



**Suzuki World Cup 2017**  
**22<sup>nd</sup> – 23<sup>rd</sup> April 2017, Tokyo Japan**  
**Category B Tournament**



**WORKPLAN**

April 5, 2017

**FIG Event ID: 14911**

Dear Friends,

We are happy to welcome all participating federations for the Suzuki World Cup 2017 - FIG World Cup Series Competition – Category “B” which will be held from 22<sup>nd</sup> and 23<sup>rd</sup> of April 2017 in Tokyo, Japan and provide you with all information concerning the participation at the above mentioned events.

**Participating Gymnastic Federations (\*: IAF)**

Argentina\* / Australia / Azerbaijan / Bulgaria / China / France / Germany / Hungary / Japan / Korea / Spain / Philippines / Russia / U.S.A. (AG competition Only) / Vietnam

**1. HOST FEDERATION / LOCAL ORGANIZING COMMITTEE**

International Aerobic Federation (IAF)

Crest One Bldg.3F, 5-7-10 Higashi-Oi, Shinagawa-ku, Tokyo JAPAN 140-0011

Tel.: +81 3 5796-7521 / Fax.: +81 3 5796-7527

e-mail: [kazi.tanaka.iaf-jaf@aerobic.or.jp](mailto:kazi.tanaka.iaf-jaf@aerobic.or.jp)

Contact person: Kazi Tanaka – Secretary General

**2. COMPETITION VENUE**

Ota City General Gymnasium, Tokyo JAPAN

1-11-1 Higashi-Kamata, Ota-ku, Tokyo JAPAN 144-0031

Tel.: +81-3-5480-6688 / Fax.: + 81-3-5480-1105

website: <http://www.ota-sports.jp/index.php> (Japanese only)

**3. COMPETITION DATES**

22nd and 23rd April, 2017 (the detailed schedule is provided below)

**4. FIG Rules (as valid in the year of the competition)**

- Statutes
- Technical Regulations
- Code of Points and relevant Newsletters
- Licence Rules
- World Cup Rules for Aerobic Gymnastics
- General Judges Rules
- Specific Judges' Rules for Aerobic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee plus “Special Rules” as in the below.

**5. “Special Rules”**

**A. Ranking list:**

Since this is a combined competition grouping FIG and IAF competitors, two separate ranking lists will be established.

**a. Suzuki World Cup Ranking List** including all participants (FIG and IAF competitors)

**b. FIG Ranking List** including FIG competitors only.

**B. Qualifications and Finals:**

Qualifications:

The qualifications are open for maximum 2 units from FIG and 2 units from IAF, thus a participation of 4 units per category.

#### Finals:

The Finals are open for 2 units per country only. The 8 best will qualify for the Finals irrespective of their origin (FIG or IAF), thus the 8 best from the Qualifications irrespective of their origin (FIG or IAF) will compete at the Finals.

#### **C. Prize money:**

Prize money as mentioned under **PRIZE MONEY** will be paid to the top 3 per category of the Suzuki World Cup Ranking List. Prize money will also be paid to the top 3 per category of the FIG Ranking List, provided they are not included in the top 3 of the Suzuki World Cup Ranking List.

#### **D. World Cup Points:**

World Cup Points can only be earned by FIG competitors listed in the FIG Ranking List and duly registered by their respective FIG affiliated Federation in good standing and in possession of a FIG license.

#### **E. Award Ceremonies**

Only one award ceremony (per category) will be held based on the Suzuki World Cup Ranking List.

#### **F. Registration**

a. FIG gymnasts with valid FIG licence may only be registered by their respective FIG member Federation using the FIG on-line registration system on the FIG database platform.

b. IAF competitors will register through the IAF member Federation directly to the LOC.

### **6. FIG OFFICIAL REPRESENTATIVE**

The official FIG Representative appointed for the Competitions who will act as a President of the Superior Jury is Ms. Svetlana Lukina – FIG AER TC member.

### **7. JURIES**

A Jury will consist of: 1 Chair of Judge's Panel; 2 Difficulty Judges; 4 Artistic Judges; 4 Execution Judges; 1 Time Judge; 2 Line Judges.

Each participating Federation must provide a minimum of 1 judge (Category 1, 2 or 3) with a valid FIG Brevet for the current cycle (2017-2020). Failure to do so will result in a fine of CHF. 2,000.- to be paid to the organizing federation.

The position of the judges will be decided by a draw before the competitions.

### **8. APPARATUS SUPPLIED**

Gymnova 6322 Cancun

### **9. AGE LIMITS:**

18 years (as of Dec. 31, 2017)

### **10. PARTICIPATION**

The maximum size of delegation is as follows:

Head of Delegation	1
Team Manager	1
- if 4 and more units	2
- if 8 and more units	
Coach	1
- if 1 unit	2
- if 2 and more units	3
- if 8 units and more	
Gymnasts 2 per category	24
Medical Doctor / Paramedical staff	1
- 1 to 3 units	2
-4 and more units	
Judge	2

### **11. COMPETITION FORMAT**

The World Series Competition consists of Qualifications and Finals in all 5 categories. (See "Special Rules")

If the host federation has not qualified in any category for the Finals, the host country may nominate 1 participation in max. 1 category of its choice.

Maximum participation in the Finals is therefore 8+1 participants in 1 category and 8 in the other 4 categories. Such "Wild Card Participant" must have participated in the respective category in the qualification. "Wild Card Participants" will receive medals and prize money, but they will not receive any World Series Points.

## 12. AWARDS

The Prize Money, free of any deductible taxes, will be distributed in **Japanese Yen** as follows:

### ■Suzuki World Cup Ranking List

	IW/IM/MP*/TRIO*/GROUP*
1 <sup>st</sup> place	300,000 JPY
2 <sup>nd</sup> place	200,000 JPY
3 <sup>rd</sup> place	100,000 JPY

\*: for MP/TRIO/GROUP, the prize money is divided among the members

### ■FIG World Cup Series Tokyo International

1 <sup>st</sup> place	55,000 JPY (approx. 500 CHF) for IM, IW 110,000 JPY (approx. 1,000 CHF) for Mixed Pair 165,000 JPY (approx. 1,500 CHF) for Trio, Group
2 <sup>nd</sup> place	27,500 JPY (approx. 250 CHF) for IM, IW 55,000 JPY (approx. 500 CHF) for Mixed Pair 82,500 JPY (approx. 750 CHF) for Trio 110,000 JPY (approx. 1,000 CHF) for Group
3 <sup>rd</sup> place	11,000 JPY (approx. 100 CHF) for IM, IW 22,000 JPY (approx. 200 CHF) for Mixed Pair 33,000 JPY (approx. 300 CHF) for Trio 55,000 JPY (approx. 500 CHF) for Group

## 13. DETAILED SCHEDULE (as of March 27)

### Thursday, 20 April 2017

All day Arrival of Delegations and accreditation @ Shinagawa Prince Hotel, Main tower, 2F

### Friday, 21 April 2017 (Provisional)

10:30 - 11:30 Orientation Meeting – For all Head of delegations, Coaches and Judges  
 10:30 - 11:30 **REHEARSAL FOR THE OPENING CEREMONY - ALL NATIONS**  
 11:30 - 15:30 Judge's meeting / Scoring system training for all judges  
 11:30 - 19:00 Training sessions  
 15:30 - 16:30 Athletes' Meeting

### Saturday, 22 April 2017 (Provisional)

8:00 - 9:00 Judges Draw for Qualification  
 9:30 - 9:45 Opening Ceremony: **Country by Country Demonstration**  
 Introduction of Judges

(IAF AG competition/Qualifications)

**14:15 - 15:25 Qualifications (IW)**  
 15:25 - 15:35 Break  
**15:35 - 16:10 Qualifications (Trio)**  
 16:10 - 16:20 Break  
**16:20 - 17:10 Qualifications (IM)**  
 17:10 - 17:20 Break  
**17:20 - 18:05 Qualifications (MP)**  
 18:05 - 18:15 Break  
**18:15 - 18:50 Qualifications (GP)**  
 18:50 - Announcement of the Finalists  
 19:00 Closing  
 19:00 - 19:30 Judges' Meeting

**Sunday, 23 April 2017 (Provisional)**

8:30 - 9:30	Judges Draw for Finals
9:40	Photo session for judges
10:00 - 10:40	Opening Ceremony: Greetings from Championship Officials and Guests <b>Opening Parade by athletes</b> <b>Country by Country Demonstration</b> Introduction of Judges (IAF AG competition/Finals)
<b>14:40 - 15:10</b>	<b>Finals (IW)</b>
15:10 - 15:20	Break
<b>15:20 - 15:50</b>	<b>Finals (Trio)</b>
15:50 - 16:00	Break
<b>16:00 - 16:30</b>	<b>Finals (IM)</b>
16:30 - 16:40	Break
<b>16:40 - 17:10</b>	<b>Finals (MP)</b>
17:10 - 17:20	Break
<b>17:20 - 17:50</b>	<b>Finals (Group)</b>
17:50 - 18:00	Break
<b>18:00 - 18:30</b>	<b>Award Ceremony</b>
18:30	Closing
18:30 - 18:45	Judges' Meeting
19:30 - 21:30	Farewell Party @ Shinagawa Prince Hotel 4F Chinese Restaurant

**Monday, 24 April 2017**

All day	Departure of the delegations
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**14. MEDICAL**

The Host Federation, the Local Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations (Section 1, article 12.10) foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

Delegation members with insufficient coverage must inform the LOC upon arriving. The LOC will subsequently offer insurance at the Federations own charge; 400JPY/person/day.

**14.1. Medical Services**

During the official Trainings and Competition, the LOC will provide medical persons in the competition venue.

**15. DOPING CONTROLS**

The LOC will arrange an anti-doping commission under the supervision of JADA (Japan Anti-Doping Agency) and will inspect minimum of 5 doping controls during the event.

**16. TRANSPORTATION****16.1. International transportation**

The delegations have to cover by themselves the costs for their international transportation.

**16.2. Local transportation**

The LOC provides Meet Service & local transportation to all delegation members from Narita or Haneda International Airport to the hotel and back at the following costs provided that LOC receives the Accommodation & Travel Schedule Form before February 22, 2017. This fee includes train tickets between the hotel and the venue during the event (April 21, 22 and 23)

Arrival at Haneda or Narita between 6am -19pm on April 20(official arrival day) in one flight AND departure on April 24(official departure day).

Arrival \ Departure	Narita	Haneda
Narita	8,000JPY/person	5,000JPY/person
Haneda	5,000JPY/person	3,000JPY/person

\*For those delegations that arrive with two or more groups and/or arrive other than April 20, 6am – 19pm (the official arrival date & time), departure other than the official departure day April 24, 12,000JPY is required for each additional flight in addition to the above mentioned transportation costs.

\*For those delegations that book accommodation and/or transportation between the airport and the official hotel on your own, neither LOC or KNT will not take any responsibility for any local transportation.

#### 17. ACCOMMODATION (Official Hotel)

##### **Shinagawa Prince Hotel**

Address: 4-10-30, Takanawa, Minato-ku, Tokyo 108-8611 JAPAN  
tel: +81-3-3440-1111 fax: +81-3-3-3441-7092  
<http://www.princehotels.com/shinagawa/>

#### 18. ACCREDITATION

The accreditation desk will be open on 20<sup>th</sup> April, 2017 at 9:00am and is situated in the 2<sup>nd</sup> floor of the Shinagawa Prince Hotel Main Tower. For those of you who will stay at B or C hotel, a staff will guide you to the hotel accordingly after the accreditation. For those of you who will be arriving to Japan before April 20th, we will send additional information accordingly.

During the Accreditation the Head of Delegation has to be ready to present the following:

- Passports of each member of the delegation
- FIG License card
- Insurances for each member of the delegation
- One CD for each routine with the Country, Category and Names of the competitors
- NHK Questionnaire
- Release Music/Portrait/Injury
- Those delegations that are due to do some payments to the Organizing Committee have to be ready to fulfill them

#### 19. COMPETITOR NUMBER ON THE ATTIRE

At the Suzuki World Cup, all athletes must affix a bib number to the front of the torso, on the front of the competition leotard, unitard or shirt. It may not be placed on an athlete's tights.

KNT, our travel agency will send you the Final Confirmation Sheet regarding your accommodation booking and the transportation shortly.

During the Orientation Meeting on 21st of April, 2017 at 10:30 at Ota Gym. – detailed information regarding the Competitions will be given.

If you need some more information in advance, please do not hesitate to contact us.  
Looking very much forward to welcome you in Tokyo !!!

Sincerely,



Hiro Yamagishi  
President, IAF



Kazi Tanaka  
Secretary General, IAF

Encl.

- NHK Questionnaire
- Release Music/Portrait/Injury