

27TH PORTIMÃO INTERNATIONAL TOURNAMENT (POR)

4 – 6 MAY 2018

Seniors: Individuals

Juniors: Individuals



DIRECTIVES

Event ID: 15494

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Portugal** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: ARAÚJO, Paula Estrada da Luz, n.º 30-A 1600-159 Lisboa - Portugal Tel: +351 21 814 11 45 e-mail: rgportugal@gympor.com website: http://www.fgp-ginastica.pt
LOCATION	Portimão , Algarve, Portugal
DATE	From 4 to 6 May 2018
VENUE	Portimão Arena Address: Parque de Feiras e Exposições de Portimão Caldeira do Moinho 8500 – 726 Portimão Tel: +351 282 470 870 e-mail: portimao.arena@cm-portimao.pt website: https://www.cm-portimao.pt/servicos-municipais/portimao-arena-parque-de-feiras-e-exposicoes Venue capacity: 2.530 seats Competition Hall: Capacity for 1 floor Training hall: Capacity for 4 floors Warm up area: Ballet bars and 1 floor There is also the possibility of site to train with 2 carpets and a warm up gymnasium in the renovated Municipal Sports Hall
APPARATUS SUPPLIER	GYMNOVA – Refª 6668 – Evolution
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events

	<ul style="list-style-type: none"> Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i> 																					
FEDERATIONS INVITED	<p>All FIG affiliated Federations are invited.</p> <p>Only gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate.</p> <p>The Local Organizing Committee will be responsible for checking the validity of the gymnasts Licenses. No gymnast will be accepted without a valid FIG License at the time of the event.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Individual Jun/Sen</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>1 per gymnast</td> <td></td> </tr> <tr> <td>Gymnasts</td> <td>8 Jun / 4 Sen</td> <td>12</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>2</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> </tr> </tbody> </table>		Individual Jun/Sen	Joint	Head of Delegation	1	1	Coach	1 per gymnast		Gymnasts	8 Jun / 4 Sen	12	Medical Doctor	1	1	Paramedical Staff	2	2	Judges	2	2
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AGE LIMITS	<p>Seniors :16 years in the year of the competition Juniors: 13, 14 and 15 years in the year of the competition</p> <p>All gymnasts must have a current valid FIG licence until the end of the event.</p>																					
JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event for the respective discipline (RGI and/RGG).</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC), should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 4th March 2018.</p>																					
REGISTRATION DEADLINES	<p>The definitive and nominative deadlines are compulsory.</p> <table border="1"> <tbody> <tr> <td>Definitive registration:</td> <td>March, 9th, 2018</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>April, 9th, 2018</td> <td>(4 weeks prior to the event)</td> </tr> </tbody> </table>	Definitive registration:	March, 9th, 2018	(2 months prior to the event)	Nominative registration	April, 9th, 2018	(4 weeks prior to the event)															
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ENTRY FEES	<p>The not refundable cost for the Entry Fee is:</p> <ul style="list-style-type: none"> 25 EUR per gymnast 55 EUR per all other participants (except judges) <p>At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. Entry fees must be paid 100% by 9 March and according to the number of persons registered in the Definitive Form.</p> <p>Entries without payment of the entry fees will be considered invalid and will be refused.</p>																					
ACCREDITATION	<p>Accreditation cards will be given at the "Portimão Arena" by the arrival of the Delegations.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 9th April 2018).</p> <p>Please note: Photos taken upon arrival will be charged of EUR 20 each.</p> <p>The Head of delegation must bring to the Accreditation center:</p> <ul style="list-style-type: none"> Proof of all payments Certification of valid insurance Flag Gymnasts music (CD's or Mp3 format) – 2 (one for competition, one for 																					

	trainings) • Gala Form
EVENT FORMAT	<p>This International Tournament consist in :</p> <ul style="list-style-type: none"> • <u>Seniors: Individual Competition</u> <ul style="list-style-type: none"> - Qualifications/All-Around Competition (CI/CII); - Finals (CIII): The top eight Seniors gymnasts per apparatus (2 per Country) from the CI will participate in the Finals. • <u>Juniors: Individual Competition</u> <ul style="list-style-type: none"> - Individual Qualification (CI): Each country can participate with the number of gymnasts that desires, NO LIMIT for Individual gymnasts; - Individual Finals (CIII) _ The top eight Junior gymnasts per apparatus (one per Country) from the CI will participate in the Finals. - Team: each team must have between 2 and 4 gymnasts (only one team per Country count for the classification); they must perform the total of 8 routines – 2 per apparatus. • <u>Individual Competitions (Juniors&Senior)</u> <ul style="list-style-type: none"> Participation in the Qualifications: <ul style="list-style-type: none"> - All Individual gymnasts have to participate in the Qualifications. Participation in Finals: <ul style="list-style-type: none"> - In addition, the Organising Member Federation may participate in the four finals with one gymnast, at its free choice. This Wild Card gymnast will have to start first.
PROVISIONAL SCHEDULE	<p>Thursday 3th May Arrival of Delegations (All day) Trainings (All Day) Orientation Meeting (max. 2 persons per country)</p> <p>Friday 4th May Trainings Competition: Qualification Seniors: 2 apparatus (Hoop & Ball) Juniors: 2 apparatus (Clubs & Ribbon) • Opening Ceremony</p> <p>Saturday 5th May Trainings Competition: Qualification Seniors: 2 apparatus (Clubs & Ribbon) Juniors: 2 apparatus (Hoop & Ball) Individuals Seniors Awards Ceremony Teams Juniors Awards Ceremony</p> <p>Sunday 6th May Trainings for the Finals Finals Apparatus Competition Senior Individuals (8 best gym. per apparatus, 2 per country) Junior Individuals (8 best gym. per apparatus, 1 per country) Finals Awards Ceremony</p> <p>Monday 7th May Departure of delegations</p>

EVENT MANAGER	<p>LOC – Ms. Andreia Sanches Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 e-mail: rgportugal@gympor.com</p>
MEDICAL SERVICES	<p>The LOC will provide first aid medical services. A physiotherapist and medical support will be present during training and competitions as well as other staff specialized in first aids.</p>
VISA	<p>Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your to travel to Faro, Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 9 March to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: EUR 35 per person/day</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 9th April 2017</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all participants who paid an entry fee, from/to Faro airport as well as from/to the hotel and the Competition, Training, and Warm-up Halls. Transfer from Faro airport will be provided if the travel schedule form is sent in due time.</p> <p>Arrival airport: Faro (1h30m distance to Portimão by bus – LOC provided)</p>
ACCOMMODATION AND MEALS	<p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The hotels' prices are per person and per night and include:</p> <p>Five Stars Hotel Euro 170,00 (single room, full board) Euro 140,00 (double room, full board)</p> <p>Four Stars Hotel (Official Hotel) Euro 130,00 (single room, full board) Euro 115,00 (double room, full board) Euro 105,00 (triple room, full board)</p> <p>Three Stars Hotel (Low Cost) Euro 100,00 (double room, full board) Euro 95,00 (triple room, full board)</p>

	<p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 9 March at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>Cancellation/Reimbursement Policy: 50% of Accommodation and meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made</p> <p>The prices charged for the hotel rooms cannot exceed the usual hotel rates.</p>																				
FINAL BANQUET	<p>The Final Banquet will be offered to all participants who have booked their accommodation through the LOC.</p> <p>Extra -Tickets to the Final Banquet will be available at the cost of EUR 25 each and can be paid at the LOC offices until May 2018 (12h00, Portugal time).</p> <p>The LOC will not reimburse any cancelled entry ticket of the Final Banquet</p>																				
BANK ACCOUNT INFORMATION	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG RG International Tournament Portimao 2018</p> <p>Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers</p>																				
MARKETING MEDIA	<p>FIG advertising and publicity norms must be respected</p> <p>All media representatives (journalists, photographers, TV) must request an accreditation from the LOC Media Office as soon as possible to have access to the media centre on the competition venue.</p> <p>Media Officer: Ms. ROSCA, Elena Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: comunicacao@gympor.com</p>																				
SOCIAL MEDIA	<p>Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts Youtube: https://www.youtube.com/user/ginasticaportugal</p>																				
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	Payment of the fine for missing judge	9 March 2018
ADDITIONAL INFORMATION	There will be a training camp from 8 – 13 May, with a respected coach of the international scene for all junior and senior gymnasts. Conditions will be sent later. From May 11 to 13, the World Cup takes place in Portimão.	

Sincerely Yours,



A handwritten signature in black ink, which reads "Paulo Araújo". The signature is written in a cursive, flowing style.

Place and date:
Lisbon, 20th October, 2017

Signature of the President or
Secretary General of POR Federation