



**Baku 2015**  
1ST EUROPEAN GAMES

**AEROBIC GYMNASTICS**

**Games-time Guide**



## Disclaimer

All information in this guide was correct at the time of going to press. Changes to schedules, procedures, facilities and services, along with any other essential updates, will be communicated to teams by competition management if required. Changes to the competition schedule will also appear on the Games-time Website, while any changes to the training schedule will be communicated by the Sport Information Centre in the Athletes Village.

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## Welcome

The Baku 2015 European Games will welcome around 6,000 athletes, 3,000 supporting team officials and 1,600 technical officials from across Europe to participate in elite-level sport competition.

We aim to provide all participants with optimal conditions so that they are able to perform at their best. This guide will help with those preparations and Games-time operations as it provides key information including the relevant competition rules and format, medal events, competition schedule and key dates. Each audience – athletes, team officials and technical officials – also has their own dedicated section

within the guide that includes the information that is relevant to them. The guide also includes details of the relevant venue, medical, anti-doping, training and competition related services, as well as the key policies and procedures that will be in place during the Games for each client group.

We hope that this guide helps with your planning in the weeks remaining before the European Games. Hard copies of this Games-time Guide will be provided to each client group upon arrival in Baku.

We look forward to welcoming you to Baku for 17 days of competition that puts sport first and sets a tradition for the European Games that follow.

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# General Information



# Aerobic Gymnastics Competition: General Information

The Aerobic Gymnastics Competition at the Baku 2015 European Games will be held from 17–21 June at the National Gymnastics Arena in Baku. A total of 10 Mixed Pairs and 11 Groups may take part in the Aerobic Gymnastics Competition. According to the FIG and UEG age group regulations all athletes participating in the Aerobic Gymnastics event at Baku 2015 must be a minimum of 18 years.

| Key dates    |   |
|--------------|---|
| Date         | Event   |
| 1 May 2015   | Sport Entries submission deadline (by 23:59, CET) |
| 8 June 2015  | Official opening of the Athletes Village          |
| 12 June 2015 | Opening Ceremony                                  |
| 13 June 2015 | Training starts                                   |
| 15 June 2015 | Technical Meeting                                 |
| 16 June 2015 | Podium Training                                   |
| 17 June 2015 | Start of competition – Mixed Pairs Qualification  |
| 18 June 2015 | Podium Training                                   |
| 19 June 2015 | Start of competition – Group Qualification        |
| 21 June 2015 | All finals – End of Competition                   |
| 28 June 2015 | Closing Ceremony                                  |
| 1 July 2015  | Official closing of the Athletes Village          |

| <b>BEGOC competition management</b>     |                         |
|---|-------------------------|
| <b>Position</b>                         | <b>Name</b>             |
| Sport Group Competition Manager         | Claire Thompson         |
| Gymnastics Discipline Manager, Aerobics | Isabel Chick            |
| Technical Operations Manager            | Lee Paulding            |
| Technical Operations Manager            | Rza Aliyev              |
| Technical Operations Manager            | Danny Stocks            |
| Athlete Services Group Leader           | Maria Antritsou         |
| Athlete Services Group Leader           | Khagani Farajov         |
| Field of Play Manager                   | Brian Stocks            |
| Field of Play Group Leader              | Juliet Shaw             |
| Field of Play Group Leader              | Michel Boutard          |
| Field of Play Group Leader              | Jean Jacques Eeckhoutte |
| Field of Play Group Leader              | Marcel Hermitte         |
| Field of Play Group Leader              | Natalie Stocks          |
| EF Services Group Leader                | Christophe Lambert      |
| EF Services Group Leader                | Farida Teymurova        |
| Sport Information Group Leader          | Monica Mexia            |
| Training Venue Manager                  | Sevinj Bilandarli       |
| Training Venue Assistant Manager        | Vugar Gasimli           |
| Sport Specialist                        | Farah Heybetova         |

| <b>European Union of Gymnastics (UEG) personnel</b> |                        |
|---|------------------------|
| <b>Position</b>                                     | <b>Name</b>            |
| President   | Georges Guelzec        |
| Vice-President                                      | Rudolf Hediger         |
| Vice-President                                      | Malin Eggertz-Forsmark |
| Vice President                                      | Farid Gayibov          |
| Executive Committee Member                          | Martin Reddin          |
| Executive Committee Member                          | Athanasios Vasileiadis |
| Executive Committee Member                          | Erik J. Mogensen       |
| Executive Committee Member                          | Klemen Bedenij         |
| Executive Committee Member                          | Per Sjorstrand         |
| Executive Committee Member                          | Alberto Louriero Nunes |
| Executive Committee Member                          | Paolo Frising          |
| Executive Committee Member                          | Andrey Rodienenko      |
| Executive Committee Member                          | Iordan Iovtchev        |
| Executive Committee Member                          | Jacob Wischnia         |
| Executive Committee Member                          | Yvette Brasier         |
| Executive Committee Member                          | Carine Charlier        |
| Executive Committee Member                          | Heide Bruneder         |
| Executive Committee Member                          | Vladimir Zeman         |
| Administrative Director                             | Kirsi Erofejeff-Engman |
| Sports Coordinator                                  | Linda Davila           |
| Doctor  | Gérald Gremion         |
| TV Coordinator                                      | Jean-François Rosse    |
| Head of Media                                       | Tina Gerets            |
| Assistant   | Claire-Sarah Turner    |
| Interpreter   | Valérie Gianadda       |

| Jury of Appeal             |   |
|----------------------------|---|
| Position                   | Name                                      |
| President                  | Martin Reddin                             |
| Executive Committee Member | Erik J. Mogensen                          |
|                            | Person from OC will be nominated on venue |

| Superior Jury              |                          |
|----------------------------|--------------------------|
| Position                   | Name                     |
| Technical Delegate         | Maria Cristina Casentini |
| Technical Committee Member | Alina Dragan             |
| Technical Committee Member | Olga Kyselovicova        |
| Technical Committee Member | Ignacio Marron           |
| Technical Committee Member | Vladislav Oskner         |
| Technical Committee Member | Andrea Sinko             |
| Technical Committee Member | Monika Wiethoff          |

## Selection and appointment of Judges

Each NOC represented in the Gymnastics competitions at Baku 2015 was given the opportunity to have an International Technical Official judging at the European Games. In Milan, on 13 February 2015, the Technical Committee appointed the different responsibilities of the judges' panels of the European Games by a draw. Cristiana Spinu (ROU) will function as Chair of Judges' Panel, Andrea Visnova (CZE) and Karine Colombier (FRA) as Difficulty Judges. The drawing of lots was done under the control of Gianfranco Marzolla (ITA), honorary member of the UEG.

| International Technical Officials (ITOs) |                            |                        |
|--|----------------------------|------------------------|
| Position                                 | Name                       | Country code           |
| Judge                                    | Alfiya Mantova             | AZE                    |
| Judge                                    | Andrea Visnova             | CZE                    |
| Judge Difficulty 9                       | Noemi Irurtia Amigo        | ESP                    |
| Judge                                    | Johanna Nisula             | FIN                    |
| Judge Difficulty 10                      | Karine Colombier           | FRA                    |
| Judge                                    | Barbara Stengl             | GER                    |
| Judge                                    | Jacqueline Murphy          | GBR                    |
| Judge                                    | Judit Kovacs               | HUN                    |
| Judge                                    | Monica Darone              | ITA                    |
| Judge                                    | Vera Mónica Biscaia Leitão | POR                    |
| Judge Chair of Judges' Panel             | Cristiana Spinu            | ROU                    |
| Judge                                    | Natalya Tereshin           | RUS                    |
| Judge                                    | Ilona Karpenko             | UKR                    |
| Judge                                    | Maria Mattia               | ITA appointed<br>by TC |
| Reserve Judge                            | Lefki Ferentinou           | GRE                    |

| National Technical Officials (NTOs) |                   |
|-------------------------------------|-------------------|
| Position                            | Name              |
| Panel Secretary                     | Kamran Abdullayev |
| Panel Secretary                     | Farhad Yarahmadov |
| Panel Secretary                     | Sanan Isgandarov  |
| Panel Secretary                     | Nusrat Nuriyev    |
| Panel Secretary                     | Nargiz Alizanda   |
| Panel Secretary                     | Nigar Ilgar qizi  |

## Medal events

The Aerobic Gymnastics Competition at the Baku 2015 European Games will comprise of 2 medal events, summarized below:

| Medals (2)      |            |
|-----------------|------------|
| Mixed Pairs (1) | Groups (1) |

## Competition format

There are two phases in the Aerobic Gymnastics events: Qualifications and Finals. These will be carried out in both the Mixed Pairs and Groups categories. The best six Mixed Pairs and Groups per category may participate in the finals. The winners of the finals in each category will win the gold medal in that event. The starting order for the qualification stage has been decided by a draw set out in section page 58.

### Qualification

All participants must take part in the qualification stage in order to achieve a place in the finals.

The starting order for the qualification stage has been decided by a draw set out in section page 58.

### Final

The top six Mixed Pairs / Groups from the qualification stage will perform in the final.

## Competition rules

The Aerobic Gymnastics competitions will be held in accordance with the editions of the following documents that are in force at the time of the Games:

- International Federation of Gymnastics (FIG) Statutes (Edition 2015)
- European Union of Gymnastics (UEG) Statutes (Edition 2013)
- FIG Technical Regulations (Version 2015)
- UEG Technical Regulations (Edition 2015)
- FIG Code of Points for Aerobic Gymnastics (2013-2016, updated version valid from January 1, 2015), Appendix to the Code of Points (December 2012) and Help Desk (November 2013 and revised in March 2014)
- FIG General Judges' Rules (Revised on 29.05.2013)
- FIG Specific Judges' Rules (Revised on 13.02.2013)

- UEG Medical Guidelines (Edition 2014)
- FIG License Rules (last update on November 18, 2014)
- UEG Media Rules (2015)
- European Games Rules on Advertising, Demonstrations and Propaganda
- FIG Apparatus Norms (February 2015)
- UEG Rules for Advertising and Publicity (Edition August 2009)

If there are any new editions, revisions or any other updates of the abovementioned rules by the time of the start of the Games, the most recent versions shall be applied.

**Note: The European Olympic Committees (EOC) corresponding rules will prevail when necessary**

### Judges and Scoring

Swiss Timing Ltd is contracted to deliver the timing and scoring for Aerobic Gymnastics competitions (as for other Gymnastics disciplines) during the Games. One judge is nominated by each National Olympic Committee (NOC). There will be a total of 21 officials, including seven members of the UEG Aerobic Gymnastics Technical Committee, 14 International Technical Officials (ITOs). The ITOs must be holders of the FIG judging Brevet I, II or III, unless the NOC does not have a judge at this level and then a Brevet Judge Category IV may be nominated. For Aerobic Gymnastics one judges' panel is required and will consist of:

- One Chair of Judges Panel (CJP), a holder of the FIG judging Brevet I
- Two Difficulty (D) Judges, holders of the FIG judging Brevet I or II
- Four Execution (E) Judges, holders of the FIG judging Brevet I, II or III
- Four Artistic (A) Judges, holders of the FIG judging Brevet I, II, or III
- Two line judges
- One time judge

All the judges' positions are selected by a draw.

The routine must demonstrate a balanced choreography of creative aerobic movements, flexibility, power, strength and difficulty elements performed with perfect execution. A maximum of two acrobatic elements are authorised in Aerobic Gymnastics.

The choreography must show a balance between aerobic movement patterns (combinations of high and low movements), and difficulty



elements. Arm and leg patterns must be strong and with a definite shape. It is essential to show a balanced use of all space, the floor surface, and airborne movements. Each routine is evaluated by Artistic, Execution, Difficulty Judges and Chair of Judges.

## **Inquiries of the score**

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast or group; for the last gymnast or group of a rotation, this limit is one minute after the score is shown on the score board. The person designated (Inquiry Officer) will be seated near to the Technical Table and when receiving the verbal inquiry has to note the time of receiving it and starts the procedure.

Only the accredited coaches in the competition area are entitled to submit an inquiry.

Late verbal inquiries will be rejected.

A federation is not allowed to complain against the scores of a gymnast from another federation.

Inquiries for all other scores (Execution, Artistic, Time of flight and Synchro) are not allowed.

The inquiry must be confirmed as soon as possible in writing, within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of Euro 300.- for the first complaint; Euro 500.- for the second complaint and Euro 1'000.- for the third and any further complaints during the discipline's event at the 1st European Games. Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Federations shall not pay cash when submitting an enquiry. Invoices will later be sent by the UEG Headquarters to the National Federation. If the inquiry is accepted, this sum will be not be invoiced by UEG to the National Federation. Otherwise, the sum will be invoiced by UEG to the National Federation.

Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation/group for the qualifying competitions, the all-around competitions and the team competition (final)
- before the score of the following gymnast or group is shown for the finals.

**Note: The European Olympic Committees (EOC) corresponding rules will prevail when necessary**

### **Clothing and equipment**

Clothing and equipment used by athletes and other participants in the Aerobic Gymnastics competition must comply with the following documents:

- International Federation of Gymnastics (FIG) Statutes (Edition 2015)
- European Union of Gymnastics (UEG) Statutes (Edition 2013)
- FIG Technical Regulations (Version 2015)
- UEG Technical Regulations (Edition 2014)
- FIG Code of Points for Aerobic Gymnastics (2013-2016)
- The IOC Olympic Charter (8 December 2014)
- UEG Rules for Advertising and Publicity (Edition August 2009)
- European Games Rules on Advertising, Demonstrations and Propaganda

### **Judges**

The Aerobic Gymnastics routine is a sequence of choreography performed with music showing:

- Arms and legs aerobic movement patterns based on the aerobic steps
- Difficulty elements
- Transitions and linking
- Lifts (MP/GR)
- Physical Interactions (MP/GR)

All the components of the choreography, with the music and the performance, become integrated in the routines.

The Artistic Judge evaluates the choreography of the routine based on the following: for Mixed Pairs and Groups, two lifts are required in the routine. Themes showing violence and racism, as well as those with religious and sexual connotations, are not in keeping with the Olympic

ideals and the FIG's code of ethics. Artistic score according to a scale of a maximum of 10.0 points.

The Execution Judges evaluate perfect execution in all movements. An excellent routine demonstrates perfect posture and alignment in all movements, as well as flexibility, strength, muscle endurance and power. Uncontrolled or incomplete movements, take-offs, landings, turns and twists will result in deductions. In Mixed Pairs and Groups, all movements must be executed as a unified and matched performance and with synchronisation in which a high degree of skill is required. Execution is scored according to negative judging starting from 10.0.

The Difficulty Judges evaluate the performed elements. Competitors can perform a maximum of 10 elements from the table of elements. All competitors must perform the same element at the same time or consecutively, in the same or different directions. Two elements, from the 10 chosen elements, can be combined directly without any stop, hesitation or transition and if they both meet the minimum requirement, they will receive an additional 0.1 point. Judges will give a difficulty value from 0.3 to 1.0 for the first 10 elements performed. If more than 10 elements are performed or the same element is repeated, a deduction of -1.0 is made each time.

The Chair of Judges can make deductions in case of mistakes in the following instances: prohibited moves, more / less than two lifts, height of the lift, interruption or stop of performance, time infraction / fault, incorrect / wrong attire, and disciplinary penalties.

In artistic and execution, the highest and lowest scores are dropped. The remaining scores are averaged and will result in the final artistic and execution scores.

In difficulty, all elements that have received a value are added together and divided by:

- 2.0 for mixed Pairs and groups with five men
- 1.8 for Groups (males/females/mixed).

Difficulty deductions are always divided by two.

Artistic, execution and difficulty scores are added together and represent the total score. Deductions made by the Difficulty Judges, Line Judges and the Chair of Judges are deducted from the total score, and the result represents the final score.

In case of a tie, the FIG Tie Breaking rules for Aerobic World Championships shall be applied.

## **European Games Rules on Advertising, Demonstrations and Propaganda**

The following Rules for the European Games are based on Rule 50 of the Olympic Charter.

- 1 The European Olympic Committees (EOC) determine the principles and conditions under which any form of advertising or other publicity may be authorised.
- 2 No form of advertising or other publicity shall be allowed in and above the stadia, venues and other competition areas which are considered as part of the European Games sites other than that relating to the contractual rights of the marketing partners of the Baku 2015 European Games.
- 3 No kind of demonstration of political, religious or racial propaganda is permitted in any of the European Games sites, venues or other areas.
- 4 These rules and any other manuals, guides, guidelines or any other instructions issued by the EOC Executive Committee apply to all persons holding accreditation for the Games and are a pre-condition to the ongoing validity of that accreditation.

## **Manufacturer's Identification on Equipment and Clothing**

Definition: Manufacturer's Identification means the normal display of the name, designation, trademark or logo. The Manufacturer's Identification can only appear once on each piece. **The standard graphic elements recognised by the WFSGI, e.g. adidas' three stripes may also be used within reason and subject to prior written agreement. Other identifications such as 'Goretex' and 'Dryfit' may also be used within reason subject to prior written agreement. The size of these may not**

**be larger than the Manufacturer's Identification.**

**All approvals must be requested via [brand.approvals@baku2015.com](mailto:brand.approvals@baku2015.com).**

1 Other than the Manufacturer's Identification, produced according to the size guidelines shown below, **and the standard graphic elements** no form of publicity or propaganda, commercial or otherwise, may appear on persons or on any article of clothing or equipment worn or used by the athletes or other participants in the Baku 2015 European Games. It also includes, but is not limited to, for example, any form of body art, jewellery or contact lenses.

1.1 Equipment: any Manufacturer's Identification used cannot take up more than 10% of the surface area of the equipment visible during competition up to a maximum size of 60cm<sup>2</sup>. Exceptions may apply, subject to prior written agreement ([brand.approvals@baku2015.com](mailto:brand.approvals@baku2015.com)).

1.2 Headgear and gloves: the maximum size of the Manufacturer's Identification allowed on any form of headgear and on gloves is 6cm<sup>2</sup>. Headgear includes, but is not limited to, hats, helmets, sunglasses and goggles.

1.3 Clothing (e.g. NOC uniforms, competition clothing, tracksuits, T-shirts, shorts, sweat tops and sweat pants): the maximum size allowed for any Manufacturer's Identification on clothing is 20cm<sup>2</sup>. There is one exception:

Where a one piece body suit is worn in competition, two Manufacturer's Identifications may be included – one above the waist and one below. These Identifications must not be placed next to each other.

1.4 Shoes: the normal distinctive design pattern of the manufacturer may appear on shoes. The manufacturer's name and/or logo may also appear, up to a maximum size of 6cm<sup>2</sup>, either as part of the normal distinctive design pattern or separate to it.

1.5 Technical gear: the maximum size of the Manufacturer's Identification on all technical gear, installations and other apparatus, which are neither worn nor used by athletes or other participants (for example, timing equipment and scoreboards), may be no larger than 1/10th of the height of the piece in question up to a maximum of 10cm high.

1.6 In case of special rules adopted by an International Sports Federation, exceptions to the rules mentioned above may be approved by the EOC Executive Committee.

**Any violation of these rules may result in disqualification or withdrawal of the accreditation of the person concerned. The decisions of the EOC Executive Committee regarding this matter shall be final.**

## **NOC Uniforms**

The official uniforms of the NOCs may include:

- symbols of the country (name of the country, national flag, emblem, etc.)
- emblem of the NOC
- logo of the Baku 2015 European Games
- emblem of the respective National Sport Federations (on competition kit only where permitted by the NOC)

The NOCs are requested to bring a sample of the competition uniform to the first Technical meeting of each sport for final check in order to avoid any problems on the field of play.

NOCs should seek prior written approval from BEGOC for their uniforms before production begins. Pictures featuring the branding should be sent to ([brand.approvals@baku2015.com](mailto:brand.approvals@baku2015.com)) for review and official approval.

## **Athlete Conduct**

During the European Games athletes' ongoing accreditation is conditional upon them not:

- Taking any sport equipment and/or national flag onto the podium during a Medal Ceremony;
- Making any kind of demonstration or promote political, religious or racial propaganda in any European Games venue or associated areas during the period of the Games.

## Late Athlete Replacement Policy

The deadline for sport entries of participating athletes in the Baku 2015 European Games is 1 May 2015.

However, where urgent medical problems arise, or in other exceptional circumstances that are assessed on a case-by-case basis, the European Olympic Committee (EOC) may permit the permanent replacement of one athlete by another only in the same sport, discipline and event.

During the European Games, it is the policy of the EOC that P accreditations are not available.

Replacement of an athlete can only occur after consultation with the relevant European Federation (EF) and, when deemed necessary by the EOC, an EOC medical expert.

The replacement of athletes due to medical reasons after 1 May 2015 and up to 2 hours prior to the Sport Technical Meeting, or weight draw as appropriate, is possible providing:

1. The replacement athlete is entitled, and qualified, to take part in the European Games as stipulated in the Qualification systems, published in 2014 and regularly updated by the EOC and Baku European Games Operation Committee (BEGOC).
2. No doping control issues are pending concerning the replacement athlete.
3. The National Olympic Committee (NOC) of the replacement athlete had applied for accreditation for the athlete prior to the application for accreditation deadline on 12 March 2015.

The non-medical replacement of athletes is possible after 1 May 2015 and up to 24 hours prior to the Sport Technical Meeting, or weight draw as appropriate. **NB: The deadlines for medical and non-medical replacements are different.** For non-medical replacements, in order to keep changes to a manageable level and to support a sustainable level of resourcing within the BEGOC Sport Entries team, a limit on changes to an NOC's delegation has been put in place.

Each NOC shall be allocated a quota for non-medical replacements

based upon the NOC overall number of athletes:

| Number of athletes | Quota for non-medical LAR |
|--------------------|---------------------------|
| From 1-10          | 1                         |
| From 11-20         | 2                         |
| From 21-50         | 5                         |
| From 51-100        | 5                         |
| From 101-150       | 15                        |
| From 151-200       | 20                        |
| 201+               | 30                        |

Following confirmation from the BEGOC Sport Entries team that the submission procedure has been correctly completed the application for Late Athlete Replacement shall be approved by:

- Technical Delegate for the relevant sport or discipline, on behalf of the European Federation
- Designated representative of the EOC.

The following additional procedures must also be carried out in order for one athlete to be replaced by another:

a) The relevant NOC must fill out an Official Athlete Replacement Form for the athlete being replaced and the replacement athlete.

b) The relevant NOC must add the new athlete's details to the Eligibility Conditions Form which they already hold and, when required, the Sport Entry Form for the replacement athlete.

c) The accreditation card of the replaced athlete must be withdrawn. Following the athlete replacement, the accreditation card of the replaced athlete shall be cancelled. Procedures relating to the replaced accreditation card will be released in due course.

Once a replacement athlete has been approved, that individual athlete cannot be replaced for non-medical reasons.



All documentation and queries regarding this matter should be sent by email or submitted in person to the BEGOC Sport Entries department, at:

Athletes Village – Sport Entries and Sport Information Centre

Email: [entries@baku2015.com](mailto:entries@baku2015.com)

The BEGOC Sport Entries Office will forward all received queries to the BEGOC Accreditation team and to the EOC accordingly.

### **Effective**

For Non-Medical replacements – from 1 May 2015 until up to 24 hours prior to the Sport Technical Meeting, or weight draw as applicable for that event.

For Medical replacements – from 1 May 2015 until up to 2 hours prior to the Sport Technical Meeting, or weight draw as applicable for that event.

This policy is not applicable to athlete nominative disciplines (Badminton, Women's Boxing, Fencing for individually qualified athletes, Judo, Karate, Taekwondo, Table Tennis for individually qualified athletes). In the case of an injury and for disciplines where the quota place is allocated to an athlete by name the quota place will be reallocated. The common deadline for such reallocations is 1 June 2015.

### **Waiver**

The above-noted policy is subject to further change by the EOC for exceptional circumstances.

## **Doping Control**

BEGOC is committed to delivering a world-class doping control programme during the Baku 2015 European Games. Under the authority and direction of the EOC, the BEGOC doping control programme will ensure the integrity of sport is upheld and protect the rights and health of the athletes.

The EOC Medical & Anti-Doping Commission is responsible for determining in advance the distribution and number of doping controls

to be carried out throughout the Games period, from 8 June to 28 June 2015, and during this period athletes from all sports will be eligible for urine and blood testing. The EOC has the authority to test athletes for substances and doping methods prohibited by the World Anti-Doping Agency (WADA) anytime and anywhere during in-competition and pre-competition. All sample analysis will be performed in a WADA-accredited laboratory established for the Games.

The selection of the athletes may be targeted at random or based on the athlete's final position in competition.

Full details on the doping control programme and procedures at the European Games are available in the Baku 2015 Medical, Anti-doping and Pharmacy Guide, which can be downloaded from the e-Qəzet. Printed copies of the guide will be distributed at the EOC Medical Commission meeting on 11 June. If medical staff arrive later than 11 June, copies of the guide can be collected at the Polyclinic.

## Sport information

Sport Information Desks (SIDs) are located at all competition venues and at the Sport Information Centre (SIC) in the Athletes Village. The desks will provide a variety of services to NOCs, as follows:

- The dissemination of general sport information.
- The distribution of start lists and results.
- Training schedule information for open and pre-allocated training.
- Sign up for bookable training sessions (SIC only).
- Sport-specific requirements (e.g., forms submitted for several sports in relation to uniform checks or music submission).
- Lost and found (SIDs at competition venues only).

The SIC will be located on the second floor of the Administration Centre, next to the NOC Services Centre, in the Athletes Village. The SIC operating hours are as follows:

| Period                                   | Hours of operation |
|--|--------------------|
| Pre-opening (3-7 June 2015)              | 07:30-20:00        |
| Official opening period (8-28 June 2015) | 07:00-22:00        |
| Official closing (29 June-1 July 2015)   | 07:00-18:00        |

All forms pertaining to the running of the competition & gymnast music should be submitted at the SID on venue.

The SID (located on Level -2 at the National Gymnastic Arena) will open one hour before training commences and will operate until 30 minutes after the final training or competition session ends.

## Competition Schedule

| 17 June 2015 - Day 5, National Gymnastics Arena |       |                           |
|---|-------|---------------------------|
| 18:15 - 21:00                                   | GTo6  | Mixed Pair Qualification  |
| 19 June 2015 - Day 7, National Gymnastics Arena |       |                           |
| 19:00 - 20:30                                   | GT 09 | Groups Qualification      |
| 21 June 2015 - Day 9, National Gymnastics Arena |       |                           |
| 10:00 - 12:15                                   | GT11  | Groups Final              |
|   |       | Mixed Pair Final          |
|   |       | Groups Medal Ceremony     |
|   |       | Mixed Pair Medal Ceremony |

## Competition flow

| Aerobic Mixed Pairs and Individual Trampoline Qualification |           |                           |            |      |
|---|-----------|---------------------------|------------|------|
| Group 1 (18:15)   |           | Group 2 (19:30)           |            |      |
| March in and presentation                                   |           | March in and presentation |            |      |
| One touch 30'   |           | One touch 30'             |            |      |
| First routine   |           |                           |            | MP 1 |
| TRA (M) 1   |           | First routine             |            |      |
|   | TRA (W) 1 |                           | TRA (W) 14 |      |
| TRA (M) 2   |           | TRA (M) 15                |            |      |

| Group 1 (18:15) |            | Group 2 (19:30) |            |      |
|-----------------|------------|-----------------|------------|------|
|                 | TRA (W) 2  |                 | TRA (W) 15 |      |
| TRA (M) 3       |            | TRA (M) 16      |            |      |
|                 | TRA (W) 3  |                 |            | MP 2 |
| TRA (M) 4       |            |                 | TRA (W) 16 |      |
|                 | TRA (W) 4  | TRA (M) 17      |            |      |
| TRA (M) 5       |            |                 | TRA (W) 17 |      |
|                 | TRA (W) 5  | TRA (M) 18      |            |      |
| TRA (M) 6       |            |                 |            | MP 3 |
|                 | TRA (W) 6  |                 | TRA (W) 18 |      |
| TRA (M) 7       |            | TRA (M) 19      |            |      |
|                 | TRA (W) 7  |                 | TRA (W) 19 |      |
| TRA (M) 8       |            | TRA (M) 20      |            |      |
|                 | TRA (W) 8  |                 |            | MP 4 |
| TRA (M) 9       |            |                 | TRA (W) 20 |      |
|                 | TRA (W) 9  | TRA (M) 21      |            |      |
| TRA (M) 10      |            |                 | TRA (W) 21 |      |
|                 | TRA (W) 10 | TRA (M) 22      |            |      |
| TRA (M) 11      |            |                 |            | MP 5 |
|                 | TRA (W) 11 |                 | TRA (W) 22 |      |
| TRA (M) 12      |            | TRA (M) 23      |            |      |
|                 | TRA (W) 12 |                 | TRA (W) 23 |      |
| TRA (M) 13      |            | TRA (M) 24      |            |      |
|                 | TRA (W) 13 |                 |            | MP 6 |
| TRA (M) 14      |            |                 | TRA (W) 24 |      |
|                 |            | TRA (M) 25      |            |      |
|                 |            |                 | TRA (W) 25 |      |

| Group 1 (18:15) |  | Group 2 (19:30) |            |      |
|-----------------|--|-----------------|------------|------|
|                 |  | TRA (M) 26      |            |      |
|                 |  |                 |            | MP 7 |
|                 |  |                 | TRA (W) 26 |      |
|                 |  | TRA (M) 27      |            |      |

### Aerobic Mixed Pairs and Individual Trampoline Qualification (continue)

| Group 1 (continue) |            | Group 2 (continue) |            |       |
|--------------------|------------|--------------------|------------|-------|
| Second routine     |            | Second routine     |            |       |
|                    | TRA (W) 1  |                    | TRA (W) 14 |       |
| TRA (M) 1          |            | TRA (M) 15         |            |       |
|                    | TRA (W) 2  |                    |            | MP 8  |
| TRA (M) 2          |            |                    | TRA (W) 15 |       |
|                    | TRA (W) 3  | TRA (M) 16         |            |       |
| TRA (M) 3          |            |                    | TRA (W) 16 |       |
|                    | TRA (W) 4  | TRA (M) 17         |            |       |
| TRA (M) 4          |            |                    |            | MP 9  |
|                    | TRA (W) 5  |                    | TRA (W) 17 |       |
| TRA (M) 5          |            | TRA (M) 18         |            |       |
|                    | TRA (W) 6  |                    | TRA (W) 18 |       |
| TRA (M) 6          |            | TRA (M) 19         |            |       |
|                    | TRA (W) 7  |                    |            | MP 10 |
| TRA (M) 7          |            |                    | TRA (W) 19 |       |
|                    | TRA (W) 8  | TRA (M) 20         |            |       |
| TRA (M) 8          |            |                    | TRA (W) 20 |       |
|                    | TRA (W) 9  | TRA (M) 21         |            |       |
| TRA (M) 9          |            |                    | TRA (W) 21 |       |
|                    | TRA (W) 10 | TRA (M) 22         |            |       |

| Group 1 (continue) |            | Group 2 (continue) |            |  |
|--------------------|------------|--------------------|------------|--|
| TRA (M) 10         |            |                    | TRA (W) 22 |  |
|                    | TRA (W) 11 | TRA (M) 23         |            |  |
| TRA (M) 11         |            |                    | TRA (W) 23 |  |
|                    | TRA (W) 12 | TRA (M) 24         |            |  |
| TRA (M) 12         |            |                    | TRA (W) 24 |  |
|                    | TRA (W) 13 | TRA (M) 25         |            |  |
| TRA (M) 13         |            |                    | TRA (W) 25 |  |
| TRA (M) 14         |            | TRA (M) 26         |            |  |
|                    |            |                    | TRA (W) 26 |  |
|                    |            | TRA (M) 27         |            |  |

| Aerobic Groups and Synchronised Trampoline Qualification |           |      |                    |           |      |
|--|-----------|------|--------------------|-----------|------|
| Group 1 (19:00)  |           |      | Group 1 (continue) |           |      |
| March in and presentation                                |           |      | Second routine     |           |      |
| One touch 30'  |           |      |                    | TRA (W) 1 |      |
| First routine  |           |      | TRA (M) 1          |           |      |
|  |           | GR 1 |                    |           | MP 7 |
|  | TRA (W) 1 |      |                    | TRA (W) 2 |      |
| TRA (M) 1  |           |      | TRA (M) 2          |           |      |
|  | TRA (W) 2 |      |                    | TRA (W) 3 |      |
| TRA (M) 2  |           |      | TRA (M) 3          |           |      |
|  |           | GR 2 |                    |           | MP 8 |
|  | TRA (W) 3 |      |                    | TRA (W) 4 |      |
| TRA (M) 3  |           |      | TRA (M) 4          |           |      |
|  | TRA (W) 4 |      |                    | TRA (W) 5 |      |
| TRA (M) 4  |           |      | TRA (M) 5          |           |      |

| Group 1 (19:00) |            |      | Group 1 (continue) |            |       |
|-----------------|------------|------|--------------------|------------|-------|
|                 |            | GR 3 |                    |            | MP 9  |
|                 | TRA (W) 5  |      |                    | TRA (W) 6  |       |
| TRA (M) 5       |            |      | TRA (M) 6          |            |       |
|                 | TRA (W) 6  |      |                    | TRA (W) 7  |       |
| TRA (M) 6       |            |      | TRA (M) 7          |            |       |
|                 |            | GR 4 |                    |            | MP 10 |
|                 | TRA (W) 7  |      |                    | TRA (W) 8  |       |
| TRA (M) 7       |            |      | TRA (M) 8          |            |       |
|                 | TRA (W) 8  |      |                    | TRA (W) 9  |       |
| TRA (M) 8       |            |      | TRA (M) 9          |            |       |
|                 |            | GR 5 |                    |            | MP 11 |
|                 | TRA (W) 9  |      |                    | TRA (W) 10 |       |
| TRA (M) 9       |            |      | TRA (M) 10         |            |       |
|                 | TRA (W) 10 |      |                    | TRA (W) 11 |       |
| TRA (M) 10      |            |      | TRA (M) 11         |            |       |
|                 |            | GR 6 |                    |            |       |
|                 | TRA (W) 11 |      |                    |            |       |
| TRA (M) 11      |            |      |                    |            |       |

| Aerobic Mixed Pairs and Individual Trampoline Finals |      | Aerobic Groups and Synchronised Trampoline Finals |      |
|--|------|---|------|
| Group 1 (10:00)                                      |      | Group 2 (11:00)                                   |      |
| Final routine  |      | Final routine                                     |      |
| March in and presentation                            |      | March in and presentation                         |      |
| One touch 30'  |      | One touch 30'                                     |      |
|  | MP 1 |   | GR 1 |
| TRA (W) 1  |      | TRA (W) 1   |      |
| TRA (W) 2  |      | TRA (W) 2   |      |
|  | MP 2 |   | GR 2 |
| TRA (W) 3  |      | TRA (W) 3   |      |
| TRA (W) 4  |      | TRA (W) 4   |      |
|  | MP 3 |   | GR 3 |
| TRA (W) 5  |      | TRA (W) 5   |      |
| TRA (W) 6  |      | TRA (W) 6   |      |
|  | MP 4 |   | GR 4 |
| TRA (M) 1  |      | TRA (M) 1   |      |
| TRA (M) 2  |      | TRA (M) 2   |      |
|  | MP 5 |   | GR 5 |
| TRA (M) 3  |      | TRA (M) 3   |      |
| TRA (M) 4  |      | TRA (M) 4   |      |
|  | MP 6 |   | GR 6 |
| TRA (M) 5  |      | TRA (M) 5   |      |
| TRA (M) 6  |      | TRA (M) 6   |      |
| Medal Ceremony                                       |      | Medal Ceremony                                    |      |



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# Competition Venue information



## Competition: Venue information

### Key information

The National Gymnastics Arena and the Gymnastics Training Venue (TGY) is in close proximity with the Athletes Village (AVL). The Arena during the Baku 2015 European Games will host events in five disciplines of gymnastics at once.

The Arena is primarily assigned to host competitions in different gymnastics disciplines. On a day-to-day basis, gymnasts train at the NGA. The facilities consist of a main concourse and upper stands for spectators, whereas all VIP and functional room hospitality spaces are located between these two levels.

All training (except podium training) for the five Gymnastics disciplines will be held at the Gymnastics Training Venue (TGY) located behind the National Gymnastics Arena (see the Training section on page 72). Warm-up prior to competition will take place at the warm-up area at the competition venue, located near the competition podium.

### Venue access

The point of access for athletes and team officials is at Level -2 marked on the map in the appendices section. The athletes' drop-off zone at the National Gymnastics Arena is at the corner of the Gymnastics Training Venue (TGY).

### Travelling between the venues

The Gymnastics Training Venue and National Gymnastics Arena are located next to each other. All travel between venues will be done by foot.

### Athlete load zone

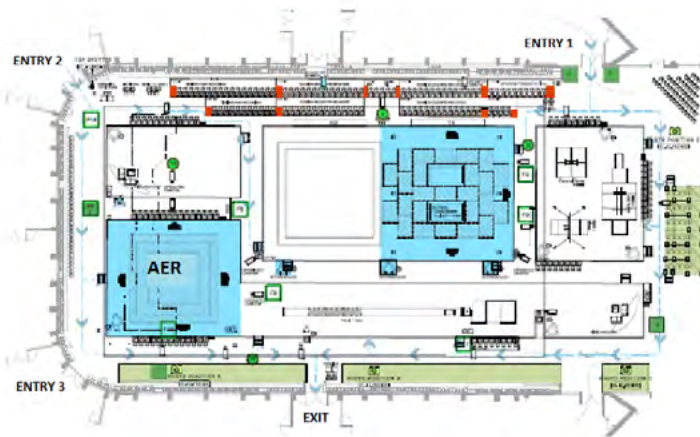
The Athlete load zone at the National Gymnastics Arena is at the corner of the Gymnastics Training Venue (TGY).

### Competing and non-competing athlete transport

A regular shuttle bus service will operate between the Athletes Village and National Gymnastic Arena. Competing athletes should always have preferential access to the bus, either traveling to or from the venue.

## Field of play

Events in all five Gymnastics disciplines will be held on the same field of play. Therefore, transition of apparatus will be necessary in the warm-up area and the field of play between competition sessions. This transition will be supervised by an official Gymnastics apparatus supplier of the UEG. The Gymnasts will demonstrate their performances on their allocated Aerobic Gymnastics floor installed on a gymnastics podium. The Arena will be equipped with a music system for playing gymnasts' routine music. All equipment will be presented in accordance with current FIG Norms.



## Venue facilities and services

### Athlete changing rooms and showers

Athlete changing rooms, showers and toilets for both men and women will be provided for athletes

### Athletes' Lounge

A lounge for athletes and their support staff is located on the level 0 concourse. The lounge contains sofas, tables and chairs, a TV with live coverage of Gymnastics when available, Wi-Fi, an athlete refreshment station, and the SID (x 26). The Athletes' Lounge will be open during operational hours that athletes and officials are present at the venue for competition and official training.

## **Athlete refreshment station**

Every competition venue will offer a refreshment station within its Athletes' Lounge, from the first day of training until the final day of competition. This service will be available from 90 minutes before the competition session begins until one hour after the end of the session. All beverages and snacks will be self-served with the station monitored and replenished by catering staff periodically.

The refreshment station will include the below as standard:

- Tea and coffee
- Whole fruits (bananas, apples and oranges)
- Quality Biscuits (packaged)
- Granola Bars (e.g., Nutrigrain bar or similar)
- Still water (chilled and ambient) – 500ml
- Soft drinks (Coke, Coke Zero, Sprite, Fanta) – 500ml
- Sports drinks (varieties) – 500ml

## **Broadcast Mixed Zone and I-Zone**

All competition venues will include a Broadcast Mixed Zone for broadcast media, and an I-Zone for written press. The Broadcast Mixed Zone is located near or adjacent to the field of play. The I-Zone is located in or near the Venue Media Centre.

## **Fasting athletes**

Provision has been made during Ramadan for athletes and officials who are fasting. Fasting packs will consist of dates, a baguette, a piece of fruit, an energy bar and water. They will be made available for athletes that will be away from the Village or venue during fasting time and can be collected from the Athletes Lounge on venue (available on demand).

## **Doping Control Station**

Doping Control Station is located in the corridor behind the technical table on Level -2.

## **EF facilities**

Technical Officials will have access to internet access cables and stationary in the EF Administrative work area. Internet access cables will also be available in the Technical Officials' Meeting Room and wireless internet will be available in the Technical Officials Lounge.

## Internet access

Internet access will be available at the National Gymnastics Arena. A single password will be published in the area for all users to use.

## Language services

BEGOC Language Services Team Members (LSTM) will provide volunteer interpretation services on competition days at the National Gymnastics Arena from one hour prior to competition start until one hour after the end of competition or Medal Ceremony – whichever is the latest.

The LSTMs will have a unique identifier as part of their uniform. They can be deployed on request by contacting a member of the Protocol team directly, or by requesting Language Services support from a member of Games workforce at the venue.

Languages services will be covering Azerbaijani, Bosnian, Bulgarian, Croatian, Czech, English, French, German, Greek, Hungarian, Italian, Polish, Portuguese, Romanian, Russian, Serbian, Spanish and Turkish. The specific languages provided will vary by venue.

During off hours and for venues or situations where volunteer Language Services Team Members cannot be deployed, a telephone interpretation service will be available. This service will be available 24 hours a day, 7 days a week and will offer interpretation for over 150 languages.

Please note that telephone interpretation should always be used as a last-resort if no volunteer Language Services Team Member is available and is rarely suited for emergency situations.

## Lost and found

All reports of lost items at the National Gymnastics Arena should be directed to the SID. This is also the location to which all found items should be delivered. Items will be kept at the venue until the end of the Gymnastics competition, at which point they will be transferred to the Village Centre Information Desk at the Athletes Village.

## Music system

The training hall and the warm-up hall will be equipped with a music

system offering playlist or CD options for playing gymnasts' music. This equipment will be operated by members of the field of play team and training venue team who will ensure that the volume is kept at a reasonable level.

Also each NOC must complete the Gymnastics Music Submission Form to confirm that the music is used within the framework of the competitions at the European Games in a lawful way. This form should be returned via email with all music routines in MP3 format and use the following naming convention:

Last name\_First name\_NOC \_apparatus.MP3  
no later than 20 May 2015 to: [gymnastics@baku2015.com](mailto:gymnastics@baku2015.com)

### **Medical services and facilities**

Medical services will be provided at competition, training and other official venues. These services will be backed up by services at the Polyclinics and the designated European Games hospitals.

Ambulances, staffed by doctors and nurses, will be stationed at competition and some non-competition venues. Emergency services and physiotherapy services for ill and injured athletes and team officials will be available at each competition venue.

Medical services will generally be available from one hour before the start of competition until one hour after competition ends. However, times vary in some venues: please check with the SID or the Venue Medical and Anti-doping Manager at the venue for details.

Athletes injured on the field of play during competition or training will be evaluated on site. If necessary, they will be retrieved from the field of play and transported to the athlete medical room, Polyclinic or hospital as appropriate. Field-of-play response will abide by EF rules.

At the competition venues, the following medical services will be provided:

- Field of play recovery teams
- Physiotherapy
- Emergency services

Full details on medical services at the European Games are available in the Baku 2015 Medical, Anti-doping and Pharmacy Guide, which can be downloaded from the e-Qəzet. Printed copies of the guide will be distributed at the EOC Medical Commission meeting on 11 June. If medical staff arrive later than 11 June, copies of the guide can be collected at the Polyclinic.

### **Sport Information Desk (SID)**

The Sport Information Desk at the National Gymnastics Arena is located on Level -2.

A mailbox card will be provided to each NOC for each set of disciplines on its first visit to the SID. This should be presented when submitting or collecting information at the SID or SIC. Only the person presenting the card is able to submit or receive information.

### **Technical Committee Rooms**

Meeting rooms for Technical Committees are provided on a shared basis (with other disciplines), but there will never be two Technical Committees at the same time in the same room.

### **Technical Officials' changing rooms**

It is expected that technical officials will travel to/from the venue in their competition attire and there will be no dedicated changing area for technical officials. Personal items that are not permitted on the field of play can be stored in the Technical Officials' Lounge, which has dedicated EF Services Team Members.

### **Technical Officials' Lounge**

The Technical Officials' Lounge is located on Level 1. The following refreshments will generally be provided for Technical Officials at competition venues in the Technical Officials Lounge:

- bottled water
- soft drinks
- whole fresh fruits
- tea and coffee
- granola bars or healthy snacks

Refreshments will be available from a maximum of 90 minutes before a

competition session begins until approximately one hour after.

### **Technical Officials' Meeting Rooms**

All instructions and draws will take place in the Technical Officials' Meeting Rooms, which are located on Level -2 or Level 1. The rooms will include seating and tables, public access system and projection facilities.

All refreshments will be provided to the Technical Officials' Lounge.

### **Training and warm-up floors**

The final warm-up floor is located in the same building where the competition floor is. The final warm-up hall and the field of play are linked by a covered wall. In addition there will be an aerobic floor in the training hall next to the competition venue, all of them in accordance with FIG standards. A number of TV screens in the warm-up hall will show live updates of the status of the competition during finals.

### **Venue evacuation and emergency procedures**

In the unlikely event of a venue evacuation, a public announcement message will be broadcast within the venue that will provide directions. On hearing the evacuation message, client groups onsite should follow the directions of BEGOC workforce and leave the venue via the indicated routes and report to the designated evacuation assembly points. Details on the locations of the assembly points for each venue will be provided.

### **Warm-up area**

All training and competition will take place according to a detailed training schedule. Before the start of training gymnasts will have access to a designated area for general warm-up and stretching. Pre-competition warm-up will be in the Gymnastics Training Venue (TGY). The final warm-up area is in the National Gymnastics Arena, immediately next to the field of play.

### **Weighing scales**

Weighing scales will be provided in the warm-up hall.

### **Weather information**

For sports which are directly impacted by weather conditions,



information will be made available from the Sport Information Centre in the Athletes Village, and at Sport Information Desks at the competition venues. This will include the forecast for the current day, as well as a summary forecast for up to three days in advance. The weather forecast will be regional and will be updated throughout the day as required.

| Meteorological elements in June | Baku  |
|---------------------------------|-------|
| Mean temperature (°C)           | 23.0  |
| Maximum mean temperature (°C)   | 26.8  |
| Minimum mean temperature (°C)   | 19.3  |
| Mean wind speed (m/s)           | 6.5   |
| Maximum wind speed (m/s)        | 32    |
| Prevailing wind                 | North |
| Monthly precipitation (mm)      | 10.0  |



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# Athletes' Information



# Athletes' Information

## Frequently Asked Questions

### Essential information and emergencies

#### What is the phone number to call in an emergency?

If you find yourself in an emergency situation, the number to call depends on your location at the time. For emergency services within the Athletes Village, dial the numbers listed in your welcome pack and displayed in public areas, as well as on apartment doors and internal phones. For more information on what action to take in an emergency, see page 99.

#### What languages are most commonly spoken?

The official language is Azerbaijani but many people also speak Russian, Turkish and/or English. The official language of the European Games will be English.

#### How can I access medical treatment?

There will be a Polyclinic at the Athletes Village and medical services at all competition venues. See page 38. Hospital and ambulance services will be provided free of charge for the entire Villages operational period. These services will include treatment of acute illnesses and injuries, or acute exacerbations of pre-existing illnesses and injuries.

#### Where can I report an item lost or found?

In the Athletes Village, all found items and reports of lost items should be delivered to the nearest Resident Centre. Items will be stored at the Resident Centre until the end of day when they will afterwards be transferred to a Resident Centre that operates on a 24-hour basis. For information on lost and found services at competition venues, see page 50.

#### How can I access an interpreter?

BEGOC Language Services Team Members will provide volunteer interpretation services at competition venues and the Athletes Village.

#### How do I make an international telephone call?

To dial abroad from Azerbaijan, dial 00, then the relevant country code

and telephone number. For more on phones and dialling codes, see page 108.

### **Which currency is used in Azerbaijan?**

The currency in Azerbaijan is the Azerbaijan New Manat (AZN). One hundred qepik equals one manat, and manat notes come in 1, 5, 10, 20, 50 and 100 denominations.

It is not possible to exchange currency into Manat in countries other than Azerbaijan so visitors will need to use the foreign exchange desk at the arrivals hall at the airport or withdraw from ATMs around the city. ATMs will be available at the Athletes Village.

## **Accreditation**

### **What should I do if my European Games Identity and Accreditation Card (EGIAC) is lost, stolen or damaged?**

Every lost, stolen or damaged accreditation card must be reported to the nearest accreditation facility, where it will be cancelled in the accreditation system. A new card will be issued on presentation of a request for accreditation card replacement from an NOC. For accreditation facilities, see page 91.

## **Transport**

### **Which services are provided by the T-A bus system?**

A range of services will be provided, including arrivals and departures and connections between training/competition venues and the Villages. For a full list of services, see page 93.

### **Is travel on Baku's public transport network free?**

Free access to the Baku Public Transport System (metro and Games-time shuttle lines from/to the competition venues) will be granted to all NOC accredited Games participants. See also page 94.

### **Which side of the road should I drive on?**

In Azerbaijan you must drive on the right-hand side of the road. Cycling training on any other roads within Baku and Azerbaijan will not be permitted, and NOCs are discouraged from using their competition bicycles at any locations other than Bilgah Beach, BMX Velopark,

Cycling Training Venue, Freedom Square, and Mountain Bike Velopark.

## **The Villages**

### **What catering facilities are available in the Villages?**

A wide range of food options are available in both villages. Options at the Athletes Village include the Main Dining Hall, Best of Azerbaijan casual dining area, Super Recreation Centre cafes and the Village cafe and juice bar (see page 52 for more information on these services). At the Canoe Sprint Village, residents will have access to the Main Dining Hall (see page 54).

### **What leisure facilities are available in the Villages?**

A whole range of leisure facilities are available to residents in both Villages. In addition to leisure facilities that include tennis courts, an outdoor 5-a-side football pitch and indoor swimming pool, there are also Recreation and Super Recreation Centres, which offer a place for residents to socialise and watch TV, or try their hand at pool, table football, table tennis, and more. For Athletes Village residents, see page 51; and for Canoe Sprint Village residents, see page 53.

### **Where can I find my nearest place of worship?**

There is a multi-faith centre in the Athletes Village, and multi-faith rooms at the Canoe Sprint Village. For more information, see page 50.

### **Where can I find a bank or currency exchange?**

There are ATM services and a foreign currency exchange machine in the Village Square in the Athletes Village. The same services are also available in the Canoe Sprint Village near buildings 2 and 3. For precise locations, refer to the maps in the appendices section.

There are a multitude of ATM machines around the city in Baku, most of which accept international debit and credit cards.

## **Sport**

### **Are there restrictions on what I may wear during training and competition at the Games?**

Restrictions on clothing and equipment are outlined in the European Games Rules on Advertising, Demonstrations and Propaganda. See page 20.

### **Will I be asked to undergo a doping control test?**

Athletes may be selected to undergo one or more doping control tests during the period of the European Games. For guidance on the doping control test procedures, see page 25.

### **How can I access the training and competition schedules and the day's results?**

Team officials will have access to the the Sport Information Centre (SIC) at the Athletes Village, where training schedules and other key competition information will be made available. Both athletes and officials can also access these services by visiting the Sport Information Desks (SIDs) at the competition venues. For more information on these services, see page 26. Detailed competition schedules and official results will be available on the Games-time Website at [baku2015.com](http://baku2015.com)

### **What facilities can I expect at competition and training venues?**

A list of facilities for Aerobic Gymnastics is provided in the Competition: Venue information and Training sections within this guide. See page 35 and page 78.

## **Tickets**

### **Am I eligible for complimentary sport tickets?**

If you have an accreditation in the following categories (Aa, Ao, Ac) then you can obtain two complimentary tickets per each same-sport session per day. You can use these tickets yourself or distribute them to your friends and family. Different-sport athletes and team officials will also be able to obtain two complimentary tickets per day for one different-sport session held that day. Complimentary tickets will always be the best available seats.

### **How can I get sport tickets for guests?**

International public purchasers will be able to buy tickets through the online ticket sales channel, on the Baku 2015 official website, as well as at the city ticket outlets or venue ticket box offices during Games time.

## **Social media**

### **May I tweet or blog about the Games?**

BEGOC wishes to sensibly and proactively embrace social media as a

valuable tool to share the excitement of the Games with spectators, supporters and the global public. There are many different ways to use social media but BEGOC requires that all accredited persons do so thoughtfully, courteously and within the values of the Games and the EOC. The social media guidelines can be found on the iVillage.

## **Ceremonies**

### **How can I learn more about the Opening and Closing Ceremonies of the Baku 2015 European Games?**

The inaugural European Games will begin with the Opening Ceremony on 12 June 2015 and conclude with the Closing Ceremony on 28 June 2015. For more information on both events, please see page 55.

### **If I take part in a Medal Ceremony, what should I wear?**

Athletes who take part in a Medal Ceremony must adhere to the regulations governing both dress and conduct outlined on page 69.

## **Baku 2015 Villages**

Two Villages will be used in order to accommodate the athletes and team officials participating in the inaugural European Games. Care has been taken to create a home away from home in a stress-free environment that will allow athletes to maximise their performance and enjoy their Games experience.

The residential area at both Villages include bedrooms and social spaces that will provide comfortable environments for athletes and officials during their time in Azerbaijan. All menus have been developed in consultation with caterers and sport nutritionists, and will offer a diverse range of nutritious and European food options. A range of recreation and fitness facilities will be available to Village residents, as well as efficient transport services to both competition and training venues.

A directory of Village essentials for the Baku 2015 Villages has been included as part of this guide. For full details on each Village, please consult the Village maps and Resident Centres.



## Village essentials

### Alcohol and smoking

The Athletes Village and Canoe Sprint Village are non-smoking venues. Smoking is strictly forbidden within any buildings. A limited number of outside smoking areas will be available throughout the Villages and will be clearly marked. Please note that the consumption of personal alcohol is restricted to private spaces. Any NOC delegation members residing in the Villages are permitted to carry up to five litres of alcohol, in sealed containers, into their residential areas.

### Fasting athletes

Fasting packs will consist of dates, bread, a piece of fruit, an energy bar and water. They will be made available for athletes who will be away from the Village or venue during fasting time and can be collected from the Athletes' Lounge on venue (available on demand).

### Healthcare

Emergency medical services are available throughout both Villages 24 hours a day. Each Village also contains a Polyclinic, open 07:00 to 23:00 daily and offering a variety of services to residents.

### Housekeeping

Housekeeping staff will clean the communal areas of all buildings and NOC spaces on a 24-hour basis. Services will be based in the Resident Centres.

### Internet access

At the Athletes Village there will be free Wi-Fi available for all residents, allowing them to access internet Wi-Fi hotspots in all apartments, Recreation Centres, NOC office spaces, Resident Centres, Media Centre, Welcome Centre and Village Café and juice bar.

Free Wi-Fi will be available in all accommodation units, NOC shared office space and Recreation Centres. There will be one hotspot at each Resident Centre at the Canoe Sprint Village.

A number of laptops will be available to residents in the Recreation Centres and Super Recreation Centres.

## iVillage

An innovative alternative to the traditional Village Newspaper, iVillage is a private social media platform available in English for Village residents and a limited number of BEGOC-approved users from 8 June-1 July 2015. Village residents will have to register in order to access content. In addition to being a primary source of information for Village residents, members are invited to interact with each other and create and share their own content, similar to popular social networking sites.

## Lost and found

At the Athletes Village and Canoe Sprint Village, all items found in the Residential Zone should be taken to the closest Resident Centre, where details of the items will be documented by Resident Centre staff. The item(s) will be stored at the Resident Centre until the end of the day when (if appropriate) they will thereafter be transferred to one of the Resident Centres that operates on a 24-hour basis. NOCs wishing to reclaim lost items can visit any Resident Centre to locate their item(s).

At the Athletes Village, items found in the Village Square will be taken to the Information Desk, which will be the lost and found point for this area of the Village, and will remain there for the duration of the Games.

A resident or guest who has lost an item can go to any Resident Centre or the Information Desk in the Village Square to report the item lost.

## Multi-faith Centre

The Multi-faith Centre is located on level 1 of the Administration Centre and will be available for worship and meditation to those of all faiths and those of none, and aims to provide spiritual support, encouragement and confidential advice. It will comprise several prayer rooms and a worship hall. The Chaplaincy team consists of volunteers from a variety of religions. Men and women will each have a separate Muslim Prayer Room.

## Laundry

Residents may drop off their individual laundry bags between 07:00 and 23:00 at the serviced laundry facilities. All residents will receive two laundry bags – one for lights and one for colours. Laundry delivered from 07:00 to 10:00 will be available for pick-up the same day after 19:00. Laundry delivered after 10:00 will be available for collection from 10:00

the following day.

### Recreation services

The Athletes Village and Canoe Sprint Village will both offer Recreation Centres and Super Recreation Centres. Recreation Centres will feature television lounges, wireless internet and laptops available on a short-term loan basis. Super Recreation Centres will have a more diverse range of activities available, including television lounges, video game console area, pool table, table football, table tennis, board games, laptops available for short-term loans and wireless internet.

### Athletes Village

The Athletes Village is located in the north-west part of Baku, a short walk from the Olympic Stadium that will host the Athletics competition and the Opening and Closing Ceremonies, as well as the National Gymnastics Arena.

Athletes and team officials will be accommodated in 13 newly constructed permanent buildings, ranging in height from 10 to 15 levels, with accommodation offered on levels 3 and higher. Please be aware that ground level equals level 1 in all buildings. The buildings contain apartments with 6-10 beds. Each apartment includes a separate social space for the residents.

A summary of key services follows.

### Village Zones

The Athletes Village consists of three zones: the Residential Zone, the Village Square and the Operational Zone.

The Residential Zone will be divided into four areas: the Wave, Carpet, Pomegranate and Flame areas. Each area will have its own unique feel and will be branded to assist with wayfinding within the Village. This will also be reflected in signage and keytags for the buildings. The Residential Zone is accessible only to residents with 'R' on their Accreditation Card. It is comprised of the accommodation units, NOC administrative and medical spaces, Recreation Centres, dining facilities and the NOC Services Centre.

The Village Square is a hub of activity within the Athletes Village, and

the place for residents and their guests to meet. Residents and guests can buy essential items and Games merchandise, find useful support services and visit the Village Café and juice bar. It will host the Athlete Welcome Ceremony at 18:00 on 11 June 2015.

The Operational Zone is the area providing support services for the effective operation of the Village.

## Key services

### Athlete fitness and sport recreation

The Athletes Village Fitness Centre, which is located on level -1 of the Administration Centre, will contain a gymnasium with a selection of cardiovascular equipment and free weights, as well as space for stretching and warming up/down. Male and female saunas with separate changing facilities are located in close proximity to the weigh-in rooms. Changing rooms including showers will be available as part of the gymnasium.

Leisure facilities include: two outdoor tennis courts and an outdoor 5-a-side football pitch with artificial grass. Tennis rackets, tennis balls and footballs can be signed out from the Fitness Centre reception desk.

### Catering services

The Main Dining Hall will offer a diverse range of nutritious and European food options. A full service will be available from 05:00 to 23:00, and a reduced food offer will be available from 23:00 to 05:00 including call order grill items, along with pizza and pasta. A nutritional kiosk will provide athletes with nutritional information and guidance on all athlete meals available within the Athletes Village during peak dining hours.

The Best of Azerbaijan, a separate casual dining facility available to residents, will showcase the flavours and cuisine of Azerbaijan (e.g. grilled kababs and salads). It will be open for lunch and dinner. It will operate from 11:00 to 23:00, with the exception of 12 June and 28 June when it will close at an earlier time although lunch will still be offered.

A small café will be available in each of the four Super Recreation Centres and will provide fresh coffee, as well as grab-and-go snack food items free to accredited residents.

Open daily from 09:00 to 21:00 and located in the Village Square, the Village café and juice bar will provide fresh made-to-order juices and smoothies, along with bean-to-cup coffee and traditional Azerbaijan tea. Light snacks, sandwiches and pastries will also be available throughout the day. This is a user-pay service that will be open to Village residents and guests.

### Resident Centres

There are seven Resident Centres located within the Residential Zone of the Athletes Village. For the locations of these Resident Centres, refer to the maps in the appendices. Their primary purpose is to act as a one-stop shop for all questions and issues regarding residents' accommodation in order to cater fully to the needs of the residents. Four Resident Centres will operate 24 hours a day and three Resident Centres will operate from 07:00 to 23:00 daily. The Resident Centres also offer ice, irons and ironing boards, IT services, linen / towel exchange and key loss / replacement services.

### Canoe Sprint Village

Athletes and teams participating in the Canoe Sprint competition will be accommodated in the Canoe Sprint Village located in Mingachevir (324km west of Baku).

Athletes and team officials will be accommodated in four newly constructed permanent buildings of nine floors. Canoe Sprint Village residents will stay in two types of apartments with twin shared bedrooms. Accommodation will also be provided for Baku-based visiting Ao and Ac within their team's allocation. Similar to the Athletes Village, the Canoe Sprint Village will also be divided into four residential areas: the Wave, Carpet, Pomegranate and Flame areas.

### Key services

#### Athlete fitness and recreation

While there will be no gymnasium at the Canoe Sprint Village, fitness facilities will be available for Canoe Sprint athletes at the Mingachevir competition venue. At Mingachevir there will be a

swimming pool and fitness facilities, including kayak and canoe ergometers for training, warming up and cooling down. The Canoe Sprint Village will also feature three Recreation Centres and a Super Recreation Centre.

### Catering services

The Main Dining Hall will offer a diverse range of nutritious and European food options. A full service will be available from 05:00 to 23:00, and light meals will be available during the night between 23:00 and 05:00.

### Resident Centres

There are two Resident Centres located within the Residential Zone of the Athletes Village. For the locations of these Resident Centres, refer to the maps in the appendices. Their primary purpose is to act as a one-stop shop for all questions and issues regarding residents' accommodation in order to cater fully to the needs of the residents. One Resident Centre will operate 24 hours a day and one Resident Centre will operate from 07:00 to 23:00 daily. The Resident Centres also offer ice, irons and ironing boards, IT services, linen / towel exchange and key loss / replacement services.

## Athlete Welcome Ceremony

The Athlete Welcome Ceremony (AWC) will take place at 18:00 on 11 June 2015 and will officially welcome all NOCs to Baku. Taking place in the Village Square of the Athletes Village, the ceremonial portion of the AWC will last no longer than 30 minutes and will consist of:

- an introduction to the Village Mayor
- a brief welcome from the Village Mayor
- a brief address from the EOC President
- gift exchange between the Mayor and the Chef de Mission from the host nation of the next European Games
- recognition of protocol set of flags
- a cultural performance that will reflect the music, culture and traditions of Baku and Azerbaijan.

The AWC promises to be fun, engaging and interactive for athletes.

## Opening and Closing Opening and Closing Ceremonies

### Opening Ceremony

The Baku 2015 European Games Opening Ceremony will be held at the Olympic Stadium on Friday 12 June 2015 from 21:00 to 23:00. The pre-show will start at 20:15 and the Athletes' Parade will start at 21:30.

All marching athletes will walk from the Athletes Village to the Olympic Stadium. The distance from the Athletes Village exit to the entrance to the Olympic Stadium is approximately 1.7km with an estimated walking time of 40 minutes.

Following EOC decision, only athletes, Chefs de Mission and Deputy Chefs de Mission will be allowed to march in the Athletes' Parade for the Opening Ceremony. BEGOC will check the accreditation and marching passes of athletes on departure from the Athletes Village and when they return.

Team officials and non-marching athletes will be seated in complimentary seating in the Olympic Stadium before the pre-show starts at 20:15. They will enter the Olympic Stadium using the main spectator entrance, using the tickets issued by BEGOC.

The parade will begin with Greece first and with host country Azerbaijan entering the Olympic Stadium last. Following the parade, athletes will be guided to their allocated seating within the seating bowl.

For athletes wishing to depart the ceremony before its completion, there will be a limited window during which to return to the Athletes Village. Athletes will return to the Athletes Village by walking back along the same route they used to enter. All athletes who remain until the end of the ceremony will be accompanied by non-marching athletes and team officials during their return to the Athletes Village.

### Closing Ceremony

The Closing Ceremony will be held at the Olympic Stadium on Sunday 28 June 2015. The ceremony will be broadcast live from 21:00. Athletes, team officials, Chefs de Mission and Deputy Chefs de Mission will be allowed to march in the Athletes Parade for the Closing Ceremony. All participants will walk from the Athletes Village to the Olympic Stadium

on the same route as for the Opening Ceremony.

### **Marching athletes and officials**

Under no circumstances may participants in the Opening or Closing Ceremonies display any form of publicity or propaganda – commercial, political or otherwise – on any item worn, or in any other manner that is visible on camera. Participants may not use selfie sticks during the parade.

## **Ticketing**

### **Complimentary sport tickets for athletes and officials**

All participating athletes and team officials with an accreditation in the following categories (Aa, Ao, Ac) will be able to obtain two complimentary tickets per each same-sport session per day. Tickets can be used by athletes and team officials or distributed to their friends and family. However, it should be noted that each competition venue has its own dedicated athlete seating area; as a result, if athletes and team officials choose to sit with their friends and family, they will have to make use of the complimentary sport tickets as their accreditation will not allow them to sit in the spectator seating areas.

Different-sport athletes and team officials will also be able to obtain two complimentary tickets per day for one different-sport session held that day.

Complimentary tickets will always be the best available seats. Athletes and team officials will be able to request them at the City Ticket Outlets, the Athletes Village or Venue Ticket Box Offices by displaying accreditation



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# Team Leaders' Information



# Team Leaders' Information

## Pre-competition procedures

### Draw of Starting Order

The draw took place at the Open Joint Azerbaijan Championships in Gymnastics Disciplines on 3 March 2015.

### AE - Qualification

| Mixed Pairs |             | Groups |             |
|-------------|-------------|--------|-------------|
| Nation      | Starting No | Nation | Starting No |
| AZE         | 2           | AZE    | 4           |
| ESP         | 7           | FIN    | 2           |
| FRA         | 6           | CZE    | 7           |
| GER         | 9           | ESP    | 5           |
| HUN         | 1           | FRA    | 9           |
| ITA         | 3           | GBR    | 11          |
| POR         | 8           | HUN    | 10          |
| ROU         | 5           | ITA    | 3           |
| RUS         | 4           | ROU    | 6           |
| UKR         | 10          | RUS    | 8           |
|             |             | UKR    | 1           |

## AE – Finals

| Mixed Pairs           |                      | Groups                |                      |
|-----------------------|----------------------|-----------------------|----------------------|
| Qualification ranking | Final Starting Order | Qualification ranking | Final Starting Order |
| 1                     | 5                    | 1                     | 4                    |
| 2                     | 2                    | 2                     | 5                    |
| 3                     | 3                    | 3                     | 3                    |
| 4                     | 1                    | 4                     | 1                    |
| 5                     | 4                    | 5                     | 2                    |
| 6                     | 6                    | 6                     | 6                    |

### Arriving at the venue

All gymnasts should arrive at the competition venue for their scheduled warm-up time. Athlete Services Team Members will meet them and escort them to the sport areas and training hall. Team Officials should go to the Sport Information Desk to collect all the necessary information for the day.

Gymnasts and team officials will need to have their accreditation in order to be allowed access to the venue. Without accreditation, access will not be possible.

### Transferrable Access Cards (TAC)

During competition, in order to access Zone Blue (Field of Play, competition area) and Zone 2 (warm-up hall), all coaches, medical personnel and team managers will need to present – in conjunction with their primary accreditation card – a Transferrable Access Card (TAC).

All delegations will be allocated a number of Zone Blue and Zone 2 TACs according to the number of registered gymnasts and officials, respecting the Accreditation Rules.

The TACs are only transferable within the NOC official delegation and discipline. Lost cards will not be replaced.

TACs will allow access to the warm-up hall and the field of play on competition days. TACs for first competitions in each discipline will be issued to Team Managers at their first visit to the SID on venue. TAC cards for finals where the number of gymnasts/partnerships will be reduced from the full quota will be issued at the point an NOC gymnast/partnership commences warm-up.

Coaches and support staff who are waiting for a warm-up hall TAC to become available from another member of their delegation should wait just outside the warm-up hall. Coaches and support staff who wish to use a TAC to swap personnel on the field of play during competition should make themselves known to the field of play access control team and then wait at one of the two athlete entrances until they have received the card from their NOC colleague.

The following allocation tables pertain to all Gymnastics disciplines with the exception of Rhythmic Gymnastics.

MAG and WAG considered as separate disciplines

**Podium training – Warm-up hall**  
**Considered as a training hall. Reg.1.17 – 13 and 16 June 2015 (no TAC required)**

| Phase | Number of gymnasts | Coach | Medical | Team Manager |
|-------|--------------------|-------|---------|--------------|
|       | Partnerships       | 2     | 2       | 2            |
|       | Teams (3)          | 3     | 2       | 2            |
|       | Individual (1)     | 1     | 2       | 2            |

**Podium training – FOP**  
**Considered as a training hall. Reg.1.17 – 13 and 16 June 2015 (no TAC required)**

| Phase | Number of gymnasts | Coach | Medical | Team Manager |
|-------|--------------------|-------|---------|--------------|
|       | Partnerships       | 2     | 2       | 2            |
|       | Teams (3)          | 2     | 2       | 2            |
|       | Individual (1)     | 1     | 2       | 2            |

| <b>Competition – Warm-up hall<br/>14, 15, 17, 18,19, 20 and 21 June 2015 – TAC required</b> |                            |                                     |                |                      |
|---|----------------------------|-------------------------------------|----------------|----------------------|
| <b>Phase</b>  | <b>Number of gymnasts</b>  | <b>Coach</b>                        | <b>Medical</b> | <b>Team Manager*</b> |
| Qualification   | Partnerships               | 2*                                  | 1              | 1                    |
| Qualification   | Teams (3)                  | 3*                                  | 1              | 1                    |
| Qualification   | Individual (1)             | 1                                   | 1              | 1                    |
| All Around Final  | Per Gymnast or Partnership | 1 (total per NOC must not exceed 2) | 1              | 1                    |
| Apparatus Finals  | Per Gymnast or Partnership | 1 (total per NOC must not exceed 2) | 1              | 1                    |
| Synchronised Trampoline Finals  | Per Gymnast or Partnership | 1 plus spotter mat holder           | 1              | 1                    |

\*The number of coaches in the warm-up and training halls must never exceed the number of gymnasts

| <b>Competition – FOP<br/>14, 15, 17, 18, 19, 20 and 21 June 2015 (TAC) required</b> |                            |                                     |                |                      |
|---|----------------------------|-------------------------------------|----------------|----------------------|
| <b>Phase</b>  | <b>Number of gymnasts</b>  | <b>Coach</b>                        | <b>Medical</b> | <b>Team Manager*</b> |
| Qualification   | Partnerships               | 2                                   | 1              | 0                    |
| Qualification   | Teams (3)                  | 2                                   | 1              | 0                    |
| Qualification   | Individual (1)             | 1                                   | 1              | 0                    |
| All Around Final  | Per Gymnast or Partnership | 1 (total per NOC must not exceed 2) | 1              | 0                    |
| Apparatus Finals  | Per Gymnast or Partnership | 1 (total per NOC must not exceed 2) | 1              | 0                    |
| Synchronised Trampoline Finals  | Per Gymnast or Partnership | 1 plus spotter mat holder           | 1              | 0                    |

– \* All disciplines combined

- \*\* In any case, the total number of coaches may not exceed 2 in non-artistic disciplines and 3 in artistic gymnastics
- \*\*\* In any case, the total number of support persons present in the Training Halls per discipline delegation may not exceed 7 for artistic gymnastics teams, 5 for individual artistic gymnasts and 6 for other disciplines.

## Forms

A set of competition forms will be available at the Sport Information Desk at the competition venue.

A mailbox card will be provided to each NOC for each discipline on its first visit to the SID. This should be presented when submitting or collecting information at the SID or SIC. Only the person presenting the card is able to submit or receive information.

## Difficulty forms

Completed difficulty forms should be handed into the SID at National Gymnastics Arena by 15:00 on 13 June. Please note that the SIC at the Athletes Village will not take receipt of difficulty forms.

## Music submission

Also each NOC must complete the Gymnastics Music Submission Form to confirm that the music is used within the framework of the competitions at the European Games in a lawful way. This form should be returned via email with all music routines in MP3 format and use the following naming convention:

Last name\_First name\_NOC \_apparatus.MP3  
no later than 20 May 2015 to: [gymnastics@baku2015.com](mailto:gymnastics@baku2015.com)

In order to simplify the management of the process at the Baku 2015 European games all music must be submitted to the SID on the venue. All NOCs are required to provide two CD copies of the music for each routine into the SID, together with the Gymnastics Music Submission Form.

A different CD should be used for each exercise:

- The music must be recorded at the beginning of the CD;

- The following will be marked on the CD:
  - The name of the gymnast and the three capital letters used by the IOC to designate the gymnast's country
  - The name of the category
  - The length of the music

The deadline for the submission of music at the Baku 2015 European Games is 15:00 on the 13th of June 2015 to SID at the venue. In addition, gymnasts should bring their own copies of their music on CD to use during their training sessions. Each gymnast's/group's music will be available for collection from the SID at the National Gymnastics Arena once their participation in the event has come to an end. Any CDs that have not been collected by 21 June 12:00 will be recycled.

### **Technical Meeting (Orientation Meeting)**

Date: 15 June 2015

Time: 19:00 – 20:00

Venue: National Gymnastics Arena – Technical Officials' Meeting Room

Representatives of the UEG and Baku 2015 Gymnastics competition management will outline the full event programme and address NOCs' questions. The meeting will be held in English only. Each participating NOC is required to attend, with a maximum of two delegates per NOC. The judges are not invited to the Technical (orientation) meeting.

### **Podium training**

Podium training will be held at the competition venue on 16 and 18 June and will be open to media. Podium training sessions are intended for athletes to get familiarised with the field of play and experience a competition atmosphere prior to the event. Details are included in the published schedule.

BEGOC may wish to test certain elements of its operations, such as access control, march-in, presentation and march-out during podium training. Gymnasts will be required to pass through the mixed zone at the end of their session to aid familiarisation with the athlete pathway.

BEGOC may wish to allow the viewing public into the spectator seating bowl during some or all of the podium training sessions.

## **Apparatus control**

All intensive daily and light apparatus controls as determined by the FIG Apparatus Norms will be undertaken by the apparatus manufacturer and Gymnastics Technical Operations Manager. The UEG Technical Delegate and Superior Jury will be invited to witness these controls and make appropriate checks.

## **Competition procedures**

### **Access to warm-up hall**

Access to the warm-up hall will be limited to those NOCs who are scheduled to train at that time. The number of persons who have access to the warm-up hall is strictly limited, in accordance with the FIG Technical Regulations and accreditation rules. Teams must be accredited with the Baku 2015 accreditation and a TAC. Other team members or additional persons (irrespective of their accreditation status) will not be allowed to enter the warm-up hall. Technical Officials are not permitted in the warm-up hall, with the exception of those designed by the Technical Delegate.

### **Warm-up**

Aerobic gymnasts may start the warm-up in the training hall, and transfer time is built in. Aerobic gymnasts will be given dedicated time on the warm-up hall floor, prior to competition. Music is available and gymnasts are asked to moderate the volume level to respect trampolining gymnasts training.

### **Call to competition**

Gymnasts must finish their allocated training in the warm-up hall six minutes before the start of their competition. Gymnasts are then requested to move into place in order for their march-in to the arena. Clothing and equipment compliance checks and final accreditation/TAC checks will take place at this time. Gymnasts will then be asked to give all required accreditations, bags and equipment to their coaches to carry on to the field of play. When assembled, gymnasts will be moved to the corridor leading to the entrance of the field of play.

### **Field of play access**

Aside from members of the UEG, Swiss Timing and Baku 2015 staff, Technical Officials, and members of the media with separate



accreditations, access to the field of play will be limited to the gymnasts and officials who are taking part in the competition at the time. The number of persons who will have access to the field of play will be strictly limited in accordance with the FIG and UEG Technical Regulations and Accreditation Rules. All persons seeking access to the field of play must have an EGIAC and TAC.

Gymnasts may return to the Warm-Up Hall during competition if start order permits. It is the responsibility of each gymnast to return to the Field of Play in time for his / her routine. Field of Play Team members will be available to guide gymnasts to the Warm-Up Hall. Gymnasts and Team Officials must take accreditation and TACs pass to gain access to the Field of Play and Warm-Up Hall.

### **Presentation to field of play**

Gymnasts will be escorted from final warm-up into the competition arena by a member of the field of play team. It is the gymnast's responsibility to be on time. After their routines, gymnasts and coaches will be escorted to the kiss and cry area. Gymnasts and coaches must remain in the kiss and cry area until their score has been announced.

### **Sequence to qualification competition**

Aerobic Gymnastics competition will run in conjunction with Trampoline Gymnastics with routines being alternated. Mixed Pairs will run alongside Trampoline individual events and Groups with Trampoline synchronised events. All gymnasts will be in one competition schedule.

### **Return to warm-up hall**

Gymnasts should remain in the kiss and cry area until the next gymnast/group has been announced before moving to the field of play athletes' seating. All gymnasts will return to the warm-up hall at the end of competition.

### **Sequence to final competition**

During the final competition Aerobic Gymnastics will alternate with trampoline gymnasts. Mixed Pairs will run alongside Trampoline individual and Groups with Trampoline synchronised. After competition gymnasts are asked to take their allocated seat on the field of play until final is finished.

### **Final routine of the day (groups only)**

When entering the holding area for field of play, gymnasts' accreditation will be collected by a member of the anti-doping team. Accreditations will be taken to the anti-doping notification point at the exit of the field of play where they will be available for collection at the end of the competition.

### **Reserve gymnasts**

Reserve gymnasts may warm-up until the first finalists compete.

### **Conduct on field of play**

In line with the Technical Regulations, in the event of unsportsmanlike conduct by any competitor or official, the Chair of Judges' Panel and/or Superior Jury and/or the Technical Delegate will issue a warning. They will inform the team leader at the end of the round about any warning. In the event of repeated misconduct, the Chair of Judges' Panel and/or the Technical Delegate may order the expulsion of the offender from the competition hall for the remainder of the competition. An incident resulting in expulsion must be reported to the Secretary General and to the offender's NOC and national federation. Further action may be taken as deemed necessary by the Executive Committee or Disciplinary Commission. Dressing and undressing during competition and warm-up periods in the designated competition area is judged as an unsportsmanlike gesture and may result in disqualification of the gymnast from the competition.

### **Mobile devices**

The use of mobile phones and other electronic devices on the field of play is strictly prohibited during competition.

### **Athlete seating**

Seating for competing gymnasts and their accompanying support staff (holding the appropriate TAC) will be provided at each end of the field of play. Media will not be allowed in the area near athlete seating. Gymnasts and accompanying staff should remain in these areas during competition, where they should use the seating provided and should not sit or lean on the podium. Team officials waiting in the TAC Waiting Area to swap in or out of the field of play with their TACs must restrict their movement into the competition arena to a minimum. Any person on or around the field of play not performing an official function will be asked to leave the area.

## Accredited team seating

Non-competing, same-sport gymnasts and officials will have access to the accredited seating area in the seating bowl. Please note that space may be limited during certain times of the competition, and seating is available on a “first-come, first-served” basis. Athletes and support staff are strictly prohibited from sitting in any other ticketed seat unless authorised to do so by a member of Baku 2015 staff. Accreditation must be worn at all times in this area.

Gymnasts and support staff who wish to watch the Aerobic Gymnastics events may do so as a same-sport athlete and do not require a spectator ticket.

## Post-competition procedures

### Leaving the field of play

Gymnasts will go to kiss and cry area after their routine, then move to field of play gymnasts' seating and subsequently leave the field of play together at the end of all the routines. On qualification day they will then leave the field of play. On finals days, non-medallists will march off first, followed by the medallists, who will go to the Medal Ceremonies preparation area. Non-medallists should exit the field of play via the mixed zone. Medallists will go through the mixed zone after their Medal Ceremony.

Coaches should make their way to the anti-doping notification point at the exit of the field of play once the gymnasts have been escorted from the athlete seating on the field of play.

### Doping control

Athletes selected for doping control will be notified in person and escorted to the Doping Control Station by a doping control chaperone as soon as practically possible after they have finished competing. It is the responsibility of the athlete to remain under continuous observation of the doping control chaperone after notification. For details of the doping control programme at Baku 2015, see medical, see page 25.

### Broadcast Mixed Zone and I-Zone

All competition venues will include a Broadcast Mixed Zone for broadcast media, and an I-Zone for written press. Following competition

or a Medal Ceremony, all athletes must pass through the Broadcast Mixed Zone as they leave the field of play, but are not obliged to speak. Coaches of team and combat sports who are normally positioned on the field of play may also be asked to pass through the Broadcast Mixed Zone for interview possibilities.

After passing through the Broadcast Mixed Zone, athletes will be free to return to the changing room or go to Medical/Doping unless they are requested for the I-Zone for interviews.

Press wanting to interview someone in the I-Zone would make a request to Press Operations who will escort the athlete from the Broadcast Mixed Zone to the I-Zone.

By default, all gold medallists and all Azerbaijani athletes will be brought to the I-Zone for interviews. Press Attaches, Doping Control Officers and Language Services Team Members will be able to escort athletes into the I-Zone as needed. The I-Zone operations will end about 45 minutes after competition ends.

The Broadcast Mixed Zone is located near or adjacent to the field of play. The I-Zone is located in or near the Venue Media Centre.

## **Results distribution**

Competition-related information for all sports, including results reports, will be available on the Games Time Website ([baku2015.com](http://baku2015.com)). All results information will also be accessible from the Baku 2015 Mobile Application (Android, iOS), which will be available for download in early June.

The delivery of printed results information is available only at competition venues and to time-critical services. Select reports will be available for collection from Sport Information Desks at competition venues and the Sport Information Centre at the Athletes Village.

After the completion of all competition, all results outputs will be compiled in PDF format and made available for download from the Games Time Website ([baku2015.com](http://baku2015.com)).

## Medal Ceremonies

All Medal Ceremonies at the Baku 2015 European Games will occur on or around the field of play. Athlete chaperones will be on hand to advise and guide all athletes before, during and after their Medal Ceremony. Announcements will be made in both English and Azerbaijani. Athletes who take part in a Medal Ceremony must adhere to the Baku 2015 European Games rules and regulations that pertain to dress and conduct. All athletes will be required to wear their competition attire throughout their Medal Ceremony. Failure to adhere to this rule may result in the delay or postponement of the Medal Ceremony.

Athlete chaperones will lead athletes to the podium for the Medal Ceremony, and will provide direction with regard to the procedures that the athletes will need to follow. Flags, signs, mobile phones, cameras, electronic devices, bottles, items of sport equipment, political statements and accreditations will not be allowed on the podium. If any athlete is in possession of any of these items, they must be passed to the Medal Ceremonies Manager for the duration of the Ceremony. Similarly, if any items are thrown to an athlete while they are on the field of play and/or the podium, the athlete must pass them to their athlete escort for them to hold during the Medal Ceremony. Failure to comply with these rules may result in disqualification. During the Medal Ceremony, BEGOC plans to also present winning athletes with a bouquet of flowers and a gift, as well as an individual medal presentation box.

After the Medal Ceremony has finished, athletes will be asked to move to a second location in order to provide the media with additional photography opportunities. This will take no more than one minute. After all the photographs have been taken, athlete escorts will lead the athletes to the Broadcast Mixed Zone. If any athlete has been notified for doping control, he/she will be escorted through the Broadcast Mixed Zone by a Doping Control Officer and will then be chaperoned to the Doping Control Station.

Medals will be awarded in each event of the competition as follows:

- 1st place: A gold gilt medal
- 2nd place: A silver gilt medal
- 3rd place: A bronze gilt medal



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# Training Information



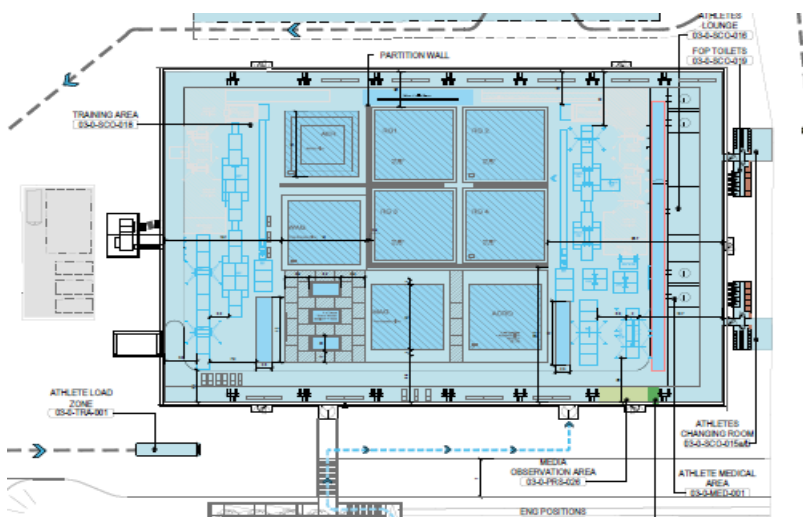
# Training

## Key information

### Training hall

Training for Aerobic Gymnastics (as for all other Gymnastics disciplines) will take place at the Gymnastics Training Venue located behind the competition venue. The Training Venue will be open for training from 13 June to 21 June 2015. All training equipment will be approved by the UEG and will comply with the FIG Apparatus Norms and UEG Advertising and Publicity Rules.

There will be one training floor for Aerobic gymnastics as well as mirrors and ballet bars for athletes' warm up. A music system will be available for athletes to perform their routine on their allocated floor.



### Media access

During training sessions the Gymnastics Training Venues will always be open to media – no ability for NOCs or EF to request closure

There are a few 'warm-up' sessions taking place in Gymnastics Training Venue. Those will be allocated by 8 May and will be closed to Media as Gymnastics Training Venue will be treated as official warm-up hall.



## Venue access

NOC accreditation categories Ao, Aa and Ac will have access to the independent training venues for their assigned sports, in line with venue access distribution.

There will be no Personal Coach (P) accreditation category or Training Venue Passes (TVPs) available at the Baku 2015 European Games. NOCs must utilise their transferable Ao accreditations to maximise access opportunities (see page 59).

The point of access for athletes and team officials is at the common security entry and then the first door on the arena side of TGY. After arriving at the venue, athletes and team officials would have to go through the security check where their accreditation will be checked. The validated Accreditation Pass with the applicable sport code must be shown at all times and access will not be given to those who do not have any. Athletes can walk between the training hall and the NGA.

## Training regulations

Gymnasts should respect their training sessions and those of other gymnasts and groups. Sessions may not be changed and no additional sessions will be available. Gymnasts arriving within 15 minutes of their scheduled session start time will be permitted to enter the stretch area. Gymnasts arriving more than 15 minutes prior to their scheduled start time will be directed to the Athletes' Lounge.

Specific training sessions will be available each day for gymnasts who have completed their competition participation. Refer to detailed schedules.

## Allocation of training

Detailed training schedules and competition warm-up times will be placed in a separate publication. This publication is available to NOCs through the e-Qazet and to National Federations via UEG. They may also be accessed on demand via the Sport Information Centre in the Athlete Village and the Sport Information Desk at the National Gymnastics Arena.

| <b>Daily training times for Aerobic Gymnastics at the Gymnastics Training Venue</b> |                                  |  |  |
|---|----------------------------------|--|--|
| <b>Date</b>   | <b>Competition Hall</b>          | <b>Warm-Up Hall</b>                      | <b>Training Hall</b>                   |
| 13 June   |                                  |  | Free training – see schedule           |
| 14 June   |                                  |  | Free training – see schedule           |
| 15 June   |                                  |  | Free training – see schedule           |
| 16 June   | 17:00 – 18:45<br>Podium Training | 16:35 – 18:35<br>Warm-up Podium Training | 15:25 – 18:20 Training<br>per schedule |
| 17 June   | 18:15– 21:00<br>Competition      | 17:00 – 21:00 Warm-<br>Up Competition    | 08:00 – 17:00 Training<br>per schedule |
| 18 June   | 10:00 – 11:25<br>Podium Training | 09:45 – 11:15<br>Warm-Up Podium Training | 08:35 – 10:55 Training<br>per schedule |
| 19 June   | 19:00 – 20:30<br>Competition     | 18:15 – 20:30 Warm-<br>Up Competition    | 09:00– 17:00 Training<br>per schedule  |
| 20 June   |                                  |  | 8:00 – 21:00 Training<br>finalists     |
| 21 June   | 10:00 – 11:45<br>Competition     | 09:15 – 11:45 Warm-<br>Up Competition    |  |

## Aerobic Gymnastics training hall schedule

Training groups and timings will be according to the stage of competition.

| TRAINING HALL 13 June |                 |                   | TRAINING HALL 14 June |                 |                   |
|-----------------------|-----------------|-------------------|-----------------------|-----------------|-------------------|
| N                     | Nation          | Training Hall AER | N                     | Nation          | Training Hall AER |
| 1                     | 1 GR GBR        | 08:00 -09:00      | 1                     | 1 GR GBR        | 08:00 -09:00      |
| 2                     | 2 GR (ROU +ESP) | 09:30 - 11:00     | 2                     | 2 GR (ROU +ESP) | 09:30 - 11:00     |
| 3                     | 2 GR (RUS+ITA)  | 11:00 - 12:30     | 3                     | 2 GR (RUS+ITA)  | 11:00 - 12:30     |
| 4                     | 2 GR (HUN+UKR)  | 12:30 - 14:00     | 4                     | 2 GR (HUN+UKR)  | 12:30 - 14:00     |
| 5                     | 2 GR (AZE+FRA)  | 14:30 -16:00      | 5                     | 2 GR (AZE+FRA)  | 14:30 -16:00      |
| 6                     | 2 GR (CZE+FIN)  | 16:00 - 17:30     | 6                     | 2 GR (CZE+FIN)  | 16:00 - 17:30     |

| TRAINING HALL 15 June |                 |                   |
|-----------------------|-----------------|-------------------|
| N                     | Nation          | Training Hall AER |
| 1                     | 1 GR GBR        | 08:00 -09:00      |
| 2                     | 2 GR (ROU +ESP) | 09:30 - 11:00     |
| 3                     | 2 GR (RUS+ITA)  | 11:00 - 12:30     |
| 4                     | 2 GR (HUN+UKR)  | 12:30 - 14:00     |
| 5                     | 2 GR (AZE+FRA)  | 14:30 -16:00      |
| 6                     | 2 GR (CZE+FIN)  | 16:00 - 17:30     |

### Official Podium Training AER 16 June

| N | Nation                                     | Training hall | transfer | *Warm-Up Hall     |       | ***Competition Podium |       | Minutes |
|---|--|---------------|----------|-------------------|-------|-----------------------|-------|---------|
|   |  | *Warm-Up Hall |          | **Training Podium |       |                       |       |         |
| 1 | 1 MP GER + 1 GR FIN<br>1 MP POR + 1 GR CZE | 15:25         | 16:25    | 16:35             | 16:55 | 17:00                 | 17:20 | 00:20   |
| 2 | 1 MP AZE + 1 GR AZE<br>1 MP FRA + 1 GR FRA | 15:45         | 16:45    | 16:55             | 17:15 | 17:20                 | 17:40 | 00:20   |
| 3 | 1 MP UKR + 1 GR UKR<br>1 MP HUN + 1 GR HUN | 16:05         | 17:05    | 17:15             | 17:35 | 17:40                 | 18:00 | 00:20   |
| 4 | 1 MP RUS + 1 GR RUS<br>1 MP ITA + 1 GR ITA | 16:25         | 17:25    | 17:35             | 17:55 | 18:00                 | 18:20 | 00:20   |
| 5 | 1 MP ROU + 1 GR ROU<br>1 MP ESP + 1 GR ESP | 16:45         | 17:45    | 17:55             | 18:15 | 18:20                 | 18:40 | 00:20   |
| 6 | 1 GR GBR                                   | 17:20         | 18:20    | 18:30             | 18:35 | 18:40                 | 18:45 | 00:05   |

### TRAINING HALL 17 June

| N | Nation           | Training Hall AER |
|---|------------------|-------------------|
| 1 | 1 GR GBR         | 08:00 - 09:00     |
| 2 | 2 GR (ROU + ESP) | 09:30 - 11:00     |
| 3 | 2 GR (RUS+ITA)   | 11:00 - 12:30     |
| 4 | 2 GR (HUN+UKR)   | 12:30 - 14:00     |
| 5 | 2 GR (AZE+FRA)   | 14:30 - 16:00     |
| 6 | 2 GR (CZE+FIN)   | 16:00 - 17:30     |

| Official Podium Training AER 18 June |            |               |          |                   |       |                       |       |         |
|--------------------------------------|------------|---------------|----------|-------------------|-------|-----------------------|-------|---------|
| N                                    | Nation     | Training hall | transfer | *Warm-Up Hall     |       | ***Competition Podium |       | Minutes |
|                                      |            | *Warm-Up Hall |          | **Training Podium |       |                       |       |         |
| 1                                    | 1 GR (AZE) | 08:35         | 09:35    | 09:45             | 09:55 | 10:00                 | 10:05 | 00:05   |
| 2                                    | 1 GR (CZE) | 08:40         | 09:40    | 09:50             | 10:00 | 10:05                 | 10:10 | 00:05   |
| 3                                    | 1 GR (ESP) | 08:45         | 09:45    | 09:55             | 10:05 | 10:10                 | 10:15 | 00:05   |
| 4                                    | 1 GR (FIN) | 08:50         | 09:50    | 10:00             | 10:10 | 10:15                 | 10:20 | 00:05   |
| 5                                    | 1 GR (FRA) | 08:55         | 09:55    | 10:05             | 10:15 | 10:20                 | 10:25 | 00:05   |
| 6                                    | 1 GR (GBR) | 09:00         | 10:00    | 10:10             | 10:20 | 10:25                 | 10:30 | 00:05   |
| 7                                    | 1 GR (HUN) | 09:05         | 10:05    | 10:15             | 10:25 | 10:30                 | 10:35 | 00:05   |
| 8                                    | 1 GR (ITA) | 09:10         | 10:10    | 10:20             | 10:30 | 10:35                 | 10:40 | 00:05   |
| 9                                    | 1 GR (ROU) | 09:15         | 10:15    | 10:25             | 10:35 | 10:40                 | 10:45 | 00:05   |
| 10                                   | 1 GR (RUS) | 09:20         | 10:20    | 10:30             | 10:40 | 10:45                 | 10:50 | 00:05   |
| 11                                   | 1 GR (UKR) | 09:25         | 10:25    | 10:35             | 10:45 | 10:50                 | 10:55 | 00:05   |
| 1                                    | 1 MP       | 09:30         | 10:30    | 10:40             | 10:50 | 10:55                 | 11:00 | 00:05   |
| 2                                    | 1 MP       | 09:35         | 10:35    | 10:45             | 10:55 | 11:00                 | 11:05 | 00:05   |
| 3                                    | 1 MP       | 09:40         | 10:40    | 10:50             | 11:00 | 11:05                 | 11:10 | 00:05   |
| 4                                    | 1 MP       | 09:45         | 10:45    | 10:55             | 11:05 | 11:10                 | 11:15 | 00:05   |
| 5                                    | 1 MP       | 09:50         | 10:50    | 11:00             | 11:10 | 11:15                 | 11:20 | 00:05   |
| 6                                    | 1 MP       | 09:55         | 10:55    | 11:05             | 11:15 | 11:20                 | 11:25 | 00:05   |

| TRAINING HALL 19 June |                |                   | TRAINING HALL 20 June         |        |                   |
|-----------------------|----------------|-------------------|-------------------------------|--------|-------------------|
| N                     | Nation         | Training Hall AER | TRAINING FINALIST MP & GR AER |        |                   |
|                       |                |                   | N                             | Nation | Training Hall AER |
| 1                     | 2 MP (RUS+ITA) | 09:00 10:30       | 1                             | MP     | 8:00-9:00         |
| 2                     | 2 MP (UKR+HUN) | 10:30 12:00       | 2                             | MP     | 9:00-10:00        |
| 3                     | 2 MP (FRA+AZE) | 12:00 13:30       | 3                             | MP     | 10:00-11:00       |
| 4                     | 2 MP (ROU+ESP) | 13:30 15:30       | 4                             | MP     | 11:00 12:00       |
| 5                     | 2 MP (POR+GER) | 15:30 17:00       | 5                             | MP     | 12:00 13:00       |
|                       |                |                   | 6                             | MP     | 14:00 15:00       |
|                       |                |                   |                               |        |                   |
|                       |                |                   | 1                             | GR     | 15:00 16:00       |
|                       |                |                   | 2                             | GR     | 16:00 17:00       |
|                       |                |                   | 3                             | GR     | 17:00 18:00       |
|                       |                |                   | 4                             | GR     | 18:00 19:00       |
|                       |                |                   | 5                             | GR     | 19:00 20:00       |
|                       |                |                   | 6                             | GR     | 20:00 21:00       |

## Training facilities

### Athletes' changing rooms and showers

Changing rooms with showers are provided in the National Gymnastics Arena. Toilets are also available in the warm-up hall.

### Athletes' Lounge

An Athletes' Lounge with refreshments for the athletes and their supporting staff will be located within the training hall and operating during the official training schedule.

### Catering

Refreshment stations for athletes and team officials will consist of unlimited packaged bottled water and isotonic sports drinks.

## **Lost and found**

All reports of lost items at the Gymnastics Training Venue should be directed to a BEGOC representative on site who will be able to provide assistance.

## **Medical services and facilities**

Limited services will be available at training venues, with enhanced services for those sports requiring specific specialist cover.

## **Music system**

The training hall will be equipped with a music system offering playlist and cd options for playing gymnasts' music. This will be operated by members of the field of play team who will ensure that the volume is kept at a reasonable level.

Also each NOC must complete the Gymnastics Music Submission Form to confirm that the music is used within the framework of the competitions at the European Games in a lawful way. This form should be returned via email with all music routines in MP3 format and use the following naming convention:

Last name\_First name\_NOC \_apparatus.MP3  
no later than 20 May 2015 to: [gymnastics@baku2015.com](mailto:gymnastics@baku2015.com)

## **Weighing scales**

Weighing scales will be available for all gymnasts.





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# Technical Officials' Information



# Technical Officials' information

## Services

### Arrivals and departures

Technical officials (ITOs and TDs) arriving and departing from Heydar Aliyev Baku International Airport (GYD) between 29 May and 1 July will use the T-All shuttle service to/from their official accommodation.

Prior to arrival, Technical Officials will have been sent a Pre-Valid Card that they will use as an immigration visa waiver to enter Azerbaijan. After validation, Technical Officials will use their accreditation to access T-All Transport Services at the airport.

### Accommodation

Technical officials will be accommodated at the Media Village:

Media Village BAKU 2015 (MVL)  
115 Heydar Aliyev Prospect,  
Baku

Arrivals date: 14 June 2015

Departure date: 22 June 2015

### Departures/Accommodation helpline

A helpline for all accommodation queries will be available from 25 May to 31 May between the hours of 08:00 and 20:00. From 1 June onwards, the helpline will also provide assistance with any arrivals and departures matters.

The helpline will operate from 1 June to 30 June from 07:00 to 23:00, and on 1 July from 07:00 to 18:00. To contact the helpline, please call +994 12525 9922.

Out of hours emergency assistance will be available from 23:00 to 07:00. Assistance will be available in Azerbaijani, Russian and English.

### Insurance

The UEG shall be responsible for its own property and equipment.

BEGOC shall not be responsible for any damage or loss to any property or equipment of the UEG, including property of the UEG officials.

## **Per diems**

### **TDs and ITOs**

Technical Delegates and International Technical Officials will be paid a per diem for their agreed official duration of stay and travel days. The per diem is to cover meals (except breakfast and any meals provided at the competition venue by BEGOC) and incidentals, such as laundry.

The sum for the ITOs will be paid directly by BEGOC via pre-loaded debit card that will be distributed to them soon after arrival.

### **NTOs**

National Technical Officials (NTOs) will be paid a per diem for their agreed official duration of work on venue. The per diem is to cover meals and incidentals for the agreed official duration of their duties. NTOs will be paid their per diem in full following the conclusion of the Games.

NTOs must complete a time sheet which will then be authorised by the Competition Manager. NTOs will receive their per diem in one pre-paid card from the Competition Manager.

## **Transport**

### **T-All services**

BEGOC is responsible for providing transport services to accredited International Technical Officials (ITOs) and EF staff during the period of the European Games. These transport services will be provided as part of the Games shared shuttle transport (T-All) system.

### **Services between hotels and competition venues**

A dedicated T-All service will operate between Technical Officials' hotels and each competition venue during the competition period for each sport, in accordance with the competition schedule. Where International Technical Officials are required to attend meetings, briefings, venue familiarisations or other events before the start of competition, either at the competition venue or at another venue such as the Athletes Village, transport services will be provided from/to the Technical Officials' hotels in accordance with the officials' requirements.

## Uniform collection

All Technical Officials must collect their uniforms from the Uniform and Accreditation Centre (UAC). They will be transported from their official accommodation to the UAC to collect their uniforms on the following dates:

RG/AC/GT/AE

14 June at 19:00 – 20:00 Transport will leave the Media Village at 18:30  
For late flight arrivals:

15 June at 09:00 – 10:00 Transport will leave the Media Village at 08:15  
Any technical official arriving outside these dates will be individually advised of their UAC appointment.

All Gymnastics Technical Officials will be provided with a formal uniform, as follows:

### TO Formal Uniform

The formal uniform will consist of:

- 1 x Suit Jacket
- 3 x Shirt or blouse
- 2 x Trouser/skirt
- 1 x Tie or Scarf
- 1 x Baseball cap
- 1 x Bag

Shoes will not be provided to TOs as part of the uniform. Ladies shoes should be non –reflective with heels between 2cm and 7cms. All footwear items worn may carry the identification as generally used on products sold through the retail trade.

## Pre-competition procedures

### Venue access for Technical Officials

Technical officials will arrive on venue by bus from the Media Village. On arrival, they will pass through security and be directed to the Technical Official entrance at level -2 of the venue.

### Venue familiarisation

Podium training (16 June) will take place in the warm-up hall and on the field of play the day preceding Mixed Pairs Qualification and again on 18th June, the day preceding Groups Qualification. Baku 2015 may

wish to test certain elements of its operation such as access control and Technical Officials' march-in and march-out during podium training. During their first official visit to the venue TOs will be given a guided tour of the relevant areas.

### **Technical officials' equipment distribution**

The EF Services Team Leader will ensure all necessary judging equipment (line flags, stop watches etc.) and judging sheets will be in place before the start of the competition. Equipment should be left in place at the end of the competition for collection by the EF Services Team Leader.

Difficulty sheets for each day's competition will be provided during the ITO meeting to the Difficulty Judges.

## Technical officials' meetings and briefings

| TECHNICAL COMMITTEE |               |                             |       |
|---------------------|---------------|-----------------------------|-------|
| Date                | Time          | Topic                       | Venue |
| 12 June             | All day       | Technical Committee Meeting | NGA   |
| 13 June             | All day       | Technical Committee Meeting | NGA   |
| 14 June             | All day       | Technical Committee Meeting | NGA   |
| 15 June             | 19:00 – 20:00 | Technical Meeting           | NGA   |
| 16 June             | All day       | Technical Committee Meeting | NGA   |
| 17 June             | All day       | Technical Committee Meeting | NGA   |
| 18 June             | All day       | Technical Committee Meeting | NGA   |
| 19 June             | All day       | Technical Committee Meeting | NGA   |
| 20 June             | All day       | Technical Committee Meeting | NGA   |
| 21 June             | All day       | Technical Committee Meeting | NGA   |

| JUDGES  |               |                                  |       |
|---------|---------------|----------------------------------|-------|
| Date    | Time          | Topic                            | Venue |
| 16 June | 10:30 – 15:30 | Judges' briefing and instruction | NGA   |
| 17 June | 17:00 – 18:00 | Judges' draw                     | NGA   |
| 19 June | 17:30 – 18:30 | Judges' draw                     | NGA   |
| 21 June | 8:30 – 9:30   | Judges' draw for finals          | NGA   |

## Competition procedures

### Assembly of technical officials before competition

Technical Officials (including reserves) should be present in the Technical Officials' Lounge 30 minutes before the start of competition. The EF Services Team Leader will collect the Technical Officials for their roll call and assembly at the corner of the field of play approximately 20 minutes before the start of the competition in order to place their papers at their desks.

Before leaving the Technical Officials' Lounge, all Technical Officials' uniforms will be checked to ensure the correct uniform is being worn and carried and to ensure compliance with branding policies. Non-official items of clothing and equipment are not allowed on the field of play.

### Access to the field of play

Access to the FOP is limited to officials taking part in the competition at that time. The number of persons who have access to the FOP is strictly limited as per FIG and UEG Technical Regulations and Accreditation Rules, provided the respective persons are duly accredited with European Games Identity and Accreditation Card and separate TAC as necessary.

### March-in and march-out

Immediately before the start of competition, the ITOs, Inquiry Officer and Line Judges will march in. The march-in and march-out routes will be explained to Technical Officials during the initial ITO/NTO instruction.

## **Technical officials' seating**

As Technical Officials are engaged in all competition sessions, they will be seated on the Technical Table or FOP with the exception of the NTO checking apparatus who will officiate in the warm-up hall or at the entrance to the FOP. Delegation seating is provided on the spectator seating stands. Seats in the designated area for accredited participants will be reserved for Technical Officials who are not required for duties during podium training and competition.

## **Post-competition procedures**

### **Leaving the field of play**

Technical Officials should remain in position until the TD signals them to exit. Competition Judges should remain on the Technical Table throughout the competition and medal ceremony period. On non-medal days, Technical Officials will march out (unannounced) on the direction of the FOP Group Leader.

### **Certificates**

Technical Officials will receive a participation certificate in recognition of their contribution to the inaugural European Games.



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# The Games and Baku



# The Games and Baku

## Accreditation

BEGOC issues a European Games Identity and Accreditation Card (EGIAC) to each individual participating in the Baku 2015 European Games. The EGIAC establishes the identity of its user and allows access to European Games venues.

Before validation, the EGIAC is referred to as a Pre-Valid Card. To validate the Pre-Valid Cards participants must present an acceptable form of identification document at an accreditation centre. All participants in the European Games must provide a valid and original Identification Document as follows:

- Azerbaijani nationals: National Identification Document
- Nationalities of other countries and stateless citizens: Passport/official travel document

The Pre-Valid Card can be used as a travel and multiple entry and exit document valid from 13 April 2015 until 28 July 2015. Failure to be in possession of the Pre-Valid Cards may prohibit travel and entry to Azerbaijan.

Only once the Pre-Valid Card is validated does it become an official EGIAC.

|                                 |  |                              |
|---------------------------------|--|------------------------------|
| Cardholder's photo              |  | Accreditation category       |
| Cardholder's information        |  | Additional privileges        |
| Registration number and barcode |  | Venue and sport access codes |
| Zone and seating access codes   |  |                              |

## Accreditation facilities

During the European Games, participants holding a Pre-Valid Card will be able to validate them at locations including:

- The validation counters located at the Heydar Aliyev International Airport (only validation location for technical officials);
- The Welcome Centre at the Athletes Village, which will be the primary accreditation centre for Village residents based in Baku; and
- The Canoe Sprint Village Accreditation Centre, which will be the primary accreditation centre for Canoe Sprint participants based in Mingachevir

All competition venues/clusters will offer a Venue Accreditation Help Office (VAHO) for issue resolution. The table below summarises the accreditation facilities available and the client groups they serve:

| Accreditation facilities            |  |               |   |
|-------------------------------------|--|---------------|---|
| Facilities                          | Date and time  | Client groups | Services  |
| Heydar Aliyev International Airport | 29 May – 28 June (24 hours a day)  | All           | Card validation, card replacement (****)  |
| Athletes Village                    | - From 07:00 on 3 June until 00:00 on 12 June (24 hours a day)<br>- 13 June – 1 July (07:00-21:00)   | NOCs          | Card validation and production, card replacement, photo capture, issue resolution |
| Canoe Sprint Village                | 9 – 18 June (07:00-23:00)  | NOCs          | Card validation and production, card replacement, photo capture, issue resolution |
| VAHOs                               | Operates 2.5 hours prior to competition/ training until end of competition/ training (may vary by location and by day). Detailed opening hours available at each VAHO. | All           | Card validation (*), photo capture (**), card replacement (***), day pass         |

(\*) exceptions only

(\*\*) for Day Pass only if required

(\*\*\*) only if image held on system

(\*\*\*\*) only if image held on system and required for immigration purposes

## Accreditation codes

Venue codes and pictograms printed on the front side of the EGIAC indicate access to competition and/or non-competition venues. A full description of the codes is available on the reverse side of the card. Venue zone access rights are printed on the EGIAC using colour and alphanumeric codes.

The following zones are used at the Baku 2015 European Games:

| Village codes |                      |
|---------------|----------------------|
| Zone code     | Description          |
| AVL           | Athletes Village     |
| CVL           | Canoe Sprint Village |
| MVL           | Media Village        |
| R             | Residential Zone     |

| Venue zone codes |                           |
|------------------|---------------------------|
| Zone code        | Description               |
| Blue             | Field of play             |
| Red              | Operational Areas         |
| White            | General Circulation Areas |
| 2                | Athlete Preparation Area  |
| 5                | Press and Broadcast Area  |
| 6                | Protocol Area             |

## Lost, stolen or damaged accreditation

Every lost, stolen or damaged Accreditation Card must be reported immediately to the nearest accreditation facility, where it will be cancelled in the accreditation system. A new card will be issued upon presentation of a request for Accreditation Card replacement.

## Transport

A summary of transport at the Baku 2015 European Games follows. Please note that full details of transport services at the Games, including timetables and schedules, will be made available to athletes and team officials at the Transport Desk in the NOC Services Centre.

### Athletes' Transport System: T-A

During the Baku 2015 European Games, the T-A system will offer an exclusive, secure and dedicated service for athletes and team officials, providing service throughout Games-time operations. T-A system privileges are available to Aa, Ac and Ao accredited persons. Accreditation must be displayed at all times to access it.

#### Frequency-based or scheduled T-A services

The T-A system will operate using 50-seater coaches. Services will run on a regular frequency or in accordance with a schedule published at the Transport Desk in the NOC Services Centre for:

- Arrivals from Heydar Aliyev International Airport (GYD) to the Athletes Village will run on peak and off-peak frequency based on Arrivals and Departures System (ADS) data.
- Departures to GYD from the Athletes Village will be provided with a mix of frequency-based and scheduled services, after reconfirmation of flight details during the departure meetings conducted by NOC Services.
- Transfers from the Athletes Village in Baku to the Canoe Sprint Village in Mingachevir.
- Arrivals from Ganja International Airport (KVD) to the Canoe Sprint Village will run a scheduled service based on ADS data.
- Departures from Canoe Sprint Village to either KVD, GYD or Athletes Village.
- Competition and training
- Internal Village Transport System at the Athletes Village.
- Same-sport spectating athletes.

The Athletes Village Transport Mall is located adjacent to the Athletes Village to provide athletes and team officials with direct access.

### **T-All Transport System**

The T-All Transport System will provide select accredited clients groups with a variety of transport services, throughout all phases of the Games. The client groups entitled to access this service are Media, Technical Officials, Technical Delegates, Athletes, Team Officials, European Games Family and their accredited guests. The T-All system will operate from 29 May 2015 until 1 July 2015. Services are listed below:

- Arrivals and departures
- Direct shuttle services from the Media Village to all competition venues and select non-competition venues
- Games shuttle shared services, which includes an All Venues Loop
- ITOs transport services
- Mingachevir city centre shuttle
- Transport for Opening and Closing Ceremonies for ITOs

### **Games Route Network**

The Games Route Network (GRN) will consist of European Games Lanes which will be for the exclusive use of Games vehicles that properly display a Vehicle Access and/or Parking Permit (VAPP), ensuring that travel times are consistent. Lanes will operate 24 hours a day from 29 May until 1 July 2015.

The key principles of the Games Route Network operation are:

- A continuous and secure flow with no traffic lights
- No level-crossings for pedestrians
- Special signage clearly identifying the Games lanes
- Traffic cameras and continuous police monitoring to ensure only Games vehicles use the lane

For a map of the Games Route Network, see appendices section.

### **Public transport**

Free access to the Baku public transport system (metro and Games-time shuttle lines from/to the competition venues) will be granted to all accredited Games participants and ticketed spectators. The operating hours of the public transport system will be available on a 20-hour basis

each day during the Games from 05:00 to 01:00.

## **Taxis**

BEGOC recommends that individuals wishing to use public taxis use metered London-type taxis, which are the colour purple as opposed to the white London-type taxis that make up the T-X fleet.

## **Security**

The Government of the Republic of Azerbaijan is responsible for all aspects of safety and security for the Baku 2015 European Games. The Government Security Authorities (GSA) will ensure that all appropriate and necessary security measures, throughout planning and operational delivery, are implemented to ensure the safe and peaceful celebration of the Baku 2015 European Games.

The Special State Protection Service (SSPS) will assign a dedicated Venue Security Coordinator for the coordination of protective security arrangements at Villages and designated competition venues.

### **Security in the Villages**

Both Villages and their residents will be afforded the highest level of protection of all venues. Access to the Village will be restricted to accredited client groups with designated Village accreditation rights and authorised guests. Accreditation will be authenticated by GSA security personnel.

All Village residents, accredited client groups, guests and their personal effects will be subject to security screening prior to entry into the Village. All deliveries (goods and materials) including vehicles will be subject to security screening after venue lockdown and the start of security operations.

The Village will be protected by a perimeter security fence and enhanced with additional protective security measures including security lighting and electronic security systems including Closed Circuit Television (CCTV) surveillance. Security screening measures will include but are not limited to:

- Walk-through metal detectors ('mags'),
- Portable metal detectors,
- X-ray screening and other technical security measures.

## **Security at competition and training venues**

Every competition venue will be protected by a perimeter fence enhanced with additional protective security measures, including security lighting, security patrols/static guards and CCTV. Access to competition venues will be restricted to appropriately accredited and ticketed individuals who will be subject to accreditation / ticket authentication and 100 per cent security screening at a Pedestrian Screening Area (PSA) prior to entry.

Any vehicle and its occupants (including delivery vehicles) seeking to drop off or enter the secure perimeter of a venue will be subject to the appropriate level of security screening at the Vehicle Screening Area (VSA).

Independent training venues will be subject to the same security protocols as competition venues.

## **Security in transit**

Bubble-to-bubble T-A system bus movements will be implemented to facilitate secure transportation from the Villages to competition and training venues. Athletes and officials travelling on the T-A system are not required to disembark the bus for search and screening requirements on arrival at competition and training venues.

Upon return to the Athletes Village/Canoe Sprint Village, all athletes and officials are subject to 100 per cent search and screening, prior to entering the Village.

## **Prohibited and restricted items**

The prohibited items list has been compiled by the Republic of Azerbaijan Government Security Authorities. It supports the protection of people, assets and infrastructure during the Baku 2015 European Games by clearly identifying items that would cause a security or safety risk to venues, workforce or visitors.

- Explosives or other substances/objects containing explosive ingredients
  - Gunpowder in all packages/bundles and in all quantities
  - Shell casings (also small calibre)
  - Casings for gas guns



- Capsules used for hunting
- Pyrotechnical arsenals/resources (flares, smoked arsenals), petards which are used in the rail industry
- Sparklers, fireworks, metal petards/detonators
- TNT, dynamite, ammonia and plastic explosives
- Detonator capsules, electrical detonators, electrical flammables, detonating cord
- Guns and ammunition
  - Firearms/fire-guns
  - Signal guns
  - Pneumatic guns
  - Gas
  - All types of ammunition
  - Electroshock equipment
  - All main parts of fire-guns
  - All objects that can be used as guns (bit/hurl, stick, etc.)
- Gases – compressed and non-compressed
- Flammable liquids and solids
- Oxidising substances and organic peroxide substances
- Toxic substances, radioactive substances, and other corrosion substances
- Poisonous and toxic substances
- Other dangerous substances and packages, which can be used for attack or could cause problems during the Games
- Medicines/drugs and other medical substances in excess of permitted quantity and volume (all guests/visitors can take medicines in quantity of one package and no more than three types of medicines in all forms inclusive of aerosols, capsules, injections, etc.) in fabric manufacturers' package/bundle. The volume of all medicines should not be in excess of 100ml.
- Drugs and psychotropic drugs
- Knives, cutting tool and other objects or edged weapons
- Liquids in volumes of 100ml or more.
- Glass containers and bottles
- All other objects, which could be interpreted as prohibited and dangerous items or replicate the intention.

The Azerbaijani Security Authorities will include the identification of items that do not, in themselves, pose any security threat but could affect spectator safety, comfort or enjoyment of competition. These

include:

- Bicycles, skateboards, scooters
- Tripod for digital cameras with three legs (tripod) and a support (monopod)
- Any device with a laser beam/laser pointers
- Unlicensed Wireless Devices such as transmitters and radios
- Large bags or bags that have a rigid frame and will not fit under the seat on the viewing platform
- Animals (except service animals)
- Large umbrellas
- Devices producing excessive noise and capable of interfering with viewing and competition (vuvuzela, drum, whistle, horn/whistle, horns) at the Archery and Shooting competitions only
- Rigid poles and fishing poles used to hold flags (as these are safety risks to other spectators, may restrict visibility, and impinge evacuation)
- Large food containers, ice buckets (as these may block the aisle and pose a risk on evacuation)
- Signage and banners containing religious, political, provocative or obscene content
- Food not for personal consumption
- Alcohol

The list of prohibited items will be displayed at points of entry where a search and screening operation is in place.

### Exceptions

Emergency services and certain accredited personnel, including workforce, will be permitted to carry items as required by their accreditation in order to enable them to carry out their functions.

Athletes and team officials in possession of full accreditation are permitted to carry up to five litres of alcohol, in sealed containers, into the residential areas of the Villages.

### Tools of the trade

These include the requirements for people to bring items into venues that fall under the prohibited items policy but are required for

categories of staff to undertake their work. Athletes, team officials and technical officials are permitted to carry a reasonable amount of liquids, aerosols and gels.

## Requests for emergency assistance

### Within the Athletes Village and Media Village

Details of emergency numbers to use within the Athletes Village and the Media Village will be issued in the welcome pack and will be displayed in all common areas, as well as on internal phones within each apartment. It will also be published on the rear of the residential apartment doors, along with the emergency service numbers used within Azerbaijan. Whilst on the village please use the number provided or locate a member of staff equipped with a personal radio for access to emergency services.

### Elsewhere in Baku and Azerbaijan

If you are outside the Athletes Village, Media Village or a Baku 2015 competition venue, dial the emergency numbers provided within your welcome pack. If you are within a Baku 2015 venue and require emergency assistance, contact the nearest BEGOC representative to ensure a response from first responders.

## Baku 2015 European Games

The European Games will be a multi-sport event for athletes from the National Olympic Committees in Europe and will be held every four years. The Games are owned, co-organized, and regulated by the European Olympic Committees (EOC). The European Games were created at the General Assembly of the European Olympic Committees on December 8, 2012 in Rome, Italy. At this General Assembly the right to host the Games was awarded to the City of Baku, Azerbaijan.

The Baku 2015 Organising Committee was established by decree of the President of the Republic of Azerbaijan on January 17, 2013. The Committee is chaired by the First Lady Mehriban Aliyeva. The Baku 2015 European Games Operations Committee (BEGOC) was established on March 4, 2013.

## Games overview

- More than 6,000 Athletes

- More than 3,000 Team Officials
- 20 Sports / 31 Disciplines
- 25 Olympic Disciplines
- 6 Non-Olympic Disciplines
- 253 Medal Events
- 17 days of competition
- 18 competition venues
- 12 Sports part of the Road to Rio 2016 Qualification
- Opening Ceremony: 12 June 2015
- Closing Ceremony: 28 June 2015

### Competition venues

The 253 medal events that make up the sport programme at the Baku 2015 European Games will be held at a total of 18 competition venues. These venues are divided in four geographical groupings:

- **Village Cluster** – venues in the vicinity of the Athletes Village
- **City Cluster** – venues in the vicinity of downtown Baku
- **Flag Square Cluster** – venues in the vicinity of Flag Square
- **Western and Other Venues** – venues to the west of downtown Baku, as well as Bilgah Beach and Mingachevir

The 18 competition venues, and the sports featured at each venue, are listed in the table adjacent:

| Sport/discipline                 | Competition venue         |
|----------------------------------|---------------------------|
| Aquatics – Diving                | Baku Aquatics Centre      |
| Aquatics – Swimming              | Baku Aquatics Centre      |
| Aquatics – Synchronised Swimming | Baku Aquatics Centre      |
| Aquatics – Water Polo            | Water Polo Arena          |
| Archery                          | Tofiq Bahramov Stadium    |
| Athletics                        | Olympic Stadium           |
| Badminton                        | Baku Sports Hall          |
| Basketball 3x3                   | Basketball Arena          |
| Beach Soccer                     | Beach Arena               |
| Beach Volleyball                 | Beach Arena               |
| Boxing                           | Crystal Hall 2            |
| Canoe Sprint                     | Mingachevir               |
| Cycling – BMX                    | BMX Velopark              |
| Cycling – Mountain Bike          | Mountain Bike Velopark    |
| Cycling – Road                   | Bilgah Beach              |
|                                  | Freedom Square            |
| Fencing                          | Crystal Hall 3            |
| Gymnastics – Acrobatic           | National Gymnastics Arena |
| Gymnastics – Aerobic             | National Gymnastics Arena |
| Gymnastics – Artistic            | National Gymnastics Arena |
| Gymnastics – Rhythmic            | National Gymnastics Arena |
| Gymnastics – Trampoline          | National Gymnastics Arena |
| Judo                             | Heydar Aliyev Arena       |
| Karate                           | Crystal Hall 3            |
| Sambo                            | Heydar Aliyev Arena       |

|              |                      |
|--------------|----------------------|
| Shooting     | Baku Shooting Centre |
| Table Tennis | Baku Sports Hall     |
| Taekwondo    | Crystal Hall 3       |
| Triathlon    | Bilgah Beach         |
| Volleyball   | Crystal Hall 1       |
| Wrestling    | Heydar Aliyev Arena  |

## Baku, and the history of the city

Baku is the capital and the largest city of Azerbaijan, as well as the largest city on the Caspian Sea and of the Caucasus region. It is located on the southern shore of the Absheron Peninsula, which projects into the Caspian Sea. At 28 metres below sea level Baku is the lowest lying national capital in the world and is home to approximately 2.5 million people. It is twinned with the European cities of Naples in Italy, Sarajevo in Bosnia and Izmir in Turkey.

The city consists of two principal parts: the downtown area and the old Inner City (Icherisheher). Baku is divided into 11 administrative districts (raions) and 48 townships. Among these are townships on islands in the Bay of Baku and the town of Oil Rocks built on stilts in the Caspian Sea, 60 km (37 miles) away from Baku. The Inner City of Baku along with the Palace of the Shirvanshahs and Maiden Tower were inscribed as UNESCO World Heritage Sites in 2000. According to the Lonely Planet's ranking, Baku is also among the world's top ten destinations for urban nightlife.

Baku is one of the few cities in the world to offer visitors the opportunity of enjoying all the attractions that a modern European city has to offer while also embracing traditions and culture that date back to medieval times.

Located at the crossroads of Europe and Asia, the city is one of the world's best-kept secrets with world class sporting and cultural events and modern and ancient attractions presenting no end of things to discover and enjoy.

The port city lies on the eastern side of Azerbaijan and is completely surrounded by the Caspian Sea - the world's largest lake.

Perhaps one of the most unique features of Baku is that it is the first European city in which the sun rises. The picturesque city is built on a high hill and forms an amphitheatre that slopes down to Baku Bay. It is often compared to San Francisco, or Naples in Italy with whom it is twinned along with the other European cities of Sarajevo in Bosnia and Izmir in Turkey.

Baku's reputation as the 'City of Contrasts' is well earned with the city having perfectly combined the beauty and intrigue of its ancient past with its ambition to establish itself as a modern European city featuring award winning architecture, business centre and skyscrapers.

The heart of Baku is the Old City which became a UNESCO heritage site in 2000. It has existed for thousands of years and is firmly established as the pearl of Azerbaijani architecture and culture. Within its walls visitors can travel back in time as they explore a maze of narrow cobbled streets, ancient caravanserais and the courtyards surrounding the 12th century Maiden Tower and the ornate Palace of the Shirvanshahs.

Azerbaijan's President Ilham Aliyev and First Lady and UNESCO and ISESCO Goodwill Ambassador Mehriban Aliyeva have been actively involved in the work which has taken place in recent years to restore and preserve this ancient heart of Azerbaijan.

The modern face of Baku is equally impressive. New developments have redefined the hills that line the picturesque Bay of Baku and even the coastline itself.

The iconic Heydar Aliyev Centre, designed by Zaha Hadid, provides a stunning setting for operas, symphonies, museum exhibits and modern art collections. Visits to The National Art Museum and Museum of Modern Art are also recommended.

Theatre is also a much-loved form of entertainment with Baku presenting a diverse range of theatre houses including a Mime Theatre and Puppet Theatre.

Baku's Flame Towers are the tallest skyscrapers in the city at 190 metres. The spectacular buildings which comprise apartments, a hotel and office blocks takes on another dimension each evening when thousands

of LED lights illuminate the façade of the three towers to display the movement of a fire visible from the farthest points of the city.

Another must see venue is the Heydar Aliyev Arena which has hosted numerous sports events. It will be home to Judo, Sambo and Wrestling during the Baku 2015 European Games. Azerbaijan's pop duo Ell & Nikki were crowned winners of the Eurovision Song Contest in 2011 with their song 'Running Scared'. Their success earned Azerbaijan the right to host the 2012 edition of the competition for the first time.

The event was staged at the magnificent Baku Crystal Hall, a 25,000 seat arena located near the National Flag Centre on a dramatic peninsula jutting out into the Bay of Baku.

## Discover Baku

### Shopping

Azerbaijan has been a popular choice for expatriates ever since large oil reserves were found in the country. The influx of westerners resulted in the availability of branded products, which has increased in dramatic proportions since independence. Prices of these products are not very expensive, but one needs to be careful against fake brands. For any foreign tourist, the country's arts and crafts section holds the maximum attraction.

In various cities of Azerbaijan, there are streets that sell handcrafts, silk, and other artefacts local to the city.

### Café culture, music and dining

Baku's café culture and social scene revolves around Baku's city Boulevard which features a six-kilometre promenade of shops, restaurants, cafes, clubs and family friendly fairground rides. Here visitors can enjoy al fresco dining and cocktails in bar terraces overlooking the Caspian Sea.

Live music is a feature of the energetic and eclectic nightlife in the city. Visitors can experience home-grown rock bands, the ever popular karaoke bars, Baku's unique jazz or some traditional mugam folk music. Bars, clubs and discos are open till late in the morning, especially during weekends.



The city's excellent restaurants serve up an eclectic mix of international culinary styles ranging from five-star creations that will satisfy the most demanding gourmet to corner kebab shops for a taste of local flavour on the go.

Nine of the world's climate zones can be found in Azerbaijan. This provides lush fertile land which produces a great quantity of fresh herbs and vegetables which contribute to the high quality of the local food. Food forms a significant part of the culture in Azerbaijan and is deeply rooted in the history, tradition and values of the nation.

### **Azerbaijani Cuisine**

Baku's café culture and social scene revolves around Baku's city Boulevard which features a six-kilometre promenade of shops, restaurants, cafes, clubs and family friendly fairground rides. Here visitors can enjoy al fresco dining and cocktails in bar terraces overlooking the Caspian Sea.

The city's excellent restaurants serve up an eclectic mix of international culinary styles ranging from five-star creations that will satisfy the most demanding gourmet to corner kebab shops for a taste of local flavour on the go.

Aside from the wonderful variety of soups and kebabs, Azerbaijan's most distinctive dish is the plov, a saffron rice-based dish which is traditionally accompanied by a variety of herbs and fresh vegetables.

### **Theatre**

The kind of life that Azerbaijani people lead, the festivals they celebrate, their traditions and outlook towards life has a great impact on the theatre of Azerbaijan. Traditional ceremonies, their dressing styles, dialogs, all form an integral part of the Azerbaijani theatrical experience. Dramatic clothes, masks, traditional dances, chorus songs and dance dramatise a typical Azerbaijani play.

The development of theatre has come a long way since Soviet rule to independent Azerbaijan. Theatre during Soviet rule represented the struggle of Azerbaijan's people for their independence along with contemporary, cultural and traditional formations. Theatre after Azerbaijan achieved independence has changed much, with present

situations and topics affecting the content of the play. Theatre has started touring in foreign countries preserving and spreading their rich culture and tradition as well as the life of the Azerbaijani people.

### **Nightlife**

Although it is not known for its nightlife, visitors to Baku can enjoy a host of lively bars and clubs to have some fun at night. Food and drinks are reasonably priced. Most nightclubs have sprung up in the last decade or so after the influx of oil industry expatriates. Bars, clubs and discos are open till late in the morning, especially during weekends.

### **Museums and Exhibitions**

Azerbaijan has a long and rich history of culture, tradition and struggle for independence. A variety of interesting exhibitions can be found throughout the city.

## **Azerbaijan, the land of fire**

Azerbaijan is often referred to as the Land of Fire, since ancient religions based on fire-worship originated here. One of the first names for Azerbaijan was Aturpatakan, translating to “a place where sacred fire is preserved”.

Land of Fire originates from the sight of gas igniting on escaping from the ground, creating the effect of a burning hillside, at several sites in the Absheron peninsula, in the South Caucasus.

The South Caucasus is considered one of the first regions where fire was used. Nowadays there are 12 such fires throughout the Republic.

The most famous is the Yanar Dag, translated as the ‘Burning Mountain’, 27 km north of Baku city centre. It continuously vents flames of fire all year round, a process that has been going for around 1,000 years. Natural gas vents on the sides of the mountain ensure that the flame remains lit in wet weather.

## Useful information

### Banks and credit cards

There are a multitude of ATM machines around the city in Baku, most of which accept international debit and credit cards. Depending on your account-holding bank, there may be limits on the amount of currency you are able to withdraw in one day. The withdrawal limit from most machines in the city is 500 New Manat (AZN) in one transaction.

Larger bank branches are open Mondays to Saturdays, but closed on Sundays. Smaller branches are closed on Saturdays and Sundays. International credit and debit cards are accepted in most restaurants and larger shops.

### Currency

The currency in Azerbaijan is the Azerbaijan New Manat (AZN).

One hundred qepik equals one Manat, and Manat notes come in 1, 5, 10, 20, 50 and 100 denominations.

It is not possible to exchange currency into Manat in countries other than Azerbaijan so visitors will need to use the foreign exchange desk at the arrivals hall at the airport or withdraw from ATMs around the city.

### Electricity

Standard electrical power in Azerbaijan is 220v. Electrical equipment and appliances use the standard European 220-240v two-pin plug.

### Gratuities and tipping

Tipping is not expected across Azerbaijan but is commonplace in Baku. Occasionally a service charge is included on the bill, particularly in more established hotels and restaurants. Like any other place in the world, tipping for above-average service will be appreciated.

### Language

The official language is Azerbaijani but many people also speak Russian, Turkish and/or English.

The official language of the European Games will be English.

## Opening hours

Office hours are officially 09:00 to 17:00 Mondays through Fridays.  
Banking hours are officially 09:30 to 17:30, Mondays through Fridays.

Shops generally open around 09:30 or 10:00 and close around 19:00.  
Shops are open seven days a week. Bars and restaurants are open until at least 23:00.

## Smoking

Smoking is permitted in public areas across Azerbaijan, including most restaurants and bars. Smoking will not be permitted in any Baku 2015 European Games venue except for designated smoking areas.

## Taxes (VAT)

VAT in Azerbaijan is similar to that in most European VAT systems, with tax levied on the supply of most goods and services and on the import of goods. VAT payers are entitled to recover the amount of VAT paid on purchases (input VAT) that exceeds the VAT received from their taxable supplies (output VAT).

## Telephones

The country code for Azerbaijan is 994 and the city code for Baku is 012. The city code for Mingachevir is 2427. The international exit code for calling out of Azerbaijan is 00 and must be dialled before the relevant country code and telephone number.

Azerbaijani mobile phone numbers have 10 digits and most mobile numbers start with 050 or 051. All 10 digits must be dialled for calls within Azerbaijan. For example: 050-123-XXXX.

When calling from outside Azerbaijan, the country code then number minus the zero should be dialled. For example: +994-50-123-XXXX.

## Time Zone

Azerbaijan is UTC+4 hours. Daylight savings time is used in Azerbaijan so clocks go forward on the last Sunday in March and go back on the last Sunday in October.

## Tourist information

Baku tourism information can be found at [www.tourism.az](http://www.tourism.az).

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# Notes



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## Baku 2015

1st EUROPEAN GAMES

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Baku 2015 would like to thank the following companies  
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### Official Partners



### Official Supporters



### Official Child Rights Organisation



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# Appendices



■ Preliminary round

■ Final/Medal Event

■ Ceremony

Language: English

|                                      |                                 |  | 12 Jun | 13 Jun | 14 Jun | 15 Jun | 16 Jun | 17 Jun | 18 Jun | 19 Jun | 20 Jun | 21 Jun | 22 Jun | 23 Jun | 24 Jun | 25 Jun | 26 Jun | 27 Jun | 28 Jun |
|--------------------------------------|---------------------------------|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|                                      |                                 |  | Fri 0  | Sat 1  | Sun 2  | Mon 3  | Tue 4  | Wed 5  | Thu 6  | Fri 7  | Sat 8  | Sun 9  | Mon 10 | Tue 11 | Wed 12 | Thu 13 | Fri 14 | Sat 15 | Sun 16 |
| <b>Village Cluster</b>               |                                 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>STA</b> Olympic Stadium           | <b>CE</b> Ceremonies            |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
|                                      | <b>AT</b> Athletics             |  |        |        |        |        |        |        |        |        |        |        | 1      |        |        |        |        |        |        |
| <b>NGA</b> National Gymnastics Arena | <b>GA</b> Artistic Gymnastics   |  |        |        | 2      |        |        |        | 2      |        | 10     |        |        |        |        |        |        |        |        |
|                                      | <b>GR</b> Rhythmic Gymnastics   |  |        |        |        |        |        | 1      |        | 1      |        | 6      |        |        |        |        |        |        |        |
|                                      | <b>GT</b> Trampoline            |  |        |        |        |        |        |        |        |        |        | 4      |        |        |        |        |        |        |        |
|                                      | <b>AC</b> Acrobatic Gymnastics  |  |        |        |        |        |        |        |        | 2      |        | 4      |        |        |        |        |        |        |        |
|                                      | <b>AE</b> Aerobic Gymnastics    |  |        |        |        |        |        |        |        |        |        | 2      |        |        |        |        |        |        |        |
| <b>Flag Square Cluster</b>           |                                 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>BAC</b> Baku Aquatics Centre      | <b>DV</b> Diving                |  |        |        |        |        |        |        | 2      | 2      | 2      | 2      |        |        |        |        |        |        |        |
|                                      | <b>SW</b> Swimming              |  |        |        |        |        |        |        |        |        |        |        |        | 7      | 8      | 9      | 7      | 11     |        |
|                                      | <b>SY</b> Synchronised Swimming |  |        |        | 2      | 2      |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>WAP</b> Water Polo Arena          | <b>WP</b> Water Polo            |  |        |        |        |        |        |        |        |        | 1      | 1      |        |        |        |        |        |        |        |
| <b>BBA</b> Basketball Arena          | <b>B3</b> Basketball 3x3        |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        | 2      |        |        |
| <b>BEA</b> Beach Arena               | <b>BF</b> Beach Soccer          |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        | 1      |
|                                      | <b>BV</b> Beach Volleyball      |  |        |        |        |        |        |        |        |        | 1      | 1      |        |        |        |        |        |        |        |
| <b>CH1</b> Crystal Hall 1            | <b>VO</b> Volleyball            |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        | 1      | 1      |
| <b>CH2</b> Crystal Hall 2            | <b>BX</b> Boxing                |  |        |        |        |        |        |        |        |        |        |        |        |        |        | 5      | 5      | 5      |        |
| <b>CH3</b> Crystal Hall 3            | <b>FE</b> Fencing               |  |        |        |        |        |        |        |        |        |        |        |        | 2      | 2      | 2      | 3      | 3      |        |
|                                      | <b>TK</b> Taekwondo             |  |        |        |        |        | 2      | 2      | 2      | 2      |        |        |        |        |        |        |        |        |        |
|                                      | <b>KA</b> Karate                |  |        | 6      | 6      |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>City Cluster</b>                  |                                 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>TBS</b> Tofiq Bahramov Stadium    | <b>AR</b> Archery               |  |        |        |        |        |        | 1      | 2      |        |        | 1      | 1      |        |        |        |        |        |        |
| <b>BSH</b> Baku Sports Hall          | <b>BD</b> Badminton             |  |        |        | 2      |        |        |        |        |        |        |        |        |        |        |        |        | 2      | 3      |
|                                      | <b>TT</b> Table Tennis          |  |        |        |        |        |        |        |        | 2      |        |        |        |        |        |        |        |        |        |
| <b>HAA</b> Heydar Aliyev Arena       | <b>JU</b> Judo                  |  |        |        |        |        |        |        |        |        |        |        |        |        |        | 5      | 6      | 5      | 2      |
|                                      | <b>SC</b> Sambo                 |  |        |        |        |        |        |        |        |        |        |        | 8      |        |        |        |        |        |        |
|                                      | <b>WR</b> Wrestling             |  |        | 4      | 4      | 4      | 4      | 4      | 4      |        |        |        |        |        |        |        |        |        |        |
| <b>FSQ</b> Freedom Square            | <b>CR</b> Cycling Road          |  |        |        |        |        |        |        |        |        | 1      | 1      |        |        |        |        |        |        |        |
| <b>Western &amp; Other Venues</b>    |                                 |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>BIL</b> Bilgah Beach              | <b>TR</b> Triathlon             |  |        | 1      | 1      |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
|                                      | <b>CR</b> Cycling Road          |  |        |        |        |        |        |        | 2      |        |        |        |        |        |        |        |        |        |        |
| <b>MIG</b> Mingachevir               | <b>CF</b> Canoe Sprint          |  |        |        | 5      | 10     |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>BMX</b> BMX Velopark              | <b>CB</b> Cycling BMX           |  |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>VEL</b> Mountain Bike Velopark    | <b>CM</b> Cycling Mountain Bike |  |        | 2      |        |        |        |        |        |        |        |        |        |        |        |        |        |        |        |
| <b>SHO</b> Baku Shooting Centre      | <b>SH</b> Shooting              |  |        |        |        |        | 3      | 3      | 2      | 2      | 3      | 3      | 3      |        |        |        |        |        |        |

# Baku 2015 Venues Masterplan

## VILLAGE CLUSTER

- 1 Olympic Stadium**  
Athletics  
Opening & Closing ceremonies
  - 2 National Gymnastics Arena**  
Acrobatic  
Aerobic  
Artistic  
Rhythmic  
Trampoline
- AVL Athletes Village**  
**MVL Media Village**

## FLAG SQUARE CLUSTER

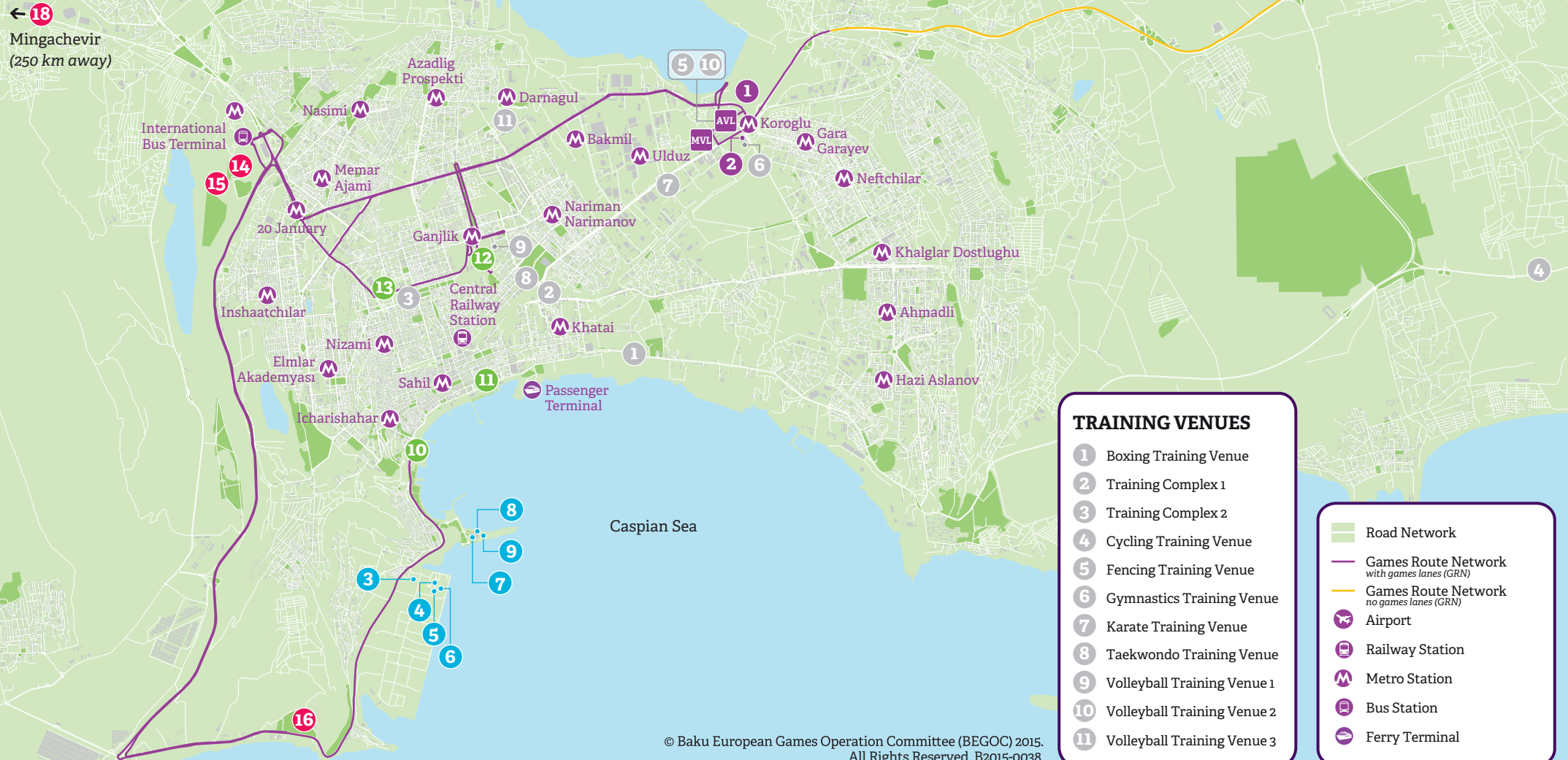
- 3 Baku Aquatics Centre**  
Diving  
Swimming  
Synchronised Swimming
- 4 Water Polo Arena**  
Water Polo
- 5 Beach Arena**  
Beach Volleyball  
Beach Soccer
- 6 Basketball Arena**  
Basketball 3x3
- 7 Crystal Hall 1**  
Volleyball
- 8 Crystal Hall 2**  
Boxing
- 9 Crystal Hall 3**  
Fencing  
Karate  
Taekwondo

## CITY CLUSTER

- 10 Baku Sports Hall**  
Badminton  
Table Tennis
- 11 Freedom Square**  
Cycling - Road Race
- 12 Tofiq Bahramov Stadium**  
Archery
- 13 Heydar Aliyev Arena**  
Judo  
Sambo  
Wrestling

## WESTERN & OTHER

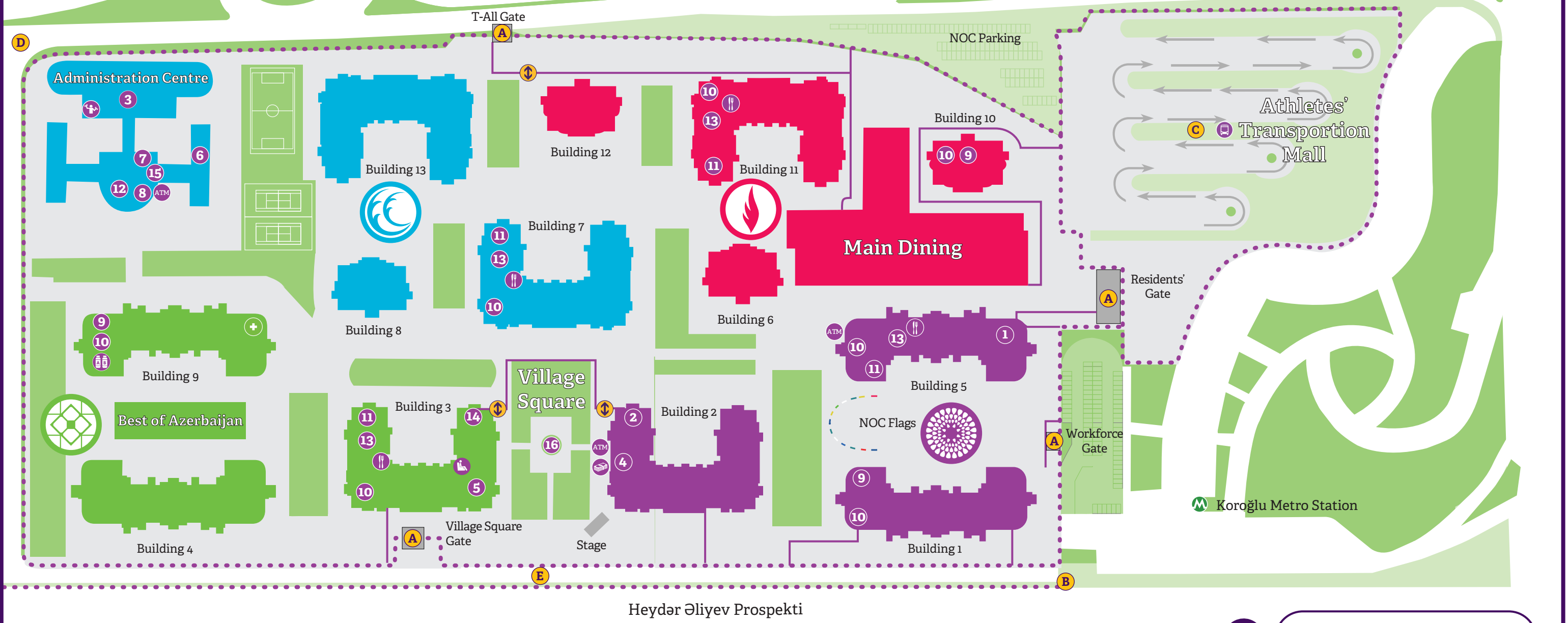
- 14 Baku Shooting Centre**  
Shooting
- 15 Mountain Bike Velopark**  
Cycling - Mountain Bike
- 16 BMX Velopark**  
Cycling - BMX
- 17 Bilgah Beach**  
Cycling - Time Trial  
Triathlon
- 18 Mingachevir**  
Canoe Sprint



# Athletes Village

- |                                    |                       |   |   |
|------------------------------------|-----------------------|---|---|
| <b>A</b> Pedestrian Screening Area | Entrance/Exit         | <b>1</b> Accreditation and Welcome Centre | <b>9</b> Recreation Centre                          |
| <b>B</b> Vehicle Permit Checkpoint | Fitness Centre        | <b>2</b> Café and Juice Bar               | <b>10</b> Resident Centre                           |
| <b>C</b> T-A Transportation Mall   | Internal Fence        | <b>3</b> Chef de Mission Meeting Hall     | <b>11</b> Serviced Laundry                          |
| <b>D</b> T-All Drop / Load Zone    | Metro                 | <b>4</b> Commercial Centre                | <b>12</b> Sport Information Centre                  |
| <b>E</b> T-X Drop / Load Zone      | Polyclinic            | <b>5</b> Guest Pass Centre                | <b>13</b> Super Recreation Centre                   |
| ATM                                | Protocol Lounge       | <b>6</b> Multi-faith Centre               | <b>14</b> Venue Media Centre                        |
| Anti Doping                        | Secure Perimeter      | <b>7</b> NOC Bookable Meeting Rooms       | <b>15</b> Village Operations Centre                 |
| Athletes' Transportation Mall      | Super Recreation Café | <b>8</b> NOC Services Centre              | <b>16</b> Village Square / Athlete Welcome Ceremony |
| Currency Exchange Machine          |                       |   |   |

- Village Areas**
- Pomegranate
  - Carpet
  - Wave
  - Flame





# Canoe Sprint Village

Secure Perimeter

- A** Pedestrian Screening Area
- B** Vehicle Screening Area
- C** T-All Load Zone
- D** T-All Drop Off Zone
- 1** Accreditation Centre
- 2** General Store
- 3** Guest Pass Centre
- 4** Main Dining
- 5** NOC Bookable Meeting Room
- 6** NOC Services Centre
- 7** NTO & Workforce Accommodation
- 8** Prayer Rooms
- 9** Recreation Centre
- 10** Resident Centre
- 11** Serviced Laundry
- 12** Super Recreation Centre
- 13** Village Operations Centre
- 14** Welcome Desk
- ATM** ATM and Currency Exchange Machine
- +** Polyclinic
- Public Taxi** Public Taxi

## Village Areas

-  Pomegranate
-  Carpet
-  Wave
-  Flame

← Mingachevir  
5km away

Load Zone  
Gate

Drop Off  
Zone Gate

Building 2

Building 3

Building 4

Building 1

Administration Centre

Building 5

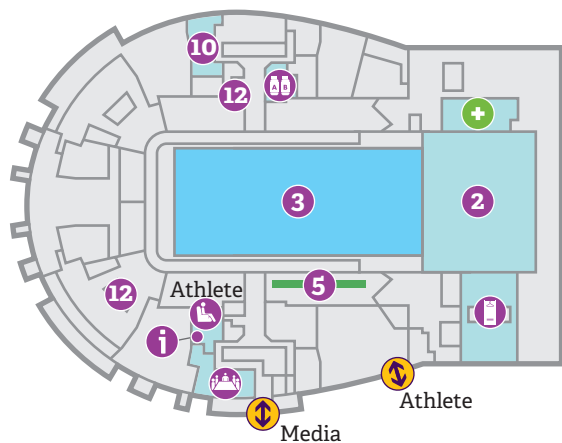
Main Dining



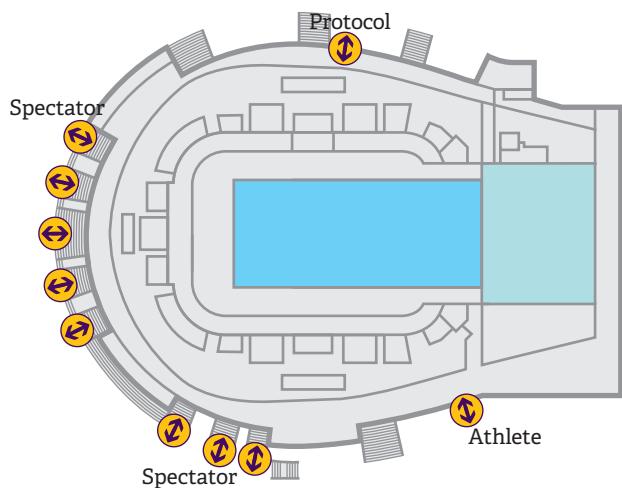
0 10 20 30 40 m



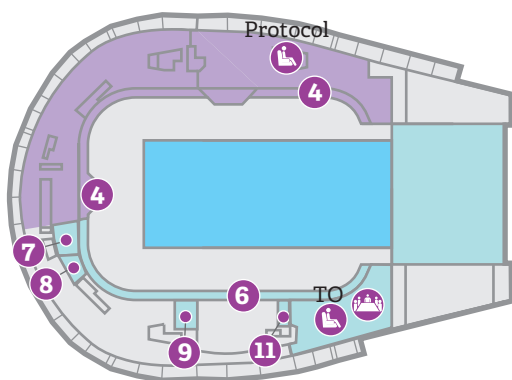
Level -2



Level 0



Level 1

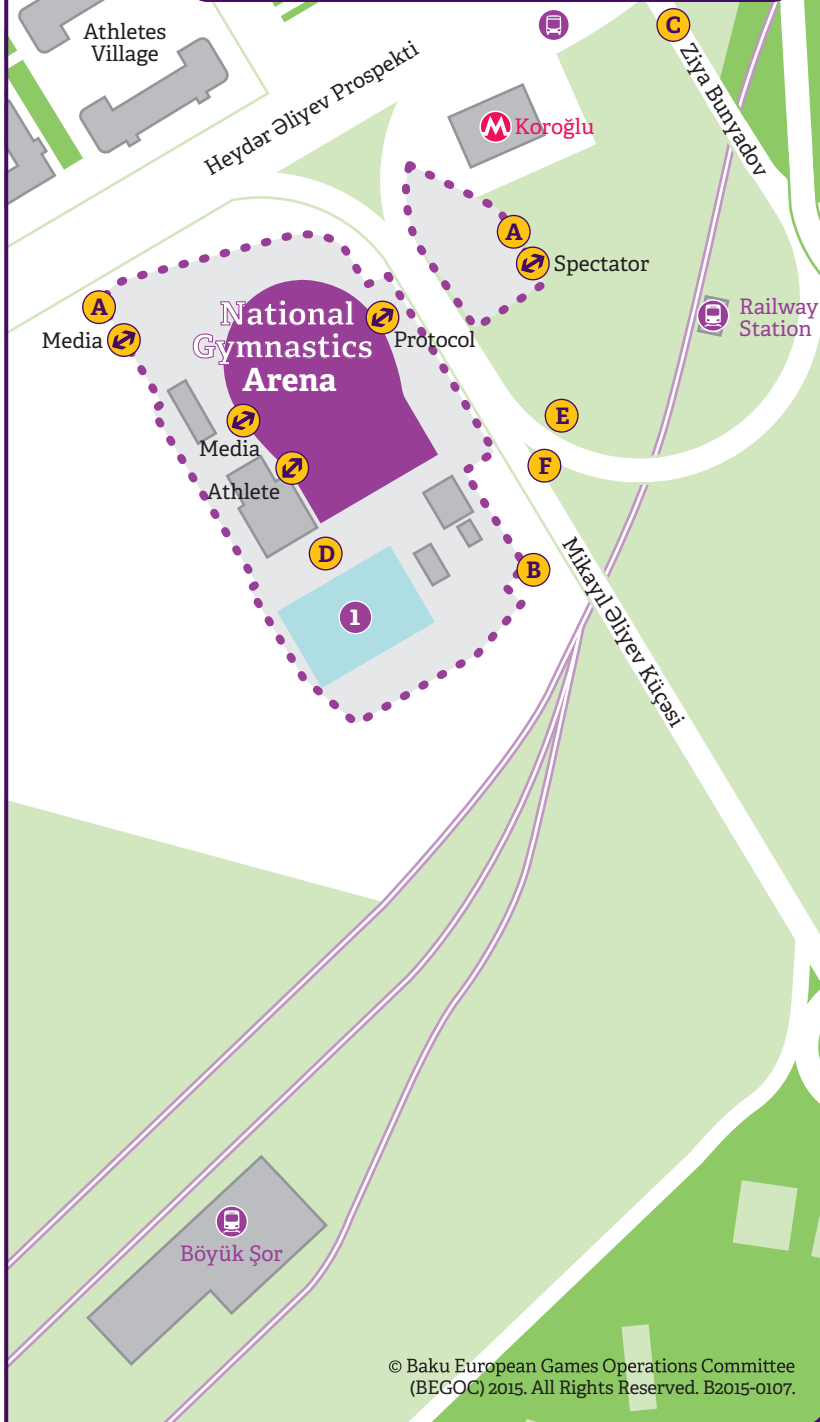


## Gymnastics - Acrobatic, Aerobic, Artistic, Rhythmic & Trampoline

### National Gymnastics Arena



- |                           |                               |
|---------------------------|-------------------------------|
| Competition Venue         | Athlete Seating               |
| Venue Perimeter           | Jury of Appeal                |
| Entrance/Exit             | EF Secretary General Office   |
| Pedestrian Screening Area | EF President Office           |
| Vehicle Screening Area    | Competition Management Office |
| Vehicle Permit Checkpoint | TD Office                     |
| T-A Load Zone             | Toilets                       |
| T-All Load Zone           | Athlete Changing Rooms        |
| T-X Load Zone             | Lounge                        |
| Athlete Training          | Doping Control                |
| Athlete Warm-up           | Sports Information Desk       |
| Field of Play             | TO Meeting Room               |
| Protocol Seating          | Athlete Medical               |
| Mixed Zone                |                               |

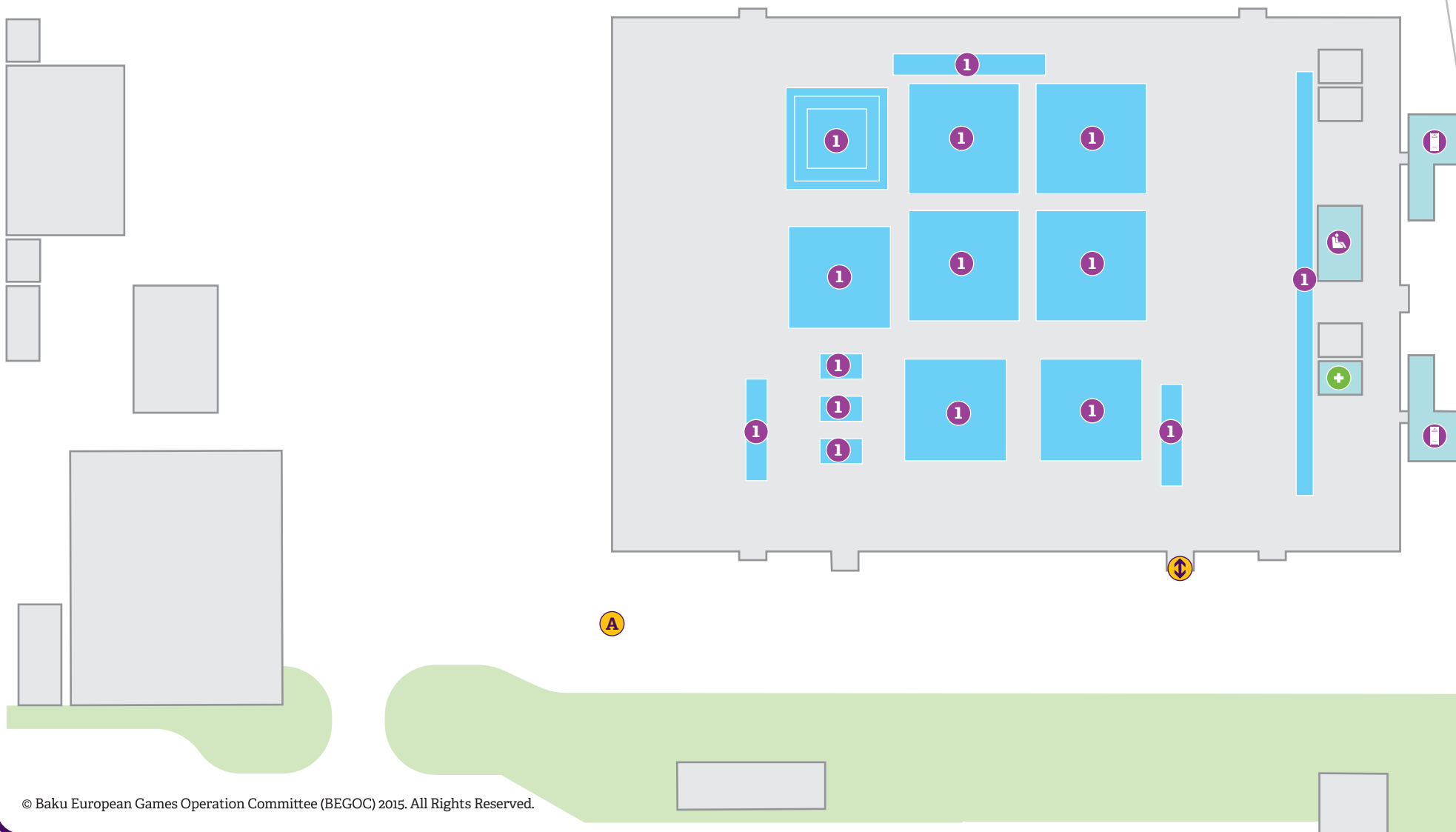




- ↔ Entrance/Exit
- A T-A Load Zone
- 1 Field of Play
- 🧺 Athlete Changing Rooms
- 🛋 Athlete Lounge
- + Athlete Medical



# Gymnastics Training Venue





**Baku 2015**  
1st EUROPEAN GAMES

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[baku2015.com](http://baku2015.com)