

**14<sup>th</sup> Continental African Championships & Youth  
Olympic Qualifier for WAG, MAG  
Swakopmund, Namibia, NAM  
9th May 2018 – 12th May 2018**



**DIRECTIVES**

**Event ID: 15579**

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **NAMIBIA** has the pleasure to invite your Federation to participate in the aforementioned official UAG International Event and Youth Olympic Qualifier for WAG and MAG for 2018.

<b>DISCIPLINE</b>	<b>Women's Artistic Gymnastics Men's Artistic Gymnastics</b>
<b>HOST FEDERATION</b>	<b>Petra Thorburn –GFN Deputy President</b> P O Box 2622, Windhoek GFN (Gymnastics Federation Namibia) phone number +264811299679 e-mail <a href="mailto:gfndeputypresident@gmail.com">gfndeputypresident@gmail.com</a> web site: <a href="http://gymnasticsfederationnamibia.yolasite.com">gymnasticsfederationnamibia.yolasite.com</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	<b>Madeleen Potgieter</b> Walvis Bay, Namibia GFN (Gymnastics Federation Namibia) phone number +264 81 249 5045 e-mail <a href="mailto:MPotgieter@hollardnam.com">MPotgieter@hollardnam.com</a>  Skype: petradthorburn1 web site <a href="http://gymnasticsfederationnamibia.yolasite.com">gymnasticsfederationnamibia.yolasite.com</a>
<b>LOCATION</b>	<b>Swakopmund, Namibia</b>
<b>DATE</b>	<b>From 9<sup>th</sup> of May till 12<sup>th</sup> of May 2018</b>
<b>VENUE</b>	Event Hall, Training and warm-up Hall <b>The Dome, Swakopmund (WAG &amp; MAG)</b> web site: <a href="http://www.walvisbay.cc.org.na">www.walvisbay.cc.org.na</a> <a href="http://www.swakopindoorsport.com/">www.swakopindoorsport.com/</a>



<b>APPARATUS SUPPLIER</b>	<b><u>Taishan</u></b> WAG and MAG Equipment																																								
<b>RULES AND REGULATIONS</b>	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Doping Control Rules</li> <li>• License rules (except for non-competitive events)</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> </ul> <p><i>and subsequent decisions of the FIG Executive Committee</i></p>																																								
<b>FEDERATIONS INVITED</b>	<p>The Organizing Member Federation will invite all Member Federations according to the following principles:</p> <p><b>All FIG affiliated member federation in Africa that are in good standing with the FIG and the UAG may participate.</b></p>																																								
<b>AGE LIMITS</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>MAG : (Juniors 14 years. - 17 years) (Seniors 18 years. no age limit)</b></li> <li><input type="checkbox"/> <b>WAG : (Juniors Minimum 13 years – 15 years) (Seniors 16 years. no age limit)</b></li> <li><input type="checkbox"/> <b>Youth Olympic Qualifying :</b></li> </ul> <p>For WAG, only gymnasts born between 1 January 2003 and 31 December 2003 can qualify to Youth Olympic Games. For MAG, only gymnasts born between 1 January 2001 and 31 December 2002 can qualify to Youth Olympic Games.</p> <p>The best 3 MAG gymnasts – a maximum 1 per National Federation and the best 3 WAG gymnasts - a maximum 1 per National Federation grant a quota place to the 3rd Youth Olympic Games for their NOC.</p> <p><b>PARTICIPATION</b> The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="357 1361 1489 1720"> <thead> <tr> <th>Discipline</th> <th>Junior</th> <th>Seniors</th> <th>Coach</th> <th>Judge</th> <th>HOD</th> <th>Manager / Medical</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>FEDERATION</td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>WAG PLUS Youth Olympic Qualifier</td> <td>5 1</td> <td>5</td> <td>2 Max</td> <td>3</td> <td></td> <td></td> <td>16</td> </tr> <tr> <td>MAG PLUS Youth Olympic Qualifier</td> <td>5 1</td> <td>5</td> <td>2 Max</td> <td>3</td> <td></td> <td></td> <td>16</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>12</b></td> <td><b>10</b></td> <td><b>4</b></td> <td><b>6</b></td> <td><b>1</b></td> <td><b>1</b></td> <td><b>34</b></td> </tr> </tbody> </table> <p>All gymnasts must have a valid FIG licence until the end of the Event.</p>	Discipline	Junior	Seniors	Coach	Judge	HOD	Manager / Medical	Total	FEDERATION					1	1	2	WAG PLUS Youth Olympic Qualifier	5 1	5	2 Max	3			16	MAG PLUS Youth Olympic Qualifier	5 1	5	2 Max	3			16	<b>TOTAL</b>	<b>12</b>	<b>10</b>	<b>4</b>	<b>6</b>	<b>1</b>	<b>1</b>	<b>34</b>
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<b>JUDGES AND JURIES</b>	<p>Each Federation may bring up to 1 or 2 Judges for Individual Participation to 3 Judges for Team Participation.</p> <p><b>All Judges must have a current valid FIG Brevet at the time of the event.</b> Failure to provide judges as mentioned above will result in an OC charge of 200 USD to the federation concerned (non-refundable). This fine must be paid to the OC by 15th of March 2018.</p>																																								
<b>ENTRY FEES</b>	<p><b>The Entry fee for the UAG</b> for this event will be: 100 USD per attending member federation. The invited participating federations must pay entry fees at the time of the</p>																																								

Definitive Registration (5 February 2018) to the UAG. The entry fee is not refundable.

**The Individual Entry fee for the African Championships**

The cost per person / day is **EUR 80.00 – 3 Star Accommodation and EUR 50.00 – 1 and 2 Star Accommodation.** (See also accommodation) Ten days after Definitive registration (15 March 2018) 50% of the costs for the accommodation and meals must be paid to the OC. The remainder of the payment must be paid to the OC on 31 March 2018.

As per the Technical Regulations the entry fee UAG must be sent in advance and before the stated deadline. Failure to send the UAG entry fee with the definitive entry shall constitute a late entry. Entry fees are NON-refundable. For the African Championships fee late entries may be accepted at the discretion of the organizing committee. Failure to send all entry fees with the Nominative Registration forms shall constitute a late entry. Late fees of 50 Euro per athlete will apply.

**Bank details for payments are as follows:**

**UNION AFRICAINE DE GYMNASTIQUE for UAG Competition Fee**

**Banque de Développement local**

**Agence Emir Abdelkader**

**03 Place Emir Abdelkader**

**1600 – Alger – ALGERIE**

**Ø IBAN N°: 005 170 457 117813**

**Ø CODE SWIFT BDL0DZAL**

**Ø Compete N° 005 170 457 117813**

**GYMNASTIC FEDERATION NAMIBIA**

**Bank details for payments are as follows:**

**Bank: Standard Bank**

**Branch: Main Branch**

**Branch code: 086872**

**Account Number: 60002426829**

**When a payment is made kindly indicate clearly: that it is for 2018 AAC and country's name**

**ACCREDITATION**

Regarding accreditation procedures for all participating delegation members, electronic ID photographs must be sent via email to the OC within the deadline set for the Nominative registration.

Note: The OC will be checking the validity of the gymnast's Licenses. No gymnast will be accepted without a valid FIG License at the deadline of the Nominative registration.

**EVENT FORMAT**

The African Championships will comprise of qualifications and Finals and will determine Individual winners in each category, including Apparatus, All Around/Final, and Team. In addition this event will form part of the Youth Olympic Qualifying Event.

<b>PROVISIONAL SCHEDULE</b>	<b>Sunday</b>	<b>6 May 2018</b>	Arrival of WAG & MAG delegations, Accreditation, Orientation meeting
	<b>Monday</b>	<b>7 May 2018</b>	Scheduled training, WAG & MAG UAG TC meetings, WAG & MAG UAG Executive meeting
	<b>Tuesday</b>	<b>8 May 2018</b>	Podium training WAG & MAG Opening Ceremony
	<b>Wednesday</b>	<b>9 May 2018</b>	Judges meeting for WAG & MAG <b>Qualification, All Around and Team Final Competition</b> <b>WAG &amp; MAG Junior</b> <b>Plus Youth Olympic Qualifier</b>
	<b>Thursday</b>	<b>10 May 2018</b>	Judges meeting for WAG & MAG <b>Qualification and All Around Competition WAG &amp; MAG Senior</b>
	<b>Friday</b>	<b>11 May 2018</b>	Judges meeting for WAG & MAG <b>Apparatus Finals Competition WAG (2 Apparatus) &amp; MAG (3 Apparatus)</b>
	<b>Saturday</b>	<b>12 May 2018</b>	Judges meeting for WAG & MAG <b>Apparatus Finals Competition WAG (2 Apparatus) &amp; MAG (3 Apparatus)</b> <b>Closing Banquet</b>
	<b>Sunday</b>	<b>13 May 2018</b>	Departure of delegations
<b>MEDICAL SERVICES</b>	Emergency Medical Team on site with stand-by Ambulance. Event Doctor on call.		
<b>VISA</b>	Please verify immediately with your travel agent or the Namibian Embassy or Consulate in your country if a visa is required for your travel to Namibia (NAM) The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made WITH NOMINATIVE REGISTRATION ON THE 5 <sup>TH</sup> OF MARCH 2018 to the OC. The request must include the function, full name, gender, date of birth, citizenship p and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.		
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The OC needs to verify the insurance before arrival of the delegation members (e.g. cover note or photocopy of the valid policy and requests all delegations to submit cover note of the valid policy by latest <b>31<sup>ST</sup> OF MARCH 2018</b>. Delegation members with insufficient insurance cover must inform the OC in advance.</p> <p>Insurance proof must be handed in as a copy during the Orientation meetings</p>		
<b>INTERNATIONAL TRANSPORTATION</b>	The invited participating federations must pay for the travel costs of their delegation members. Port of entry for delegations flying into <b>WALVIS BAY NAMIBIA –NOT WINDHOEK</b> which is 400km away and GFN will not assist in Transport from there. You will have to arrange and pay own transport.		

	The Travel Schedule Form must be returned to the LOC by latest the 15 <sup>th</sup> of March 2018																								
<b>LOCAL TRANSPORTATION</b>	<b>Local transportation (i.e. from/to the WALVIS BAY airport, as well as from/to the accommodation (Participants) / Hotel (Judges) and the Event, Training, and Warm-up Halls) will be provided free of charge</b> Sightseeing transport could be arranged <b>at own cost</b> . Arrange with LOC																								
<b>ACCOMMODATION</b>	The invited participating federations must pay for the accommodation and meals expenses of their delegation members.  The cost per <b>person</b> / day is:  EUR80.00 p/person, p/night for 3 Star Accommodation  EUR 50.00 p/person, p/night for 1 and 2 Star Accommodation  On 15 <sup>th</sup> of March 2018 50% of the costs for the accommodation and meals must be paid to the OC. The remainder of the payment must be paid to the OC on 31 <sup>st</sup> of March 2018.  <b>Accommodation Fees are non-refundable after Nominative registration is confirmed (5<sup>th</sup> of March 2018).</b>																								
<b>CANCELATION POLICY</b>	<b>Accommodation and Entry Fees are non-refundable after Nominative registration is confirmed and paid (5<sup>th</sup> of March 2018).</b>																								
<b>FINAL BANQUET</b>	The Final Banquet will be free of charge. All participating delegation members are welcome to attend the Closing Function.  <b>The tickets of the Closing Function for other non-delegation Members must be booked and paid to the LOC by 8<sup>th</sup> of May 2018. Cost USD 30.00 p/person</b>																								
<b>BANK ACCOUNT INFORMATION OF FEDERATION</b>	<b><u>GYMNASTIC FEDERATION NAMIBIA</u></b> <b>Bank details for payments are as follows:</b> <b>Bank: Standard Bank</b> <b>Branch: Main Branch</b> <b>Branch code: 086872</b> <b>Account Number: 60002426829</b>  The participating federation is responsible for covering all bank fees in connection with the bank transfers.																								
<b>MARKETING</b>	FIG advertising and publicity norms must be respected																								
<b>MEDIA</b>	<b>Media Officer: Britt Adonis</b>																								
<b>SOCIAL MEDIA</b>	<a href="http://gymnasticsfederationnamibia.yolasite.com">gymnasticsfederationnamibia.yolasite.com</a>																								
<b>REGISTRATION DEADLINES</b>	Please note that all registration are compulsory. <table border="1"> <tr> <td><b>Provisional registration</b></td> <td>5 January 2018</td> </tr> <tr> <td><b>Definitive registration:</b></td> <td>5 February 2018</td> </tr> <tr> <td><b>Entry fee payment:</b></td> <td>5 February 2018</td> </tr> <tr> <td><b>Nominative registration</b></td> <td>5 March 2018</td> </tr> <tr> <td><b>Visa Request:</b></td> <td>15 March 2018</td> </tr> <tr> <td><b>Accommodation 50%</b></td> <td>15 March 2018</td> </tr> <tr> <td><b>Accommodation list:</b></td> <td>15 March 2018</td> </tr> <tr> <td><b>Meals Form</b></td> <td>15 March 2018</td> </tr> <tr> <td><b>Travel Schedule</b></td> <td>15 March 2018</td> </tr> <tr> <td><b>Other 50% Accommodation:</b></td> <td>31 March 2018</td> </tr> <tr> <td><b>Insurance:</b></td> <td>31 March 2018</td> </tr> <tr> <td><b>Additional: Banquet Requests:</b></td> <td>8 May 2018</td> </tr> </table>	<b>Provisional registration</b>	5 January 2018	<b>Definitive registration:</b>	5 February 2018	<b>Entry fee payment:</b>	5 February 2018	<b>Nominative registration</b>	5 March 2018	<b>Visa Request:</b>	15 March 2018	<b>Accommodation 50%</b>	15 March 2018	<b>Accommodation list:</b>	15 March 2018	<b>Meals Form</b>	15 March 2018	<b>Travel Schedule</b>	15 March 2018	<b>Other 50% Accommodation:</b>	31 March 2018	<b>Insurance:</b>	31 March 2018	<b>Additional: Banquet Requests:</b>	8 May 2018
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<b>ADDITIONAL INFORMATION</b>	For Federations wishing to visit after the Championships to enjoy our super tourism, arrangements can be made to lengthen your stay at the accommodation and transport can be arranged as well if need be as many tourist companies collect one at your																								

accommodation. THIS IS AT OWN COST however GFN will assist with the extension of your visit to ensure your comfort. Please inform the OC not later than the 15<sup>th</sup> of March 2018 of your intention. GFN will circulate excursion information very soon.

Looking forward to welcoming you all to Namibia

Sincerely Yours,

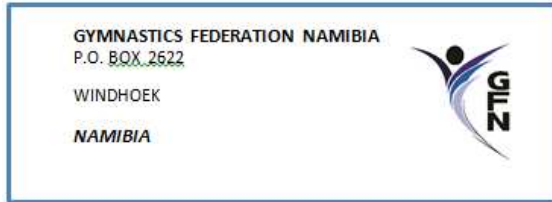
*Bianca Pfaender*  
Secretary General - GFN

Cell No: +264 811299679

Email: [gfndeputyresident@gmail.com](mailto:gfndeputyresident@gmail.com)

Skype: petradthorburn1

Stamp



Windhoek, 31 October 2017

Place and date:

Signature of the Deputy President or  
Secretary General of the FIG affiliated NF