

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



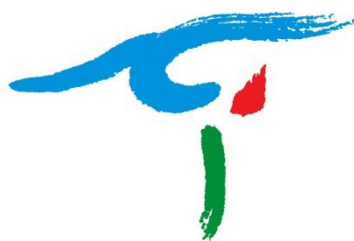
FONDÉE EN 1881

ID 13336



25th FIG ACROBATIC GYMNASTICS WORLD CHAMPIONSHIPS

**Putian (CHN)
April 1/3, 2016**



PUTIAN 2016

第25届世界技巧锦标赛

25th FIG Acrobatic Gymnastics World Championships



DIRECTIVES



Dear President,

The FIG is pleased to herein provide you with the Directives for the 25th FIG Acrobatic Gymnastics World Championships to be held in Putian (CHN) from 1st April until 3rd April, 2016.

These World Championships will be organized following the 2015 FIG Statutes, the 2016 Technical Regulations, the 2013-2016 Acrobatic Gymnastics Code of Points and Tables of Difficulty as well as all other Rules and Guidelines valid starting 01 January 2014, onwards, any possible amendments by the date of these World Championships, and any supplements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

Table of contents

1 FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG).....	3
2. LOCAL ORGANIZING COMMITTEE (LOC).....	3
3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS.....	3
4. PROVISIONAL PROGRAMME (<i>SUBJECT TO CHANGES</i>)	4
5. PARTICIPATION RIGHT AND ACCREDITATIONS.....	5
6. AGE LIMIT.....	7
7. REGISTRATIONS AND ENTRY FEES.....	7
8. LICENSES.....	9
9. JUDGES.....	9
10. DRAW OF LOTS.....	9
11. COMPETITION FORMAT AND PROGRAMME	9
12. BIOGRAPHIES.....	9
13. PUBLICITY.....	9
14. EQUIPMENT.....	10
15. VISA.....	10
16. TRANSPORTATION.....	10
17. ACCOMMODATION.....	11
18. MEALS & FAREWELL PARTY.....	13
19. PAYMENTS.....	14
20. INSURANCE.....	15
21. WORKPLAN.....	15
22. OFFICIAL HOSPITAL.....	15
23. DOPING CONTROLS	15
24. ELECTION OF THE ATHLETE'S REPRESENTATIVE.....	15
25. MUSIC.....	16
26. LOGO – DESIGN EXPLANATION.....	16
27. DEADLINES SUMMARY.....	17

APPENDICES

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

FIG – Fédération Internationale de Gymnastique

Contact persons: Rui Vinagre / Alexandre Cola

Avenue de la Gare 12

Case Postale 630

CH - 1001 Lausanne

SWITZERLAND

Tel: +41 (0)21 321 55 10 / Direct: +41 (0)21 321 55 18

Fax: +41 (0)21 321 55 29

Email: rvinagre@fig-gymnastics.org

acola@fig-gymnastics.org

Website: <http://www.fig-gymnastics.com>

2. NATIONAL FEDERATION / LOCAL ORGANISING COMMITTEE

National Federation:

CHINESE GYMNASTICS ASSOCIATION

5, Tiyyuguan Road

100763 Beijing

China

TEL. + 86 10 671 567 97

FAX. + 86 10 671 567 95

Email: chngym@263.net

Contact Person: Mr. ZHANG Hongliang

Local Organizing Committee:

Organizing Committee for the 25th FIG Acrobatic Gymnastics World Championships

6th Floor, Office Building N°1, Municipal Government of Putian, Fujian, CHINA

TEL. + 86 (0)594 2392845

FAX. + 86 (0)594 2386293

Email: acrowch2016@189.cn

Contact Person: Mr. ZHENG Jianxiong

3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

Competition Hall	Putian Sports Complex City Sport Center, Dongyuan Road, Licheng District, Putian 351100
------------------	--



Warm-up and Training Halls	Putian Sports Complex City Sport Center, Dongyuan Road, Licheng District, Putian 351100
----------------------------	--

4. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

Tuesday – 29 March	
All day	Arrival of delegations Free Training available ACRO TC Meeting
Wednesday – 30 March	
09:00 – 19:00	Training and Podium Training as per Schedule
09:00	Deadline to submit Tariff Sheets
09:00 – 10:00	Orientation Meeting
10:00 – 12:00	Judges Meeting
13:00 – 18:00	Tariff Sheet evaluation
19:30 – 20:30	Election of the Athlete's Representative
Thursday – 31 March	
09:00 – 19:00	Training and Podium Training as per Schedule
09:00	Tariff Sheet evaluation continues
14:00	Judges Meeting
All day	Athlete Measurements (after podium training)
Friday – 1 April	
	Opening Ceremony (tbd)
All day	WG Balance/MP Dynamic WP Balance/MxP Dynamic MG Balance WG Dynamic/MP Balance
Saturday – 2 April	
	MP Combined/WG Combined WP Dynamic/MxP Balance MG Dynamic
All day	MP / WG – Final + Award Ceremonies
Sunday – 3 April	
	WP Combined/MxP Combined MG Combined Award Ceremony - Teams
All day	WP / MxP – Final MG - Final Award Ceremonies
20:00	Closing Ceremony (tbd) Farewell Party
Monday – 4 April	
All day	Departure of Delegations

Please note: Schedule is *provisional* and may be adjusted after entries are received

5. PARTICIPATION RIGHT AND ACCREDITATION

Gymnasts from FIG affiliated federations in good standing may take part in these World Championships. The maximum size of each delegation as per FIG Technical Regulations 2016, Section 5 and FIG Rules for Accreditation as follows:

An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

MAXIMUM DELEGATION SIZE

Gymnasts:

Discipline	Units
Women's Pair	2
Men's Pair	2
Mixed Pair	2
Women's Group	2
Men's Group	2

Each athlete may compete in one discipline.

A “unit” is defined as one pair or one group.

Officials:

Function	Number
Head of Delegation	1
Team Manager	if 3 to 5 units if 6 to 10 units
Coach	if 1 if 2 if 3 or 4 units if 5 or 6 units if 7 or 8 units if 9 or 10 units
Additional coach	if 4 to 6 units * if 7 to 10 units *
Judge (<i>in accordance with T.R. Section I, Reg. 7.10.3 and excluding any Chair or Difficulty Judge appointed by the ACRO TC and invited Reference Judges</i>)	2
Doctor	1
Physiotherapist	1
Additional Doctor or Physiotherapist *	if 4 to 7 units if 8 and more units
Transferable access card zone 1 coach	2
Transferable access card zone 3 coach	if 1 unit if 2 and more units
Transferable access card zone 1 for medical staff	1
Transferable access card zone 3 for medical staff	1
Transferable access card zone 3 for Team Manager or Head of Delegation	1

* Accreditation at the charge of the Federation (EUR 200)

A “unit” is defined as one pair or one group

Transferable cards:

Transferable cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

Lost transferable cards will not be replaced.

SUPPLEMENTARY ACCREDITATIONS

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by January 06, 2016.

FIG and Honorary Members	Cost
Former Olympic and World Champions	Free of charge
NF President as Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet)	Free of charge
NF President as Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the delegations seating only)	EUR 200
NF President as VIP Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet)	EUR 200
NF President as VIP Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge)	EUR 200
Accompanying person of an NF President	EUR 200
VIP Accompanying person of an NF President	EUR 200
VIP Accompanying person of TC Members	EUR 200
VIP Accompanying person of EC Members	Free of charge
VIP Accompanying person of FIG and former FIT Honorary Members	Free of charge

Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next AG World Competitions	
Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	EUR 200
Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	EUR 200
VIP Observers (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	EUR 200
VIP Observers (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	EUR 200

Organizers of the next Acrobatic Gymnastics World Championship Maximum 6 accreditations including 2 VIP	
Observers maximum 6 (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers maximum 6 (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	Free of Charge

Additional Observers	
Additional Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	<i>EUR 200</i>
Additional Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	<i>EUR 200</i>
Additional VIP Observers, if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well.	<i>EUR 200</i>
Additional VIP Observers, if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well	<i>EUR 200</i>

The accreditations for the World Age Group Competition are not valid for the World Championships and vice versa.

In case of lost or stolen accreditation, the Organizing Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (*EUR 200*). Lost or stolen transferable cards will not be replaced.

For Media Accreditations, please contact directly the FIG Media Officer, (at media@fig-gymnastics.org). The FIG Accreditation rules have to be strictly respected.

6. AGE LIMIT

The competitors must fulfill the age as stated in the Technical Regulations, Reg. 5.2. The age of the senior competitors (in 2016) is minimum 15 years old (i.e. born in 2001) or older.

7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing, via the **FIG** on-line system (click [here](#)) and by using the National Gymnastics Federations' login (e-mail) and password.

Provisional Registration

The provisional registrations must be completed from July 1, 2015 till November 04, 2015 at the very latest.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation from November 05, 2015 till January 06, 2016 at the very latest.

Definitive registrations received in the FIG Offices after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

Nominative Registration

The nominative entries must be completed by entering the composition of the delegation from January 07, 2016 till March 02, 2016 at the very latest.

Together with the nominative registration and to accelerate the process of the accreditation each delegation is kindly asked to send an identity color photo and a scanned passport copy to the following Email address: acrowch2016@189.cn, for each member of the delegation (Head of delegation, Team leader, judges, coaches, medical staff, accompanying person and gymnasts).

Requirements for each identity color photo:

- Identity: country code_function_full name, for example: CHN_Team Manager_LI Haoyang
- File format : .jpg or .jpeg
- Dimensions : 350 mm x 450mm or 276 pixels wide x 354 pixels high

Requirements for each scanned passport copy:

- Identity: country code_function_full name, for example: CHN_Team Manager_LI Haoyang
- File format : .pdf or .jpg or .jpeg
- Definition : clear enough to recognize passport information

Accreditation sent without pictures or passport copies will not be handled with priority. You may wait at the accreditation desk.

The delegations who sent all requested information and documents correctly before March 2nd, 2016 at the very latest will received their accreditation first, upon arrival.

Delegations who didn't respect this directive will have to wait at the accreditation center.



If the photo has to be taken at the Accreditation because none has been sent within the deadline or not sent in the official requested format, there will be a charge of €10 for each photo taken at the accreditation desk.

Accreditation sent without pictures or passport copies will not be handled with priority. You may wait at the accreditation desk.

Entry Fees

The non-reimbursable registration fee is of CHF 100.- per gymnast and must be paid to the FIG by **January 06, 2016.**

Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF	1'000
Fine after missing the Definite Registration deadline or after late Definite Registration (until the gymnast's draw of lots)	CHF	1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF	1'000



8. LICENSES

The LOC will be responsible for checking the validity of the gymnasts' Licenses. No gymnasts will be accepted without a valid FIG License.

9. JUDGES

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the Judges' Rules.

The Chair of Judges Panel (CJP), Difficulty Judges (D) and Reference Judges (R) are drawn/nominated by FIG according to the Technical Regulations and General / Specific Judges Rules.

If a NF rejects the invitation as CJP, D Judge or R Judge, this judge may not be selected to another position for the same competition.

NF who has one or more of their judges drawn/nominated as CJP, D or R judge must propose one or two judges cat I to III, according to the TR. Failure to provide a judge will result in the FIG charging the NF with the lump sum of CHF 2'000.- for the cost of providing another judge (*except those participating for the first time in World Championships*).

Jury of Appeal

The Jury of Appeal will be decided on site.

10. DRAW OF LOTS

The draw of lots will decide the starting order of the qualification competitions and the finals. The draw of lots will take place within two weeks after the deadline of the definitive entry. The exact date, time and location will be announced by the FIG to the parties concerned which are entitled to be present at the draw.

11. COMPETITIONS FORMAT AND PROGRAMME

The competition will be conducted according to the FIG Technical Regulations 2016 edition including Section 5: Special Regulations for Acrobatic Gymnastics.

12. BIOGRAPHIES

The gymnasts' personal data will be controlled and completed by the FIG Media Staff upon accreditation of the Delegation in Putian in order to update the gymnasts' biographies.

13. PUBLICITY

As the Code of Points foresee deductions should the FIG Publicity rules on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (Appendix 3) if deemed necessary from May 15, 2015 till March 02, 2016.



While the Publicity Rule Chart is available on the FIG website under “Rules” for additional information, you may also contact directly the FIG Media Officer, at media@fig-gymnastics.org for further assistance if required.

14. EQUIPMENT

Manufacturer Supplier: AAI-TAISHAN
Color: Routine area : Blue
Border : White
Reference number: T-432-495

15. VISA

Please verify immediately with your travel agent or the CHN Embassy or Consulate in your country if a visa is required for your travel to China.

The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that “Form 4 - Visa Request” is duly filled and returned **together with a copy of the valid passport of each member** to the OC as soon as possible but by no later than January 6th, 2016. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, and the arrival and departure dates of the Delegation Member

General visa information can be obtained at http://www.fmprc.gov.cn/mfa_eng

16. TRANSPORTATION

International Transportation

The international travel to Fuzhou International Airport will be at each delegation’s own expenses. The FIG and the Organising Committee strongly recommend that each Federation take cancellation insurance for their transportation.

Local Transportation

Accredited team delegations who stay at one of the official hotels and book their accommodation through the Organizing Committee and fill-in and return to the Organizing Committee their “Form 5 – Travel Information” (Appendix) for arrivals and departures by February 19th, 2016 at the very latest, will be provided with local transport from Fuzhou International Airport to the official hotels and back. This service from the airport to the official hotels and back will be guaranteed by the Organizing Committee.

The official international airport for the championships is Fuzhou International Airport.

Meanwhile, the Organizing Committee will also provide with local transportation from Xiamen International Airport to the official hotels and back. This service will be charged at a price of EURO 20 per person per way and at each delegation’s own expenses. Such a service will be guaranteed by the OC provided the delegations concerned have sent their travel information and paid the transportation costs concerned before February 19th, 2016 at the very latest.

A shuttle service will be available for the local transportation of all accredited persons (if applicable) from the official hotels to the training, warm-up, and competitions venues as well as to any other official activities and back as needed.

Federations who do not stay at one of the official hotels and do not book their accommodations through the Organizing Committee and do not fill-in and return to the Organizing Committee their “Travel Information” paper form for their arrival and departure **will not** be entitled to use the event local transportation system and will be responsible to be on time.

17. ACCOMMODATION

The Local Organizing Committee is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories (I, II & III) and all located within a 0.6 to 5 km driving distance from the Sport Hall (official shuttles provided from each hotel, back & forth)

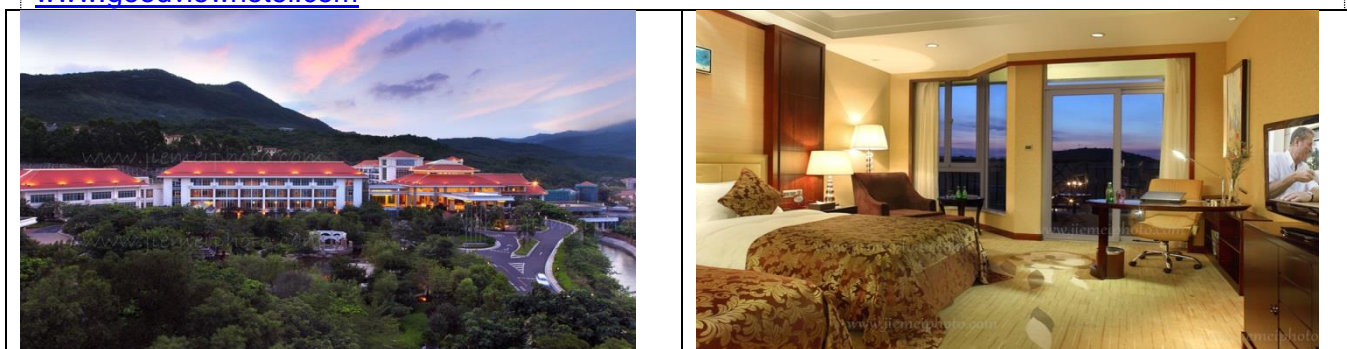
See map below.

Goodview Hot Spring Hotel (Category I) - for FIG Family & Delegations

No. 1539, Dongzhen West Road, Putian

Telephone : + 86 (0)594 2798888

www.goodviewhotel.com

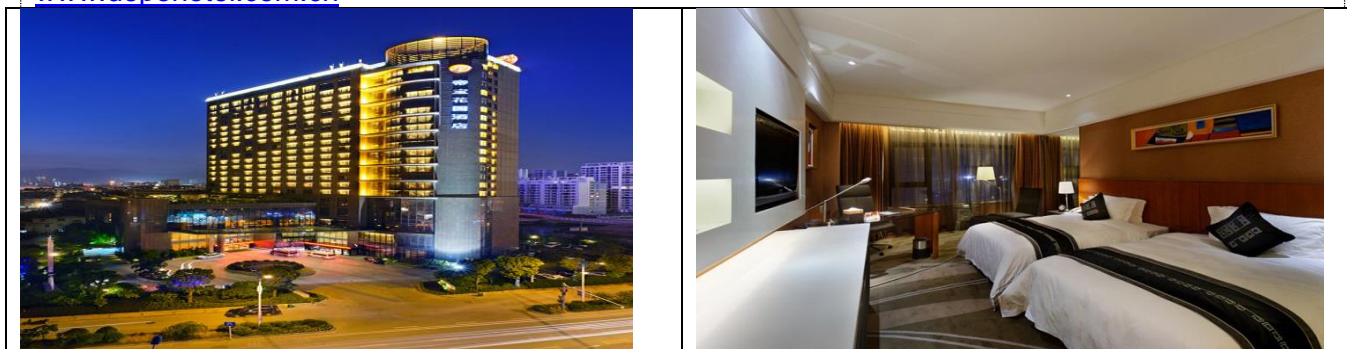


DEPO Hotel (Category II) - for Delegations

No. 319, Yanshou South Street, Putian

Telephone : + 86 (0)594 7563004

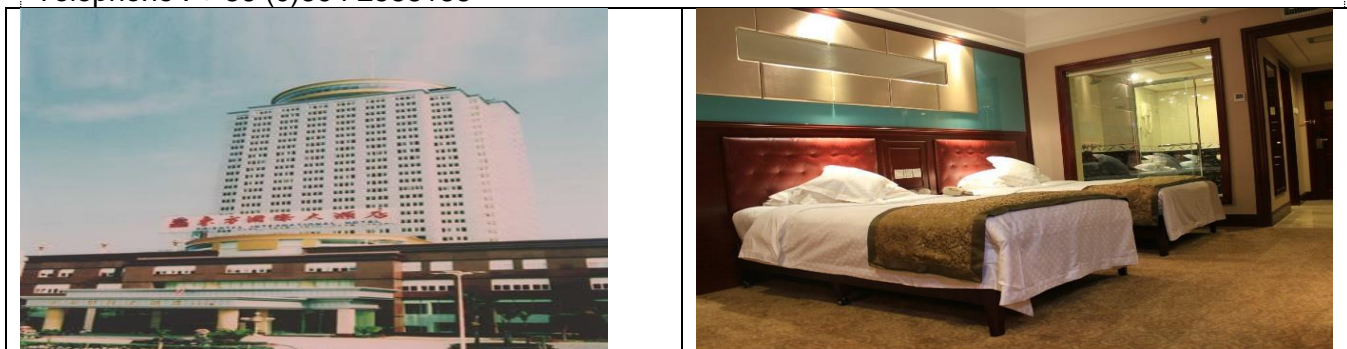
www.depohotel.com.cn



Oriental International Hotel (Category III) - for Delegations

No. 88, Nanyuan Road, Putian

Telephone : + 86 (0)594 2588188



Haiyuan International Hotel (Category II) - for Media & Press

No. 2168, Dongyuan East Road, Putian

Packages are available from March 29th to April 4th. For earlier or later arrivals/departures, please contact the Organizing Committee (acrowch2016@189.cn).

All prices per night and per person, including breakfast and tax

Category	Twin room	Single room
I	€ 90	€ 150
II	€ 80	€ 130
III	€ 65	€ 100

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.

Location of the Hotels



Reservations

General Principles

- FIG affiliated member federations should request their accommodation as a matter of priority. Rooms are limited and will be allocated strictly in order of booking receipt. In other word, hotel rooms will be allocated on a “first come, first serve” basis.

Should your chosen category not be available, the LOC will then contact you to discuss alternative options.

Do NOT make direct booking with the hotels as transfers would then not be offered.

Booking & Deposit

- “Form 1 – Accommodation Numbers” (Appendix) to return to LOC before **January 6th, 2016**;
- A **50% DEPOSIT** shall be paid **simultaneously** to secure your booking.

Should your deposit not be received by due date, we would no longer guarantee the availability and price of selected accommodation.

Balance Payment

- “Form 2 – Accommodation by Name” (Appendix) to return to LOC before **February 19th, 2016**
- **TOTAL BALANCE PAYMENT** for accommodation and meals (see section below) shall be paid after receiving our official final quotation, **NO LATER THAN February 19th, 2016**.

18. MEALS & FAREWELL PARTY

Breakfast

- Included in accommodation package

Lunch & Dinner

- A meal plan for lunch and dinner will be arranged and offered from March 29th to April 3rd, 2016 by the Organizing Committee, at the respective hotels.
- Meal time is as below:

Breakfast	Lunch	Dinner
07:00 – 10:00	11:30 – 14:30	17:30 – 21:00

- This plan is not compulsory and delegations are free to make their own arrangements to eat at their own expenses.

All prices per person and per meal

Hotel	Breakfast	Lunch	Dinner
Cat. I	included	€ 28	€ 28
Cat. II	included	€ 25	€ 25
Cat. III	included	€ 23	€ 23

*Meals may also be purchased on site at an additional higher cost - **€ 2 higher for each meal**.*

Farewell Party

- Accredited Delegation members (provided their accommodation was booked through the OC and with the exception of E- and R- media) will receive a free ticket for the Farewell Party on April 3rd, 2016.
- The exact place and time will be confirmed during the orientation meeting. The official results as well as the Federation's relevant diplomas will be distributed during this banquet. The transport service for this function will be advised via the Delegation mail boxes.
- All other persons willing to attend this Banquet will be entitled to do so, provided that a request will be sent in writing to the Local Organizing Committee via “Form 3 – Meals” (Appendix) and that the amount of € 30 per person will be paid in full to the LOC by February 19th, 2016. Farewell party tickets may also be purchased on site at an additional higher cost - € 32 per person.

Reservations

- For your convenience, all meals and farewell party reservations shall also be made by filling-in and returning “Form 3 – Meals” (Appendix) to the LOC no later than **January 6th, 2016**.
- A **50% DEPOSIT** shall be paid **simultaneously** to secure your booking.
- **TOTAL PAYMENT** for meals and farewell party shall be paid along with balance for accommodation, after receiving our official final quotation, **NO LATER THAN February 19th, 2016**.

19. PAYMENTS

19.1. Payments to FIG

The non-reimbursable registration fee is of CHF 100.- per gymnast and must be paid to the FIG by **January 06, 2016** at the very latest:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 CH-1003 Lausanne Switzerland
Account	272-56301649.0
Bank	UBS SA, P.O.Box, CH-2501 Bienne/Switzerland
IBAN	CH40 0027 2272 5630 1649 0 Please note that IBAN-code is applicable only for bank wires within Europe.
SWIFT/BIC	UBSWCHZH80A

All bank fees in connection with the bank transfers must be covered. Please state the name of the federation, the contact person and the payment purpose on the transfer. The payment must be made in CHF only.

The total amount of the entry fees are to be paid simultaneously with the submission of the definitive entry, January 06, 2016 at the latest. (In principle, in the case of none or partial participation, the inscription fee will not be reimbursed).

Registrations without the appropriate payment of the registration fees within the given deadline will be considered as invalid (i.e. the gymnasts will not be allowed to compete).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in these World Championships.

19.2. Payments to LOC

The payment for Accommodations, Meals and Farewell Banquet ticket (if applicable) must be made exclusively in EURO to LOC by bank transfer

- No later than January 6th, 2016 for the 50% deposit on accommodation, meals and Farewell Banquet ticket (if applicable)
- By March 2nd, 2016, latest, for the balance on the global amount for accommodation, meals, accreditation and farewell party

Failure to forward your payment by required dates will result in the reservations being cancelled and in the deposit payment being forfeited.

Beneficiary:	SPORTS BUREAU OF PUTIAN CITY
Bank name:	BANK OF CHINA PUTIAN BRANCH
Bank address:	No. 1069, Wenxian Road, Putian, Fujian, P.R. of China
Account Number:	424768485953
SWIFT CODE	BKCHCNBJ73C

All bank fees in connection with the bank transfers must be covered. Please state the name of the federation (or the FIG Authority) and the payment purpose on the transfer.

Please send a copy of the bank transfer to acrowch2016@189.cn

Cancellation Policy

Rooms/Meals/Farewell Party tickets cancelled will be submitted to the following penalty fees :

Cancellation period	Penalty fee
Until January 6 th , 2016	No penalty
From January 7 th to February 19 th , 2016	50 % of the amount of the cancellation
From February 20 th to March 10 th , 2016	75 % of the amount of the cancellation
From March 11 th , 2016 to arrival (incl. No show)	100 % of the amount of the cancellation

FIG and LOC strongly recommend that each Federation subscribe to their own cancellation insurance for their accommodation.

20. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Each delegation is requested to send to the LOC (acrowch2016@189.cn) a copy of their insurance, by March 2nd, 2016. Delegation members with insufficient insurance cover must inform the LOC in writing in advance but no later than March 2nd, 2016.

The LOC will subsequently offer insurance at the Federations own charge as follows:

- 5 EUR/person/day for illness and medical fees
- 6 EUR/person/day for illness and medical fees and repatriation

21. WORKPLAN

The Workplan will be sent to all the participating federations six weeks at the latest before the start of the competitions.

22. OFFICIAL HOSPITAL

The information about the Official Hospital will be given on the Workplan.

23. DOPING CONTROLS

Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

24. ELECTION OF THE ATHLETES' REPRESENTATIVE

The elections of the ACRO athletes' representative for the period extending from 2017 until 2020 will take place as follows:

- Wednesday 30 March 2016, from 19:30 until 20:30

This election will be made according to the articles 22, 11.14.1, 11.15.2 and 11.15.5 of the FIG Statutes and based on the candidatures received. Not more than one representative in the FIG athlete's commission per Federation will be allowed. The assembly of the athletes will be open to two athletes per member federation. The election will be directed by a person to be designated at a later stage, accompanied respectively by the President of the FIG ACRO TC.



Candidates must be proposed by their National Gymnastics Federation as soon as possible, but by no later than **17 February 2016**.

Candidatures must be accompanied by a CV (curriculum vitae) and a written confirmation whereas the federation will be responsible for the full costs of travel and lodging involved in attendance at meetings (including the expenses of any interpreters) should the FIG be unable to offer any direct assistance in this regard. An assurance must also be given that the candidate, if elected, will be provided with administrative support if required, and every facility to enable him to attend meetings.

25. MUSIC

In order to simplify the management of the music and to limit the technical problems of wiring for sound during the competitions, the Local Organizing Committee uses only the numerical support.

All the music will be transmitted to the LOC on **February 19, 2016** at the latest only by the following FORM: [ACRO GYM WORLD CHAMPIONSHIP 2016 - MUSIC RELEASE](#)

The LOC wish to receive your music with only format MP3 or wav.

The Organizing Committee guaranteed the personal protection and the strict use of your musical creations during this event.

Each sending will have to contain following information: (Category _ Exercise (B,D,C) _ Nation _ W2-M2-MX2-W3-M4 _ Number (1 or 2) _ NAME).

(Example: **Senior_D_W2_GBR_1_JACKSON-JEFFERSON.mp3**).

Keep in your possession a specimen of your CD in case of a technical problem in the Competition area or for your training sessions.

The Head of Delegation or the coach has to sign two forms in the name of the competitor in order to:

- approve the technical criteria for playing the numerical support by the organizer
- guarantee and as a discharge indicate that the pieces of music chosen are not forbidden to be played,

At the accreditation, in the absence of music's information transmitted via the specific form, the Heads of delegation have to hand in the Music Release form.

If you need help, you can write to the following e-mail address: acrowch2016@189.cn

LOC guarantees the respect for the rights of author and broadcasting of the sent musical works.

26. LOGO – DESIGN EXPLANATION

1. The logo is designed on the image of a flexible and passionate gymnast, indicating the sportsmanship and the theme of this championship.
2. Three stroked of Chinese character written with writing brush are used to express movement and vitality, which is an integration of tradition and modern. Three strokes represent the three sea bays (Meizhou, Xinhua, Pinghai) in Putian, a vital and dynamic port city..
3. Red color symbolizes sunshine; Blue for the sea and sky, and Green for the fresh city.

**27. DEADLINES SUMMARY****FOR THE FIG**

Online Registrations (FIG web site)	Opening Date	Closing Date
Provisional Registration	July 1, 2015	November 04, 2015
Definitive Registration	November 05, 2015	January 06, 2016
Nominative Registration	January 07, 2016	March 02, 2016

Online Publicity	Opening Date	Closing Date
Publicity (not compulsory)	May 15, 2015	March 02, 2016

Request for Supplementary Accreditations	Deadline
Written request	January 06, 2016

Payment (to be made to the FIG)	Deadline
Registration Fee	January 06, 2016

FOR THE LOC

Paper Forms (to be sent to the Organizing Committee)	Deadline
Form 1 – Accommodation Numbers	January 06, 2016
Form 2 – Accommodation by Name	February 19, 2016
Form 3 – Meals (not compulsory)	January 06, 2016
Form 4 - Visa Request (not compulsory)	January 06, 2016
Form 5 - Travel Information (Arrivals & Departures)	February 19, 2016
Form 6 - Music	February 19, 2016

Payment (to be made to the OC)	Deadline
Accommodation Costs (50%)	January 06, 2016
Accommodation Costs (Balance)	February 19, 2016
Meals & Farewell Party (if applicable) – 50%	January 06, 2016
Meals & Farewell Party (if applicable) – Balance	February 19, 2016
Accreditations at the charge of the Delegations or the FIG Authority	February 19, 2016
Local transportation from/to Xiamen International Airport	February 19, 2016

Sincerely Yours,

André Gueisbuhler
Secretary GeneralEncl.**Forms to be sent to LOC:**

- Form 1 – Accommodation Numbers
- Form 2 – Accommodation by Name
- Form 3 – Meals (not compulsory)
- Form 4 - Visa Request (not compulsory)
- Form 5 - Travel Information (Arrivals & Departures)
- Form 6 - Music

Form to send back to the FIG office

- Form 7 - Publicity