



**South American Championships Seniors
ARTISTIC GYMNASTICS**
Cochabamba – Bolivia (BOL)
December 01-03, 2017



DIRECTIVES

Event ID: 15483

Dear FIG affiliated Member Federation and CONSUGI Nations,

BOLIVIAN Gymnastics Federation has the pleasure to invite your Federation to participate in the official South American Championships and FIG International Event.

DISCIPLINE	Artistic Gymnastics (MAG –WAG)
CONFEDERACION SUDAMERICANA DE GIMNASIA	CONFEDERACION SUDAMERICANA DE GIMNASIA Comité. Presidente: Dr. Juan N. Medina L. Presidente CT GR: Luz Vanegas Pag. Web: www.consugi.com Correo electrónico: juanmedinapresidente@hotmail.com , lucy_infante@hotmail.com , toroz@hotmail.com
HOST FEDERATION	FEDERACION BOLIVIANA DE GIMNASIA Presidente: Lic. Fabricio Pinto Fernández Gerencia Técnica: Lic. Gabriela Soria Vargas. Tel/Fax . (00)(591)(4)(4400870), (00)(591)(4)(4448323) Cell (00)(591)(70761778), (00)(591)(72739932) Email: fedbolgim@gmail.com Cc. gabriela.soria.vargas@gmail.com Address: Plaza Marcelo Quiroga Santa Cruz #2307
LOCATION	Cochabamba, Bolivia (BOL)
DATE	December 01-03, 2017
VENUE	COLISEO POLIFUNCIONAL DE SARCO Address: Melchor Perez de Olguin Av. Tel: 591 – 4 – 4400870
APPARATUS SUPPLIER	AMERICAN ATHELTIC
RULES AND REGULATIONS	The event will be organized under the following FIG rules, valid in the year of the event, except for any deviation mentioned in these directives <ul style="list-style-type: none"> • Technical Regulations: • FIG Statutes • FIG Technical Regulations • FIG Code of Points and relevant Newsletters • FIG General Judges' Rules • FIG Specific Judges' Rules • Doping Control Rules • FIG License rules • FIG Media Rules • FIG Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • FIG Advertising and Publicity Rules and subsequent decisions of the FIG Executive Committee.
FEDERATIONS INVITED	CONSUGI and FIG Member Federations
SIZE OF DELEGATION	Official delegation:

	<table><tr><th></th><th>Equipo</th><th>Individual</th></tr><tr><td>Head of delegation</td><td>1</td><td>1</td></tr><tr><td>Gymnasts</td><td></td><td></td></tr><tr><td>• WAG</td><td>5</td><td>2</td></tr><tr><td>• MAG</td><td>5</td><td>2</td></tr><tr><td>Coaches</td><td></td><td></td></tr><tr><td>• WAG</td><td>2</td><td>1</td></tr><tr><td>• MAG</td><td>2</td><td>1</td></tr><tr><td>Judges XIV Ciclo FIG</td><td></td><td></td></tr><tr><td>• WAG</td><td>2</td><td>1</td></tr><tr><td>• MAG</td><td>2</td><td>1</td></tr><tr><td>TOTAL</td><td>19</td><td>9</td></tr></table> <p>* The team consists of 5 gymnasts, always compete 4 gymnasts, the 3 best notes score for the team</p> <p>*A country can register maximum 2 individual gymnasts.</p>		Equipo	Individual	Head of delegation	1	1	Gymnasts			• WAG	5	2	• MAG	5	2	Coaches			• WAG	2	1	• MAG	2	1	Judges XIV Ciclo FIG			• WAG	2	1	• MAG	2	1	TOTAL	19	9
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AGES	<p>MAG: 18 years old (by december 31, 2017)</p> <p>WAG: 16 years old (by december 31, 2017)</p> <p>All gymnasts should have valid CONSUGI license.</p> <p>All gymnasts should have valid FIG license, valid until the end of the event.</p>																																				
JUDGES AND JURIES	<p>All judges must have a valid FIG brevet at the time of the event *</p> <p>Delegation with WAG Team – Max 2 judges (at least one of the highest category)</p> <p>Delegation with MAG Team – Max 2 judges (at least one of the highest category)</p> <p>Individuals Gymnasts MAG/WAG 1 judge</p> <p>*Those Federations who do not send at least one judge, shall pay the fee of USD \$1.000.00 to cover the costs of a guest judge. The National Federation shall inform the CONSUGI in advance (at least with the nominal registration) to allow the designation of an invited judge.</p> <p>The payment of the fee must be paid to LOC by 16 September 2017, by using the following method:</p> <table><tr><td>Beneficiary</td><td>FEDERACION BOLIVIANA DE GIMNASIA</td></tr><tr><td>Account</td><td>301-51019993-2-28</td></tr><tr><td>Bank</td><td>BANCO DE CREDITO DE BOLIVIA S.A.</td></tr><tr><td>SWIFT</td><td>BCPLBOLX</td></tr><tr><td>Address</td><td>Calle Colón esq. Mercado La Paz – BOLIVIA 591 – 2 – 2330444</td></tr></table> <p>NOTE: FOR DEPOSITS AND FOREIGN TRANSACTIONS PAID A TAX OF 1.15% OF THE TOTAL AMOUNT, PLEASE CALCULATE THIS AMOUNT FOR THE PAYMENT OR PAY THE DIFFERENCE IN CASH ON ARRIVAL.</p>	Beneficiary	FEDERACION BOLIVIANA DE GIMNASIA	Account	301-51019993-2-28	Bank	BANCO DE CREDITO DE BOLIVIA S.A.	SWIFT	BCPLBOLX	Address	Calle Colón esq. Mercado La Paz – BOLIVIA 591 – 2 – 2330444																										
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ENTRY FEES	<p>The registration fee is USD\$25.00</p> <p>This paid must be made to LOC by 16 September 2017, by using the following method:</p> <table><tr><td>Beneficiary</td><td>FEDERACION BOLIVIANA DE GIMNASIA</td></tr><tr><td>Account</td><td>301-51019993-2-28</td></tr><tr><td>Bank</td><td>BANCO DE CREDITO DE BOLIVIA S.A.</td></tr></table>	Beneficiary	FEDERACION BOLIVIANA DE GIMNASIA	Account	301-51019993-2-28	Bank	BANCO DE CREDITO DE BOLIVIA S.A.																														
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ACCREDITATIONS	<p>Between the nominative registrations all federations shall send a valid copy of the Passport and a photography white background of all members of the delegations: officials and extra-officials. Each photo should fulfill the following requirements:</p> <ul style="list-style-type: none">• File format: jpeg• Dimensions: min. 210 X 270 pixels, max. 420 X 540 pixels• Width 35 x 45 height• File size: not bigger than 1MB <p>Each file should be identified with the country and name of each member. Ex. COUNTRY-Name-Last Name.</p> <p>These documents should be sent to the LOC until <u>16 October 2017.</u></p> <p>Photo take at the host city will have additional cost of USD\$100.00 each.</p> <p>Accreditation costs for additional people (coaches, team managers, doctor, physiatrist and reserve junior gymnast) will be USD\$100.00 each. This accreditation entitled to enter areas allowed under the function, internal transportation and farewell banquet.</p> <p>The payment of the additional accreditation must be to LOC by <u>16 October 2017</u>, by international transfer.</p> <p>In case of lost or stolen accreditation, the LOC must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder USD\$50.00.</p>														
EVENT FORMAT	<p>The CoP MAG 2017-2020 will be used, and will apply all the modifications and updates to date.</p> <p>Men's Artistic Gymnastics Qualifications All Around and team APPARATUS FINALS</p> <p>The CoP WAG 2017-2020 will be used, and will apply all the modifications and updates to date.</p> <p>Women's Artistic Gymnastics Qualifications All Around and team APPARATUS FINALS</p>														
PROVISIONAL SCHEDULE	<p>Provisional Schedule (Subject to changes)</p> <table><tr><td>November 27:</td><td>Arrival executives CONSUGI Delegations arrival</td></tr><tr><td>November 28:</td><td>Training Technical Meeting Jury Meeting</td></tr><tr><td>November 29</td><td>Podium Training</td></tr><tr><td>November 30</td><td>Podium Training Opening Ceremony</td></tr><tr><td>December 01</td><td>Qualifications MAG: FX, PH, SR WAG: VT, UB</td></tr><tr><td>December 02</td><td>Qualifications MAG: VT, PB, HB WAG: BB, FX Awards Ceremony AA, TEAM</td></tr><tr><td>December 03</td><td>INDIVIDUAL APPARATUS FINALS</td></tr></table>	November 27:	Arrival executives CONSUGI Delegations arrival	November 28:	Training Technical Meeting Jury Meeting	November 29	Podium Training	November 30	Podium Training Opening Ceremony	December 01	Qualifications MAG: FX, PH, SR WAG: VT, UB	December 02	Qualifications MAG: VT, PB, HB WAG: BB, FX Awards Ceremony AA, TEAM	December 03	INDIVIDUAL APPARATUS FINALS
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	<p>MAG: FX, PH, SR, VT,PB, HB WAG: VT, UB, BB, FX Delegations departures</p> <p>December 04</p>
EVENT MANAGER	<p>Lic. Fabricio Pinto Fernández President Bolivian Federation of Gymnastics e-mail: fedbolgim@gmail.com cell.: (591) (70761778)</p>
MEDICAL SERVICES	<p>Personal Medical Certificate. It will be available during the trainings and competitions schedule.</p>
VISA (APENDIX 9)	<p>Please verify immediately with the Bolivian Embassy or Consulate in your country if a visa is required for your travel to the Bolivia. General visa information for the United Kingdom can also be obtained as follows: http://www.rree.gob.bo/webmre/principal.aspx?idpagina=32 The LOC will be happy to assist each Delegation member with an official invitation letter, the request must be send as soon as possible but by no later than 16 September 2017. To the LOC. This request must include the full name, sex, date of birth, citizenship, passport number, expiration date of passport, arrival and departures dates, Member of the Delegation function as well as the city where the official letter of invitation should be sent.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Upon arrival, each delegation must provide a copy of their insurance policy to the LOC which will then be copied and filed. Delegation members with insufficient insurance cover must inform the LOC in writing in advance but by no later than 16 October 2017. The LOC will subsequently offer insurance at the Federations own charge as follows: USD\$70.00 per person.</p>
INTERNATIONAL TRANSPORT (APENDIX 8)	<p>The international transportation to Cochabamba will be at each delegation's own expenses of all members of the delegations. Airport: JORGE WILSTERMAN (which serves in the city of Cochabamba). IATA CODE: CBB</p> <p>Tax for local flight BOB 11.00 (Aprox. USD\$1.60) and for international flight USD\$25.00 The schedule travel form should be fulfill and send to LOC by no later than 16 October 2017</p>
LOCAL TRANSPORTATION	<p>Transport for the delegations from airport to the official hotels on the official arrival day; and transport from official hotels to the airport on the official departure day. The airport where the delegations will be pick up from is: JORGE WILSTERMAN Code CBB</p> <p>Delegations that arrive to EL ALTO airport (La Paz) or VIRU VIRU Airport (Santa Cruz) the LOC can help with the purchase of local flight to COCHABAMBA. For this send the request via email to: fedbolgim@gmail.com // cc: gabriela.soria.vargas@gmail.com no later than 16 October 2017. Also should make the payment by bank wire no later than 16 October 2017.</p> <p>Shuttle service will be available for all accreditation members from official hotels to the competitions and training halls; and all official activity that requires.</p>
ACCOMODATION	<p>Refer to APENDIX 5 (Hotel Guide)</p>

AND MEALS

Gran Hotel COCHABAMBA

(5 estrellas)

Plaza Ubaldo Anze, La Recoleta

Teléfono: (591) 4-4489520

<http://granhotelcochabamba.com/>



GRAN HOTEL AMBASSADOR

(4 estrellas)

Calle España entre Ecuador y Mayor Rocha No 349

Zona central

Teléfono: (591) 4-4257832

<http://www.granhotelambassador.com/>



CASA CAMPESTRE HOTEL & CENTRO DE CONVENCIONES

(4 estrellas)

Avenida Elias Meneces, Quillacollo

Teléfono: (591) 4-4350312

<http://www.lacasacampestre.com/>



5 STARS HOTELS – Fee includes IVA

5 stars hotels are good quality accommodations and are located less than 10 min from the competitions and training halls. Includes internal transport; ticket to the farewell banquet; and breakfast, lunch and dinner per room per day.

- Single room occupancy – \$USD 100.00 per night.
- Double room occupancy – \$USD 80.00 per person per night.
- Additional person – \$USD 100.00 per night.

4 STARS HOTELS – Fee includes IVA

4 stars hotels are good quality accommodations and are located less than 10 min from the competitions and training halls. Includes internal transport; ticket to the farewell banquet; and breakfast, lunch and dinner per room per day.

- Single room occupancy – \$USD 90.00 per night.
- Double room occupancy – \$USD 70.00 per person per night.
- Additional person – \$USD 100.00 per night.

Note: All reservations should be made through de LOC. Members of the delegations that do not stay at the official hotels shall not be awarded accreditations.

The accommodation form (numeral and nominative) should be fulfill and send to the LOC as follow:

- **Name of 2 hotels of your preference numeral accommodations no later than 16 August 2017.**
- **Nominative form no later than 16 October 2017.**

The rooms will be allocated strictly in order of booking receipt “first come, first serve”, and base on each delegation size and hotel preferences.

It is requested to the Federations enlist 2 hotels in order of preference. If both options are no longer available, the LOC will contact directly with the federation to look for options.

To secure your preferred hotel, it is strongly recommended to send the accommodation form and transfer deposit well in advance of the due dates of 16 September 2017 and 16 October 2017 respectively.

Once Member Federations have send the accommodation form with their hotel preferences the LOC will send an email confirming receipt of the accommodations form. This email will also include the Member Federations invoice based on 50% of the total value of the delegations selected first choice accommodation. The reserve will only confirm once deposits are received.

Please be advised that deposits are calculated on Member Federations first choice and this does not guarantee you will be allocated in your first preferred

	<p>hotel. Should your Member Federation be allocated your second or third choice of accommodation the total deposit will be deducted of the final balance due. Members' federations should pay all expenses of accommodations of all their member of delegations.</p> <p>All costs of accommodations and meals should be paid to LOC as follows:</p> <ul style="list-style-type: none"> • 50% of the total amount no later than <u>16 September 2017</u> • Final 50% no later than <u>16 October 2017</u> <table border="1"> <tr> <td>Beneficiary</td><td>FEDERACION BOLIVIANA DE GIMNASIA</td></tr> <tr> <td>Account</td><td>301-51019993-2-28</td></tr> <tr> <td>Bank</td><td>BANCO DE CREDITO DE BOLIVIA S.A.</td></tr> <tr> <td>SWIFT</td><td>BCPLBOLX</td></tr> <tr> <td>Address</td><td>Calle Colón esq. Mercado La Paz – BOLIVIA 591 – 2 – 2330444</td></tr> </table> <p>NOTE: FOR DEPOSITS AND FOREIGN TRANSACTIONS PAID A TAX OF 1.15% OF THE TOTAL AMOUNT. PLEASE CALCULATE THIS AMOUNT FOR THE PAYMENT OR PAY THE DIFFERENCE IN CASH ON ARRIVAL.</p> <p>Failure to forward the payment by the required dates will result in the accommodation being cancelled and in the deposit payment being forfeited. All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included. Any charges occurred must be settled directly with the hotel prior to departure. Any outstanding accounts will be the Member Federations responsibility.</p>	Beneficiary	FEDERACION BOLIVIANA DE GIMNASIA	Account	301-51019993-2-28	Bank	BANCO DE CREDITO DE BOLIVIA S.A.	SWIFT	BCPLBOLX	Address	Calle Colón esq. Mercado La Paz – BOLIVIA 591 – 2 – 2330444
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CANCELLATION POLICY	<p>Cancellations until 16 September 2017 at very latest will be subject to a cancellation fee of 0%</p> <p>Cancellations from 17 September until 16 October 2017 at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned. Therefore Member Federations will not have their deposits returned.</p> <p>Cancellations from 17 October until 10 November 2017 at the very latest will be subject to a cancellation fee of 75% to be paid by the Federation concerned.</p> <p>Cancellations from 11 November until the arrival of the delegations on site or “no show” will be subject to a cancellation fee of 100% to be paid by the Federation.</p>										
FAREWELL BANQUET	Accredited delegations members, will receive a free ticket for the Farewell Banquet.										
BANK ACCOUNT INFORMATION	<p>All bank fees in connection with the bank transfers must be covered by the Federations.</p> <p>All payments for registration, additional accreditations, accommodations and insurance must be paid by bank transfer to:</p> <ul style="list-style-type: none"> • <u>Intermediary Bank:</u> STANDARD CHARTERED BANK Swift Code: SCBLUS33 A.B.A.: 026002561 Address: One Madison Avenue, New York, N.y. 10010. NEW YORK – U.S.A. • <u>Paying Bank:</u> BANCO DE CREDITO DE BOLIVIA S.A. Swift Code: BCPLBOLX Address: St. Colón & Mercado Phone: 591 – 2 – 2330444 LA PAZ - BOLIVIA • <u>Beneficiary:</u> Name: FEDERACION BOLIVIANA DE GIMNASIA Account: 301-51019993-2-28 City: Cochabamba Address: Plaza Marcelo Quiroga Santa Cruz #2307 Jayhuayco 										

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PUBLICITY	Ads standards and FIG publicity must be respected.																																					
MARKETING	FIG advertising and publicity norms must be respected Official accreditations for Media, should send the request until 16 October 2017 by email: To: fedbolgim@gmail.com																																					
ADDITIONAL INFORMATION	Responsibility of the member Federations: <ul style="list-style-type: none">WAG Music: While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, each National Gymnastics Federation will also have to confirm that the music of their exercise of individual gymnasts does not violate any copyrights and that it can be broadcasted within sports. This confirmation will have to be made at the time of the Nominative Registration. (16 October 2017). Each National Gymnastics Federation will also be requested to send via e-mail to the LOC the of each exercise of each gymnast including, clearly identify. E.i. COUNTRY- -Name-Last NameNational anthem of your country must be delivered upon arrival at COCHABAMBA.Flag of your country, must be delivered upon arrival at COCHABAMBA																																					
SUMMARY OF THE DEAD LINES AND PAYMENTS	<table><tr><td>Provisional Registration</td><td>August 16, 2017</td></tr><tr><td>Definitive Registration</td><td>September 16, 2017</td></tr><tr><td>Nominative Registration</td><td>October 16, 2017</td></tr></table> <table><tr><td>Numeral Accommodation Form</td><td>August 16, 2017</td></tr><tr><td>Nominative Accommodation Form</td><td>October 16, 2017</td></tr><tr><td>Travel Schedule Form</td><td>October 16, 2017</td></tr><tr><td>Visa Request</td><td>September 16, 2017</td></tr><tr><td>Local Flight Request</td><td>October 16, 2017</td></tr><tr><td>Accreditations documents</td><td>October 16, 2017</td></tr><tr><td>Insurance Request</td><td>October 16, 2017</td></tr><tr><td>Media Request</td><td>October 16, 2017</td></tr><tr><td>WAG music & Anthems</td><td>October 16, 2017</td></tr></table> <table><tr><td>Registration Fee</td><td>September 16, 2017</td></tr><tr><td>Accommodations Costs (First 50%)</td><td>September 16, 2017</td></tr><tr><td>Accommodations Costs (Last 50%)</td><td>October 16, 2017</td></tr><tr><td>Fee for not present Judge</td><td>September 16, 2017</td></tr><tr><td>Fee for additional accreditation</td><td>October 16, 2017</td></tr><tr><td>Fee local flight</td><td>October 16, 2017</td></tr></table>		Provisional Registration	August 16, 2017	Definitive Registration	September 16, 2017	Nominative Registration	October 16, 2017	Numeral Accommodation Form	August 16, 2017	Nominative Accommodation Form	October 16, 2017	Travel Schedule Form	October 16, 2017	Visa Request	September 16, 2017	Local Flight Request	October 16, 2017	Accreditations documents	October 16, 2017	Insurance Request	October 16, 2017	Media Request	October 16, 2017	WAG music & Anthems	October 16, 2017	Registration Fee	September 16, 2017	Accommodations Costs (First 50%)	September 16, 2017	Accommodations Costs (Last 50%)	October 16, 2017	Fee for not present Judge	September 16, 2017	Fee for additional accreditation	October 16, 2017	Fee local flight	October 16, 2017
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Cordially,

JULY, 2017

Place and date:



Signature of the president or
Secretary General of the FIG affiliated
NF