allowed to name 1 Men’s Pair, 1 Women’s Pair, 1 Mixed pair, 1 Women’s Group and 1 Men’s Group as “hors concours” competitors.</p>																								
FEDERATIONS INVITED	<p>The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Acrobatic Gymnastics.</p>																								
SIZE OF DELEGATION AND FIG LICENCE	<p>Participation is limited to 3 “units” per NF in each category.</p> <p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast’ Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The Organising Member Federation (OMF) may limit the participation with criteria to be defined by the OMF. Those criteria must be approved by the FIG.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <tr> <td>Head of delegation</td><td>1</td></tr> <tr> <td>Team Manager (if 4 and more units)</td><td>1</td></tr> <tr> <td>(if 8 and more units)</td><td>2</td></tr> <tr> <td>Coaches (if 1 units)</td><td>1</td></tr> <tr> <td>(if 2 to 5 units)</td><td>2</td></tr> <tr> <td>(if 6 to 8 and more units)</td><td>3</td></tr> <tr> <td>(if 9 and more units)</td><td>4</td></tr> <tr> <td>Gymnasts (3 units per category)</td><td>39</td></tr> <tr> <td>Medical Doctor</td><td>1</td></tr> <tr> <td>Paramedical Staff (if 1 to 3 units)</td><td>1</td></tr> <tr> <td>(if 4 and more units)</td><td>2</td></tr> <tr> <td>Judges</td><td>2</td></tr> </table> <p><i>A unit being a pair or a group.</i></p>	Head of delegation	1	Team Manager (if 4 and more units)	1	(if 8 and more units)	2	Coaches (if 1 units)	1	(if 2 to 5 units)	2	(if 6 to 8 and more units)	3	(if 9 and more units)	4	Gymnasts (3 units per category)	39	Medical Doctor	1	Paramedical Staff (if 1 to 3 units)	1	(if 4 and more units)	2	Judges	2
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AGE LIMITS	<p>Out of competition gymnasts will not be accepted</p> <p>Age limit: minimum 15 years (born in 2002 or before)</p>																								
JUDGES AND JURIES	<p>The number of Juries (judges’ panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p>																								

	<p>The Juries are set up by a draw - directed by the FIG Technical Representative - from the judges present at the event. Priority will be given to the judges of the highest category.</p> <p>A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.</p> <p>No panel may include more than one member from a single federation (excluding the CJP and D judges)</p> <p>Please see also "General and ACRO Specific Judges' Rules".</p> <p>The FIG Technical Representative will serve as President of the Superior Jury.</p> <p>Each participating federation must provide minimum one judge. Failure to do so will result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>										
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>										
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table><tr><td>Definitive registration:</td><td>March 15th, 2017</td><td>(2 months prior to the event)</td></tr><tr><td>Nominative registration</td><td>April 26th, 2017</td><td>(4 weeks prior to the event)</td></tr></table> <p>Last registrations are subject to fines as follows:</p> <table><tr><td>Fine for missing or late Definitive registration</td><td>CHF 750.-</td></tr><tr><td>Fine for missing or late Nominative registration</td><td>CHF 500.-</td></tr></table> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Definitive registration:	March 15th, 2017	(2 months prior to the event)	Nominative registration	April 26th, 2017	(4 weeks prior to the event)	Fine for missing or late Definitive registration	CHF 750.-	Fine for missing or late Nominative registration	CHF 500.-
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DRAWING OF LOTS	<p>The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.</p> <p>After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website</p>										
ENTRY FEES	<p>The entry fees, if any, have to be approved by FIG.</p> <p>The non-reimbursable cost for the Entry Fee is of CHF 70 per gymnast.</p> <p>The invited participating federations must pay for all entry fees.</p> <p>At the time of the definitive registration (March 15th, 2017), 100% of the entry fee must be paid to the OC.</p> <p>The entry fee is not refundable.</p>										

<p>ACCOMMODATION</p>	<p>**** Stars Hotel (Option 1) SUITE NOVOTEL, Cointrin (40 rooms), 10 minutes from Geneva Airport/Railway Hotel to Sports Complex : 10 minutes by bus / 20 minutes by foot The costs per person/night in this hotel are as follows : CHF 240 single room CHF 160 double room CHF 130 triple room</p> <p>*** Stars Hotel (Option 2) IBIS BUDGET, Cointrin (120 rooms), 10 minutes from Geneva Airport/Railway Hotel to Sports Complex : 10 minutes by bus / 20 minutes by foot The costs per person/night in this hotel are as follows : CHF 200 single room CHF 150 double room CHF 120 triple room</p> <p>IBIS, Petit-Lancy (40 rooms), 20 minutes from Geneva Airport/Railway Hotel to Sports Complex : 20 minutes by bus The costs per person/night in this hotel are as follows : CHF 200 single room CHF 150 double room</p> <p>** Stars Hotel (Option 3) IBIS BUDGET, Petit-Lancy (50 rooms), 20 minutes from Geneva Airport/Railway Hotel to Sports Complex : 20 minutes by bus The costs per person/night in this hotel are as follows : CHF 180 single room CHF 130 double room CHF 110 triple room</p> <p><u>All accommodations include breakfast, meals, banquet and local transport.</u></p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by <u>March 15th, 2017</u> at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>At the time of the Definitive Registration (<u>March 15th, 2017</u>), 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by <u>April 26th, 2017.</u></p> <p>Accommodation costs are not refundable after <u>April 26th, 2017.</u></p>
<p>MEALS</p>	<p>Full board is included in accommodation costs. Breakfast will be served at the hotel. Lunch and dinner will be served in the Sports Complex.</p>
<p>FINAL BANQUET</p>	<p>The accommodation, booked through the LOC, includes the banquet and farewell party ticket for official delegation members (head of delegation, team manager, coach, judge, gymnast, medical or paramedical staff).</p> <p>The delegation may purchase additional banquet tickets for CHF 60 per person. The total amount must be paid with the Nominative Registration by <u>April 26th, 2017.</u></p>

INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by <u>March 15th, 2017.</u></p>
LOCAL TRANSPORTATION	<p>Transport to and from Geneva Airport/Railway to the official hotels, as well as from the hotel to the Sports Complex, are provided to all delegations that have booked the accommodation through the LOC.</p> <p>All delegations will be welcomed by a member of the LOC at Geneva Airport/Railway and will be escorted by public transportation to the hotel or the Sports Complex.</p>
VISA	<p>Please verify immediately with your travel agent or the Swiss Embassy or Consulate in your country if a visa is required for your travel to Switzerland. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <u>March 15th, 2017</u> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: CHF 50 per person/day.</p>
ACCREDITATION	<p>Accreditation will be given at the Sports Complex, 1st floor, at the arrival of the delegation.</p> <p>The valid FIG gymnasts license must be presented and will be checked upon accreditation. Without a valid license, the gymnast will not be allowed to participate.</p> <p>All the delegation members are required to wear accreditation cards all the time.</p> <p>In order to accelerate the accreditation procedure, a photo of each delegation member is required and must be sent to the LOC together with the Definitive Registration by <u>March 15th, 2017.</u></p> <p>Each delegation must bring its national flag (150 x 100 cm).</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these World Cups.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals, banquet and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: <u>Name of the Federation + ACRO WCUP'17.</u></p>

	<p>Payments in Swiss Francs only. No cheques, only bank transfers will be accepted.</p> <p>Name of the Bank : BANQUE RAIFFEISEN DU SALEVE Address of the Bank : CASE POSTALE 160 / 1255 VEYRIER Post Check Account Holder : ASSOCIATION ACRO-GENEVE Number of Account : 80187 IBAN : CH93 8018 7000 0258 8424 8 Swift-BIC Code : RAIFCH22187</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
CANCELLATION POLICY	<p>The 50% of the accommodation costs will be refund by the LOC in case of cancellation by <u>April 26th, 2017.</u></p> <p>If cancellation arrives later, no claims or refunds will be accepted.</p>
TIE BREAKING RULES	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>The gymnasts with same final score will receive the same World Cup points.</p>
PRIZE MONEY	<p>The Prize Money of this Category B Tournament, free of any deductible taxes, will be distributed in Swiss Francs (CHF) as follows:</p> <p><u>Pairs and Groups</u></p> <p>Gold : CHF 300 (per gymnast) Silver : CHF 200 (per gymnast) Bronze : CHF 100 (per gymnast)</p> <p>In case of a tie, the prize money will be added and divided by the number of gymnasts:</p> <p>1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.</p>
ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <ul style="list-style-type: none"> • Men's Pairs • Women's Pairs • Mixed Pairs • Women's Groups • Men's Groups <p>Pairs are listed by name, but considered as an entity. In case of change of partner, the Mixed Pair is considered as a new Pair.</p> <p>Groups are listed by name, but considered as an entity.</p>

One change of name in a Group is allowed, but in case of a second change of name, the Group is considered as a new Group.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place

Qualifications: ranking from 9th to 16th place

Rank	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The gymnasts with same final score will receive the same World Cup points.

In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.

“Wild Card Participants” will not receive any World Cup Points.

“Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORLD CUP

The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:

A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.

EVENT MANAGER

LOC President : Mr. Cesar SALVADORI

Phone : +41 22 342 94 70

Email : acrobaticsgeneva@gmail.com

MEDIA

All media representative (journalists, photographers, tv) must request an accreditation from the LOC as soon as possible to have access to the Sports Complex.

SOCIAL MEDIA

To be confirm.

MEDICAL SERVICES

Medical service and first aid will be provided by the LOC during training and competitions.

OFFICIAL HOSPITAL

Hôpitaux Universitaires Genève (HUG)
Rue Gabrielle-Perret-Gentil 4
CH - 1211 Genève 14
Phone : +41 22 372 33 11
Website : www.hug-ge.ch

DOPING CONTROLS

The 5 doping controls will be carried out by Anti-Doping Switzerland.

MARKETING

FIG advertising and publicity norms must be respected.

VIDEO CONTROL SYSTEM	The Organizer video control system will be used for internal and external signal (free live-streaming).																						
RULES AND REGULATIONS	<p>The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> – Statutes – Code of Ethics – Technical Regulations – License Rules – Code of Points and relevant Newsletters – General Judges' Rules – Specific Judges' Rules for Acrobatic Gymnastics – Medical Organization of the Official FIG Competitions – Doping Control Rules – Media Rules – Apparatus Norms – Advertising and Publicity Rules – Accreditation Rules – Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee.</p>																						
DEADLINES SUMMARY	<table> <tr> <td>Provisional Registration (on line)</td><td>January 9th, 2017</td></tr> <tr> <td>Definitive Registration (on line)</td><td>March 15th, 2017</td></tr> <tr> <td>Nominative Registration (on line)</td><td>April 26th, 2017</td></tr> <tr> <td>Accommodation Form (including meals)</td><td>March 15th, 2017</td></tr> <tr> <td>Travel Schedule Form</td><td>March 15th, 2017</td></tr> <tr> <td>Visa Request Form</td><td>March 15th, 2017</td></tr> <tr> <td>Payment of the Entry Fee</td><td>March 15th, 2017</td></tr> <tr> <td>Payment of the Accommodation Costs (50%)</td><td>March 15th, 2017</td></tr> <tr> <td>Payment of the Accommodation Costs (last 50%)</td><td>April 26th, 2017</td></tr> <tr> <td>Payment of the Extra Tickets of Final Banquet</td><td>April 26th, 2017</td></tr> <tr> <td>Payment of the fine for missing judge</td><td>Upon accreditation</td></tr> </table>	Provisional Registration (on line)	January 9th, 2017	Definitive Registration (on line)	March 15th, 2017	Nominative Registration (on line)	April 26th, 2017	Accommodation Form (including meals)	March 15th, 2017	Travel Schedule Form	March 15th, 2017	Visa Request Form	March 15th, 2017	Payment of the Entry Fee	March 15th, 2017	Payment of the Accommodation Costs (50%)	March 15th, 2017	Payment of the Accommodation Costs (last 50%)	April 26th, 2017	Payment of the Extra Tickets of Final Banquet	April 26th, 2017	Payment of the fine for missing judge	Upon accreditation
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ADDITIONAL INFORMATION	During the Geneva FIG Acro World Cup'17, we will also held the XVI Geneva International Acro Cup "GIAC'17" with the Swiss Development Plan and International Categories opened to National and Regional Teams as well as Club Teams (website : www.acrobaticsgeneva.ch).																						

Sincerely Yours,

Aarau 8.11.2016

Place and date:



Schweizerischer Turnverband
Geschäftsführer
Ruedi Hediger
 Bahnhofstrasse 38
 5000 Aarau

Signature of the President or
 Secretary General of the FIG
 affiliated NF