



7th PLOVDIV CUP AEROBICS OPEN 2016

International Aerobic Gymnastics Competition

15th – 16th of October 2016

Plovdiv, BUL



DIRECTIVES

Event ID: 14846

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Bulgaria together with Aerobic Union Bulgaria and Sports Club “Aerobics-AMD” has the pleasure to invite your Federation to participate in the **7th Plovdiv Cup Aerobics Open 2016**, official FIG International Event.

DISCIPLINE	Aerobic Gymnastics
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski Bld. Sofia – 1040, Bulgaria Tel.: +359 2 9300663 e-mail: bulgym@abv.bg
ORGANIZING COMMITTEE	Aerobic Union Bulgaria Contact person: Iordanka Blagoeva Universiada Hall 2, Shipchenski prohod Blvd. Sofia – 1113, Bulgaria Tel.: +359 2 8737572 e-mail: aerobicub@gmail.com
LOCAL ORGANIZING COMMITTEE	Sports club “Aerobics – AMD” Contact person: Dimitrina Kandeveva 117, 6 th Septemvri Blvd. Plovdiv - 4002, Bulgaria Tel.: +359 887 607 909 Fax.: +359 32 944 246 e-mail: didiaer@abv.bg web site: http://www.aerobic-amd.com
LOCATION	Plovdiv, Bulgaria

DATES	From 13 th of October to 17 th of October, 2016																				
VENUE	Sports Hall of Plovdiv University "Paisii Hilendarski" Plovdiv 4000 Web page: http://uni-plovdiv.bg The Competition, Training and Warm-up Halls are situated in the University Sports Hall.																				
APPARATUS SUPPLIER	Manufacturer Supplier: Gymnova Color: wood color Reference number: 6630 Aero Floor One																				
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Media Rules• Apparatus Norms• License rules (except for non competitive events)• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>																				
FEDERATIONS INVITED	The Organizing Member Federation invites all FIG member Federations in good standing.																				
AGE LIMITS	Seniors: 18 years and over (born 1998 or before) AG (AG1):12-14 (born in the year 2002 - 2004) Junior (AG2):15-17 (born in the year 1999 - 2001) All gymnasts must have a valid FIG license. For AG 9-11, please contact the LOC.																				
SIZE OF DELEGATION	There is no limit on the number of participants per category and nation in the Qualifications. There is a limit on the officials as follows: <table><tr><th>Officials</th><th>Age Group 12-14</th><th>Age Group 15-17</th><th>Seniors 18+</th></tr><tr><td>Head of Delegation</td><td colspan="3">1</td></tr><tr><td>Coaches</td><td>2</td><td>2</td><td>2</td></tr><tr><td>Judges</td><td colspan="3">minimum 1</td></tr><tr><td>Doctor and Therapists</td><td colspan="3">1</td></tr></table> Each federation <u>must send at least 1 judge</u> with a current valid FIG brevet.	Officials	Age Group 12-14	Age Group 15-17	Seniors 18+	Head of Delegation	1			Coaches	2	2	2	Judges	minimum 1			Doctor and Therapists	1		
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Coaches	2	2	2																		
Judges	minimum 1																				
Doctor and Therapists	1																				
JUDGES AND JURIES	Each federation <u>must send at least 1 judge</u> with a valid FIG brevet for the current cycle of category 1, 2, 3 or 4. The number of Judge's panels will be decided depending on the number of participating competitors and judges. The Juries will be set by a draw from the judges present at the event. The priority will be given to the judges of the highest category.																				

REGISTRATION DEADLINES	<p>The Definitive and Nominative Registration Forms should be sent by the respective Federation to the OC and LOC within the deadlines mentioned below. All forms must bear the official seal and signature of the respective Federation and are accepted only if accompanied by the necessary payments.</p> <table><tr><td>Definitive registration:</td><td>19th of August 2016</td><td>2 months prior to the event</td></tr><tr><td>Nominative registration:</td><td>16th of September 2016</td><td>1 month prior to the event</td></tr></table>	Definitive registration:	19 th of August 2016	2 months prior to the event	Nominative registration:	16 th of September 2016	1 month prior to the event						
Definitive registration:	19 th of August 2016	2 months prior to the event											
Nominative registration:	16 th of September 2016	1 month prior to the event											
ENTRY FEES	<p>The Entry fees for the different categories in each Age Group are as follows:</p> <table><tr><th>Category</th><th>Entry Fee</th></tr><tr><td>Individual Women</td><td>20 Euro</td></tr><tr><td>Individual Men</td><td>20 Euro</td></tr><tr><td>Mixed Pairs</td><td>35 Euro</td></tr><tr><td>Trios</td><td>45 Euro</td></tr><tr><td>Groups</td><td>60 Euro</td></tr></table> <p>100% of the Entry fee must be paid to the LOC not later than 19th of August 2016 (the deadline for the Definitive entry).</p>	Category	Entry Fee	Individual Women	20 Euro	Individual Men	20 Euro	Mixed Pairs	35 Euro	Trios	45 Euro	Groups	60 Euro
Category	Entry Fee												
Individual Women	20 Euro												
Individual Men	20 Euro												
Mixed Pairs	35 Euro												
Trios	45 Euro												
Groups	60 Euro												
ACCREDITATION	<p>The accreditation will take place at the Sports University Hall, Plovdiv and will be made upon arrival of each delegation. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations not later than 30th of September 2016.</p>												
EVENT FORMAT	<p>The competition consists of Qualifications and Finals in all Age Groups and all 5 categories. In case that there are less than 9 participants per category in the Qualifications, no Qualification is necessary.</p> <p><u>QUALIFICATIONS</u></p> <p>There is no limit on the number of participants per category and nation in the Qualifications.</p> <p><u>FINALS</u></p> <p>The top 8 (eight) competitors from the Qualifications in each Age Group (Seniors, 12-14 and 15-17) and Category (IW, IM, MP, TR and GR) will take part in the Finals (maximum two per Category and Nation). In addition, if the organizing Federation has not qualified competitors in any category, it may nominate one participation in max.1 category in each Age Group of its choice.</p>												
PROVISIONAL SCHEDULE	<p>13th of October 2016 (Thursday) – Arrival and accreditation</p> <p>14th of October 2016 (Friday) – Trainings, Orientation meeting, Judges meeting and instructions</p> <p>15th of October 2016 (Saturday) – Qualifications</p> <p>16th of October 2016 (Sunday) – Finals</p> <p>17th of October 2016 (Monday) – Departure</p> <p>There might be some changes in the Provisional Schedule depending on the number of entries. The Detailed Program will be prepared and distributed to all participating Federations with the Work Plan not later than</p>												

	30 th of September 2016.
EVENT MANAGER	<p>Mrs.Dimitrina Kandevea</p> <p>Sports Club “Aerobics – AMD” 117, 6th Septemvri Blvd. Plovdiv – 4002, Bulgaria Tel.: +359 887 607 909 Fax.: +359 32 944 246 e-mail: didiaer@abv.bg</p>
MEDICAL SERVICES	During all days – trainings and competition official medical persons who will be in the training and competition halls will be provided by the LOC.
VISA	<p>Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The Organizing Committee will be happy to assist each Delegation member with an official invitational letter, provided that the request is made before 19th of August 2016 to the OC and LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. Please, use the official Visa Request Form.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work Plan.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating Federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 16th of September 2016. If persons from one delegation/Federation are arriving and departing with different flights, please fill in separate travel forms for each group of persons and indicate on the travel form the exact number of persons.</p>
LOCAL TRANSPORTATION	<p><u>Arrival and departure - Sofia:</u> The LOC may provide transportation to all delegation members, who have booked their accommodation through the LOC, from and to Sofia airport, Sofia railway or Sofia central bus station to their hotel in Plovdiv and back on the official arrival (13th of October 2016) and departure days (17th of October 2016). This transportation costs 26 Euro per person both ways. This transportation should be paid to the LOC not later than 16th of September 2016. The transportation costs cannot be reimbursed.</p> <p><u>Arrival and departure - Plovdiv:</u> The LOC may provide transportation to all delegation members, who have booked their accommodation through</p>

	<p>the LOC, from and to Plovdiv airport, Plovdiv railway or Plovdiv central bus station to their hotel and back on the official arrival (13th of October 2016) and departure days (17th of October 2016). This transportation is free of charge.</p> <p>For those delegations or member of delegations that do not arrive or depart on the official days, upon request, the LOC may arrange additional transportation. The cost for it depends on the number of people, the date and time. Please, send your request to the LOC not later than 16th of September 2016 in order to be able to arrange transportation and inform you about the price.</p>
<p>ACCOMMODATION</p>	<p>The official Hotel of the competition is :</p> <p>Hotel “Sankt Petersburg” ****</p> <p>4003 Plovdiv, Bulgaria Tel.: +359 32 91 03 Fax.: + 359 32 951 830 web page: http://www.sphotel.net</p> <p>The costs per <u>person/ per night</u> are as follows:</p> <p>50 Euro (single room, breakfast included) 30 Euro (double room, breakfast included)</p> <p>* The official Hotel is 4 stars. In the above mentioned prices the guests of the Hotel can use free of charge the Aqua Park inside.</p> <p>**It is situated 2 km distance from the competition venue/15 min walking/. There will be a free shuttle between Hotel “Sankt Petersburg” and Competition Venue.</p> <p>Hotel “Plaza”***</p> <p>4003 Plovdiv, Bulgaria Web page: www.plazahotelplovdiv.com</p> <p>The costs per <u>person/per night</u> are follows:</p> <p>40 Euro (single room, breakfast included) 25 Euro (double room, breakfast included) 25 Euro (triple room, breakfast included)</p> <p>Hotel Plaza is 3 stars. It situated in front of the Competition Venue.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. The Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating Federations must pay for the accommodation expenses of their delegation members.</p> <p>50% of the accommodation must be paid to the LOC not later than 19th of August 2016 (deadline for the Definitive Entry), and cannot be reimbursed. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused.</p> <p>The remaining 50% of the accommodation must be paid to the LOC not later than 16th of September 2016 (deadline for the Nominative Entry),</p>

	<p>and cannot be reimbursed.</p> <p>All bookings must be made through the LOC. For those delegations or members of delegation that did not book their accommodation through the LOC, the LOC declines any responsibility for the local transportation. Those delegations and/or extra persons exceeding the above mentioned maximum size of officials will be accredited for the price of 20 Euro/ per person.</p> <p>The Provisional Accommodation Form must be returned to the LOC by 19th of August 2016 at the very latest.</p> <p>The Detailed Accommodation Form must be returned to the LOC by 16th of September 2016 at the very latest.</p>														
MEALS	<p>Breakfast is included in the price of the rooms. There is a possibility to order lunch and dinner. The price is 16 euro per lunch/ dinner. Meals will be served in the restaurants of the respective Hotel.</p> <p>Lunch can be served between 12:00 – 14:00 Dinner can be served between 19:00 – 21:00</p> <p>For those who would like to reserve meals, please use the official meals form. The Meals form should be sent to the LOC not later than 16th of September 2016. 100% payment of the Meals must be paid to the LOC not later than 16th of September 2016.</p>														
BANK ACCOUNT INFORMATION	<p>Payments of the entry fee, accommodation, meals and local transportation – if requested must be made by the respective deadlines by bank transfer to Sports Club “Aerobics - AMD”:</p> <table border="1"> <tr> <td>Beneficiary:</td><td>Sports Club “Aerobics - AMD”</td></tr> <tr> <td>Beneficiary address:</td><td>117, 6 Septemvri Blvd.; Plovdiv 4002, Bulgaria</td></tr> <tr> <td>Bank name:</td><td>Eurobank Bulgaria Ltd.</td></tr> <tr> <td>Bank address:</td><td>2B, Antim I Str.; Plovdiv 4000, Bulgaria</td></tr> <tr> <td>Branch</td><td>Plovdiv</td></tr> <tr> <td>IBAN:</td><td>BG27 BPBI 7924 1093 2125 01</td></tr> <tr> <td>BIC:</td><td>BPBIBGSF</td></tr> </table> <p>Each participating member Federation is kindly requested to integrate the payment’s purpose as follows: Plovdiv Cup Aerobics Open 2016.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>	Beneficiary:	Sports Club “Aerobics - AMD”	Beneficiary address:	117, 6 Septemvri Blvd.; Plovdiv 4002, Bulgaria	Bank name:	Eurobank Bulgaria Ltd.	Bank address:	2B, Antim I Str.; Plovdiv 4000, Bulgaria	Branch	Plovdiv	IBAN:	BG27 BPBI 7924 1093 2125 01	BIC:	BPBIBGSF
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BIC:	BPBIBGSF														
MARKETING	FIG advertising and publicity norms must be respected.														
SOCIAL MEDIA	Facebook page: https://www.facebook.com/plovdivcup														

DEADLINES SUMMARY	<p>The forms should be sent to the OC and / or LOC as specified below within the respective deadlines.</p> <p>The OC – Aerobic Union Bulgaria – aerobicub@gmail.com</p> <p>The LOC – SC "Aerobics-AMD"- didiaer@abv.bg</p> <p>The payments should be done by transfers to the bank account of the LOC provided above within the respective deadlines.</p>	
	FORMS:	Deadline:
	Definitive Registration – to the OC and LOC	19th of August 2016
	Nominative Registration – to the OC and LOC	16th of September 2016
	Visa Request Form – to the OC and LOC	19th of August 2016
	Provisional Accommodation Form – to the LOC	19th of August 2016
	Detailed Accommodation Form – to the LOC	16th of September 2016
	Meals Form – to the LOC	16th of September 2016
	Travel Schedule Form – to the LOC	16th of September 2016
	PAYMENTS:	Deadline:
	Payment of the Entry Fee 100%	19th of August 2016
	Payment of the first 50% of Accommodation Costs	19th of August 2016
	Payment of the remaining 50% of Accommodation Costs	16th of September 2016
	Payment of the meals 100% - if requested	16th of September 2016
	Payment of the local transportation 100% – if requested	16th of September 2016
	Payment of accreditation – not accommodated through LOC and extra persons	Latest during the accreditation
ADDITIONAL INFORMATION	<p>Detailed information about the program, schedules and organization of the event will be given to all participating Federations with the Work Plan not later than 30th of September 2016.</p> <p>The Draw for the Qualifications and Finals will be done officially by the Technical Committee of Aerobic Union Bulgaria on 2nd of September 2016 according to the received Definitive entries. The Draw will be then distributed to all participating Federations.</p> <p>All registrations can only be made by the FIG member Federations.</p> <p>All registrations have to be made using the official forms and must bear the official seal and signature of the respective Federation.</p>	

If you have any questions, please do not hesitate to contact us.

Looking forward to Welcome you to the **7th Plovdiv Cup Aerobics Open 2016**.

Sincerely Yours,

Sofia,

26th of April 2016



Stamp

Signature of the President or
Secretary General of the FIG affiliated NF