### FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



### **LOULÉ WORLD CUP 2018 LOULÉ – PORTUGAL, 5**<sup>TH</sup> TO 6<sup>TH</sup> OCTOBER 2018



# DIRECTIVES TRA and TUM

**EVENT ID: 15407** 

### **Dear FIG Affiliated Member Federation,**

Following the decision of the Executive Committee, the Gymnastics Federation of Portugal has the pleasure to provide information related to the organization of the Loulé World Cup 2018

Please find herein below the directives:

FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Rui Vinagre 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 21 321 55 10 / Direct: +41 21 321 55 32 Fax: +41 21 321 55 19 / Sports department: +41 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com
ORGANIZING COMMITTEE	Gymnastics Federation of Portugal Contact Person: Paula Araújo Estrada da Luz, n.o 30-A 1600-159 Lisboa, Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: gympor@gympor.com website: http://www.fgp-ginastica.pt  Associação de Pais e Amigos da Ginástica de Loulé Apartado 264 8100-999 Loulé, Portugal Contact Person: Luis Martins Mobile: (+351) 961 261 522 e-mail: apaginasticaloule@gmail.com website: www.apagl.pt
LOCATION	City of Loulé - Portugal
DATE	From 5 <sup>th</sup> to 6 <sup>th</sup> October 2018
VENUE	Loulé Municipal Sports Hall Avenida Laginha Serafim 8100-760 Loulé, Portugal Telf.: +351 289 412 422 e-mail: apaginasticaloule@gmail.com website: www.apagl.pt

### SUPPLIER

### **Trampoline**

To be defined

#### ToF/Syncro device

To be defined

### **Tumbling**

To be defined

### PROVISIONAL SCHEDULE

	<u> </u>	
Day 1 – 3 <sup>rd</sup> October	Arrival of Delegations	
Day 2 – 4 <sup>th</sup> October	Training and Podium Training	
	Orientation Meeting	
	Judges' Instruction	
Day 3 – 5 <sup>th</sup> October	Qualification TRA Ind., TUM* and TRA SYN**	
Day 4 – 6 <sup>th</sup> October	Finals	
	TRA IND W	
	TRA IND M	
	TUM W	
	TUM M	
	TRA SYN W	
	TRA SYN M	
Day 5 – 7 <sup>th</sup> October	Departure of Delegations	

<sup>\*</sup>Tumbling can be run simultaneously with TRA individual or synchro

#### **PARTICIPATION**

The World Cup competition will consist of Qualifications and Finals.

### Participation in the Qualifications:

- All competitors must take part in the qualifications.
- No qualifications must be held if there are less than 9 participants per disciplines.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with the same final score will receive the same world cup points.

### Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- Max. 2 individuals or 1 pair per NF per discipline.
- In addition, the host federation will be allowed one man or one woman in Trampoline Individual, 1 Pair (male or female) in TRA Synchro, and one man or one woman in Tumbling, in case that it is not represented at all in Trampoline Ind, Trampoline Synchro or Tumbling.
- Such "Wild Card Gymnasts or Pairs" must have participated in the qualification.
- "Wild Card Gymnasts" will receive medals and prize money, but they will not receive any World Cup Points.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

<sup>\*\*</sup> SYN qualifications may also be run in the morning of day 4.

### Cancellation Policy (valid for Tumbling only):

- The organizing member Federation (LOC) may cancel the competition in the category TUM if at the time of the definitive entry there are less than 4 countries registered in this category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).
- The participating member Federation (NF) may cancel its participation in men's or women's TUM without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.
- Procedure and deadlines for the cancellation of the TUM competitions by the organising member federation or participation by the NF is as follows:
- FIG shall inform the organising member federation about the participation, within 5 days after the Definitive registration deadline.
- The organising member federation has the possibility to cancel the TUM event respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.

### "HORS CONCOURS" GYMNASTS

The Organizing Member Federation is allowed to add only for the qualifications "hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors, they must be named before the start of the qualifications and cannot qualify for the final. They will have to start first.

The Organizing Member Federation is allowed to name 1 Individual Men and 1 individual Women, as well as 1 Synhro pair Men and 1 Synchro pair Women as "hors concours" competitors. For Tumbling, the number of "hors concours" competitors is 2 Men and 2 Women

### FEDERATIONS INVITED

The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Trampoline Gymnastics.

## SIZE OF DELEGATION AND FIG LICENCE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

	TRA indiv. M/W	Synchro M/W	TUM M/W	Joint/ Total
Head of Delegation	1	1	1	1
Team Manager	1	1	1	1
Coach	1/1		1/1	4
Gymnasts	4/4	2 pairs/ 2 pairs	4/4	20
Doctor	1		1	1
Physiotherapist	1		1	2
Judges	2		2	4
Total	16	10	16	33

Out of competition gymnasts will not be accepted.

### **AGE LIMITS**

Participating gymnasts must be at least 17 years (born in 2001 or before) in all disciplines.

**Note:** gymnasts who have participated in a Senior World Championships, Senior Continental Championships or World Cup competitions may <u>not</u> participate in Junior competitions afterwards.

#### **JUDGES AND JURIES**

The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event.

Each participating federation must provide minimum one judge (minimum category III) per discipline in which they participate. Failure to do so will result in a fine of CHF 2'000.- to be paid to the organizing member federation.

The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function (minimum category III).

In trampoline gymnastics the judges panels are as follows:

	Ind. TRA	Synchro	TUM
Chair of Judges Panel	1	1	1
Judges for Execution	6	6	5
Judges for Difficulty	2	2	2
Total:	9	9	8

No panel may include more than one member from a single federation (excluding the CJP and D judges).

- For Judges Requirements, please see "General Judges Rules"

The FIG Technical Representative will serve as President of the Superior Jury.

# FIG TECHNICAL DELEGATE AND EC MEMBER

The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.

The FIG Technical Delegate will serve as President of the Superior Jury.

### REGISTRATION DEADLINES

Provisional, Definitive and Nominative registrations must be completed by entering the composition of the delegation on-line on: <a href="www.fig-gymnastics.com">www.fig-gymnastics.com</a>.

These registrations will only be accepted from FIG Gymnastics Member Federations.

Provisional registration	30 <sup>th</sup> May 2018	(4 months prior to the event, if possible on wednesday)
Definitive registration:	1 <sup>st</sup> August 2018	(2 months prior to the event if possible on wednesday)
Nominative registration	5 <sup>th</sup> September 2018	(4 weeks prior to the event if possible on wednesday)

Late registrations and registrations which are not accompanied by the requested payments (if any) are subject to fines as follows:

<b>*</b>	
	Fine for missing or late Provisional Registration CHF 500 (if any)
	Fine for missing or late Definitive CHF 750 Registration
	Fine for missing or late Nominative Registration CHF 500
	Registrations made later than 10 days after the deadline for the Nominative Entry will not be accepted and the Delegations will not be authorized to participate.
DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.
ENTRY FEES	The cost for the entry fee is 100€ (euros) per gymnast.
	The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the OC. The entry fee is not refundable.
	Exception is if because of low number of participants, the event is no longer a FIG World Cup.
	Entries without payment of the entry fees will be considered as invalid and will be refused.
ACCOMMODATION	The cost is person/night and includes (Package): - Room - Breakfast (Hotel) + lunch + dinner - Banquet - Transfer from Faro Airport to Hotel/Sports Hall and back - Daily transportation from Hotel to Sports Hall and back  Aquashow Park **** Semino, EN 396, 8125-303 Quarteira Telf.: + 351 289 389 396 Website: www.aquashowparkhotel.com
	E-mail: reservas@aquashowpark.com The costs in this hotel are as follows (the cost is per person/night) € 135,00 (single) € 100,00 (double)
Praça d Telf.: + Website	Pinhal da Marina **** Praça dos Três Caminhos, 8125-439 Vilamoura Telf.: + 351 289 303 230 Website: www.pinhaldamarina.com E-mail: pinhaldamarina@pinhaldamarina.com
	The costs in this hotel are as follows (the cost is per person/night) € 135,00 (single) € 100,00 (double)
	Loulé Jardim *** Praça Manuel de Arriaga, 3100-665 Loulé Telf.: + 351 289 413 095 Website: www.loulejardimhotel.com E-mail: hotel@loulejardimhotel.com
	The costs in this hotel are as follows (the cost is per person/night) € 100,00 (single) € 80,00 (double)

#### Zodíaco \*\*\*

Fonte Santa, 8125-618 Quarteira

Telf.: + 351 289 381 420

Website: <a href="www.hotel-zodiaco.com">www.hotel-zodiaco.com</a>
E-mail: <a href="mail@hotel-zodiaco.com">mail@hotel-zodiaco.com</a>

The costs in this hotel are as follows (the cost is per person/night)

€ 100,00 (single) € 80,00 (double) € 70.00 (triple)

### Pinhal do Sol \*\*\*

Sitio do Semino, 8125-303 Quarteira

Telf.: + 351 289 302 834

Website: <a href="www.hotelpinhaldosol.com">www.hotelpinhaldosol.com</a></a>
E-mail: <a href="mailto:reservas@hotelpinhaldosol.com">reservas@hotelpinhaldosol.com</a>

The costs in this hotel are as follows (the cost is per person/night)

€ 100,00 (single) € 80,00 (double)

€ 70.00 (triple or quadruple)

#### Golda Sol - Low Cost

Alfarrobeira, nº 690 8110-221 Loulé

Telf.: + 351 289 432 404 E-mail: goldasol@gmail.com

The costs in this hotel are as follows (the cost is per person/night)

€ 80,00 (single) € 60,00 (double)

### Star Hotel - Low Cost

Rua Doutor Francisco Sá Carneiro

Telf.: + 351 289 389 396 Website: <u>www.hotelstarloule.pt</u> E-mail: booking@hotelstarloule.pt

The costs in this hotel are as follows (the cost is per person/night)

€ 80,00 (single) € 60,00 (double)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC by 1<sup>st</sup> August at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

The invited participating federations must pay for their accommodation costs.

At the time of the Definitive registration (2 months prior to the event) 50% of the accommodation costs must be paid to the OC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by 5<sup>th</sup> September.

<b></b>	4
MEALS	Lunch and dinner will be served at Loulé Sports Hall.
	Delegations that book their accommodation through the OC have full board (breakfast, lunch and dinner) in their package.
	Cost of each meal per person acquired on accreditation (Lunch and Dinner) − € 15,00.
FINAL BANQUET	Delegations that book their accommodation through the OC are invited to the Final Banquet.
	Cost of each banquet per person acquired on accreditation – € 35,00.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The Travel Schedule Form must be returned to the OC by 1st August.
LOCAL TRANSPORTATION	Delegations that book their accommodation through the OC will be offered transport from:
	- Faro Airport or Loulé Railway station to the competition venue or hotel and back provided notifications of flights details has been given prior 1st August.
	- the hotel to the competition/training venue and back.
VISA	Please verify immediately with your travel agent or the Portugal Embassy or Consulate in your country if a visa is required for your travel to Portugal. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made before 1 <sup>st</sup> <b>August.</b> The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient coverage must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations' own charge as follows: € 35.00 per person/day.
ACCREDITATION	Insert details with regard to the accreditation procedure
FINANCIAL OBLIGATIONS	Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fee, unpaid invoices, etc) will not be allowed to participate in this World Cup.
	Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guaranteed the hotel booking, meals and local transportation.

BANK ACCOUNT INFORMATION	Account Name: APAGL Bank: Caixa Geral de Depósitos Agency: Loulé IBAN: PT50003503990006694573010 Swift code: CGDIPTPL	
	Please integrate the payment's purpose as follows: Loulé FIG World Cup 2018	
	The participating federation is responsible for covering all bank fees in connection with the bank transfers.	
CANCELATION POLICY	The Organizing Committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest.	
	Cancelation of accommodation, meals and final banquet between 1 <sup>st</sup> August 2018 and arrival are not refundable.	
TIE BREAKING RULES	In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.	
	The gymnasts with same final score will receive the same World Cup points.	
	If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / pairs.	
	Example:	
	1, 1, 3 (points for rank 1 and 2 is added and divided by 2)	
	1, 2, 2, (points for rank 2 and 3 is added and divided by 2)	
	The same principle applies to the prize money.	
PRIZE MONEY	The organising member federation will pay the following minimum prize money per discipline (amounts in Swiss Francs – CHF) - "discipline" means every final: individual trampoline men, individual trampoline women, synchro men, etc.	
	The prize money, free of any deductible taxes, will be distributed in <b>CHF</b> as follows:	
	Ranking Prize money (CHF)  1 1'500 2 1'000 3 500	
	No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations in a category.	
	In case of a tie, the prize money will be added and divided by the number gymnasts:	
	1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)	
	1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)	
	No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category.	

# Assignment of WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men
- Trampoline Individual Women
- Trampoline Synchro Men
- Trampoline Synchro Women
- Tumbling Men
- Tumbling Women

For individual Trampoline and Tumbling, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

In the case that less than four federations participate per category, no World Cup points, no medals and no prize money will be given.

## Winner of the annual Word Cup

The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year:

A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.

EVENT MANAGER	Miss FALCÃO, Isabel Estrada da Luz, n.o 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: tramp@gympor.com
MEDIA	Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited.  All media representatives (journalists, photographers, TV) must request an
	accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue.
	E-mail: comunicacao@gympor.com
SOCIAL MEDIA	Gymnastics Federation of Portugal official Facebook page: www.facebook.com/ginasticaportugal
MEDICAL	The Organizing Committee will provide first aid medical services. A physiotherapist will be present during the competitions as well members of the Portuguese Red Cross specialized in first aids.
OFFICIAL HOSPITAL	Hospital de Loulé Av. Marçal Pacheco, 8100-503 Loulé (PORTUGAL) Phone number: +351 289 249 750
DOPING CONTROLS	The organizing Member Federation will provide the following minimum doping controls at its own charge:
	- Trampoline: 4
	- Tumbling: 2
MARKETING	The FIG advertising and publicity norms will be respected.
TELEVISION	For Tournaments of A Category, television coverage is compulsory.
	Host Broadcaster: RTP – Rádio Televisão Portuguesa
	Avenida Marechal Gomes da Costa, n.º 37 - 1849-030 Lisboa Contact Person: Natacha Silva
	Contact i Cison. Natacha Giiva
	The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds.
VIDEO CONTROL	Should IRCOS not be available, the Organizing Member Federation must
SYSTEM	provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.
	Video Control System: to be defined.
RULES AND	The competition will be organized under the following FIG rules, as valid in
REGULATIONS	the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics:
	- Statutes
	<ul><li>Code of Ethics</li></ul>
	<ul><li>Technical Regulations</li></ul>
	License Rules
	Code of Points and relevant Newsletters

_	General	Judges'	Rules
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- Specific Judges' Rules for Trampoline and Tumbling
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies
   and subsequent decisions of the FIG Executive Committee

### **DEADLINES**

Provisional registration (on-line)	30 <sup>th</sup> May 2018
Definitive registration (on-line)	1 <sup>st</sup> August 2018
Nominative registration (on-line)	5th September 2018
Accommodation form	1 <sup>st</sup> August 2018
Travel schedule form	1 <sup>st</sup> August 2018
Visa request form	1 <sup>st</sup> August 2018
Meals form	1 <sup>st</sup> August 2018
Payment of the entry fee	1 <sup>st</sup> August 2018
Payment of the accommodation costs (first 50%)	1 <sup>st</sup> August 2018
Payment of the accommodation costs (last 50%)	5th September 2018
Payment of the fine for missing judge	At arrival

Sincerely Yours,

Lisbon, 29th June 2017



Signature of the President or Secretary General of the FIG affiliated NF