



**V FIG RG International Tournament
"Happy Caravan"
Tashkent, (UZB)
May 22-24, 2015**



DIRECTIVES

Event ID: 13452

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **Uzbekistan** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISPLINE	Rhythmic Gymnastics
HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE	Uzbekistan Gymnastics Federation U. Nosir 53 B, Tashkent, 100100, Uzbekistan Contact Person: Sevar Karimova Tel: +998935652965, +998712352799 Fax: +998712355299, +998712354610 E-mail: uzb_gym@mail.ru , sevar@mail.ru Web site: www.fqu.uz
LOCATION	Tashkent, Uzbekistan
DATES	From May 20 to May 25 , 2015
VENUE	Gymnastics Sport Palace Korhoja ota 2A, Tashkent - Uzbekistan Tel./Fax: +998712358930 E-mail: uss.sport@mail.ru Web site: www.uss.sport.uz Construction total area: 29458 m ² ; Arena total area: 5304 m ² , 3750 places; Events: RG Asian Championship 2010 & 2013, FIG RG WC Tashkent 2011-2014, FIG RG IT "Happy Caravan" 2011-2014
APPARATUS SUPPLIER	Janssen & Fritsen RG Floor Art.652 (Size 14m x 14m), 1790280
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>

FEDERATIONS INVITED	<p>The Organizing Member Federation will invite all FIG member federation in good standing.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1"> <tr> <td></td> <td>Individual</td> </tr> <tr> <td>Head of Delegation (HD)</td> <td>1</td> </tr> <tr> <td>Coach</td> <td>2</td> </tr> <tr> <td>Gymnasts</td> <td>2*</td> </tr> <tr> <td>Doctor/Physiotherapist</td> <td>1</td> </tr> <tr> <td>Judges</td> <td>1</td> </tr> <tr> <td>Other persons</td> <td>2</td> </tr> </table> <p><i>* Except Organising Member Federation</i></p>			Individual	Head of Delegation (HD)	1	Coach	2	Gymnasts	2*	Doctor/Physiotherapist	1	Judges	1	Other persons	2
	Individual															
Head of Delegation (HD)	1															
Coach	2															
Gymnasts	2*															
Doctor/Physiotherapist	1															
Judges	1															
Other persons	2															
AGE LIMITS	RG Junior:13-15 (2002 - 2000) With valid FIG licence															
JUDGES AND JURIES	All judges must have a current valid FIG brevet.															
REGISTRATION DEADLINES	Definitive registration	March 20, 2015														
	Nominative registration	April 20, 2015														
ENTRY FEES	No Entry Fee will be applied for this event.															
ACCREDITATION	<p>Accreditation of all delegations will take place at their arrival in the Gymnastics Sport Palace.</p> <p>Heads of delegation or coach have to check names of their own delegation members, hotel reservation; they also have to effect all necessary payments.</p> <p>Heads of delegation have to bring to accreditation office:</p> <ul style="list-style-type: none"> - passports of all members of the delegation; - a CD with the national anthem and the national flag; - 6 copies of each fiche for individual D; - 2 copies of CDs with music for the programs (each gymnast) - air tickets of all members of the delegation; - licence of each gymnast; - Certification of insurance for all delegation members covering illness, accidents, repatriation. <p>In order to speed accreditation procedures, please send to the Organizing Committee a photo of each member of the delegation (in electronic format or passport photo) together with the nominative registration.</p> <p>Note: Photos taken upon arrival shall be charged to the National Federations at a cost of Euro 10 each.</p> <p>Accreditation card is personal for each of the delegation members. Accreditation card wearing is required at all times of the tournament.</p>															
EVENT FORMAT	The RG International Tournament consist of All around competitions and Finals.															
PROVISIONAL SCHEDULE	<p>20 May: Arrival of the Delegations</p> <p>21 May: Podium Training. Technical Meeting</p> <p>22 May: Competition. Opening Ceremony</p> <p>23 May: Competition</p> <p>24 May: Competition. Closing Ceremony and Gala</p> <p>25 May: Departure of Delegations</p>															
EVENT MANAGER	Sevar Karimova ; mobile:+998935652965; e-mail: sevark@mail.ru															
MEDICAL SERVICES	The Organising Committee will provide a first medical aid service, a doctor and emergency medical transportation in the competition area.															
VISA	Please verify immediately with your travel agent or the Uzbekistan Embassy or Consulate in your country if a visa is required for your travel to Uzbekistan. To get Uzbekistan entry visa you should complete the Visa application form, at www.evisa.mfa.uz															

	<p>After you complete the application, please send the Visa applications forms and copies of your passports to our federation and we will send you official letter with visa support.</p> <p>Delegation will get the visa at the airport of Tashkent upon arrival.</p> <p>The Visa Form must be returned to the OC by April 05, 2015</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 10 USD per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the international travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the OC by 05 May 2015.</p>
LOCAL TRANSPORTATION	<p>Local transportation costs will be covered by the OC. The O.C. will take in charge transportation costs, for all accredited people, from the airport of Tashkent to hotels, and from hotels to Gymnastics sport Palace, only if hotel reservations are made through the OC.</p>
ACCOMMODATION AND MEALS	<p>Hotel ***</p> <p>75 USD per night (single room, full board) 135 USD per night (double room, full board) 195 USD per night (triple room, full board)</p> <p>Hotel ****</p> <p>130 USD per night (single room, full board) 165 USD per night (double room, full board)</p> <p>Hotel *****</p> <p>140 USD per night (single room , full board) 190 USD per night (double room, full board)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 20 March 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the Organising Member Federation (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • The top three (3) gymnasts in the All-Around from the previous Olympic

- Games present at the event
- the top three (3) gymnasts in each apparatus from the previous Olympic Games present at the event
- the top three (3) Groups in the All Around from the previous Olympic Games present at the event

At the time of the Definitive entry (2 months prior to the event) 50% of the Accommodation costs must be paid to the Official Tour operator of the event. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused. The remaining 50% of the Accommodation costs must be paid 1 month prior to the event.

Official Tour operator of the event - Elan Express Ltd

According to your accommodation applications, «Elan Express LTD» will make a contract with each Federation's leader. Payment should be made according to the signed contract via banking transfer, according to the banking details mentioned below, or by Credit Cards* (Visa, Master Card, American Express)

Please contact to the manager of corporate department of Elan Express Travel Department for signing the contract:

Ms. Alina Khaliullina, Manager of Corporate Department

Elan Express Ltd ,American Express Representative Office,41, Sh. Rustaveli str., Tashkent, Uzbekistan 100070
 Phone: + 99871 1502543/50(122), Mobile +998909681514,
 e-mail: amex.uz@elanexpress.net

Banking details:

JSC «KAPITALBANK» Tashkent city Branch.

The Republic of Uzbekistan, Tashkent, str. Nukus 86 A.

SWIFT CODE: KACHUZ 22

Acc. USD: 2020 8840 5001 9264 2019

Acc. EUR: 2020 8978 6001 9264 2003

Acc. Russian Ruble: 2020 8643 9001 9264 2007

Payment instruction:

- 1st step – signing the contract. Company registers copy of signed contract in local bank and makes bookings in Hotels.
- 2nd step – payment. Company issues Invoice for advance payment. After receiving advance payment company confirms accommodation.
- 3rd step - upon arrival team leader brings signed, and stamped original of contract.

Cancellation Policy:

0% - (Without Cancellation Fees) if cancelled at least 40 days before arrival date.

10% - Cancellation Fees, if cancelled 25 days before arrival date.

75% - Cancellation Fees, if cancelled 15 days before arrival date.

100% - Cancellation Fees, if cancelled less than 15 days before arrival date or No Show.

**Elan Express will charge additional banking commission for Credit cards payments. Visa – 2,5%, Master – 3%, Amex – 2,5%*

FINAL BANQUET

Free

BANK ACCOUNT INFORMATION	<p><u>Official Tour operator of the event - Elan Express Ltd</u></p> <p>Banking details: JSC «KAPITALBANK» Tashkent city Branch. The Republic of Uzbekistan, Tashkent, str. Nukus 86 A. SWIFT CODE: KACHUZ 22 Acc. USD: 2020 8840 5001 9264 2019 Acc. EUR: 2020 8978 6001 9264 2003 Acc. Russian Ruble: 2020 8643 9001 9264 2007</p> <p>Contact person: Ms. Alina Khaliullina, Manager of Corporate Department Elan Express Ltd ,American Express Representative Office,41, Sh. Rustaveli str., Tashkent, Uzbekistan 100070</p> <p>Phone: + 99871 1502543/50(122), Mobile +998909681514 e-mail: amex.uz@elanexpress.net</p>															
MARKETING	FIG advertising and publicity norms must be respected															
MEDIA	Timur Abduvaliev;mobile:+998946574249; e-mail: uzb_gym@mail.ru															
SOCIAL MEDIA	www.fgu.uz https://www.facebook.com/FGUzb?ref_type=bookmark															
DEADLINES SUMMARY	<table border="1"> <tr> <td>Definitive Registration</td> <td>20 March 2015</td> </tr> <tr> <td>Accommodation and Meals Form</td> <td>20 March 2015</td> </tr> <tr> <td>Visa Request Form</td> <td>05 April 2015</td> </tr> <tr> <td>Nominative Registration</td> <td>20 April 2015</td> </tr> <tr> <td>Travel Schedule Form</td> <td>05 May 2015</td> </tr> <tr> <td>Payment of the Accommodation and Meals Costs (by transfer only)</td> <td>20 April 2015</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>Upon arrival</td> </tr> </table>		Definitive Registration	20 March 2015	Accommodation and Meals Form	20 March 2015	Visa Request Form	05 April 2015	Nominative Registration	20 April 2015	Travel Schedule Form	05 May 2015	Payment of the Accommodation and Meals Costs (by transfer only)	20 April 2015	Payment of the fine for missing judge	Upon arrival
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ADDITIONAL INFORMATION	The 5 th RG IT Happy Caravan will be held parallel to the RG World Cup															

Sincerely Yours,

Gyozal Filippova
Secretary General
Uzbekistan Gymnastics Federation



Tashkent, 07.02.2015

