



MINSK

31ST RHYTHMIC GYMNASTICS
2015 EUROPEAN
CHAMPIONSHIPS

31st European
Championships
in Rhythmic Gymnastics
Minsk, Belarus May 1-3,



DIRECTIVES

Event ID: 13400

Dear UEG affiliated Member Federation,

The Belarus Gymnastics Association has the pleasure to invite your Federation to participate in the aforementioned official UEG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Belarus Gymnastics Association 2, Surganova str., 220012 Minsk, Belarus Contact person: Mr.Andrey Fedorov, Secretary General Tel: +375.17.334 62 37, +375.17.292 51 77 Fax: +375.17.334 62 37 E-mail: info@bga.by www.bga.by
LOCAL ORGANIZING COMMITTEE	Ministry of Sports and Tourism of the Republic of Belarus 8-2, Kirova st., 220030 Minsk, Belarus Contact Person: Ms.Viktoriya Kushnir Tel./fax: +375.17.334 62 37 e-mail: info@bga.by
LOCATION	Minsk, Belarus
DATE	From May 1 st to 3 rd , 2015
VENUE	Multi-Sport Complex "Minsk-Arena" 111, Pobeditelei av., Minsk, Belarus Tel: +375172535361 Web site: www.minskarena.by Training and warm-up facilities are at the competition venue.
APPARATUS SUPPLIER	Floor Janssen & Fritsen, 16x16 m, Article 1790290
RULES AND REGULATIONS	The event will be organized under the following UEG/FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • FIG and UEG Statutes • FIG and UEG Technical Regulations • FIG Code of Points and relevant Newsletters • FIG General Judges' Rules • FIG Specific Judges' Rules • Doping Control Rules • FIG License Rules (except for non competitive events) • UEG Media Rules • FIG Apparatus Norms • UEG Advertising and Publicity Rules • FIG Rules for Sanctioning (approval) of International Events • UEG Accreditation rules • UEG Rules "Ceremonies of UEG Events" • <i>and subsequent decisions of the FIG and UEG Executive Committee</i>

FEDERATIONS INVITED	The Organizing Member Federation will invite all UEG Member Federations, provided that their financial obligations to the UEG and the FIG are fulfilled. The inscriptions have to be made by the national federations		
AGE LIMITS	Senior: minimum 16 year-old (born 1999 or before) Junior: 13-15 year-old (born 2000, 2001 and 2002) With valid FIG licence		
JUDGES AND JURIES	Each Federation participating in the individual and group competitions has the right to enter a maximum of 2 judges. The judges must have at least Brevet 3. All judges must have a current valid FIG brevet at the time of the event.		
REGISTRATION DEADLINES	Definitive registration:	February 2 nd , 2015	Must be sent to UEG Secretariat
	Nominative registration	April 3 rd , 2015	Must be sent to UEG Secretariat
ENTRY FEES	Entry fee Euro 100,- per gymnast (individuals and groups) have to be paid to the UEG by February 2 nd , 2015 Banque Cantonale Vaudoise Place St-François 14, CP 300 1002 Lausanne, Switzerland Account No: L 5205.70.49 Union Européenne de Gymnastique IBAN Code: CH05 0076 7000 L520 5704 9 Swift Code: BCVLCH2LXXX		
ACCREDITATION	<p>The price for accreditation is included in the price for accommodation, except for those delegations who don't book their accommodation through the LOC. They will have to pay a fee of 100 EURO per person. This fee doesn't include any transportation, meals and farewell banquet. At the time of the Nominative Registration (April 3rd 2015) all fees must be paid to the LOC.</p> <p>Delegation accreditation will take place upon arrival at accreditation centre. For accreditation team leaders are required to bring the following documents:</p> <ul style="list-style-type: none"> - passports of all members of the delegation, - proof of medical insurance, - CD of their National Anthem and National Flag, - CD with music for routines - official exercises sheets - FIG licenses. <p>All financial obligations must be fulfilled before arrival or during the accreditation.</p> <p>Accreditation card is personal for each of the delegation members. In case of a lost or stolen accreditation card the Organizing Committee must be informed immediately. New card can be issued for a fee of 100 euro.</p> <p>To accelerate the process of accreditation each participating federation should send photos of each member of its delegation (gymnasts, head of delegations, team leaders, judges, coaches, medical staff etc.) by April 3rd, 2015 to the following e-mail: mstkompak@mail.ru. Photos should be in JPG format, size 35x45 mm, resolution 600x800 pxl. Please indicate full name, country and function</p> <p>Delegations not having sent the photos have to pay 5 euro for each photo.</p>		
EVENT FORMAT	<p>Seniors:</p> <p>Team competitions – CI (team consists of no more than 3 gymnasts (+1 reserve), they have to present 8 voluntary exercises)</p> <p>Apparatus finals – C III (8 best gymnasts per apparatus, max. 2 gymnasts per federation)</p> <p>Juniors:</p> <p>Group competitions – CI and CIII</p> <p>CI – group competitions with two presentations of exercise with 5 balls</p>		

	CIII – apparatus final (8 best groups of CI)	
PROVISIONAL SCHEDULE	Sunday, April 26 th	Arrival of the UEG Officials and TC Members
	Tuesday, April 28 th	Arrival of Delegations
	Wednesday, April 29 th	Official Training Orientation Meeting
	Thursday, April 30 th	Official Training Judges' Meeting
	Friday, May 1 st	Junior Group Competitions (1 st Presentation) Senior Competition I (Hoop and Ball) Opening Ceremony Senior Competition I (Hoop and Ball)
	Saturday, May 2 nd	Junior Group Competitions (2 nd Presentation) Award Ceremony: Junior Group - CI Senior Competition I (Clubs and Ribbon) Award Ceremony: Senior Team Competition
	Sunday, May 3 rd	Junior Group Final Award Ceremony Senior Individual Apparatus Finals Award Ceremony Gala Farewell Party
	Monday, May 4 th	Departure of Delegations
	Tuesday, 5 th May	Departure of the TC Members
EVENT MANAGER	Mr. Aleksandr GREBNEV, Deputy Secretary General, Belarus Gymnastics Association	
MEDICAL SERVICES	<p>Medical premises and services will be provided in accordance with the Medical Guidelines of UEG and FIG Anti-Doping Rules, WADA Code and related.</p> <p>The Organizing Committee will provide a first medical aid service, a doctor and emergency medical transportation to the official hospital.</p> <p>Official Hospital Minsk City Emergency Hospital 58 Kizhevatova str., 220024, Minsk Tel. +375172127621</p>	
VISA	<p>Please verify immediately with your travel agent or the Belarus Embassy or Consulate in your country if a visa is required for your travel to Belarus. The Organizing Committee will assist each Delegation member with an official invitation letter, provided that the request is made before February 2nd, 2015 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>	
INSURANCE	<p>The Host Federation, the Organizing Committee, the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG and UEG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with</p>	

	<p>insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 2 euro per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the international travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by April 3rd , 2015</p>
LOCAL TRANSPORTATION	<p>Free local transportation will be provided for the Delegation members who booked their accommodation through the Organizing Committee.</p>
ACCOMMODATION	<p>Category I - 4* hotel</p> <p>Victoria Olimp Hotel, official UEG hotel – 5 min walk from Minsk-Arena 103, Pobeditelei av., 220020 Minsk tel. +375 173087777 fax + 375 173087955 e-mail: reservation@olimphotel.by web site www.olimphotel.by</p> <p>The costs for accommodation are as follows: Euro 150 per person/per night (single room, including breakfast) Euro 95 per person/per night (double room, including breakfast)</p> <p>Category II – 3* hotel Slavyanskaya Hotel (***) – 5 min walk from Minsk-Arena (limited number of rooms) 6, Narochanskaya str., 220020, Minsk tel. +375173591500 fax +375173591501 e-mail info@slavyanskaya-minsk.by web-site www.slavyanskaya-minsk.by</p> <p>Belarus Hotel (***) – 15 min drive from Minsk-Arena 15, Storozhevskaya str., 220002 Minsk tel. +375172097106 fax +375172097118 e-mail info@belarus-hotel.by web site www.hotel-belarus.com</p> <p>The costs for accommodation at Category II hotels are: Euro 120 per person/per night (single room, including breakfast) Euro 85 per person/per night (double room, including breakfast)</p> <p>Category III - 2* hotel (limited number of rooms)</p> <p>Sport Time Hotel (**) – 7 min walk from Minsk-Arena 2, Myastrovskaya str., 220020 Minsk tel. +375172793960 fax +375172793963 e-mail info@sporttime-hotel.by web site www.sporttime-hotel.by</p> <p>The costs for accommodation in Category III hotel are: Euro 80 per person/per night (single room, including breakfast) Euro 55 per person/per night (double room, including breakfast) Euro 45 per person/per night (triple room, including breakfast)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by</p>

	<p>February 2nd, 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC as follows: 1st instalment (50%) - by February 2nd, 2015, 2nd instalment (50%) – by April 3rd, 2015</p> <p>The price for accommodation includes also accreditation and banquet.</p>
MEALS	<p>Breakfast, lunch and dinner will be served at the hotels. The price for breakfast is included in the cost of each hotel booking. Lunch and dinner (at the hotels) are offered on the following conditions:</p> <ul style="list-style-type: none"> - lunch - 20 euro /per person/per day - dinner - 20 euro /per person/per day <p>The participating federations must pay for the meals expenses of their delegation members. While the Meals Form must be returned to the LOC by February 2nd, 2015 at the very latest, the costs for the meals must be paid by April 3rd, 2015.</p>
CANCELLATION POLICY	<p><u>Accommodation and meals:</u> Prior to April 3rd, 2015 federations can cancel 20% of their initially booked hotel rooms and meals without penalty. These 20% release will be deducted from your final payment.</p> <p>Except for 20% of your initial booking, the payments are non-refundable. The Organizing Committee strongly recommends participating federations to take cancellation insurance for your delegation.</p>
FINAL BANQUET	<p>The delegations that book their accommodation through the LOC are invited to the Final Banquet hosted by the Organizing Committee. Extra tickets for the banquet can be purchased at the price of 30 EURO per person.</p>
BANK ACCOUNT INFORMATION	<p>All payments for the hotel booking and meals must be made by bank transfer to the following bank account:</p> <p>Beneficiary: State Establishment “Belsportobespechenie” Y.Kolasa Street, 35, Minsk, Belarus Account No. 3632900072063 Bank: Belinvestbank (JSC), branch No.539 Masherova Av., 29, Minsk, Belarus SWIFT Code: BLBBBY2X</p> <p>Correspondent Bank: Deutsche Bank AG, Frankfurt SWIFT Code: DEUTDEFF Account No. 949817110</p> <p>Each participating member Federation should integrate the payment’s purpose as follows: RGECh_country (ex. RGECh_BLR) The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
MARKETING	<p>UEG advertising and publicity norms must be respected</p>
ADVERTISING ON GYMNASTS’ ATTIRE	<p>Federations that wish to have advertising on competition leotard of their gymnasts must notify UEG by means of form “Advertising on Clothing Attire”. This form must be received by UEG Secretariat by April 3rd</p>
MEDIA	<p>LOC Press Officer Mrs. Tatiana Podberezskaja Tel/fax: +375.17.334 62 37</p>

	E-mail: berezabt@tut.by	
DEADLINES SUMMARY	Definitive Registration	February 2nd, 2015
	Nominative Registration	April 3rd, 2015
	Accommodation Form	February 2nd, 2015
	Travel Schedule Form	April 3rd, 2015
	Visa Request Form	February 2nd, 2015
	Meals Form	February 2nd, 2015
	Payment of the Entry Fee	February 2nd, 2015
	Payment of the Accommodation Costs (first 50%)	February 2nd, 2015
	Payment of the Accommodation Costs (second 50%)	April 3rd, 2015
	Payment for the Meals (100%)	April 3rd, 2015
	Passport photo for accreditation (on line)	April 3rd, 2015

Sincerely Yours,



Stamp

Andrey Fedorov, General Secretary
Signature of the President or
Secretary General of the UEG affiliated NF

MINSK, 08.12.2014
Place and date: