



**International Rhythmic Gymnastics Tournament
"Riga Spring 2018"
03– 04 March, 2018
Riga, Latvia**




DIRECTIVES

Event ID: 15527


Dear FIG affiliated Member Federation,

The Gymnastics Federation of Latvia has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

Please find herein below the Invitation letter and the directives:

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Latvian Gymnastics Federation Contact Person: Mrs. Natalija Prokofjeva 9-23 Skolas Str., RIGA LV-1010, LATVIA phone number +371 27403566 E-mail gfl@latnet.lv web site www.gfl.lv
ORGANIZING COMMITTEE	Contact Person: OLGA GUSARČUKA mob. Number: +37122362112. e-mail: olgagusarcuka@gmail.com
LOCATION	Riga, Latvia
DATES	March 03-04, 2018
VENUE	Elektrum Olympic Centre  6-b Grostonas Str. , Riga phone number +371 67387710 fax number +371 67387711 web site www.olimpiskais.lv
APPARATUS SUPPLIER	Janssen & Fritsen Reference number floor: 1790280
PROVISIONAL SCHEDULE	Day 1 (Friday, 02.03.2018): Arrival of the Delegations Training Orientation Meeting

	<p>Day 2 (Saturday, 03.03.2018): Judges' Instruction All-Around Qualification for Finals</p> <p>Day 3 (Sunday, 04.03.2018): Apparatus Finals</p> <p>Day 4 (Monday, 05.03.2018): Departure of the Delegations</p>									
PARTICIPATION	<p>The Riga Spring 2018 competition will consist of Qualifications and Finals. <u>Participation in the Qualifications:</u> *All competitors must take part in the qualifications. *In case of a tie at any place, the tie-breaking rules as set up to the Technical Regulation Section 3 Art. 3.4.1.1</p> <p><u>Participation in the Finals:</u> *The top eight gymnast from the qualifications qualify for the finals. 2 gymnasts allow per Country per each apparatus. * In case of a tie at any place, the tie-breaking rules as set up to the Technical Regulation Section 3 Art. 3.4.1.2</p>									
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations according to the following principles: all FIG member federation in good standing.									
SIZE OF DELEGATION AND FIG LICENSE	<p>Only junior gymnasts in good standing with the correct age and valid FIG license until the end of the event may participate. The Organizing Committee will be responsible for checking passports or identification cards.</p> <table border="1"> <tr> <td>Delegation member</td> <td></td> </tr> <tr> <td>Junior gymnast individual</td> <td>2-4</td> </tr> <tr> <td>Coach individual</td> <td>1-4</td> </tr> <tr> <td>Judge, FIG Breveted XIV Cycle</td> <td>1</td> </tr> </table>	Delegation member		Junior gymnast individual	2-4	Coach individual	1-4	Judge, FIG Breveted XIV Cycle	1	
Delegation member										
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Coach individual	1-4									
Judge, FIG Breveted XIV Cycle	1									
AGE LIMITS	<p>Gymnasts born in 2003-2005. All gymnasts must to have a valid FIG licence until the end of the event.</p>									
JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event for the respective discipline (RGI). If your delegation chooses to participate without a judge a fee of EUR 100 must be paid by bank no later 3 February, 2018.</p>									
REGISTRATION DEADLINES	<table border="1"> <tr> <td>Provisional registration:</td> <td>December 3, 2017</td> <td>3 month prior to the event</td> </tr> <tr> <td>Definitive registration:</td> <td>January 3, 2018</td> <td>2 months prior to the event</td> </tr> <tr> <td>Nominative registration</td> <td>February 3, 2018</td> <td>1 months prior to the event</td> </tr> </table>	Provisional registration:	December 3, 2017	3 month prior to the event	Definitive registration:	January 3, 2018	2 months prior to the event	Nominative registration	February 3, 2018	1 months prior to the event
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ENTRY FEES	<p>The non-reimbursable entry fee is EUR 50 per gymnast. Entries without payment of the entry fees will be considered as invalid and will be refused. The payment of the fee must be paid to HF by 3 February 2018, by using the following method:</p> <p>Beneficiary Latvian Gymnastics Federation, Reg. No. 40008022241 Address: Skolas 9 – 23, Riga LV-1010 Latvia</p> <p>Bank Valsts kase</p> <p>Bank address Smilshu 1, Riga, LV-1919, Latvia</p>									

	<p>IBAN LV94TREL9153520000000</p> <p>SWIFT TREL22</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
MUSIC	<p>Music's (MP3) must be sent no later than 3 February,2018 to Organizing Committee.</p>
ACCOMMODATION	<p>The Organizing Committee has reserved allocations for official delegations in the following hotel: RIGA ISLANDE HOTEL****</p>  <p>Kipsalas street, 2, LV-1048, Riga Latvia Website: www.islandehotel.lv The check-in and check-out time is 12.00p.m. Late check-out and early check-in are paid Participating Federations. Accommodation Form must be returned to the Organizing Committee by January 3,2018 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The costs per person/ per 3 night in this hotel are as follows: Euro 240 - 3 nights in double room, including breakfast.</p> <p>The cost for the accommodations must be paid to the HF by February 3, 2018.</p>
INTERNATIONAL TRANSPORTATION	<p>The Invited Participating Federations must pay for the International Travel Costs of their Delegation Members. The Travel Schedule Form must be returned to the OC by February 3, 2018.</p>
LOCAL TRANSPORTATION	<p>The local transportation from the airport or bus station to the hotel, and between the hotel and the venue will be provided at no extra cost the delegations who have booked RIGA ISLANDE HOTEL. Otherwise there will be a charge of 30 Euro (per delegation member) for the local transportation, which must be paid to the HF by February 3,2018.</p>
VISA	<p>Please verify immediately with your travel agent or the Latvian Embassy or Consulate in your country if a visa is required for your travel to Latvia. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before January 3, 2018 to the Organizing Committee.</p>

	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, home address, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.										
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations (Section 1, Article 11.10) foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p>										
ACCREDITATION	<p>Delegation accreditation will take place upon arrival. For accreditation, Delegation Member are required to bring the following documents:</p> <ul style="list-style-type: none"> *passports of all members of the delegation; *proof of medical insurances; *CD of their National Anthem and National Flag; <p>All financial obligations must be fulfilled before arrival or during the accreditation.</p> <p>NOTE: <i>The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</i></p>										
BANK ACCOUNT INFORMATION	<table border="0"> <tr> <td>Beneficiary</td> <td>Latvian Gymnastics Federation, Reg. No. 40008022241 Address: Skolas 9 – 23, Riga LV-1010 Latvia</td> </tr> <tr> <td>Bank</td> <td>Valsts kase</td> </tr> <tr> <td>Bank address</td> <td>Smilshu 1, Riga, LV-1919, Latvia</td> </tr> <tr> <td>IBAN</td> <td>LV94TREL9153520000000</td> </tr> <tr> <td>SWIFT</td> <td>TRELLV22</td> </tr> </table> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows : 2018 FIG RG Baltic Spring, Surname and Name of Gymnast.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> <p>All payment must be pay using the bank account above.</p>	Beneficiary	Latvian Gymnastics Federation, Reg. No. 40008022241 Address: Skolas 9 – 23, Riga LV-1010 Latvia	Bank	Valsts kase	Bank address	Smilshu 1, Riga, LV-1919, Latvia	IBAN	LV94TREL9153520000000	SWIFT	TRELLV22
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AWARDS	<p>1. Team Awards: 1st -3rd places medals and diploma 4^{rt} – 6th places diploma</p> <p>2. Individual Awards by apparatus: 1st -3rd places medals and diploma 4^{rt} – 6th places diploma</p>										
EVENT FORMAT	<p>Team competition (2-4 gymnasts and max 8 exercises). Individual Finals (max 1 per country)</p>										
PUBLICITY	FIG advertising and publicity norms must be respected.										
MEDICAL SERVICES	The Organizing Committee will provide a first aid medical service, doctor and emergency medical transportation in the competition / training area during the whole competition.										
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes; • Technical Regulations; • Code of Points and relevant Newsletters; 										

	<ul style="list-style-type: none"> • Licenses Rules; • General Judges Rules; • Specific Judges' Rules for Rhythmic Gymnastics; • Apparatus Norms; • FIG Rules for Sanctioning (approval) of International Events; • Advertising and Publicity Rules <p>And subsequent decisions of the FIG Executive Committee</p>	
DEADLINES SUMMARY	Provisional registration	December 3, 2017
	Definitive Registration	January 3, 2018
	Nominative Registration	February 3, 2018
	Accommodation Form	January 3, 2018
	Visa Request Form	January 3, 2018
	Travel Schedule Form	February 3, 2018
	Payment of the Entry Fee	February 3, 2018
	Payment for the Accommodation Costs	February 3, 2018
	Payment of the fine for missing judge	February 3, 2018

Sincerely Yours,



Riga, 31 October, 2017
Place and date:

Stamp

Natalija Prokofjeva
Secretary General of the
Latvian Gymnastics Federation