FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



GENEVA FIG ACRO WORLD CUP GENEVA, SWITZERLAND

14TH - 16TH MAY 2015 B CATEGORY



DIRECTIVES

Event ID: 12084

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Switzerland has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG)		
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	website: www.fig-gymnastics.com		
HOST FEDERATION	Swiss Gymnastics Federation		
	Contact person : Silvia Füglistaler (Secretary of Elite Sport)		
	Bahnhofstrasse 38		
	5000 Aarau Switzerland		
	Phone: +41 62 837 82 42		
	Fax: +41 62 837 82 44		
	Email: <u>silvia.fueglistaler@stv-fsg.ch</u>		
	Website: www.stv-fsg.ch		
ORGANIZING	Association Genevoise de Gymnastique Acrobatique (AGGA)		
COMMITTEE	Contact person : César Salvadori		
	(President) Chemin des Galéides 6		
	1234		
	Vessy		
	Switzerl		
	and		
	Phone: +41 22 342 94 71		
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	Email: agga-gymacro@bluewin.ch		
	Website : <u>www.agga-gymacro.ch</u>		
LOCATION	Geneva, Switzerland		
DATE	From May 14 th – May 16 th 2015		
VENUE	Centre Sportif du Bois-des-Frères (Sports Complex)		
	15 minutes from Geneva Airport/Railway Chemin de l'Ecu 22		
	1219 Châtelaine Switzerland		
	Phone: +41 22 418 87 00		

	Website: www.ville-geneve.ch/plan-ville/sports/centre-sportif-bois-freres/		
	Competition and Warm-Up Hall: 55 x 37m x 8 (high), one of the most beautiful Sports Complex in Switzerland (European price of metallic construction in 1989), located 10 minutes from Geneva Airport/Railway Cointrin.		
APPARATUS SUPPLIER	Competition and Training I	Competition and Training Floor – Gymnova Warm-Up Floor – Dima	
PROVISIONAL SCHEDULE	Tuesday, May 12 th Arrival of all delegations Free Training (Warm-up and Training		
	Floors) Wednesday, May 13 th Arrival of all delegations Orientation meeting Podium Training with music as		
	Thursday, May 14 th	per schedule Judges Meeting Opening Ceremony Qualification – 1 st	
	Exercise Friday, May 15	^{IN} Judges Meeting	
	Exercise Saturday, May	Qualification – 2 nd 16 th Judges Meeting	
	Exciolog Gatarady, may	Finals	
		Award Ceremony	
		Banquet & Farewell Party	
	Sunday, May 17 th Departure of all delegations		
PARTICIPATION	The World Cup Competitions consist of Qualifications and Finals in all 5 categories.		
	Participation in the Qualif	ications.	
	 All competitors must take part in the qualifications. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points. 		
	Participation in the Finals:		
	Category A and B tournaments must offer a Final in all 5 categories.		
	The top eight units with no more than 2 per NF/per category from the qualifications qualify for the Finals.		
	In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice.		
	Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories.		
	Such "Wild Card Participant" must have participated in the respective category in the qualification.		
	In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.		
	World Cup Competitions may exceptionally be combined with other Competition.		
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Cancellation Policy

- The <u>organizing member Federation (LOC)</u> may cancel the competition in the respective category if at the time of the definitive entry there are less than 4 countries registered in a category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).
- The participating member Federations (NF) may cancel its participation in a specific category without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.
- Procedure and deadlines for the cancellation of a category by the LOC or participation by the NF is as follows:
 - FIG shall inform LOC and NF about the participation, within 5 days after the Definitive registration deadline.
 - LOC and NF have the possibility to cancel the event (in a specific category) respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.

"HORS CONCOURS" GYMNASTS

The Organizing Member Federation is allowed to add only for the qualifications "hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors; they must be named before the start of the qualifications and **cannot qualify for the final**. They will have to start first.

The Organizing Member Federation is allowed to name 1 Men's Pair, 1 Woman's Pair, 1 Mixed pair, 1 Women's Group and 1 Men's Group as "hors concours" competitors.

FEDERATIONS INVITED

The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Acrobatic Gymnastics.

SIZE OF DELEGATION AND FIG LICENCE

Participation is limited to 3 "units" per NF in each category

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The Organising Member Federation (OMF) may limit the participation with criteria to be defined by the OMF. Those criteria must be approved by the FIG.

The maximum size of the invited delegation is as follows:

Head of delegation		1
Team Manager	(if 4 and more units)	1
	(if 8 and more units)	2
Coaches	(if 1 units)	1
	(if 2 to 5 units)	2
	(if 6 to 8 and more units)	3
	(if 9 and more units)	4
Gymnasts	(3 units per category)	39
Medical Doctor		1
Paramedical Staff	(if 1 to 3 units)	1
	(if 4 and more units)	2
Judges		2

A unit being a pair or a group.

Age limit: minimum 15 years (born in 2000 or before) JURIES The number of Juries (judges' panels) may be decided by the organizing member federation depending on the number of participating competitors and judges. The Juries are set up by a draw - directed by the FIG Technical Representative from the judges present at the event. Priority will be given to the judges of the highest category. A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges. No panel may include more than one member from a single federation (excluding the CJP and D judges) The CJP and D judges) The Pifficulty Judges must be Cat. I or II The Execution and Artistic judges must be Cat. I, II or III. The FIG Technical Representative will serve as President of the Superior Jury. Each participating federation must provide minimum one judge. Failure to do so will result in a fine of Swiss Francs 2'000 to be paid to the Organizing Member Federation. The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. FIG TECHNICAL DELEGATE AND EC MEMBER The FIG Technical Delegate will serve as President of the Superior Jury. The FIG Technical Delegate will serve as President of the Superior Jury. Provisional Delegate will serve as President of the Superior Jury. Provisional Delegate will serve as President of the Superior Jury. Provisional Delegate will serve as President of the Superior Jury. Provisional Tegistration January 7 th , 2015 (4 months prior to the event) Definitive registration: March 4 th , 2015 (2 months prior to the event)
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Last registrations are subject to fines as follows:
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Fine for missing or late Provisional registration (if any) CHF 500
Fine for missing or late Definitive registration CHF 750
Fine for missing or late Nominative registration CHF 500
Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.
The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration. After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3

	days by using the official document to be found on FIG website	
ENTRY FEES	The non-reimbursable cost for the Entry Fee is of CHF 60.— per gymnast. The invited participating federations must pay for all entry fees. At the time of the definitive registration (March 4 th , 2015) 100% of the entry fee must be paid to the OC. The entry fee is not refundable.	
ACCOMMODATION	**** Stars Hotel (Option 1) SUITE NOVOTEL, Cointrin (40 rooms), 10 minutes from Geneva Airport/Railway Hotel to Sports Complex: 10 minutes by bus / 20 minutes by foot The costs per person/night in this hotel are as follows: CHF 220.— single room CHF 140.— double room CHF 110.— triple room	

CHF 95.— quadruple

room

*** Stars Hotel (Option 2)

IBIS BUDGET, Cointrin (120 rooms), 10 minutes from Geneva Airport/Railway

Hotel to Sports Complex: 10 minutes by bus / 20 minutes by foot

The costs per person/night in this hotel are as follows:

CHF 170.— single room

CHF 115.— double room

CHF 95.— triple room

IBIS, Petit-Lancy (40 rooms), 20 minutes from Geneva

Airport/Railway Hotel to Sports Complex: 20 minutes by bus

The costs per person/night in this hotel are as follows:

CHF 180.— single room

CHF 125.— double room

** Stars Hotel (Option 3)

IBIS BUDGET, Petit-Lancy (50 rooms), 20 minutes from Geneva

Airport/Railway Hotel to Sports Complex: 20 minutes by bus

The costs per person/night in this hotel are as follows:

CHF 165.— single room

CHF 110.— double room

CHF 90.— triple room

All accommodations include breakfast, meals, banquet and local transport.

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **March 4th**, **2015** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.

The invited participating federations must pay for the accommodation expenses of their delegation members.

At the time of the Definitive Registration (March 4th, 2015) 50% of the accommodation costs must be paid to the LOC.

	Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will	
	be refused. The remaining 50% of the accommodation costs must be paid by April 8 th , 2015.	
	Accommodation costs are not refundable after April 14 th , 2015.	
MEALS	Full board is included in accommodation costs. Breakfast will be served at the hotel. Lunch and dinner will be served in the Sports Complex.	
FINAL BANQUET	The accommodation, booked through the LOC, includes the banquet and farewell party ticket for official delegation members (head of delegation, team manager, coach, judge, gymnasts, medical or paramedical staff).	
	The delegation may purchase additional banquet tickets for CHF 40.— per person. The total amount must be paid with the Nominative Registration by April 8th, 2015.	
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.	
	The Travel Schedule Form must be returned to the LOC by March 4 th , 2015.	
LOCAL TRANSPORTATION	Transport to and from Geneva Airport/Railway to the official hotels, as well as from the hotel to the Sports Complex, are provided to all delegations that have booked the accommodation through the LOC.	
	All delegations will be welcomed by a member of the LOC at Geneva Airport/Railway and will be escorted by public transportation to the hotel or the Sports Complex.	
VISA	Please verify immediately with your travel agent or the Swiss Embassy or Consulate in your country if a visa is required for your travel to Switzerland. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before March 4 th , 2015 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.	
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).	
	The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.	
	The LOC will subsequently offer insurance at the Federations own charge as follows: CHF 45.— per person/day.	
ACCREDITATION	Accreditation will be given at the Sports Complex at the arrival of the delegation.	
	The valid FIG gymnasts license must be presented and will be checked upon	

	accreditation. Without a valid license, the gymnast will not be allowed to participate.		
	All the delegation members are required to wear accreditation cards all the time.		
	In order to accelerate the accreditation procedure, a photo of each delegation member is required and must be sent to the LOC together with the Definitive Registration by March 4 th , 2015.		
FINANCIAL OBLIGATIONS	Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these World Cups.		
	Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.		
BANK ACCOUNT INFORMATION	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Name of the Federation + Geneva FIG Acro World Cup'15.		
	Payments in Swiss Francs only. No cheques, only bank transfers w		
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	Name of the Bank : Adress of the Bank :	SWISS POST – POST FINANCE Nordring 8	
	Address of the bank.	CH - 3030 BERNE	
	Post Check Account Holder :	AGGA	
	Number of Account :	12-10872-3	
	IBAN : SWIFT / IBC Code :	CH 66 0900 0000 1201 0872 3 POFICHBEXXX	
	Clearing Number: 09000		
		responsible for covering all bank fees in	
CANCELLATION	connection with the bank transfers. The 50% of the accommodation costs will be refund by the LOC in case of		
POLICY	cancellation by April 14th, 2015.		
TIE BREAKING	If cancellation arrives later, no claims or refunds will be accepted. In case of a tie at any place, the tie-breaking rules as set up for the World		
RULES	Championships shall be applied. The gymnasts with same final score will receive the same World Cup points.		
	If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / groups.		
	Example: 1, 1, 3 (points for rank 1 and 2 is added and divided by 2) 1, 2, 2, (points for rank 2 and 3 is added and divided by 2)		
	The same principle applies to the prize money.		
PRIZE MONEY	The organising member federation must pay a minimum prize money per medallist as follows: B-Tournaments: Total minimum 7'800 (Swiss Francs):		
	The Prize Money, free of any deductible taxes, will be distributed in Swiss francs as follows:		
	For Tournaments Category B: Total CHF 7.800 Pairs and Groups		

•	Gold	300 (per gymnast)
•	Silver	200 (per gymnast)
•	Bronze	100 (per gymnast)

In case of a tie, the prize money will be added and divided by the number of gymnasts:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.

ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Men's Pairs
- Women's Pairs
- Mixed Pairs
- Women's Groups
- Men's Groups

Pairs are listed **by name**, but considered **as an entity**.

In case of change of partner, the Mixed Pair is considered as a new Pair.

Groups are listed by name, but considered as an entity.

One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place

Qualifications: ranking from 9th to 16th place

Rank	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2

	16 1		
	The gymnasts with same final score will receive the	same World Cup points.	
	In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.		
	"Wild Card Participants" will not receive any World Cup Points. "Hors concours competitors" will not receive World Cup Points.		
WINNER OF THE ANNUAL WORD CUP	The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:		
	A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.		
EVENT MANAGER	LOC President : César SALVADORI Phone : +41 22 342 94 71 Email : agga-gymacro@bluewin.ch		
MEDIA	All media representative (journalists, photographers, tv) must request an accreditation from the LOC as soon as possible to have access to the Sports Complex.		
MEDICAL	Medical service and first aid will be provided by the LOC during training		
SERVICES	and competitions.		
OFFICIAL HOSPITAL	To be confirm.		
DOPING CONTROLS	For World Cup Competitions and Series, A and B Category, the Organizing Member Federation will provide a minimum of 5 doping controls at its own charge. Failure to do so will result in the deposit being lost in full. The doping controls will be carried out by Anti-Doping Switzerland.		
MARKETING	FIG advertising and publicity norms must be respect		
VIDEO CONTROL	Should IRCOS not be available, the Organizing Member Federation must provide		
SYSTEM	another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises. The association's video system will be used for internal and external signal (live-streaming).		
RULES AND REGULATIONS	(live-streaming). The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives: Statutes Technical Regulations Code of Points and relevant Newsletters Licenses Rules World Cup Rules for Acrobatic Gymnastics General Judges Rules Specific Judges' Rules for Acrobatic Gymnastics Medical Organization of the Official FIG Competitions Doping Control Rules Media Rules Apparatus Norms Advertising and Publicity Rules Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee		
DEADLINES SUMMARY	Provisional Registration (on line)	, th sair	
COMMAN		January 7 th , 2015	
	Definitive Registration (on line)	March 4th, 2015	

	Nominative Registration (on line)	April 8 th , 2015	
	Accommodation Form	March 4 th , 2015	
	Travel Schedule Form	March 4 th	
	Visa Request Form	March 4 th	
	Payment of the Entry Fee March 4 th		
	Payment of the Accommodation Costs (50%)	March 4 th	
	Payment of the Accommodation Costs (last 50%) April 8 th , 2015		
	Payment of the extra tickets fort the Banquet	April 8 th , 2015	
Payment of the fine for missing judge Upon accreditation		Upon accreditation	
ADDITIONAL INFORMATION	During the Geneva FIG Acro World Cup'15, we will also held the Geneva International Acro Cup "GIAC'15" with the Swiss Development Plan and International Categories opened to National and Regional Teams as well as Club Teams (see separate invitation).		

Sincerely Yours,

Aarau, 28.05.2014 Place and date: Schweizerischer Turnverband Geschäftsführer

Ruedi Hediger Bahnhofstrasse 38

5000 Aarau

Stamp Signature of the President or

Secretary General of the FIG

affiliated NF