



BOROVETS CUP AEROBICS OPEN 2016
International Aerobic Gymnastics
Competition
22nd – 24th April 2016
Borovets, BUL



DIRECTIVES

EVENT ID: 14304

Dear FIG affiliated Member Federation,

The Bulgarian Gymnastics Federation together with Aerobic Union Bulgaria has the pleasure to invite your Federation to participate in **Borovets Cup Aerobics Open 2016**, official FIG International Event.

DISCIPLINE	Aerobic Gymnastics
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski Bld. Sofia – 1040, Bulgaria Tel.: +359 2 9300663 e-mail: bulgym@abv.bg
ORGANIZING COMMITTEE	Aerobic Union Bulgaria Contact person: Mrs. Iordanka Blagoeva – President Universiada Hall 2, Shipchenski prohod Blvd. Sofia – 1113, Bulgaria Tel.: +359 2 8737572 e-mail: aerobicub@gmail.com web site: http://www.aerobicunionbg.com
LOCATION	Borovets, Bulgaria
DATES	From 20th to 25th April 2016
VENUE	Hotel "Samokov" **** Borovets 2010 Tel.: +359 750 32306 Fax.: + 359 750 32309 e-mail: samokov@netbg.com web page: www.samokov.com/bg The Competition, Training and Warm-up Halls are situated in Hotel "Samokov". The Training Hall will be equipped with original aerobic floor.
APPARATUS SUPPLIER	Manufacturer Supplier: Gymnova Color: wood color Reference number: 6630 Aero Floor One
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations

	<ul style="list-style-type: none">• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Media Rules• Apparatus Norms• License rules (except for non competitive events)• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i></p>																																								
FEDERATIONS INVITED	The Organizing Member Federation invites all FIG member Federations in good standing.																																								
SIZE OF DELEGATION	<p>The participation is limited to 3 units per Nation in each Category and Age Group.</p> <p>The maximum size of the invited delegation is as follows:</p> <table><tr><th>Category</th><th>Age Group 12-14</th><th>Age Group 15-17</th><th>Seniors 18+</th></tr><tr><td>Individual Women</td><td>3</td><td>3</td><td>3</td></tr><tr><td>Individual Men</td><td>3</td><td>3</td><td>3</td></tr><tr><td>Mixed Pairs</td><td>3</td><td>3</td><td>3</td></tr><tr><td>Trios</td><td>3</td><td>3</td><td>3</td></tr><tr><td>Groups</td><td>3</td><td>3</td><td>3</td></tr><tr><td>Head of Delegation</td><td colspan="3">1</td></tr><tr><td>Coaches</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Judges</td><td colspan="3">minimum 1</td></tr><tr><td>Doctor and Therapists</td><td colspan="2">1</td><td>1</td></tr></table> <p>All athletes should have a valid FIG license. The LOC will be responsible for checking the validity of the licenses.</p>	Category	Age Group 12-14	Age Group 15-17	Seniors 18+	Individual Women	3	3	3	Individual Men	3	3	3	Mixed Pairs	3	3	3	Trios	3	3	3	Groups	3	3	3	Head of Delegation	1			Coaches	2	2	2	Judges	minimum 1			Doctor and Therapists	1		1
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Trios	3	3	3																																						
Groups	3	3	3																																						
Head of Delegation	1																																								
Coaches	2	2	2																																						
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Doctor and Therapists	1		1																																						
AGE LIMITS	<p>AGE:</p> <p>AG 1: 12-14 born between 2002-2004</p> <p>Junior (AG 2): 15-17 born between 1999 - 2001)</p> <p>Seniors: 18+ (born in 1998 and before)</p> <p>With valid FIG license.</p> <p>For ND 9-11, please contact the LOC.</p>																																								
JUDGES AND JURIES	<p>Each federation <u>must send at least 1 judge.</u></p> <p>All judges must have current valid FIG brevet at the time of the event of category 1, 2, 3 or 4.</p> <p>The number of Judge's panels will be decided depending on the number of participating competitors and judges.</p> <p>The Juries will be set by a draw from the judges present at the event. The priority will be given to the judges of the highest category.</p>																																								

REGISTRATION DEADLINES	<p>The Provisional, Definitive and Nominative Registration Forms should be sent by the respective Federation to the LOC within the deadlines mentioned below. All forms must bear the official seal and signature of the respective Federation and are accepted only if accompanied by the necessary payments.</p> <table><tr><td>Provisional registration:</td><td>14th January 2016</td><td>4 months prior to the event</td></tr><tr><td>Definitive registration:</td><td>29th February 2016</td><td>2 months prior to the event</td></tr><tr><td>Nominative registration:</td><td>22nd March 2016</td><td>1 month prior to the event</td></tr></table>	Provisional registration:	14 th January 2016	4 months prior to the event	Definitive registration:	29 th February 2016	2 months prior to the event	Nominative registration:	22 nd March 2016	1 month prior to the event			
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ENTRY FEES	<p>The Entry fees for the different categories in each Age Group are as follows:</p> <table><tr><th>Category</th><th>Entry Fee</th></tr><tr><td>Individual Women</td><td>25 Euro</td></tr><tr><td>Individual Men</td><td>25 Euro</td></tr><tr><td>Mixed Pairs</td><td>50 Euro</td></tr><tr><td>Trios</td><td>75 Euro</td></tr><tr><td>Groups</td><td>110 Euro</td></tr></table>	Category	Entry Fee	Individual Women	25 Euro	Individual Men	25 Euro	Mixed Pairs	50 Euro	Trios	75 Euro	Groups	110 Euro
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ACCREDITATION	<p>The accreditation will take place at Hotel “Samokov”, Borovets and will be made upon arrival of each delegation. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations not later than 7th of April 2016.</p>												
EVENT FORMAT	<p>The competition consists of Qualifications and Finals for all age groups in all 5 categories. In case that there are less than 9 participants per category in the Qualifications, no Qualification is necessary.</p> <p><u>QUALIFICATIONS</u></p> <p>Each Federation may participate in the Qualifications with a maximum of three competitors per Category/Age Group. The host country – Bulgaria may participate in the Qualifications with a maximum of six competitors per Category/Age Group.</p> <p><u>FINALS</u></p> <p>The top 8 (eight) competitors from the Qualifications in each Age Group (12-14 and 15-17 and Seniors) and Category (IW, IM, MP, TR and GR) will take part in the Finals (maximum two per Category and Nation). In addition, if the organizing Federation has not qualified competitors in any category, it may nominate one participation in max.1 category in each Age Group of its choice.</p>												
PROVISIONAL SCHEDULE	<p>20th April 2016 (Wednesday) – Arrival and accreditation</p> <p>21th of April 2016 (Thursday) – Trainings, Orientation Meeting, Judges Meeting and instructions</p> <p>22nd April 2016 (Friday) – Qualifications AG 1, AG 2</p>												

	<p>23rd April 2016 (Saturday) – Finals for AG 1 and AG 2 and Qualifications Seniors</p> <p>24rd April 2016 (Sunday) – Finals for Seniors, Farewell party</p> <p>25th April 2016 (Monday) – Departure of delegations</p> <p><i>There might be some changes in the Provisional Schedule depending on the number of entries. If there are many registrations it is possible that Finals for some categories/age groups are held also on Sunday.</i></p> <p>The Detailed Program will be prepared and distributed to all participating Federations with the Work Plan not later than 7th April 2016.</p>
EVENT MANAGER	<p>Mrs.Iordanka Blagoeva Aerobic Union Bulgaria Universiada Hall 2, Shipchenski prohod Blvd. Sofia – 1113, Bulgaria Tel.: +359 2 8737572 e-mail: aerobicub@gmail.com</p>
MEDICAL SERVICES	<p>During all days of trainings and competition medical services will be provided in the training and competition halls by the LOC.</p>
VISA	<p>Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The Organizing Committee will be happy to assist each Delegation member with an official invitational letter, provided that the request is made before February the 29th 2016 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. Please, use the official Visa Request Form.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work Plan.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating Federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 22nd March 2016. If persons from one delegation/Federation are arriving and departing with different flights, please fill in separate travel forms for each group of persons and indicate on the travel form the exact number of persons.</p>
LOCAL TRANSPORTATION	<p>The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from and to Sofia airport, Sofia railway or Sofia central bus station to the Official Hotel in Borovets and back on the official arrival (20th April 2016) and departure day (25th of May</p>

	<p>2016). This transportation costs 20 Euro per person both ways. This transportation should be paid to the LOC not later than 22nd March 2016. The transportation costs cannot be reimbursed.</p> <p>For those delegations or member of delegations that do not arrive or depart on the official days, upon request, the LOC may arrange additional transportation. The cost for it depends on the number of the people, the date and time. Please, send your request to the LOC not later than 22nd March 2016 in order to be able to arrange transportation and inform you about the price.</p>
ACCOMMODATION	<p>The official Hotel of the competition is Hotel "Samokov" ****.</p> <p>2010 Borovets, Bulgaria Tel.: +359 750 32306 Fax.: + 359 750 32309 e-mail: samokov@netbg.com web page: http://www.samokov.com</p> <p>The costs per person/ night are as follows: 50 Euro (single room full board) 40 Euro (double/ triple room full board)</p> <p>* The official Hotel is 4 stars. In the above mentioned prices the guests of the Hotel can use free of charge the swimming pool.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. The Hotel rooms will be allocated on a "first come, first serve" basis.</p> <p>The invited participating Federations must pay for the accommodation expenses of their delegation members.</p> <p>50% of the accommodation must be paid to the Organizing Committee not later than 29th February 2016 (deadline of the Definitive Entry), and will not be reimbursed. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused.</p> <p>The remaining 50% of the accommodation must be paid to the Organizing Committee not later than 22nd March 2016 (deadline for the Nominative Entry), and will not be reimbursed.</p> <p>All bookings must be made through the Organizing Committee. For those delegations or members of delegation that did not book their accommodation through the LOC, the LOC declines any responsibility for the local transportation (from Sofia to Borovets and vice-versa).</p> <p>Those delegations and/or extra persons exceeding the above mentioned maximum size of delegation will be accredited for the price of 40 Euro/person (accreditation and farewell party).</p> <p>The Provisional Accommodation Form must be returned to the LOC by 29th February 2016 at the very latest.</p> <p>The Detailed Accommodation Form must be returned to the LOC by 22 March 2016 at the very latest.</p>
MEALS	<p>The meals (breakfast, lunch and dinner) are included in the price of the rooms. During the accreditation each participating federation will receive a schedule about the hours for the meals.</p>
CANCELTION POLICY	<p>Nations are requested to pay attention and follow the below mention dates in case of cancelations for the accommodation:</p>

	<ul style="list-style-type: none"> - Refund of 80% for cancellations received until 11th March 2016. - No refund for cancellations received from 12th March 2015. <p>It is only possible to restore rooms not single nights.</p>														
FINAL BANQUET	The Farewell party will take place in Hotel "Samokov" on 24rd April 2016 – Sunday after the Finals of Seniors Event. The exact time will be specified in the Work Plan. The Farewell party is free of charge for all accredited members of the delegations.														
AWARDS	<p>For the Top 3 competitors in each Category/ Age Group medals and diplomas will be presented. If there are less than 3 competitors (1 or 2) in a Category/Age Group only diplomas will be presented. Diplomas will be presented for all the Finalists.</p> <p>A diploma of participation will be given to all official members of the delegations.</p>														
BANK ACCOUNT INFORMATION	<p>Payments for the entry fee, accommodation and local transportation must be made by the respective deadlines by bank transfer to:</p> <table border="1"> <tr> <td>Beneficiary:</td><td>SC "LEVSKI-YOVA SPORT"</td></tr> <tr> <td>Beneficiary address:</td><td>47, Todorini kukli Str. Sofia 1513 Bulgaria</td></tr> <tr> <td>Bank name:</td><td>DSK</td></tr> <tr> <td>Bank address:</td><td>Shipchenski prohod Blvd., bl.240 Sofia 1113 Bulgaria</td></tr> <tr> <td>Branch</td><td>Geo Milev</td></tr> <tr> <td>IBAN:</td><td>BG88 STSA 9300 0017 6268 01</td></tr> <tr> <td>BIC:</td><td>STSABGSF</td></tr> </table> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Borovets Open 2016.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Beneficiary:	SC "LEVSKI-YOVA SPORT"	Beneficiary address:	47, Todorini kukli Str. Sofia 1513 Bulgaria	Bank name:	DSK	Bank address:	Shipchenski prohod Blvd., bl.240 Sofia 1113 Bulgaria	Branch	Geo Milev	IBAN:	BG88 STSA 9300 0017 6268 01	BIC:	STSABGSF
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MARKETING	FIG advertising and publicity norms must be respected.														
SOCIAL MEDIA	<p>Facebook page:</p> <p>https://www.facebook.com/events/1424531831163195/</p>														

DEADLINES SUMMARY	FORMS:		DEADLINE:	
	Provisional Registration		14 th January 2016	
	Definitive Registration		29 th February 2016	
	Nominative Registration		22 nd March 2016	
	Visa Request Form		29 th February 2016	
	Provisional Accommodation Form		29 th February 2016	
	Detailed Accommodation Form		22 nd March 2016	
	Travel Schedule Form		22 nd March 2016	
	PAYMENTS:		DEADLINE:	
	Payment of the Entry Fee		29 th February 2016	
	Payment of the first 50% of Accommodation Costs		29 th February 2016	
	Payment of the remaining 50% of Accommodation Costs		22 nd March 2016	
	Payment of the local transportation – if requested		22 nd March 2016	
	Payment of accreditations – not accommodated through LOC and extra persons		Latest during accreditation	
	All registrations can only be made by the FIG member Federations. All registrations have to be made using the official forms and must bear the official seal and signature of the respective Federation.			
ADDITIONAL INFORMATION	➤ Aerobic Union Bulgaria will do once again the “ Age Groups Team Ranking ”: Nations who register at least one unit in each of the three age groups (15 to 17; 12 to 14 and 9 to 11) will be welcome to take part in this ranking and compete for the “Borovets Cup 2016” trophy.			
	At the time of the Nominative registration the respective Federation will have to choose one unit from each age group and announce the composition of its team (for example: AG 9-11 – IW1; AG 12-14 – TR2; AG 15-17 – TR1). The ranking will be done by adding the final scores of the chosen units from the Qualifications. The team with the highest score will be announced as the winner of the trophy. The LOC will additionally send a registration form for the “Age Groups Team Ranking”.			
	➤ Detailed information for the program, schedules and organization of the event will be given to all participating federation with the Work Plan not later than 7th April 2016 .			
	➤ The Draw for the Qualifications and Finals will be done officially by the Technical Committee of Aerobic Union Bulgaria on 14th March 2016 according to the received Definitive entries. The Draw will be then distributed to all participating Federations.			

If you have any questions, please do not hesitate to contact us.

Looking forward to Welcome you to the **Borovets Cup Aerobics Open 2016**.

Sincerely Yours,

Sofia, 11th June



Stamp

Signature of the President or

Secretary General of the FIG affiliated NF