



CZECH AEROBIC OPEN 2016
Zlín, Czech Republic
10th March – 13th March, 2016



DIRECTIVES

Event ID 14720

Dear FIG affiliated Member Federation,

The Czech Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Aerobic Gymnastics
HOST FEDERATION	Czech Gymnastics Federation Zatopkova 100/2, 160 17 Praha 6 Contact person: Mr. Roman Slavík Phone: ++420 242 429 260, Mobil: +420 739 300 960 Email: cgf@gymfed.cz Website: http://www.gymfed.cz
LOCAL ORGANIZING COMMITTEE	Aerobik Sport Centrum Zlín Obeciny IX/3618, 760 01 Zlín Contact person: Mrs. Andrea Višňová Skype: andreavisnova, Mobil: +420 776 559 257 Email: info@asczlin.cz Website: http://www.asczlin.cz http://www.gymfed.cz/aerobik/
LOCATION	Zlín, the Czech Republic
DATE	From 10 th March to 13 th March, 2016
VENUE	SPORTS HALL EURONICS U Zimního stadionu 4286, 760 01 Zlín GPS: 49°13'6.572"N, 17°39'33.898"E Website: http://www.novestahala.cz
APPARATUS SUPPLIER	GYMNOVA (Aero Floor One, Ref. 6630)
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>

FEDERATIONS INVITED	The Organizing Member Federation will invite all FIG Member Federations in good standing.		
AGE LIMITS	Aerobic Gymnastic AG2 (Juniors): 15-17 years, Seniors: 18 year and older with valid FIG licence		
JUDGES AND JURIES	<p>Each federation must send at least 1 judge with current valid FIG brevet for the current cycle at the time of the event.</p> <p>The number of Judge's panels will be decided depending on the number of participating competitors and judges.</p> <p>The Juries will be set by a draw fro the judges present at the event. The priority will be given to the judges of the highest category.</p>		
REGISTRATION DEADLINES	Definitive registration:	10th January, 2016	8 weeks prior to the event
	Nominative registration:	10th February, 2016	4 weeks prior to the event
ENTRY FEES	<p>The Entry fees for the different categories in each Age Group are as follows: IW & IM: 20 € / MP 30 € / TR: 45 € / GR: 75 €</p> <p>100% of the Entry fee must be paid to the bank account of the Czech Gymnastics Federation on 10th February, 2016 at the latest (the deadline for the Nominative Entry).</p>		
ACCREDITATION	The accreditation will take place at the venue "Sports hall Euronics" upon arrival of the delegations. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations on 1 st March, 2016 at the latest.		
EVENT FORMAT	<p>The competition consists of Qualifications and Finals in all Age Groups and all categories. In case that there are less than 9 participants per category in the Qualifications, no Qualification is necessary.</p> <p>QUALIFICATIONS: There is no limit on the number of participants per category and nation in the Qualifications.</p> <p>FINALS: The top 9 (nine) competitors from the Qualification in each Age Group (SEN, AG2) and category (IW, IM, MP, TR, GR) will take part in the Finals (6 from foreign countries, maximum two per category and nation) plus 3 (three) competitors from organizing Federation in each category.</p>		
PROVISIONAL SCHEDULE	<p>Thursday, 10th March 2016 - Arrival, Training possibility, Orientation Meeting, Judges Meeting</p> <p>Friday, 11th March 2016 - Judges Meeting, Qualifications in category AG2 & SEN</p> <p>Saturday, 12th March 2016 - Judges Meeting, Qualifications in category AG2 & SEN</p> <p>Sunday, 13th March 2016 - Training Possibility on the podium, Finals in all categories</p> <p>Monday, 14th March 2016 - Departure</p>		
EVENT MANAGER	<p>Mrs. Andrea Višňová Phone: +420 776 559 257 Email: info@asczlin.cz</p>		
MEDICAL SERVICES	During all days (training and competition) official medical persons will be present in the training and competition halls.		
VISA	Please verify immediately with your travel agent or the Czech Republic Embassy or Consulate in your country if a visa is required for your travel to the Czech Republic. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made		

	<p>before 10th February, 2016 to the Czech Gymnastics Federation.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work plan.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 10th February 2016. If person from one delegation/Federations are arriving and departing with different flights, please fill in separate travel forms for each group of persons and indicate on the travel form the exact number of persons.</p>
LOCAL TRANSPORTATION	<p>The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from the Prague Airport, Vienna Airport, Bratislava Airport or Brno Airport to the their hotel and back on the official arrival and departure days.</p> <p>The cost of transport (approximately 15 €, 20 €, 25 €, 30 € for one way ticket depends on number of persons and destination) for the local transportation must be paid to the LOC by 1st February, 2016.</p>
ACCOMMODATION	<p>Hotel Ondráš*** Web site: http://www.hotel-ondras.cz/</p> <p>The costs per person /night in this first Hotel are as follows: 30 € (single room, including breakfast) 25 € (double room, including breakfast)</p> <p>Hotel Baltaci U Nahonu*** Web site: http://www.zlinhotel.cz/</p> <p>The costs per person /night in this first Hotel are as follows: 30 € (single room, including breakfast) 25 € (double room, including breakfast)</p> <p>Hotel Garni*** Web site: http://www.hotelgarnizlin.cz/</p> <p>The costs per person /night in this second Hotel are as follows: 30 € (single room, including breakfast) 25 € (double room, including breakfast)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Provisional Accommodation Form must be returned to the LOC by 10th January, 2016 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The 100% costs for the accommodations must be paid to the LOC by 10th February 2016.</p>

	In case of room cancellations until 10 th February 2016, the LOC will refund 100% of the amount of annulled rooms. In case of room cancellations until 24 th February 2016, the LOC will refund 50% of the amount of annulled rooms. In case of room cancellations after 24 th February 2016, no claims of refunds will be accepted.																		
BANK ACCOUNT INFORMATION	<p>Account Name: CZECH GYMNASTICS FEDERATION Bank Name: GE MONEY BANK a.s., Ban Address: Vitezne nam. 2, 160 00 Praha, Czech Republic Account Nr.: 1724809504/0600 IBAN: CZ 64 0600 0000 0017 2480 9504 BIC: AGBACZPP</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: CZE AER OPEN</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																		
MARKETING	FIG advertising and publicity norms must be respected.																		
MEDIA	<p>The Media Officer of the Czech Gymnastics Federation will be present. Email: cgf@gymfed.cz</p> <p>The national and local media will report the event. TV broadcast will be provided as well. More information at www.gymfed.cz</p>																		
SOCIAL MEDIA	https://www.facebook.com/Aerobik-Sport-Centrum-Zlin-Czech-Republic-213249822037322/?fref=ts																		
DEADLINES SUMMARY	<p>The forms should be sent to the LOC and the Czech Gymnastics Federation as specified below within the respective deadlines.</p> <p>The LOC "Aerobik Sport Centrum Zlín": info@asczlin.cz The Czech Gymnastics Federation: cgf@gymfed.cz</p> <table border="1"> <tr> <td>Definitive Registration</td> <td>10th January, 2016</td> </tr> <tr> <td>Nominative Registration</td> <td>10th February, 2016</td> </tr> <tr> <td>Provisional Accommodation Form</td> <td>10th January, 2016</td> </tr> <tr> <td>Detailed Accommodation Form</td> <td>10th February, 2016</td> </tr> <tr> <td>Travel Schedule Form</td> <td>10th February, 2016</td> </tr> <tr> <td>Visa Request Form</td> <td>10th February, 2016</td> </tr> <tr> <td>Payment of the Accommodation Costs</td> <td>10th February, 2016</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>10th February, 2016</td> </tr> <tr> <td>Payment of the local transportation</td> <td>1st March, 2016</td> </tr> </table>	Definitive Registration	10th January, 2016	Nominative Registration	10th February, 2016	Provisional Accommodation Form	10th January, 2016	Detailed Accommodation Form	10th February, 2016	Travel Schedule Form	10th February, 2016	Visa Request Form	10th February, 2016	Payment of the Accommodation Costs	10th February, 2016	Payment of the Entry Fee	10th February, 2016	Payment of the local transportation	1st March, 2016
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ADDITIONAL INFORMATION	<p>Detailed information about the program, schedules and organization of the event will be given to the Work Plan and will be send to all participating Federations after the nominative registration deadline, on 1th March, 2016 at the latest.</p> <p>The Draw for the Qualifications and Finals will be done by the LOC on 25th February, 2016 according to the received Nominative Entries. The Draw will be distributed to all participating Federations together with the Work Plan.</p>																		

If you have any questions, please don't hesitate to contact us.

Looking forward to welcome you to the **Czech Aerobic Open 2016**.

Sincerely Yours,

Prague, 15-12-2015



Zuzana Kocouřová
Signature of the President
of the Czech Gymnastics Federation