



Pan American UPAG Interclub
Championships
Guayaquil, Ecuador (ECU)
3th to 5 December 2015



DIRECTIVES

Event ID: 14721

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Ecuador** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	FEDERACION ECUATORIANA DE GIMNASIA (FEG) Contact Person: Lic. Jorge Portalanza Miranda Address: Av. Americas S/N junto Estadio Alberto Spencer, Edif. Comite Olimpico Ecuatoriano Phone: +593 4 2 280315 Email: gimnasia-ecuador@hotmail.com
LOCATION	Guayaquil-Ecuador
DATE	From 3 th to 7 th December , 2015
VENUE	Coliseo de Gimnasia. Km 4.5 vía Daule edificio FEDENADOR, Junto al Teatro Centro de Arte. Email: gimnasia-ecuador@hotmail.com
APPARATUS SUPPLIER	Janssen & Fritsen Rg Floor Ref. 1790280 produced by Spieth
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>
FEDERATIONS INVITED	any proposed by his national federation club can participate; national federations MUST be members UPAG and be in good membership with FIG
AGE LIMITS	Age of participants Individual and Groups: - Junior: 13-15 Years Old - Senior: 16 years Old The participants must bear the required age on 31 st December or the year of the competition. Pan-American Gymnastics Union Reserves the right to verify passports of All Gymnasts.

	<p>No gymnasts may compete in an age group higher than her age on the current calendar year.</p> <p>All gymnasts must have a valid FIG licence</p>		
JUDGES AND JURIES	<p>Number of Judges by country: 1 judges for countries which have only 1 club, 2 judges for those who present 2 or more clubs, or individual and groups all judges must have a current valid FIG brevet, minimum cat 4. All judges must have a current valid FIG brevet at the time of the event.</p>		
REGISTRATION DEADLINES	<p>Please insert the deadlines for your event. Please note that the provisional registration is not compulsory, only the definitive and nominative deadlines are compulsory.</p> <p>Definitive Registration Oct 15th 2015 Nominative Registration Nov 15th 2015</p>		
ENTRY FEES	<p>\$50.00 Dolars Per Gymnast, Dateline Oct 15th 2014</p>		
ACCREDITATION	<p>Accreditation procedure upon arrival of the delegations at the hotel.</p>		
EVENT FORMAT	<p>Competition for individual gymnasts Participation in the All-Around (qualifications for finals): Registered gymnasts with complete program (4 apparatus) may all participate in the All-Around (qualification for finals also)</p> <ul style="list-style-type: none"> The top 8 at each apparatus from the qualifications take part in the finals. Participation in the finals is limited to 2 gymnasts per club per apparatus and maximum 2 club per country. 		
PROVISIONAL SCHEDULE	FECHA/HORA	ACTIVIDAD	LUGAR
		Monday 30/11	
	All Day	PAGU Delegates Arrival	
		Thursday 1/12	
	9:00am-8:00pm	Check in of delegations	
	9:00am-8:00pm	Free Training	
	7:00pm-9:00pm	Technical Meeting of delegates	
		Wednesday 2/12	
	All day	Training	
	19:00- 21:00	Technical and Judges	
	5:00pm	Inaugural Ceremony	
		Thursday 3/12	
	3:00pm-8:00 pm	Competition Indiv and Groups	
		Warm up Indiv: Junior- Senior	
		Competition Indiv C I- II: hoop-ball	
		Friday 4/12	
	3:00pm-8:00 pm	Competition Indiv and Groups	
		Warm up Indiv: Junior-Senior	
		Competition Indiv C I-II: hoop-ball	
		Warm up Groups (All categories)	
		Competition General Groups (All categories)	
	9:00pm	Award Ceremony I-II, Teams (All Categories), and All	
		Saturday 5/12	
	3:30pm-4:15pm	Warm Up: Junior-Senior	

	4:30pm-6:30pm	Competition Indiv C III: clubs-ribbon	
	5:00pm-6:30pm	Warm up Groups (9-10/11-12 years old)	
	9:00pm	Award Ceremony All Around All Categories	
		Sunday 6/12	
	2:30pm-5:30:	Competition III Junior- Senior	
	5:00pm-6:30pm	Warm up Groups (Junior-Senior)	
	6:30pm-8:30pm	Finals Group Junior-Senior	
	9:00pm	Award Ceremony Finals All Categories Awards Ceremony Final Group Junior-Senior (Closing party???)	
		Monday 7/11	
		Departure of delegations	
MEDICAL SERVICES	Certified Medical Staff will be available during training and competition schedule		
VISA	<p>Please verify immediately with your travel agent or the ECUADOR Embassy or Consulate in your country if a visa is required for your travel to ECUADOR. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before September 22th, 2015 to the OC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>		
INSURANCE	<p>The Host Federation, the Organizing Committee, PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$40.00 per person for the duration of the event</p>		
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the OC by November 15th.</p>		
LOCAL TRANSPORTATION	<p>Participating delegations must cover their airfare to LOCAL VENUE. The Organizing Committee guarantees shuttle from airport to the Oficial Hotel. At the airport can identify a person to carry a banner with the symbol of the event and the name of your country. Furthermore the O.C. guarantees internal transport between the airport-hotel-gym-airport/hotel- gym.</p>		
ACCOMMODATION AND MEALS	<p>OFFICIAL HOTEL del REY Address: Aguirre y Andrés Marín Phone: +593 4 2 372313 / +593 9 9 9263379 Contact Person: Ing. Doris Wong Email: reservaciones@hoteldelrey-ecu.com</p>		

	<p>The costs per night/person: USD\$110.00 All meals are included. Included: transfer airport-hotel-gym-airport/hotel-gym. All meals IMPORTANT: Prices at Hotel are regulated by PAGU maximum fare. The accommodation of this hotel will be allocated on a "first come, first serve" basis. Registrations WITH payment will be first allocated and registration WITHOUT payment will be allocated at the end of the waiting list. Delegations not able to make a reservation before the accommodation limit has been filled, WILL HAVE TO USE AN ALTERNATIVE HOTEL</p> <p>Alternative Hotel does not comply with PAGU maximum fare. Delegations staying at this hotel because of their own decision or because the accommodation limit has been filled at Oficial Hotel, will be responsible for their meals.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC October 10th, 2015, at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The participating federations must pay for the accommodation expenses of their delegation members. The costs for the accommodations must be paid to the LOC by October 10th, 2015, at the very most by electronic bank transfer. All Delegations are responsible for taking care of their accommodation arrangements in advance. The LOC will not be responsible.</p>												
FINAL BANQUET	tickets for the final banquet will be given to the heads of delegation at the time of accreditation												
BANK ACCOUNT INFORMATION	<p>Banco Corresponsal en USD. Banco Intermediario: Wells Fargo Bank 375 Park Avenue Ny 40 80 New York, Ny Fedwire Ó Aba: 026005092 Swift Code: Pnbpus3nnyc Cuenta Intermediaria: 2000192321514</p> <p>Nuestro Código Swift: Banco De Guayaquil Swift Code: Guaycege Cuenta Beneficiario En El BG 4065786 Nombre Beneficiario En El BG Federación Ecuatoriana de Gimnasia Institución Receptora Banco de Guayaquil S.A.</p> <p>Dirección Pichincha 105 y P. Icaza Ciudad Guayaquil País Ecuador Teléfono 59343730100</p>												
MARKETING	FIG advertising and publicity norms must be respected												
DEADLINES SUMMARY	<table border="1"> <tr> <td data-bbox="440 1818 944 1845">Numerative Registration</td> <td data-bbox="951 1818 1445 1845">September 15th, 2015</td> </tr> <tr> <td data-bbox="440 1854 944 1935">Nominative Registration and Entry Fees (per Gymnast \$50.00)</td> <td data-bbox="951 1854 1445 1935">October 15th, 2015</td> </tr> <tr> <td data-bbox="440 1944 944 1971">Accommodation Form</td> <td data-bbox="951 1944 1445 1971">November 15th, 2015</td> </tr> <tr> <td data-bbox="440 1980 944 2007">Visa Request Form</td> <td data-bbox="951 1980 1445 2007">October 15th, 2015</td> </tr> <tr> <td data-bbox="440 2016 944 2060">Payment of the Accommodation Costs 50%</td> <td data-bbox="951 2016 1445 2060">October 15th, 2015</td> </tr> <tr> <td data-bbox="440 2069 944 2096">Payment of the fine for missing</td> <td data-bbox="951 2069 1445 2096">October 15th, 2015</td> </tr> </table>	Numerative Registration	September 15 th , 2015	Nominative Registration and Entry Fees (per Gymnast \$50.00)	October 15 th , 2015	Accommodation Form	November 15 th , 2015	Visa Request Form	October 15 th , 2015	Payment of the Accommodation Costs 50%	October 15 th , 2015	Payment of the fine for missing	October 15 th , 2015
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judge	
Travel Schedule Form	November 15 th , 2015
Payment of the Accommodation Costs Total (remaining amount due)	November 15 th , 2015

PLEASE SEND ALL FORMS:
UNION PANAMERICANA DE GIMNASIA
upag2007@gmail.com
LAURA ACOSTA DIRECTORA TECNICA UPAG
FEDERACION ECUATORIANA DE GIMNASIA

Sincerely Yours,

