

DIRECTIVES

Event ID: 15202

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **The Netherlands** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Trampoline Gymnastics
HOST FEDERATION	Royal Dutch Gymnastics Federation Mr. M. Verstraten PO Box 142 7360 AC Beekbergen 00 31 55 5058745 verstraten@kngu.nl www.kngu.nl
LOCAL ORGANIZING COMMITTEE	Stichting Dutch Trampoline Open contact person: Irene Pronk full address: Herenweg 172-G, 1822 AK Alkmaar phone number: 00 31 652583900 e-mail: info@dutchtrampolineopen.com website: www.dutchtrampolineopen.com
LOCATION	Alkmaar, Noord-Holland, The Netherlands
DATE	From 17 to 18 March, 2018
VENUE	Event Hall: De Meent full address: Terborchlaan 301, 1816 MH Alkmaar phone number: 00 31 72 5489310 e-mail: info@alkmaarsport.nl web site: www.demeentalkmaar.nl Training- and Warm-up Hall: also at this location
APPARATUS SUPPLIER	Eurotramp Ultimate 4x4 – 03150 Supplementary frames; safety mats with wedges; surrounding mats 300x200x20 and 200x200x20 art.id Eurotramp: 03000. Complete set. Training Hall: same apparatus and equipment. TMD: Airtime Ref.v3 - supplier: Trampoline Timing Systems, Delta (Canada)
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Licence Rules (except for non competitive events) • Media Rules

	<ul style="list-style-type: none"> Apparatus Norms FIG Rules for Sanctioning (approval) of International Events Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>				
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations according to the following principles: We invite all FIG member federations in good standing				
AGE LIMITS	<p>TRA:</p> <p>- IND : AG: 11-12, 13-14, 15-16, Junior 17-21; Senior: 17+</p> <p>- TEAM : Youth: 11-16, Senior: all ages</p> <p>- SYN : AG: 11-12, 13-14, 15-16, Junior 17-21; Senior: 17+</p> <p>All gymnasts must have a valid FIG licence until the end of the event.</p>				
JUDGES AND JURIES	<p>Each participating Club or Federation with 3 or more competitors has to sign in at least 1 judge, when 10 or more competitors are registered they have to sign in at least 2.</p> <p>If not, a penalty-deposit of € 20,-- will be calculated for each competitor. The same penalty will be payable in case of withdrawal or last minute absence of Judges. With these penalties the LOC will be able to replace judges; in case replacement-costs are less than the deposit penalties, the unused amount will be reimbursed to your account after the competition.</p> <p>All judges must have a current valid FIG brevet at the time of the event.</p>				
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Definitive registration:</td> <td>November 1, 2017</td> </tr> <tr> <td>Nominative registration</td> <td>February 1, 2018</td> </tr> </table>	Definitive registration:	November 1, 2017	Nominative registration	February 1, 2018
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ENTRY FEES	<p>The Entry fee for this event will be:</p> <p>€ 30,-- for each individual competitor</p> <p>€ 25,-- for each synchronized couple</p> <p>No Entry fee will be applied for the team competition</p>				
ACCREDITATION	<p>Entries arriving later than registration deadlines (date postmark / date e-mail / date internet-registration) will be double charged and, dependent on the number of entries, we maintain our right to refuse them.</p> <p>It is not allowed to compete in any class other than the one that the participator has enrolled in.</p> <p>All Clubs registered must be members of a FIG federation.</p>				
EVENT FORMAT	<p>Individual competition: Seniors and Age Group Competition</p> <p>Team competition: Seniors and Age Group Competition</p> <p>Synchro competition: Seniors and Age Group Competition (according to: "Competition Rules")</p> <p>There are special training facilities, preceding the tournament.</p>				
PROVISIONAL SCHEDULE	<p>The schedule is provisional and a.o. depending on number of entries</p> <p>GENERAL PROGRAM</p> <p>Arrival and departure date are not firm, as some of the delegations might sign in for training camps preceding the tournament.</p> <p><u>Competition Office: OPEN all hours during training and competition</u> for: *Accreditation - *Competition Cards - *Information - *Results - *Contact with the Organizing Committee</p> <p>Warm-up aerea before each training- or competition-group is available.</p> <p>Friday - March 16, 2018 – TRAINING IN WARM UP - AND COMPETITION HALL</p> <p><i>15:00 – 21:00 accreditation and registration at the desk in the Time Out room (Competition Office) next to the entrance of the competition hall.</i></p>				

Pls use FIG terminology and hand in the competition cards on Friday, latest at 19 :00

Start Finish	Warm up / Training Hall	Competition Hall	Competition Office
15:00 - 15:45	training group 1		OPEN
15:45 - 16:30	training group 2	training group 1	OPEN
16:30 - 17:15	training group 3	training group 2	OPEN
17:15 - 18:00	training group 4	training group 3	OPEN
18:00 - 18:45	FREE TRAINING	training group 4	OPEN
19:00 - 21:00	FREE TRAINING	FREE TRAINING	OPEN

Dinner will be provided 17.00-20.00 on Friday evening - at cost € 17,50 – see MEALS

Saturday - March 17, 2018 / Sunday - March 18, 2018

Each delegation will, by draw of lots, exclusively be competing in even or in uneven groups, so coaches are able to coach and support all of their athletes in the warm up hall as well as in the competition hall.

On both competition days:

Judges meeting: 08:45 (Touch Down (1st floor))
 Head of Delegations / Coaches meeting: 09:00 (Touch Down (1st floor))

Saturday - March 17, 2018 – Qualifications IND/TEAMS and TEAM Finals

Comp.group	Warm Up / Training Hall	Competition Hall Competition	Specifics
2018 Dutch Trampoline Open Qualifications Individual and Teams			
<i>Qualifications: Groups of max. 12 pairs / each group 12 min. 2-touch in comp.hall</i>			
Morning qualitifations:			
Comp.group I-1	08:30-09:25	09:30-10:30	
Comp.group I-2	09:30-10:25	10:30-11:30	
Comp.group I-3	10:30-11:25	11:30-12:30	
Comp.group I-4	11:30-12:25	12:30-13:30	
(Judges) lunch: 13:30-14:00 // delegations lunch: 12:30-14:30			
Afternoon qualifications:			
Comp.group I-5	13:00-13:55	14:00-15:00	
Comp.group I-6	14:00-14:55	15:00-16:00	
Comp.group I-7	15:00-15:55	16:00-17:00	
Comp.group I-8	16:00-16:55	17:00-18:00	
Comp.group I-9	17:00-17:55	18:00-19:00	
Judges dinner: 19:00-19:45 // delegations dinner: 17:00-20:00			
Hand over of competition cards for team finals at the Competition Office before 19 :15			
Free training for Team finals	---	19:00-19:45	P1: Senior P2: Age Group
2018 Dutch Trampoline Open Team FINALS			
Finals: no-touch panel 1: Senior/Open - panel 2: Junior			
Judges march-in presentation and official opening of 1st edition	---	19:45	
Team Finals	---	19:50-20:30	
Award ceremony	---	20:30	Team Competition
Deadline to return Competition Cards for synchronized competition is Saturday,			

March 17, 19:00.

Sunday - March 18, 2018 – Qualifications SYNCHR

and finals IND and SYNCHR

Comp. group	Warm Up / Training Hall	Competition Hall Competition	Specifics
2018 Dutch Trampoline Open Qualifications Synchronized			
<i>Qualifications: groups of max. 12 pairs / each group 12 min. 2-touch in comp.hall</i>			
Qualifications Synchronized			
Comp.group S-1	08:30-09:25	09:30-10:30	
Comp.group S-2	09:30-10:25	10:30-11:30	
Comp.group S-3	10:30-11:25	11:30-12:30	
Comp.group S-4	11:30-12:25	12:30-13:30	
<i>(Judges) lunch: 13:30-14:00 // delegations lunch: 12:30-14:30</i>			
Free training	13:30-14:00	13:30-14:00	Synchr.finalists
2018 Dutch Trampoline Open Synchronized FINALS			
<i>Each final group: 1-touch in comp.hall (march in and presentation before each group)</i>			
Finals group FS-1	---	14:00-14:30	P1: 13-14 yr B P2: 13-14 yr G P3: 11-12 yr B
Finals group FS-2	---	14:30-15:00	P1: 15-16 yr B P2: 15-16 yr G P3: 11-12 yr G
Finals group FS-3	---	15:00-15:30	P1: 17-21 yr B P2: 17-21 yr G
Finals group FS-4	---	15:30-16:00	P1: Senior Men P2: Senior Ladies
Finals group FS-5	---	16:00-16:30	
<i>Judges dinner: 16:30-17:30 // delegations dinner: 18:00-21:00</i>			
Free training	16:30-17:30	16:30-17:30	Individual finalists
2018 Dutch Trampoline Open Individual FINALS			
<i>Each final group: 1-touch in comp.hall (march in and presentation before each group)</i>			
Judges march-in presentation	---	17:30	
Finals group FI-1	---	17:30-18:00	P1: 13-14 yr B P2: 13-14 yr G P3: 11-12 yr B
Finals group FI-2	---	18:00-18:30	P1: 15-16 yr B P2: 15-16 yr G P3: 11-12 yr G
Finals group FI-3	---	18:30-19:00	P1: 17-21 yr B P2: 17-21 yr G
Finals group FI-4	---	19:00-19:30	P1: Senior Men P2: Senior Ladies
Finals group FI-5	---	19:30-20:00	
Award ceremony	---	20:00-20:45	Synchronized and Individual Comp.

MEDICAL SERVICES

On Friday, Saturday and Sunday medical services (First Aid and sport therapist) are present.
During competition, a sports doctor as well will be present.

VISA

Please verify immediately with your travel agent or the **Dutch Embassy** or Consulate in your country if a visa is required for your travel to **The Netherlands**. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before **31-12-2017** to the LOC.

	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>Participation is at own risk. The foundation Dutch Trampoline Open is not responsible for accidents, loss and/or robbery and/of missing persons and/or goods.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must organize and pay for the travel costs of their delegation members.</p> <p>Airport shuttle service will be arranged; for that the Travel Schedule Form must be returned to the LOC by January 31, 2018 latest (or sooner if possible).</p>
LOCAL TRANSPORTATION	<p>Identical to international transportation unless the offer of the LOC in the registration form is accepted (and booked and paid to the LOC latest February 1, 2018). Buses will be arranged from airport to hotel, airport to the venue and between 3 of the hotels and the venue (the schedule will be made, taking the delegations preferences (as well as the provided Travel Schedule) into account.</p> <p>Cancellation and reimbursement Policy is identically to the Policy abt. the Registration fee.</p>
ACCOMMODATION	<p>Each Federation/Club will organize their accommodations themselves. The LOC advises 5 hotels, each of them with a special offer, because of arrangements especially for the Dutch Trampoline Open guests.</p> <p>Bookings directly at the Hotels; Cancellation/Reimbursement Policy of the hotels are applicable. Most hotels have to charge a city tax of € 1,80 or € 1,60.</p> <p>Some of the hotels can be booked at special booking-sites; <i>pls pay attention which of the hotels will be part of the buss shuttle service as beforementioned as "local transportation".</i></p> <p>Advised accommodations are:</p> <p><i>Hotel with shuttle bus service and booking-site with special arrangement →</i></p> <p>1) Beach Hotel Golfzang ****</p> <p>Boulevard 8, 1931 CJ Egmond aan Zee 0031 72 750 2010</p> <p>info@zuiderduin.nl</p> <p>special bookingsite: golfzang.nl/trampoline (available on September 1, 2017)</p> <p>The min. costs per person / night in this first Hotel are: (prices fixed until 01.12.2017)</p> <p>€ 65,- (single room, including breakfast) (+€ 5,00 from 01.12.2017)</p> <p>€ 45,- (double room, including breakfast) (+€ 5,00 from 01.12.2017)</p> <p>Hotel, <i>directly at the beach, free wifi, free sauna, some rooms have sea-view guests. 147 rooms available at this Hotel. Parkinggarage is free of charge</i></p> <p><i>Hotel with shuttle bus service and booking-site with special arrangement →</i></p> <p>2) Hotel De Boei ***</p>

Westeinde 2, 1931 AB Egmond aan Zee
Tel. 0031 72 750 2100
info@zuiderduin.nl
special bookingsite: deboei.nl/trampoline (available on September 1, 2017)
The min. costs per person / night in this second Hotel are: (prices fixed until 01.12.2017)
€ 50,- (single room, including breakfast) (+€ 2,50 from 01.12.2017)
€ 30,- (double room, including breakfast) (+€ 2,50 from 01.12.2017)
<i>close to the beach, free wifi, 40 rooms available at this Hotel</i>
<i>Accommodation with shuttle bus service, but without special booking site →</i>
3) Hostel Stayokay
Herenweg 118, 1935 AJ Egmond aan den Hoef
Tel. 0031 72 506 2269
egmond@stayokay.com
stayokay.com
The costs per person / night in this Hostel are as follows:
€ 32,- (mostly more-persons rooms) (+€ 2,50 from 01.12.2017)
(good quality hostel) – towels not included (for rent € 1,50 /pc) groups deals for lunches and diners (best prices when booked in advance)
<i>Hotel without shuttle bus service, but with free parking and with special booking site →</i>
4) Van der Valk hotel Akersloot****
Geesterweg 1a, 1921 NV Akersloot
Tel. 0031 251 361888
Fax 0031 251 314508
sales@akersloot.valk.nl
www.valk.com
special bookingsite:
https://www.hotelakersloot.nl/dutch-trampoline-open/dutch-trampoline-open
The min. costs per person / night in this 4th Hotel are: € 53,00 plus citytax € 1,60
<i>free wifi, swimming pool, wellness and gym.</i>
<i>Hotel without shuttle bus service, but with special offer (a charming hostel and hotel in the citycenter of Alkmaar →</i>
5) King's Inn
Koningsstraat 6, 1811 LV Alkmaar
Tel. 0031 72 5110112
info@kings-inn.com
www.kings-inn.com
Groups accommodation 10 p. and more, full board, prices starting from € 42,50.
Breakfast: € 5,50 / lunch € 7,50 / diner € 9,50 Special wishes
Prices hostel:
8 p rooms: € 27,50/person

	6 p rooms: € 30,-- / person										
	4 p rooms: € 27,50/ person										
	privat room at the hostel: € 69,--										
	Prices hotel:										
	€ 79,00 per room per night (and more, untill suite at € 94,00).										
	<i>special hostel and hotel in the citycenter of Alkmaar, customized products</i>										
MEALS	<p>The invited participating Federations must pay for the meals expenses of their delegation members.</p> <p><i>*Times are provisional and depending on time-schedule.</i></p> <p>The LOC will arrange opportunity for lunch (€ 7,50) and dinner (€ 17,50) in the competition venue; light “sports-meals” are also offered as a choice.</p> <ul style="list-style-type: none"> - Friday, March 16 - 2018: delegations dinner: 17:00-20:00 * - Saturday, March 17 - 2018: delegations lunch: 12:30-14:30 * / judges: 13.30:14.00 delegations dinner: 17:00-20:00 * / judges: 19:00-19:45 - Sunday, March 18 - 2018: delegations lunch: 12:30-14:30 * /judges: 13.30:14:00 delegations dinner: 18:00-21:00 * / judges: 16.00:17:00 <p>Participants can only obtain when booked and paid in advance; during the event it is not possible anymore to order extra meals as the quantity of meals is ordered in advanced at an external party.</p> <p>The Meals Form must be returned to the LOC by February 1, 2018 at the very latest, together with the Nominative Registration Form.</p> <p>The costs for the meals must be paid to the LOC by February 1, 2018 by Bank transfer (see: Bank account information)</p> <p>In case of cancellation after February 1, 2018 obligatory to pay all costs.</p> <p>For coaches, during breaks coffee/tea/fruits will be provided without charge.</p>										
CANCELLATION POLICY	<p>Cancellation of participants or services is only possible until February 1, 2018 by written e-mail. Only after confirmation and approval by the LOC the costs for the participants of services will be reimbursed to your account.</p> <p>Cancellation after February 1, 2018 will not be taken into account and can/will not be reimbursed.</p>										
FINAL BANQUET / EVENT	<p>There will be side events during the days of competition (organized by Stichting Dutch Trampoline Event).</p> <p>There is no final banquet but also on Sunday, there is a delegations dinner (see: Meals)</p>										
PRIZE MONEY	<p>In C09 (individual Senior Ladies) and C10 (individual Senior Men) (see Competition Rules) prize money will be available;</p> <p>The Prize Money, free of any deductible taxes, will be distributed in € (Euro) as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="2" style="text-align: center;">Prize Money in €</th> </tr> <tr> <th style="text-align: center;"><i>Ranking</i></th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">250</td> </tr> <tr> <td style="text-align: center;">2</td> <td style="text-align: center;">150</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">100</td> </tr> </tbody> </table>	Prize Money in €		<i>Ranking</i>		1	250	2	150	3	100
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BANK ACCOUNT INFORMATION	<p>Each participating Club or Federation is kindly requested to integrate the payment's purpose as follows: Total amounts to be paid per bank transfer. Please include the full name under which the delegation has registered.</p> <p>Payments to: Stichting Dutch Trampoline Open, Alkmaar. Account number: IBAN: NL21 RABO 0318 1574 46 Rabobank Alkmaar. Bank Identifier Code (BIC/SWIFT code): RABONL2U</p>										

	<p>Bank charges are for the account of the applicant</p> <p>In case of cancellation after February 1, 2018 it will be obligatory to pay all costs.</p> <p>The participating Federation is responsible for covering all bank fees in connection with the bank transfers. Note: only payments by bank transfer will be accepted before the indicating closing date. Cash payment during the event cannot be accepted.</p>																																
MARKETING MEDIA	<p>FIG and LOC advertising and publicity norms must be respected</p> <p>We kindly ask media to contact the LOC when they attend to be present at the Dutch Trampoline Open. Press Room with internet access is available, as well as workspace in the Competition Hall. Pls check in at the Competition Office upon your arrival. Access to Training and Warm - up area for delegations only. LOC's media contacts: Eline Windig and Martin Mooij (info@dutchtrampolineopen.com)</p>																																
SOCIAL MEDIA	<p>www.dutchtrampolineopen.com facebook: https://www.facebook.com/dutchtrampolineopen/ instagram: https://www.instagram.com/dutchtrampolineopen/ twitter: https://twitter.com/DutchTrampOpen YouTube: https://www.youtube.com/channel/UCfDbUVgrAGhpVL3WvfKdhw</p> <p><i>Possible availability of Live stream and results on the internet: the LOC will inform you by social media before the competition.</i></p>																																
DEADLINES SUMMARY	<p>All forms available: in pdf and ONLINE on the website of the LOC, www.dutchtrampolineopen.com, "registration and forms" <i>Deadlines: **Or earlier when the maximum number of competitors has been registered</i></p> <table border="1"> <thead> <tr> <th></th> <th>available</th> <th>starts</th> <th>deadline</th> </tr> </thead> <tbody> <tr> <td>Declaration of Interest</td> <td>March 15, 2017</td> <td>OPEN</td> <td>July 1, 2017</td> </tr> <tr> <td>Definitive Registration</td> <td>July 1, 2017</td> <td>September 1, 2017</td> <td>November 1, 2017**</td> </tr> <tr> <td>Visa Request Form</td> <td>November 1, 2017</td> <td>November 1, 2017</td> <td>December 31, 2017</td> </tr> <tr> <td>Nominative Registration*</td> <td>November 1, 2017</td> <td>December 1, 2017</td> <td>February 1, 2018 **</td> </tr> <tr> <td>Special booking sites Hotels</td> <td>June 1, 2017</td> <td></td> <td></td> </tr> <tr> <td>Travel Schedule Form</td> <td>November 1, 2017</td> <td>December 1, 2017</td> <td>February 1, 2018</td> </tr> <tr> <td> Payments to the LOC: *Entry Fee *Local transportation *Meals at the venue *Airport shuttle service *Fine for missing judge(s) <i>(all according to Nominative Registration)</i> </td> <td></td> <td></td> <td>February 1, 2018</td> </tr> </tbody> </table>		available	starts	deadline	Declaration of Interest	March 15, 2017	OPEN	July 1, 2017	Definitive Registration	July 1, 2017	September 1, 2017	November 1, 2017**	Visa Request Form	November 1, 2017	November 1, 2017	December 31, 2017	Nominative Registration*	November 1, 2017	December 1, 2017	February 1, 2018 **	Special booking sites Hotels	June 1, 2017			Travel Schedule Form	November 1, 2017	December 1, 2017	February 1, 2018	Payments to the LOC: *Entry Fee *Local transportation *Meals at the venue *Airport shuttle service *Fine for missing judge(s) <i>(all according to Nominative Registration)</i>			February 1, 2018
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ADDITIONAL INFORMATION	<ul style="list-style-type: none"> - See the Competition Rules of the LOC at www.dutchtrampoline.com / Competition info - Preceding training facility is (limited) available. First come first served. Information about conditions: www.dutchtrampolineopen.com / training camp. Request / interest can be filled in at the Declaration of Interest and at the Registration Forms - Tourism in Alkmaar and the region: see LOC website www.dutchtrampoline.com 																																

Complete accordingly only from the hosting federation:

Sincerely Yours,

KNGU
Postbus 142
7360 AC BEEKBERGEN



Beekbergen, 17 mei 2017

Place and date:

Stamp

Signature of the President or
Secretary General of the FIG affiliated NF