



2017 Aerobic Gymnastics Pan American Championship
Bogota, COL 27-29 October, 2017

DIRECTIVES

Event ID: 15382

Update October 13

No more Step Competition

Dear PAGU affiliated Federations,

The Pan American Gymnastics Union (PAGU), through the Gymnastics Federation of Colombia (COL), is pleased to invite your Federation to participate on the official event 2017 Aerobic Gymnastics Pan American Championships with FIG registration.

DISCIPLINE	Aerobic Gymnastics
PAGU	Pan American Gymnastics Union Camino a Santa Teresa 482 Colonia Peña Pobre, Delegación Tlalpan, C.P. 14060 Mexico City, Mexico E-mail: info@upag-pagu.org Jorge Fillón President of PAGU's Aerobic Gymnastics Technical Committee E-mail: jofillon@yahoo.com.ar
HOST FEDERATION AND ORGANIZING COMMITTEE	Colombian Gymnastics Federation Juan Navor Medina López President E-mail: presidencia@fedecolgim.co Tel.: +57 3103433090 Jaime Corredor Council E-mail: el_rola@hotmail.com Giovanni Castro President of the Aerobic Gymnastics Technical Commission E-mail: caspergio@hotmail.com
ORGANIZING COMMITTEE	Local Organizing Committee Juan Navor Medina López President of the Colombian Gymnastics Federation E-mail: presidencia@fedecolgim.co Jorge Fillón PAGU's Technical Delegate E-mail: jofillon@hotmail.com
LOCATION	Bogota, Colombia

DATES	October 26 – 29, 2017
VENUE	Centro de Alto Rendimiento - CAR Address: Av. Cra. 68 No 55-65 ZIP CODE: 111071 Bogota D.C., Colombia
APPARATUS	Spieth's Aerobic Gymnastics "Baku" floor; Art 1790560 (FIG certified)
RULES AND REGULATIONS	The event will be organized according to the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives or the PAGU's Technical Regulations: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points 2017–2020 and relevant newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • License Rules • Media Rules • Apparatus' Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules <i>and subsequent decisions made by FIG and PAGU's Executive Committee</i>
INVITED FEDERATIONS	PAGU invites all PAGU Member Federations in good standing with FIG and PAGU.
AGE GROUPS	SENIOR: 18 year olds and older* AGE GROUP 1: 12–14 year olds* AGE GROUP 2: 15–17 year olds* <i>*Reached by December 31, 2017</i> All gymnasts must have a valid FIG licence until the end of the event
JURY AND JUDGES	All judges must have a current valid brevet Each Federation must send 2 judges and judge in all phases of the competitions. If one delegation sends a maximum of 5 gymnasts, only 1 brevet judge will be required. Federations with TC PAGU members will be able to register that Member in addition to their judges. The fee for failing to participate with at least one judge will be of USD\$1,000.00. Said fee must be paid to PAGU on <u>August 26, 2017</u> at the latest. Fee does not apply to Federations without FIG Brevet judges. The panel of judges will at least have: 4 Artistic Judges 4 Execution Judges

REGISTRATION DEADLINES	2 Difficulty Judges 1 Chair Judge			
	Provisional registration	July 26, 2017	info@upag-pagu.org	
	Definitive registration	August 26, 2017	info@upag-pagu.org	
	Nominative registration	September 28, 2017	info@upag-pagu.org	
ENTRY FEES	Entry fees will be valid as long as they are sent to the PAGU through member Federations. Untimely entries will not be valid and participation will not be permitted.			
	Entry fees will be valid as long as corresponding deposits are attached and forms are filled with required information.			
	The entry fee for this event is USD\$50.00 per gymnast and must be paid to LOC on <u>August 26, 2017</u> at the latest.			
	A competitor can only take part on 3 categories, according to FIG Regulations, Section 1, Art. 4.4, pt 6.			
DELEGATION SIZE	The maximum amount of persons per official delegation is as follows:			
	Function	Senior	AG1	AG2
	Gymnasts/units			
	Individual Women	4	4	4
	Individual Men	4	4	4
	Mixed Pair	4	4	4
	Trio	4	4	4
	Group	4	4	4
	Aero Dance	4	0	4
	Coaches	3		
	Judges	2		
	Head of Delegation	1		
Accreditation cost for additional delegation members is USD\$100.00 per person and must be paid to LOC on September 28, 2017, at the latest.				
The accreditation will allow them to access areas according to their functions, as well as local transportation, and farewell banquet.				
Only the following people will be allowed to acquire an additional accreditation: coach, 1 doctor, 1 paramedical staff and/or 1 team manager.				

REGISTRATION AND ACCREDITATION	<p>Along with the Nominative Registration (to be sent on September 28, 2017, at the latest) all Federations must send a copy of the passport and a photograph (with member's info on file) for each member of the delegation. It must be sent via email to: inscripciones@fedecolgim.co</p> <p>Photographs must comply with the following characteristics:</p> <ul style="list-style-type: none"> • JPEG format • Size: 45mm x 35mm • With member's info on file to avoid confusions with accreditations: Example: "COUNTRY_ FUNCTION_ CATEGORY_ LAST NAME_NAME" PER_GYMNAST_GROUP_ORJEDA_JUANA <p>In case accreditation is stolen or lost, LOC must be informed as soon as possible to cancel it. The replacement fee will be USD\$10.00. Participants must wear accreditations at all times for the duration of the event.</p> <p>Accreditations will be distributed upon arrival at the Registration Desk.</p> <p>During registration, the Heads of Delegation must present the following files:</p> <ul style="list-style-type: none"> • Passport from each of the delegation members • Medical insurance from all the delegation members • Music on MP3 format with proper labels containing athlete information Example: PER_SENIOR_IW_PEREZ_Juana • 1 CD or USB drive per track per routine • National Anthem • Country flag • List of elements of difficulty • FIG License
EVENT FORMAT	<p>The Pan American Championship consists of two stages: qualifying round and finals, in all categories and age groups.</p> <p>Qualifiers A maximum of 4 gymnasts/units are allowed to participate per Federation on each category and age group.</p> <p>Finals Eight (8) best scores will qualify to finals per category and age group (maximum 2 per Federation). In case of any tie that cannot be broken, a second draw will be carried out for the tied places, right after the qualification competition. If the Organizing Federation failed to qualify in any category or age group whatsoever, it may have a "wild card" with a gymnast/unit in the category they choose on that specific age group, provided they participated during the qualifying round. Therefore, the maximum amount of gymnasts/units during Finals is 8+1 in one category and 8 gymnasts/units on the remaining categories.</p> <p>The gymnast/unit with the "wild card" may be awarded a medal.</p>

	<p>Team Ranking (in each age group) In order to participate on Team Ranking, Federations must be represented by at least one unit during the qualifying round.</p> <ul style="list-style-type: none"> • Aerobic Gymnastics: Individual Men's and/or Individual Women's, Mixed Pairs, Trio, Group • Aero Dance <p>Team ranking will be established by the addition of the top 4 places as follows:</p> <ul style="list-style-type: none"> • top 3 out of 4 places on Aerobic Gymnastics: Individual Men's or Individual Women's, Mixed Pairs, Trio, Group • best placement on Aero Dance <p>The top 4 places from each Team will turn into points according to their placement during Qualifications; for example, 1^o place = 1 point, 2^o place = 2 points, etc.</p> <p>The Federation with the least amount of points will be declared Pan American Team Champion.</p> <p>Medals will be awarded to the best placement on every category registered for Team Ranking, even if they failed to contribute points to the final Team sum.</p> <p>Delegations must notify their team composition (1 Individual Men's and/or Individual Women's, 1 Mixed Pair, 1 Trio, 1 Group, 1 Aero Dance) at the moment of Nominative registration.</p>
<p>PROVISIONAL SCHEDULE</p>	<p>Tuesday, October 24 Full day Arrival of PAGU authorities</p> <p>Wednesday, October 25 Full day Arrival of Delegations Delegations registration and delivery of accreditations No trainings allowed on competition stage trainings on the training areas can be requested</p> <p>Thursday, October 26 09:00-10:00 Delegates' Technical Meeting 10:00-12:00 Judges' Briefing 10:00-20:00 Podium Training</p> <p>Friday, October 27 10:00-11:00 Opening Ceremony 11:00-14:00 AG1 & AG 2 Qualification (IW, IM, GR) 15:00-18:00 Senior Qualification (IW, IM, GR)</p> <p>Saturday, October 28 15:00-17:00 AG1 Qualification (MP, TR) and AG2 (MP, TR, AD) 17:00-19:00 Senior Qualification (MP, TR, AD)</p> <p>Sunday, October 29 08:00-12:00 AG1 and AG2 Finals 14:00-19:00 Senior Finals 19:00-20:00 Closing and Awards Ceremonies 21:00-01:00 Farewell Party</p>

	Monday, October 30 Full day Delegations Departure
MEDICAL SERVICE	LOC will provide first aid services on competition and training venues.
VISA	<p>Please, be sure to immediately verify with your travel agency, Embassy or Colombian Consulate if visas are required to visit Colombia.</p> <p>LOC will gladly work with each Delegation by providing an official invitation letter, as long as it is requested before September 18, 2017.</p> <p>This request must include member's function, full name, gender, date of birth, citizenship, passport number, passport's expiration date, arrival and departure dates, as well as the city where the official invitation letter is to be sent.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>This must cover the complete duration of the event.</p> <p>All the members of the delegation, including officials (coaches, judges, team managers, medical staff and head of delegation) whose insurance does not cover the full event will not be allowed to take part on the event.</p> <p>LOC will offer insurance to Federations for USD\$20.00 per person per day.</p>
INTERNATIONAL TRANSPORTATION	<p>Participant delegations must pay the international travelling expenses of all their members.</p> <p>International Airport: El Dorado International Airport (BOG)</p> <p>Airport to hotel transportation will only be provided to the delegations that booked their trip through official packages of accommodation. Transportation will only be provided to official hotels for delegations arriving on Wednesday, October 25 and vice versa, for the delegations departing on Monday, October 30 (except for PAGU's Technical Delegate and representatives).</p> <p>Travel itinerary must be sent to the Organizing Committee on <u>September 28, 2017</u> at the latest.</p>
LOCAL TRANSPORTATION	<p>The Local Organizing Committee will provide:</p> <ul style="list-style-type: none"> • Transport from El Dorado International Airport to official hotels and vice versa on official arrival and departure dates. • Transportation service according to official program to all accredited participants from official hotels to competition and training venues and vice versa. <p>If delegations do not arrive or depart on established dates, LOC will provide help to organize transportation with an additional payment of</p>

ACCOMMODATION	USD\$20.00 per person per ride. This amount must be paid during Definitive Registration.
	<p>Accommodation and meals will be offered at stipulated hotels LOC provides:</p> <p>Official Hotel</p> <p>Hotel Parque 63 Address: Calle 63 #36 – 21, Bogotá Telephone number: +57 17427704 Person to contact: David Rodríguez http://www.hotelparque63.com/</p> <p>Prices are per night, per person. Fares are on USD and include the 3 meals on single, double, or triple rooms. Single: USD\$130.00 Double: USD\$90.00 Triple: USD\$80.00</p> <p>Reservations must be done through Local Organizing Committee.</p> <p>Delegations who do not book their accommodation on the hotel through the Local Organizing Committee, will not have access to local transportation (airport-hotel-airport or hotel-gymnasium-hotel) and will have to pay their ticket for the farewell party.</p> <p>100% of the accommodation/meal expenses must be paid to LOC by the time of the Nominative Registration. There will be no refunds on cancellations.</p> <p>Prices charged for rooms will not exceed the usual fares of the hotel and will only be considered for the official dates of the event.</p> <p>The Nominative Registration Form must be sent to the Organizing Committee on September 28, 2017, at the latest. Rooms will be distributed following the order in which requests are received.</p> <p>Participant delegations must pay for accommodation and/or meals expenses of every member of their delegation.</p>
CANCELLATION POLICY	Keep in mind that there will be <u>no refunds</u> on cancellations.
FAREWELL PARTY	<p>The farewell party will be held on Sunday, October 29, 2017 and will not have an additional cost to participant delegation members who stayed at the official hotels and to those who paid for an additional accreditation. Any additional tickets will be available for purchase and will cost USD\$30.00 per person; they must be requested to LOC on September 28, 2017, at the latest. Payment must be completed on September 28, 2017 along with accommodation/meal payment.</p>
BANK INFORMATION	<p>Beneficiary bank: BANCOLOMBIA Beneficiary bank Swift: COLOCOBM Account number: 35869092595 Bank's address: CALLE 30A Nº 6 - 75 MEZZANINE TORRE SUR City: BOGOTA Country: COLOMBIA Beneficiary's name: FEDERACION COLOMBIANA DE GIMNASIA</p>

AWARDS	<p>Identification: 860535259-7 Beneficiary's address: CALLE 28 N° 25 – 18 Beneficiary's phone number: (+57)1 2326289 City: BOGOTA.</p> <p>Note: All participant federations are responsible to cover all charges applied during bank transfers.</p>																								
	<p>The first three places on all categories and each of the age groups will receive a medal, including Team Classification. Tiebreakers will follow the criteria of FIG's Technical Rules 2017. Participation Certificates will be given to all competitors and officials. No prize money will be given.</p>																								
MARKETING MEDIA	FIG's Rules of Marketing and Publicity must be followed.																								
	PAGU must approve all media accreditations. All requests can be sent to info@upag-pagu.org																								
DEATHLINE'S SUMMARY	<table border="1"> <tr> <td>Provisional Registration</td><td>To PAGU July 26, 2017</td></tr> <tr> <td>Definitive Registration</td><td>To PAGU August 26, 2017</td></tr> <tr> <td>Registration Payment</td><td>To Organizing Committee August 26, 2017</td></tr> <tr> <td>Fee payment for participating without judge</td><td>To PAGU August 26, 2017</td></tr> <tr> <td>Nominative Registration</td><td>To PAGU September 28, 2017</td></tr> <tr> <td>Accommodation Form</td><td>To Organizing Committee September 28, 2017</td></tr> <tr> <td>Accommodation payment (100%)</td><td>To Organizing Committee September 28, 2017</td></tr> <tr> <td>Form to request additional tickets to farewell party</td><td>To Organizing Committee September 28, 2017</td></tr> <tr> <td>Travel Itinerary Form</td><td>To Organizing Committee September 28, 2017</td></tr> <tr> <td>Form to Request Official Letter for Visa</td><td>To Organizing Committee September 18, 2017</td></tr> <tr> <td>Payment for additional farewell party tickets</td><td>To Organizing Committee September 18, 2017</td></tr> <tr> <td>Delivery of Credential Photos</td><td>To Organizing Committee September 28, 2017</td></tr> </table>	Provisional Registration	To PAGU July 26, 2017	Definitive Registration	To PAGU August 26, 2017	Registration Payment	To Organizing Committee August 26, 2017	Fee payment for participating without judge	To PAGU August 26, 2017	Nominative Registration	To PAGU September 28, 2017	Accommodation Form	To Organizing Committee September 28, 2017	Accommodation payment (100%)	To Organizing Committee September 28, 2017	Form to request additional tickets to farewell party	To Organizing Committee September 28, 2017	Travel Itinerary Form	To Organizing Committee September 28, 2017	Form to Request Official Letter for Visa	To Organizing Committee September 18, 2017	Payment for additional farewell party tickets	To Organizing Committee September 18, 2017	Delivery of Credential Photos	To Organizing Committee September 28, 2017
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Sincerely yours,



Patricia Dieguez
PAGU Secretary General



Juan Navor Medina Lopez
President of the Colombian Gymnastics Federation

Mexico City, Mexico
June 23, 2017