## FEDERATION INTERNATIONALE DE GYMNASTIQUE



# FIG ARTISTIC GYMNASTICS APPARATUS WORLD CUP AGF TROPHY Baku, Azerbaijan

March 4-7, 2021



ID: 16573

### **DIRECTIVES**

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of Azerbaijan has the pleasure to invite your Federation to participate in the aforementioned official FIG Apparatus World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Stéphane Détraz Avenue de la Gare 12 A 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : sdetraz@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact Person: Nurlana Mammadzada MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 3011 / Mob: +99450 385 3969 Fax: +99412 493 95 00 E-mail: office@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATES	March 4-7, 2021
VENUE	MGA – Milli Gimnastika Arenasi (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel: +99412 566 9699 E-mail: info@mga.az Website: www.mga.az



The MGA was officially opened in April 2014. This gymnastics specialized Arena has already hosted many different international sport events.

The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world.

Training and Warm-up facilities will be located within the MGA during the competition concerned.

# APPARATUS SUPPLIER

## RULES AND REGULATIONS

A detailed list of SPIETH Gymnastics (FIG certified) equipment to be used for this FIG Apparatus World Cup will be published on the FIG web site. For training, warm-up and competition identical apparatus will be used.

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Rules for FIG Apparatus World Cup Series in Artistic Gymnastics:

- Statutes
- Code of Ethics
- Code of Conduct
- Technical Regulations
- License Rules
- Code of Points, relevant Newsletters, and Helpdesk
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of FIG Competitions and Events
- Anti-Doping Rules
- FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events
- Media Rules
- Apparatus Norms
- Rules for Advertising and Publicity
- Accreditation Rules
- Rules for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this Apparatus World Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

## PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

#### **Apparatus World Cup Competitions**

Delegation member		Women	Joint
Head of Delegation	1	1	1
NF President or Secretary General <sup>2</sup>	1	1	1
Team Manager (4-12 MAG and 4-8 WAG gymnasts only)		1	2
Coach (max. 1 per gymnast) 1			
Gymnasts (max. 2 per apparatus)			
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	2	2	4

<sup>&</sup>lt;sup>1</sup> Access to warm-up, training and FoP will be restricted to the number of gymnasts in training or competition

#### **AGE LIMITS**

Age limit for MAG: 18 years (born in 2003) or before

Age limit for WAG: 16 years (born in 2005 or before

## REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (<a href="http://www.fig-gymnastics.com">http://www.fig-gymnastics.com</a>). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.

Provisional registration	November 25, 2020 (4 months prior to the event) Midnight Swiss Time
Definitive registration	January 6, 2021 (2 months prior to the event) Midnight Swiss Time
Nominative registration	February 3, 2021 (4 weeks prior to the event) Midnight Swiss Time

Late registrations are subject to fines as follows:

Fine for missing or late Provisional registration	CHF 500
Fine for missing or late Definitive registration	CHF 750
Fine for missing or late Nominative registration	CHF 500

Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorised to participate.

#### **ENTRY FEES**

The cost for the entry fee is **50 EUR** per gymnast.

The invited participating federations must pay for all entry fees.

<sup>&</sup>lt;sup>2</sup> Only for World Cup competitions qualifying for the Olympic Games

	At the time of the Nominative registration (by February 10, 2021) 100% of the entry fee must be paid to the OC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.		
ACCREDITATION	Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.		
	<ul> <li>The following items will be checked there with the Heads of delegations:</li> <li>The passport of gymnasts and judges including all members of the delegations</li> <li>Transport – Departure</li> <li>The medical insurance for the members of the delegations</li> <li>Fulfilment of all financial obligations</li> <li>WAG - 2 sets of Audio CD's of the music and a form with the duration and the author of the music has to be filled in; official titles/interpreters have to be indicated</li> <li>National anthem and national flag</li> </ul>		
	In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform ( <a href="https://gymdata.online/">https://gymdata.online/</a> , access code will be sent to each participating Federation after the deadline of the Provisional Registration). The deadline for the photos upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600plx) is <b>February 3, 2021</b> . Please clearly indicate the corresponding full name (with correct spelling) in the file title.		
	Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre.		
COMPETITION FORMAT	The Apparatus World Cup competitions consist of: Qualifications and Apparatus Finals  Qualifications: Participation is limited to 2 gymnasts per NF on each apparatus.  FIG rules for Apparatus Final will be applied for vault.		
	In case of a tie at any place (i.e. for gymnasts with the same final score), the tie will be broken according to the Rules valid for the Apparatus Finals at the Olympic Games (see Section 2 of the 2021 Technical Regulations).  Finals:		
	<ul> <li>The best eight gymnasts per apparatus from the qualifications qualify for the Finals</li> <li>Participation is limited to 2 gymnasts per NF on each apparatus.</li> <li>FIG rules for Apparatus Final will be applied for vault.</li> </ul>		
DRAWING OF LOTS/REPLACEMENT POLICY	The gymnasts' drawing of lots for all FIG Apparatus World Cup events will take place on site, during the orientation meeting or during a separate function organized for that purpose with invitation to all participating NFs.		
	At the time of the nominative registration, the apparatus on which the gymnast will compete must be mentioned. Modifications can be made until accreditation. Gymnast may be changed and apparatus can be added as long as 2 gymnasts/apparatus/NF is respected.		
PROVISIONAL	March 2 (Tuesday) Arrival of delegations		
SCHEDULE			

	March 3 (Wednesday)	Training, Podium Training,
		Orientation Meeting, Judges' Instruction Scoring System Training for Judges
	March 4 (Thursday)	Qualifications - MAG: FX, PB, SR WAG: VT, UB (2 subdivisions)
	March 5 (Friday)	Qualifications - MAG: VT, PH, HB WAG: BB, FX (2 subdivisions)
	March 6 (Saturday)	Apparatus Finals - MAG: FX, PB, SR WAG: VT, UB
	March 7 (Sunday)	Apparatus Finals – MAG: VT, PH, HB WAG: BB, FX
	March 8 (Monday)	Departure of delegations
EVENT MANAGER	Natalya Bulanova Tel: +99412 493 3011 E-mail: td@agf.az	
MEDIA	official website, Facebook page a Press Officer – Sara Zeynalova Tel: +99412 493 3011 E-mail: media@agf.az	
SOCIAL MEDIA	www.facebook.com/pages/Azerb https://www.youtube.com/channe www.twitter.com/AzerbaijanGym https://www.instagram.com/agf.a:	
MEDICAL SERVICES	The Organizing Committee	
	Physiotherapists will be present of	•
OFFICIAL HOSPITAL	City Hospital 18 Yusif Vezir Chamanzaminli str., Baku, Azerbaijan Tel: +99412 449 9274	
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.	
VISA	Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The Organizing Committee will be happy to assist each Delegation member with a visa support letter provided that the request is made to the LOC via SmartScoring Digital Platform ( <a href="https://gymdata.online/">https://gymdata.online/</a> , access code will be sent to each participating Federation after the deadline of the Provisional Registration) by February 3, 2021 at the latest.  More information about the visa can be obtained on the following links:  1) <a href="https://www.mfa.gov.az/?language=en&amp;options=content&amp;id=184">http://www.mfa.gov.az/?language=en&amp;options=content&amp;id=277</a> 3) <a href="https://mfa.gov.az/files/file/visa%20fees.pdf">http://mfa.gov.az/?language=en&amp;options=content&amp;id=277</a> 3) <a href="https://mfa.gov.az/files/file/visa%20fees.pdf">http://mfa.gov.az/files/file/visa%20fees.pdf</a> 4) <a href="https://www.evisa.gov.az">www.evisa.gov.az</a> 5) <a href="https://commons.org/lines/file/visa%20fees.pdf">LOC's following e-mail: administration@agf.az</a> The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.	
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the	

	members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.
	The LOC will subsequently offer insurance at the Federations own charge as follows: <b>5 Euro</b> per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee.
	The Travel Details must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/, access code will be sent to each participating Federation after the deadline of the Provisional Registration) by February 3, 2021.
LOCAL TRANSPORTATION	The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back.
ACCOMMODATION	The LOC will organize buses for sightseeing tour and farewell banquet as well.  Landmark Hotel**** / FIG Official Hotel  Address: 00A Nigami St. Balay 4040
	Address: 90A Nizami St, Baku 1010 Tel.: +99412 465 20 00 Website: http://www.thelandmarkhotel.az
	Boulevard Hotel**** Address: Baku White City Baku, Azerbaijan Tel.: +99412 310 00 10 Fax.: +99412 310 00 11 Website: www.boulevardhotelbaku.com The costs per person/night at Boulevard Hotel are as follows: EUR 130 (single room, including breakfast) EUR 90 (twin room, including breakfast)  Park Inn By Radisson Baku Hotel**** Address: Azadliq Avenue 1, AZ1000, Baku, Azerbaijan Tel.: +994 12 490 6000 Fax: +994 12 496 8900 Website: http://www.rezidorparkinn.com/ The costs per person/night at Boulevard Hotel are as follows: EUR 120 (single room, including breakfast) EUR 80 (twin room, including breakfast) Emerald Hotel*** (Low cost) Address: 4 Mehdi Abbasov str., Baku, Azerbaijan Tel.: +99412 520 4441, +99412 520 4144 Website: www.emeraldbaku.com The costs per person/night in Emerald Hotel are as follows: EUR 65 (single room, including breakfast) EUR 65 (twin room, including breakfast) EUR 50 (twin room, including breakfast)

at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.

The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).

\*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is January 6, 2021. The hotel prices will increase automatically by €5 per person per night at all the official hotels after the accommodation deadline.

100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by **February 3, 2021.** 

The Organising Member Federation must pay for:

Accommodation expenses, including full board, for the gymnasts ranked 1-3, per apparatus, as follows:

For the 2021 World Cup competitions, the three best ranked finalists per apparatus at the 2019 World Championships (including tied gymnasts if any).

The Organising member Federation shall determine among the official hotels at its discretion, but may not chose the "low cost" category hotel.

#### **Cancellation policy:**

Rooms cancelled **between January 6, 2021 and February 3, 2021** will be subject to a cancellation fee of 20% of the total accommodation payment.

Rooms cancelled after **February 3, 2021** until arrival of the delegations on site or "no shows" will be subject to a cancellation fee of 100% of the total accommodation cost.

#### **MEALS**

The LOC proposes the following options for having meals at the belowmentioned hotels/competition venue and costs which can be ordered by delegations if they wish:

#### **Boulevard Hotel**

Lunch - EUR 25.- (each) Dinner - EUR 30.- (each)

#### Park Inn by Radisson

Lunch - EUR 20.- (each) Dinner - EUR 25.- (each)

#### **Emerald Hotel**

Lunch - EUR 15.- (each) Dinner - EUR 15.- (each)

#### MGA (competition venue)

Lunch - EUR 15.- (each)

The invited participating federations must pay for the meals expenses of their delegation members (see exception herein below).

The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by **February 3, 2021** at the very latest.

	100% of the costs for the meals must be paid to the LOC by <b>February 3, 2021</b> .
	Cancellation policy:
	Meals cancelled after <b>February 26, 2021</b> will be subject to a cancellation fee of 100% of the total meal cost.
FINAL BANQUET	The Organizing Committee plans to host a Farewell Banquet for all Delegation members (provided that their accommodation was booked through the Organizing Committee) at the conclusion of the event in the evening on March 7, 2021.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.  The FIG Technical Delegates will serve as Presidents of the Superior Jury
JUDGES AND	The FIG Technical Delegates will serve as Presidents of the Superior Jury.  Each Judge's panel will be composed as follows:
PANELS	Two Judges' Panels for WAG and two or three for MAG, depending on the number of participants must be composed. Each Judges' Panel must be composed as follows:
	<ul><li>2 D judges (min. cat. 2, for 2024: cat. 1),</li></ul>
	<ul> <li>5 E judges (min. cat. 3, for 2024 min. cat. 2); for the finals, priority given to judges with cat 1 and 2</li> </ul>
	- 1 Supervisor (cat. 1)
	Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges (min. cat. 4).
	The Judges' Panels are determined by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and minimum one qualified judge for WAG if they participate with female gymnasts
	The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by <b>February 3, 2021</b> .
	The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration the Organizing Member Federation must propose to the FIG for prior approval of the FIG Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves, 1 for MAG and 1 for WAG) These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the FIG Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.
VIDEO CONTROL SYSTEM	SMART SCORING Company will provide a scoring and result service, including video control system, which allows the recording, storage and provision of compilation of the recorded images.
PRIZE MONEY	The organising member federation must pay the minimum Prize Money of CHF

32'500.- for FIG Apparatus World Cup events as follows, per apparatus:

The Prize Money, free of any deductible taxes, will be distributed in **CHF** as follows:

Ranking	Amount CHF	
1	1000	
2	750	
3	500	
4	300	
5	250	
6	200	
7	150	
8	100	

If after application of the tie breaking rules for Apparatus Finals at the Olympic Games outlined in the TR Section 2 there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties.

#### ASSIGNMENT OF WORLD CUP POINTS FOR THE APPARATUS WORLD CUP RANKING LIST

In principle, the results and the updated FIG Apparatus World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate men's and women's World Cup Ranking Lists are established. These lists begin with the first Apparatus World Cup event of the series and end with the last Apparatus World Cup event of the series as follows:

• 6 Apparatus World Cup Ranking Lists for Men and 4 Apparatus World Cup Ranking Lists for Women:

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

At each event, the following World Cup points will be assigned per apparatus to the competitors by name.

Apparatus World Cup competitions		
Rank	Points	
1	30	
2	25	
3	20	
4	18	
5	16	
6	14	
7	12	
8	10	

		9	8	
		10	7	
		11	6	
		12	5	
	Olympic Game		g rules for the Apparatus F ction 2 there is still a tie, the by the number of ties.	
WINNER OF THE FIG APPARATUS WORLD CUP SERIES	number of poi into considera regardless of will receive an Rules for the Artistic Gymna	nts for each apparatus tion the best results (the number of competit additional prize mone FIG Apparatus World astics (Art. 10.2.)	up Series is the gymnast with after the last event of the Smaximum 3) out of 4 possions the gymnast participated by paid by the FIG as menticup Series 2021, 2022, 20	eries, taking sible events, d in. He/she ioned in the
		e a tie, it will be broken		
			counting competitions achied the gymnast with the low-	
		a tie, the final score of the ast with the highest total	ne three counting exercises w score will prevail.	vill be added
			score of the three counting e ghest total execution score wi	
BANK ACCOUNT INFORMATION	Beneficiary's a AZ75PAHA38 Bank", Baku, A SWIFT PAHA Corresponden Account with I Vienna Corres SWIFT BIC: R	190EURHC0190012035 Azerbaijan AZ22 t: Raiffeisen Bank Intern nstitution: Am Stadtpark pondent account: 1-55.0 ZBAATWW ting member Federation pose as follows: FIG Art	is Bank: "PASHA national AG 9, 1030	
		ting federation is resp h the bank transfers.	onsible for covering all ba	ank fees in
MARKETING	FIG advertisin	g and publicity norms m	ust be respected	
TELEVISION	For the Appara	atus World Cup competi	tions television coverage is co	ompulsory.
	feed (internati	onal signal). Please re orld Cup Series 2021, 2	nust guarantee the production efer to Reg 14.3 of Rules f 2022, 2023, 2024 in Artistic (	or the FIG
	and Radio Bro Contact perso	adcasting Closed Joint- n – Murad Jafarov ports & Events Coordina		Television

	Mob.: +994772775406	
DEADLINES		
SUMMARY	Provisional Registration (online, FIG)	November 25, 2020
	Definitive Registration (online, FIG)	January 6, 2021
	Nominative Registration (online, FIG)	February 3, 2021
	Accommodation (online, LOC)	January 6, 2021
	Visa Request (online, LOC)	February 3, 2021
	Travel Schedule (online, LOC)	February 3, 2021
	Meals' request (online, LOC)	February 3, 2021
	Photos` upload (online, LOC)	February 3, 2021
	Payment of 100% Entry Fee	February 3, 2021
	Payment of 100% Accommodation Costs	February 3, 2021
	Payment of 100% Meal's Costs	February 3, 2021
	Payment of the fine for missing judge	February 3, 2021

Sincerely Yours,

Baku, June 25, 2020



Nurlana Mammadzada
Secretary General
Azerbaijan Gymnastics Federation

Jones of Street