

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



**FIG RHYTHMIC GYMNASTICS WORLD CUP
AGF TROPHY
BAKU (AZE)
26 – 28 APRIL 2019
INDIVIDUAL AND GROUP**



DIRECTIVES

EVENT ID: 14967

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact Person: Nurlana Mammadzada MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 Direct: +99412 5984082 / Mob: +99450 385 39 69 Fax: +99412 493 95 00 E-mail: office@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATE	26-28 April 2019
VENUE	MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 108 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 566 9699 Fax: +99412 566 9694 Website: www.mga.az



The MGA was officially opened in April 2014. This gymnastics specialized Arena has already hosted the 30th Rhythmic Gymnastics European Championships (2014), the 1st WTF World Cadet Taekwondo Championships (2014), as well as 2015 NN Table Tennis Club ITTF-Europe Top 16 CUP”, Open Joint Azerbaijan Championships in Gymnastics Disciplines (held as a Test Event for the 1st European Games (2015), Competitions in 6 Gymnastics Disciplines of the 1st European Games (2015), the FIG Artistic Gymnastics World Challenge Cup AGF Trophy (2016), the FIG Trampoline Gymnastics World Cup AGF Trophy (2016 & 2017), the FIG Rhythmic Gymnastics World Cup AGF Trophy (2016, 2017 & 2018), the FIG Artistic Gymnastics Individual Apparatus World Cup AGF Trophy (2017 & 2018), the 4th Islamic Solidarity Games (2017), 2017 CEV U16 Volleyball European Championships among women, the 26th European Championships in Trampoline, Tumbling and Double-Mini Trampoline (2018), AGF RG Junior Trophy in Rhythmic Gymnastics (2018). The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favourite training camp venue of many gymnasts all over the world. During the given World Cup, Training and warm-up facilities will be located within the MGA.

APPARATUS SUPPLIED

SPIETH Gymnastics
 Competition floor title: Beijing
 Colour: Beige
 FIG certified: Reference number: 652
 Number of RG floors:
 Training & Warm-up hall: 7-9
 Warm-up area: 2
 Competition hall: 1

APPARATUS CONTROL

The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the RG competition floors in the competition hall, the warm-up hall, and the training hall(s), as well as throughout the duration of training, podium training, warm-up and competition.

The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition.
 The Apparatus control includes the check of the dimensions of the RG competition

	<p>floors which must respect the valid FIG Apparatus Norms. All floors must be set up correctly and the RG competition floors in the different halls must be identical.</p>																																								
PROVISIONAL SCHEDULE	<p>24 April: Arrival of delegations 25 April: Training, podium training, Orientation Meeting, Judges' Instruction Scoring System Training for Judges 26 April: Qualifications All-Around Individual and Group 27 April: Qualifications All-Around Individual and Group 28 April: Finals Individual and Group 29 April: Departure of Delegations</p> <p>World Cup Competitions must be separate and distinct competition and may not be combined with any other Competitions.</p>																																								
COMPETITION FORMAT	<p>Individuals <u>All-Around which serve as qualification for the Apparatus Final:</u></p> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification <p><u>Apparatus Finals:</u></p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group competitions: <u>All-Around which serve as qualification for the Routine Final:</u></p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p><u>Final Group Routines:</u></p> <ul style="list-style-type: none"> The top eight (8) groups of each Group Routines will qualify for the Finals. 																																								
FEDERATIONS INVITED	<p>The Organizing Member Federation invite all FIG Member Federations in good standing.</p>																																								
SIZE OF DELEGATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate.</p> <p>No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <thead> <tr> <th></th> <th>Individual</th> <th>Group</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager (for Groups only)</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>2 (max. 1 per gymnast)</td> <td>1</td> <td></td> </tr> <tr> <td>Gymnasts</td> <td>2</td> <td>6</td> <td>8</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>TAC zone 1 for coach</td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>TAC zone 3 for Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> </tbody> </table>		Individual	Group	Joint	Head of Delegation	1	1	1	Team Manager (for Groups only)	-	1	1	Coach	2 (max. 1 per gymnast)	1		Gymnasts	2	6	8	Medical Doctor	1	1	1	Paramedical Staff	1	1	2	Judges	1	1	2	TAC zone 1 for coach	1	2	3	TAC zone 3 for Head of Delegation	1	1	1
	Individual	Group	Joint																																						
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AGE LIMITS	<p>16 years in the year of the competition</p>																																								
JUDGES AND JUDGES' PANELS	<p>Competitions will be evaluated by two Judges' Panels as follows:</p> <ul style="list-style-type: none"> 4 Difficulty (D) Judges (min. cat. 2) 6 Execution (E) Judges (min. cat. 3) 2 Line (L) and 1 Time (T) Judges (min. cat. 4) 																																								

	<p>Priority will be given to the highest categories.</p> <p>The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate.</p> <p>The participating member federations must send one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group. Those judges can be the same or different.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation.</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge to be paid to the LOC by 13 March 2019 should a federation fail to bring the required number of judges or judges without the requested qualification (brevet).</p>															
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.															
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG platform.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>13 December 2018</td> <td>(4 months prior to the event)</td> </tr> <tr> <td>Definitive registration:</td> <td>13 February 2019</td> <td>(2 months prior to the event)</td> </tr> <tr> <td>Nominative registration</td> <td>13 March 2019</td> <td>(4 weeks prior to the event)</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional Registration</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table>	Provisional registration	13 December 2018	(4 months prior to the event)	Definitive registration:	13 February 2019	(2 months prior to the event)	Nominative registration	13 March 2019	(4 weeks prior to the event)	Fine for missing or late Provisional Registration	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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Fine for missing or late Definitive Registration	CHF 750.-															
Fine for missing or late Nominative Registration	CHF 500.-															
DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) on Wednesday 20 March 2019.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>															
ENTRY FEES	No Entry Fee will be applied for this event.															
ACCOMMODATION	<p>Park Inn by Radisson Baku Hotel**** Address: Azadliq Avenue 1, AZ1000, Baku, Azerbaijan Tel.: +994 12 490 6000 Fax: +994 12 496 8900 Website: http://www.rezidorparkinn.com/</p> <p>The costs per person/night at Park Inn by Radisson Baku Hotel are as follows: EUR 120.- (single room, including breakfast) EUR 70.- (twin room, including breakfast)</p>															

Holiday Inn Baku Hotel****

Address: Keykab Khanim, AZ1000, Baku, Azerbaijan

Tel.: +994 12 599 1100

Website: <https://www.ihg.com/holidayinn/hotels/ru/ru/baku/bakhi/hoteldetail>

The costs per person/night at Holiday Inn Baku Hotel are as follows:

EUR 120.- (single room, including breakfast)

EUR 70.- (twin room, including breakfast)

Emerald Hotel** (Low cost)**

Address: 4 Mehdi Abbasov str., Baku, Azerbaijan

Tel.: +99412 520 4441,+99412 520 4144

Website: www.emeraldbaku.com

The costs per person/night in Emerald Hotel are as follows:

EUR 65.- (single room, including breakfast)

EUR 50.- (twin room, including breakfast)

The prices charged for the hotel rooms cannot exceed the usual hotel rates.

The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the LOC (from the official arrival day to the official departure day):

- The top three (3) gymnasts in the All-Around ranking from the previous World Championships present at the event
- The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event

The Organizing member Federation shall determine the hotel at its discretion but may not choose the "low cost" category hotel for the above-mentioned gymnasts.

While the Accommodation Request must be submitted to the LOC via <http://gymdata.online> registration portal **by 13 February 2019** at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.

100% of the accommodation costs must be paid to the LOC by **13 March 2019**.

MEALS

The LOC proposes the following options for having meals at the below-mentioned hotels/competition venue and costs which can be ordered by delegations if they wish:

Park Inn by Radisson Baku Hotel****

Lunch - EUR 20.- (each)

Dinner - EUR 25.- (each)

Holiday Inn Baku Hotel****

Lunch - EUR 20.- (each)

Dinner - EUR 25.- (each)

Emerald Hotel

Lunch - EUR 15.- (each)

Dinner - EUR 18.- (each)

Lunch will also be offered at MGA (competition venue) at the cost of EUR 15.- (each).

	<p>The invited participating federations must pay for the meals expenses of their delegation members, except for the below mentioned gymnasts for whom meals will be paid by the LOC (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • The top three (3) gymnasts in the All-Around ranking from the previous World Championships present at the event • The top three (3) Groups in the All-Around ranking from the previous World Championships present at the event <p>The Meal Request must be submitted to the LOC via http://gymdata.online registration portal (access code will be sent to each participating Federation after the deadline of the Provisional Registration) by 13 March 2019 at the very latest.</p> <p>100% of the costs for the meals must be paid to the LOC by 13 March 2019.</p>
<p>CANCELLATION POLICY</p>	<p>Accommodation: Rooms cancelled between 13 February 2019 and 13 March 2019 will be subject to a cancellation fee of 20% of the total accommodation payment. Rooms cancelled after 13 March 2019 until arrival of the delegations on site or “no shows” will be subject to a cancellation fee of 100% of the total accommodation cost.</p> <p>Meals: Meals cancelled after 16 April 2019 will be subject to a cancellation fee of 100% of the total meal cost.</p>
<p>FINAL BANQUET</p>	<p>The Organizing Committee will host a Farewell Banquet for all Delegation members provided their accommodation was booked through the Organizing Committee at the conclusion of the event in the evening on 28 April 2019.</p>
<p>INTERNATIONAL TRANSPORTATION</p>	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku.</p> <p>The Travel details must be submitted to the LOC via http://gymdata.online registration portal (access code will be sent to each participating Federation after the deadline of the Provisional Registration) by 13 March 2019.</p>
<p>LOCAL TRANSPORTATION</p>	<p>The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.</p> <p>The LOC will organize buses for sightseeing tour and farewell banquet as well.</p>
<p>VISA</p>	<p>Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The LOC will assist you with a visa support letter provided that the request is made to the LOC via http://gymdata.online registration portal (access code will be sent to each participating Federation after the deadline of the Provisional Registration) by 13 March, 2019 at the latest.</p> <p>More information about the visa can be obtained on the following links: 1) http://www.mfa.gov.az/?language=en&options=content&id=184 2) http://mfa.gov.az/?language=en&options=content&id=277 3) http://mfa.gov.az/files/file/visa%20fees.pdf 4) www.evisa.gov.az</p> <p>The more information on visa can be obtained from the LOC's following e-mail: office@agf.az.</p>

<p>INSURANCE</p>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 15 Euro per person/day.</p> <p>Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:</p> <ul style="list-style-type: none"> • FIG • 22AYCA094186
<p>ACCREDITATION</p>	<p>Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.</p> <p>The following items will be checked there with the Heads of delegations:</p> <ul style="list-style-type: none"> • The passport of gymnasts and all members of the delegations • Fulfilment of all financial obligations • Transport – Departure • The medical insurance for the members of the delegations • 2 sets of Audio CD's of the music • National anthem and national flag <p>In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the LOC http://gymdata.online registration portal (access code will be sent to each participating Federation after the deadline of the Provisional Registration).</p> <p>The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is 13 March 2019. Please clearly indicate the corresponding full name (with correct spelling) in the file title.</p> <p>Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.</p>
<p>FINANCIAL OBLIGATIONS</p>	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p> <p>Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.</p>
<p>BANK ACCOUNT INFORMATION</p>	<p>Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW</p>

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **FIG Rhythmic Gymnastics World Cup AGF Trophy 2019**. The participating federation is responsible for covering all bank fees in connection with the bank transfers.

TIE BREAKING RULES

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied. After application if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

- The tied gymnasts / groups will proceed to the final

For Prize money:

- The prize money of the tied ranks will be added and divided by the number of ties

For World Cup Points:

- The World Challenge Cup points of the equal ranks will be added and divided by the number of ties

For Yearly winner:

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in CHF (or its equivalent in Euro) according to the requirement mentioned in the 2017-2020 RG World Cup Rules.

Individuals All Around	Total of CHF 6'000
Individuals by each apparatus	Total of CHF 3'250
Groups All Around	Total of CHF 3'500
Groups Finals 5 and 3+2 each	Total of CHF 3'500

Individuals All Around:

Ranking	Total of CHF 6'000
1	2'000.-
2	1'500.-
3	1'000.-
4	500.-
5	400.-
6	300.-
7	200.-
8	100.-

Individuals – per apparatus:

Ranking	Total of CHF 3'250
1	1'000.-
2	750.-
3	500.-

4	300.-
5	250.-
6	200.-
7	150.-
8	100.-

Groups All Around:

Ranking	Total of CHF 3'500
1	2'000.-
2	1'000.-
3	500.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 3 500
1	2'000.-
2	1'000.-
3	500.-

Should less than 4 federations participate in the World Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

**ASSIGNMENT OF
WORLD CUP
POINTS FOR THE
RANKING LIST**

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Cup Series, beginning with the first World Cup competition of the series and ending with the last World Cup event of the series (4 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Points	
	Individuals	Groups
1	50	50
2	45	45
3	40	40
4	35	35
5	30	30
6	25	25
7	20	20
8	18	15

9	16	10
10	14	5
11	12	4
12	10	3
13	9	-
14	8	-
15	6	-
16	4	-
17	2	-
18	1	-

Should less than 4 federations participate per apparatus or per category in the World Cup competition (Individual Gymnasts and/or Groups), no World Cup Points will be given.

YEARLY WINNER	<p>The yearly winner of the World Cup Series is the Gymnast/Group with the highest number of points of each of the World Cup Series Ranking List of the respective year.</p> <ul style="list-style-type: none"> - If 4 or more World Cup Competitions take place per year, the best 3 are counted - If 3 World Cup Competitions take place per year, all 3 are counted <p>A special award ceremony will be held at the last World Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.</p>
EVENT MANAGER	<p>Natalya Bulanova Tel.: +99412 493 3011 E-mail: td@agf.az</p>
MEDIA	<p>Communication policy is planned to be implemented via the Federation's official website, Facebook page and twitter account. Press Officer Bika Abdullayeva Tel: +99412 493 3011 E-mail: info@agf.az</p>
SOCIAL MEDIA	<p>www.facebook.com/pages/Azerbaijan-Gymnastics-Federation/156431321068611 https://www.youtube.com/channel/UCI8-Mfc5w5pchi33D2aWmxA www.twitter.com/AzerbaijanGym https://www.instagram.com/agf.az/</p>
MEDICAL SERVICES	<p>The Local Organizing Committee will provide first aid medical services. Physiotherapists will be present during the competitions.</p>
OFFICIAL HOSPITAL	<p>City Hospital 18, Yusif Vezir Chamanzaminli str., Baku, Azerbaijan Tel.: +99412 449 9274</p>
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups.</p> <p>Appropriate medical premises will be provided to carry out a required number of doping controls by AMADA (Azerbaijan National Anti-Doping Agency) according to the WADA regulations.</p>
MARKETING	<p>FIG advertising and publicity norms must be respected.</p>

