FIG TRAMPOLINE GYMNASTICS WORLD CUP AGF TROPHY



WORK PLAN

BAKU, AZERBAIJAN FEBRUARY 18 & 19, 2017







Dear Friends,

We are all entering into the new - 2017-2020 Olympic Cycle - with new goals and full of strength to cope with new challenges on the way of their achievements.

What remains unchanged is our devotion and passion for perfection. Land of fire, its capital - Baku is the very place to start on your road to the success setting fire to sparkles of big dreams.

Sophisticated conditions, friendly atmosphere, committed team are waiting for you at Milli Gimnastika Arenası hosting the year's first World Cup in Trampoline Gymnastics.

Here, below, you will find useful information, both concerning trampoline and tumbling, with the purpose to facilitate to smooth running of competitions and all preceded procedures.

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GENERAL INFORMATION	Rui Vinagre FIG Sports Event Manager Tel: +4121 321 5510 / Direct: +4121 321 5532 E-mail: rvinagre@fig-gymnastics.org Nikolai Makarov FIG Technical Delegate Tel.: +7981 780 0000 E-mail: makarov@me.com Nurlana Mammadzada LOC, Coordinator Mob.: +99450 385 3969 E-mail: office@agf.az Natalya Bulanova LOC, Competitions' director Tel.: +99412 598 4082 E-mail: td@agf.az LOC's 24-hour on duty phone number: +99450 373 4565
COMPETITION VENUE	MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 566 9699 Fax: +99412 566 9694 Website: www.mga.az The MGA, officially opened in April 2014, has turned out to be a favourite

competition and training venue of gymnasts from different corners of the world. This gymnastics specialized Arena has already hosted the 30th Rhythmic Gymnastics European Championships (June 13-15, 2014), the 1st WTF World Cadet Taekwondo Championships (July 24-27, 2014), as well as 2015 NN Table Tennis Club ITTF-Europe Top 16 CUP" (February 6-8).







COMPETITION VENUE		Open Joint Azerbaijan Championships in Gymnastics Disciplines (held as a Test Event for the 1 st European Games, March 4-6, 2015), Competitions in 6 Gymnastics Disciplines of the 1 st European Games (June 14-21, 2015), the FIG Artistic Gymnastics World Challenge Cup AGF Trophy (February 19-21, 2016), the FIG Trampoline Gymnastics World Cup AGF Trophy (March 5 & 6, 2016), the FIG Rhythmic Gymnastics World Cup AGF Trophy (July 22-24, 2016), Opening Ceremony of the 42 nd Chess Olympiad (September 1, 2016). The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. During the given World Cup, training and warm-up facilities will be located within the MGA, adjacent to the Field of Play.		
		DAILY SCHEDULE		
		February 16 – Thursday		
All day	Arrival of	delegations	_	
12:00-18:00	ACCIENTIATION '		MGA (Accreditation Center-2)	
12:00-20:00	TRA & TUM free training		MGA (Training & Warm- up Hall, -2)	
	February 17 – Friday			
10:00-12:00	Accreditation MGA (Accreditation Center-2)			
10:00-17:30	TRA & TUM training/podium training (detailed schedule to be provided upon arrival)		MGA (Training & Warm- up Hall/FoP, -2)	
17:00-17:45			MGA (Judges' Room, -2)	
17:45-18:00	TUM Scoring system training for judges MGA (FoP, -2)		MGA (FoP, -2)	
18:00-18:45			MGA (Judges' Room, -2)	
18:45-19:00	TRA Scoring system training for judges MGA (FoP, -2)		MGA (FoP, -2)	
19:00	Orientation meeting & welcome reception MGA, (Artistic Lounge, 1)		MGA, (Artistic Lounge, 1)	
February 18 – Saturday				
09:00-10:30	I IRA & IIIWI IIAA IISININA		MGA (Training & Warm- up Hall, -2)	
10:45-11:15			MGA (Judges' Room, -2)	
11:00-21:00	TUM & TRA training & Wari		MGA (Training & Warm- up Hall, -2)	
11:15-11:45			MGA (Judges' Room, -2)	
12:00-13:00	TRA: Men's Ind. Qualification - Group 1 (M13)		MGA (FoP, -2)	
12.00-13.00	TUM: Women's Qualification - Group 1 (W9)		MGA (FoP, -2)	
12:00 14:00	TRA: Wo	men's Ind. Qualification - Group 1 (W12)	MGA (FoP, -2)	
13:00-14:00	TUM: Me	n's Qualification - Group 1 (M12)	MGA (FoP, -2)	
14:00-15:00	TRA: Men's Ind. Qualification - Group 2 (M13) MGA (FoP, -2)			







15:00-16:00	Break			
16:00-17:00	TRA: Women's Ind. Qualification - Group 2 (W11) MGA (FoP, -2)			
17:00-18:00	TRA: Mer	n's Ind. Qualification - Group 3 (M12)	MGA (FoP, -2)	
18:00-18:30	Break			
18:30-19:00	Opening (Ceremony	MGA (FoP, -2)	
19:00-19:40	Men's Sy	nchro Pairs' Qualification - Group 1 (M8)	MGA (FoP, -2)	
19:40-20:40	Women's	Synchro Pairs' Qualification - Group 1 (W11)	MGA (FoP, -2)	
20:40-21:20	Men's Sy	nchro Pairs' Qualification - Group 2 (M7)	MGA (FoP, -2)	
		February 19 – Sunday		
09:00-10:30	9:00-10:30 Training for all finalists (TRA & TUM) MGA (Training & V up Hall, -2)			
10:45-11:15	TUM Judo	ges' meeting	MGA (Judges' Room, -2)	
11:15-11:45		ges' meeting	MGA (Judges' Room, -2)	
12:00-12:45	Finals - T	UM: Women	MGA (FoP, -2)	
12:45-13:25	Finals - T	UM: Men	MGA (FoP, -2)	
13:25-13:45	Award ceremony MGA (FoP, -2)		MGA (FoP, -2)	
13:45-14:00	Break			
14:00-14:35	Finals - TRA Synchro Pairs: Women MGA (FoP, -2)		MGA (FoP, -2)	
14:35-15:10	Finals - TRA Synchro Pairs: Men MGA (FoP, -2)		MGA (FoP, -2)	
15:10-15:45	Finals - TRA Individual Gymnasts: Women MGA (FoP, -2)		MGA (FoP, -2)	
15:45-16:20	Finals - TRA Individual Gymnasts: Men MGA (FoP, -2)		MGA (FoP, -2)	
16:20-17:00	Award ceremony MGA (FoP, -2)		` '	
17:15-19:00	City Sightseeing Tour (departure from MGA with arrival to the official hotels)			
19:30	Farewell banquet			
		February 20 – Monday		
All day	Departure of delegations			
Official delegation members will be met at Heydar Aliyev International Air (GYD), bus or railway station upon arrival in Baku and transferred to event's official hotels. Each delegation will be accompanied by a dedication volunteer in the course of stay in Baku. The volunteers will inform delegations of the time fixed for their accreditation upon arrival.		Baku and transferred to the accompanied by a dedicated e volunteers will inform the		
ACCREDITATION		Accreditation Center is located within the competition venue - Milli Gimnastika Arenası (MGA, National Gymnastics Arena). There is no need for all delegation members to be present at the accreditation center. One/two responsible persons from the delegation possessing all the necessary information is enough to get accreditation for all its members.		
		 The following items will be checked/submitted be The passport of gymnasts and judges in delegations 		







	T	
	 Transport – Departure details Settlement of all outstanding payments The medical insurance for the members of the delegations Competitions cards 	
ACCREDITATION	 National anthem and national flag Distribution of keys/access cards to get information from mailboxes 	
	 Questionnaires for athletes Possible submission of other forms 	
	 Submission of e-mail address of one responsible person 	
TRANSPORT	Shuttle buses schedule (to the Competition Venue & back) will be provided to the delegations at the accreditation center. In addition, transport will be available for the participants to get to the place of the farewell banquet.	
SIGHTSEEING TOUR	Delegations' members, wishing to join sightseeing arranged by the Organizing Committee from 17:15 to 19:00 on February 19, will be provided with transportation from the MGA. The sightseeing tour form available at the Accreditation Center shall be submitted to the OC Office by February 19.	
HOTELS	Boulevard Hotel***** Address: Baku White City Baku, Azerbaijan Tel.: +99412 310 00 10 Fax.: +99412 310 00 11 Website: www.boulevardhotelbaku.com The Hotel is located close to the city center Distances Airport – 25km (25 min. drive) Training/competition venue – 10km (10min. drive) Emerald Hotel****	
	Address: 4 Mehdi Abbasov str., Baku, Azerbaijan Tel.: +99412 520 44 41, +99412 520 41 44 Website: www.emeraldbaku.com	
	The Hotel is located near MGA (competition venue)	
	Distances	
	Airport – 15km (15 min. drive) Training/competition venue – 2km (5 min. drive)	
	Note: Breakfast is included into the accommodation reservation. Wi-Fi is available at the above-mentioned hotels.	







MEALS	The delegations, who resat the Accreditation Cen Meal schedule for th (breakfast is included follows: Location Boulevard Hotel Emerald Hotel MGA *On February 18, the direction of the schedule for the sched	tre. he delegation d into the action of the	Lunch 13:00-16:00 12:00-15:00	Dinner 20:00-22:00* 20:00-23:00 N/A
MAILBOXES & INFORMATION DESKS	Mailboxes will be set up at the competition venue where the delegations' members can find all necessary information. The keys/access cards for mailboxes to be distributed to one responsible representative of each delegation. The Main Information Desk will operate at the MGA competition venue. Information Desks will also be available at the official hotels. A responsible person from each delegation will also get information sent to his/her e-mail provided that the e-mail address is submitted at the Accreditation.			
VIP LOUNGES & ATHLETES LOUNGES	VIP Lounge and Athletes' Lounge are located on Level 1. The participants can spend their free time from trainings and competitions at the Athletes' Lounge where they can enjoy themselves with some table games, Wi-Fi access & soft drinks. From the Athletes' Lounge, they will have direct easy access to the delegations' seats.			
ORIENTATION MEETING	The Orientation Meeting will take place at MGA (Level 1, Lounge – Artistic) at 19:00 on February 17. Responsible people (max. 2 per Federation) must attend the meeting.			
FORMS	 A responsible person from each delegation must submit the following forms to the Organizing Committee's Office/OC representatives by the below mentioned deadlines: Competition cards for Trampoline (3 pages: IND Qualification, IND Final, SYN Qualification & Final) - during the Accreditation Competition cards for Tumbling (2 pages: Qualification & Final) - during the Accreditation Change of Start List - to the OC Office, 24 hours before the competition start at the latest 			







FORMS	 Request for Accreditation Changes – if necessary, the form should be submitted to the FIG and OC immediately for the FIG approval Questionnaire for athletes – at the Accreditation 	
JUDGES' MEETING & SCORING SYSTEM INSTRUCTIONS	The Judges' meeting, instruction and draw for Tumbling will be held at the Judges' Room (Level "-2") at 17:00 on February 17. Technical Scoring System Instruction for judges will be conducted at 17:45 on February 17, immediately after the completion of Judges' Meeting.	
	The Judges' meeting, instruction and draw for Trampoline Gymnastics will take place at the Judges' Room (Level "-2") at 18:00 on February 17. Technical Scoring System Instruction for judges will be held at 18:45 on February 17, immediately after the completion of Judges' Meeting.	
	Judges will be required to be present at the roll call. The judges must respect the dress code mentioned in the Code of Points.	
	All judges are required to take part in the judges' meetings, technical scoring system instructions in accordance with the schedule and location indicated in the present Work Plan.	
	The drawing of lots of the Judges' Panels for the Qualification and Finals will be conducted by the FIG Technical Delegate.	
SCORING	Scoring will be carried out by local SmartScoring brand. Video Control system will be provided. Competition results will be available at Information Desks and will be sent to the e-mail addresses of a responsible person of each delegation provided at the Accreditation.	
TRAINING	The training sessions will take place at the training & warm-up hall adjacent to the Field of Play.	
	Training & Podium Training schedules to be provided at the Accreditation. There will be held free training from 12:00 to 20:00 on February 16.	
COMPETITION FORMAT	The competition will be held in accordance with the FIG Technical Regulations-2017 and the Rules for the FIG World Cup Competitions and Series in Trampoline and Tumbling. For the qualification, the gymnasts will be divided into Groups as per the drawing of lots results.	
AGF TROPHY	There will be held awarding of the AGF Trophy Cup to one individual man and one individual woman gymnast who have the highest execution result during the event. If there will be a tie-break, the highest qualification ranking will prevail.	







	Opening Ceremony		
CEREMONIES	The Opening Ceremony will take place at MGA, at 18:30 on February 18. The participants are not required to take part in the Ceremony.		
	Award Ceremonies		
	The award ceremonies will be held as per the detailed competition schedule and carried out in accordance with the FIG Regulations for Award Ceremonies. Please ensure that your Federation's medalists are in time for the line-up prior to the ceremonies.		
	The competitors requested to attend the award ceremonies will be as follows: Gymnasts ranked 1 st to 3 rd on each apparatus.		
	Gymnasts will be required to wear the correct competition attire. The national flags of the countries represented by the best 3 gymnasts will be hoisted and the national anthem of the country taken the 1 st place will be played.		
PRIZE MONEY	The organizing committee will present the Prize Money to the prize-winners in accordance with the Article 10 of the Rules for the FIG World Cup Competitions and Series in Trampoline and Tumbling at the room adjacent to the Warm-up and Training hall immediately after the Award Ceremony.		
MEDICAL SERVICES & DOPING CONTROLS	The LOC will provide first aid medical services. Physiotherapists will be present during the competitions.		
	Any withdrawal from competition or any substitution by another gymnast must be reported to the medical team to ensure its appropriate record following the examination in the Medical Injury Report Form to be submitted to the FIG by the Organizer.		
	The Organizing Member Federation will provide at its own charge of 4 doping controls for Trampoline and 2 for Tumbling.		
	Appropriate medical premises will be provided to carry out above mentioned number of doping controls by National Anti-Doping Agency.		
TV & MEDIA COVERAGE	Host Broadcaster is AzTV Idman (Sports Channel of Azerbaijan Television and Radio Broadcasting Closed Joint-Stock Company).		
	Local media representatives covering the events will be accredited according to the FIG Media Rules.		
	Social media http://www.agf.az/en/competitions/20170117064229004.html https://www.facebook.com/events/389628881375860/		
OTHER INFORMATION	Currency The currency in Baku is Azerbaijani Manat (AZN). For more information's, please, visit: http://www.cbar.az/ Power Supply Voltage 220-240V		







Temperature Average minimum: 2 °C Average maximum: 10 °C		
	GMT +4	
	City Sightseeing	
	The Old City – travel into the ancient times not leaving the city centre. The impression of ancient cultural roots, the way of life of ancient Azerbaijani people, carpets dating many centuries back will stick in the memories for a long time. Thrilled by the height of Giz Galasi (Maiden Tower) and of the whole city view of modernity, you will realize that Baku is the unique place where antiquity welcomes contemporary way of life.	
OTHER INFORMATION	The National Flag square covering 60 hectares area and featuring the state symbols of Azerbaijan, coat of arms and the anthem and a map of the country.	
	Baku Boulevard to breath fresh sea air and admire the pure nature. The Museum of Modern Art, which is of great interest of foreigners visiting the city and etc. Daytime Baku attracts with fashionable malls & boutiques. Those who love shopping can spend hours there to please themselves. Unique, delicious national cuisine can be tested at the restaurants widely opening their doors to its visitors. Those found of Spanish, Italian, Mexican, Chinese and Japanese food will not be forgotten. Hospitable Baku is the place to please any taste and whims.	
	For more information's, please, visit: http://azerbaijan.travel/en - Azerbaijan's official tourism web page	
Appendices	Appendix 1 - TRA competition cards (3 pages) Appendix 2 - TUM competition cards (2 pages) Appendix 3 - Change of Start List Appendix 4 - Request for Accreditation Changes Appendix 5 - Questionnaire Appendix 6 - Layouts	

With Best Wishes,

Farid Gayibov

OC Executive Director