



**IV South-American Trampoline
Championship 2016
Bogotá, (COL)
26th– 28th November, 2016**



DIRECTIVES

Event ID: 15079

Dear FIG affiliated Member Federation,

The Gymnastics Federation of **COL** has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Trampoline Gymnastics
HOST FEDERATION AND LOCAL ORGANIZING COMMITTEE	Colombian Gymnastics Federation Transversal 21 Bis # 60 - 35, Bogotá, barrio san luis Colombia Phone: (+578) 7712325 fedecolgin@yahoo.com www.fedecolgin.co
LOCATION	Bogotá, Colombia
DATE	From 26 th to 28 th November, 2016
VENUE	Palacio de los Deportes Avenida 63 # 42 - 00, Bogotá D.C. - Colombia
APPARATUS SUPPLIER	Trampolines: Eurotramp 4x4 Trampoline. Reference number: 3050 Time Measurement Device: AIRTIME Ref. V3
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations from the South American Gymnastics Confederation: ARG, BOL, BRA, CHI, COL, ECU, PAN, PAR, PER, URU, VEN.
AGE LIMITS	<ul style="list-style-type: none">• Senior TRA• Junior TRA All gymnasts must have a current valid FIG and CONSUGI licence until the end of the event.
JUDGES AND JURIES	The number of Judges' panels may be decided by the Local LOC and the Superior Jury of the event depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the Superior Jury – from the judges present at the event.

	Each participating federation must provide minimum two judges (minimum category IV). Failure to do so will result in a fine of 1000 U\$S to be paid to the organizing member federation in order to cover the expenses of inviting an additional judge to the event. All judges must have a current valid FIG brevet at the time of the event.						
REGISTRATION DEADLINES	Definitive and Nominative registrations must be completed by sending the composition of the delegation via email to: caro.corradi@gmail.com , samir.portillo@hotmail.com and fedecolq@yahoo.com <table><tr><td>Definitive registration:</td><td>03rd October, 2016</td><td>(2 month prior the event)</td></tr><tr><td>Nominative registration</td><td>03rd November, 2016</td><td>(1 month prior the event)</td></tr></table>	Definitive registration:	03 rd October, 2016	(2 month prior the event)	Nominative registration	03 rd November, 2016	(1 month prior the event)
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ENTRY FEES	The cost for the entry fee is U\$S 25 per gymnast.. The participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.						
ACCREDITATION	All delegations will be guided to the hall (accreditation desk) upon arrival to Bogotá. The accreditation will take place at the venue upon arrival. The accreditations will only be handed out to the head of delegation. All delegations must deliver national anthem, flag, insurance, passports of all members, FIG Card Licence and CONSUGI Card Licence.						
EVENT FORMAT	<p>This South American Championship will be run in the following two (2) disciplines and two (2) levels:</p> <ul style="list-style-type: none">• Individual Trampoline• Synchronized Trampoline <p>Competition will consist of Qualifications and Finals. Participation in the Qualifications:</p> <ul style="list-style-type: none">• All competitors must take part in the qualifications.• No qualifications must be held if there are less than 9 participants per discipline.• In case of a tie at any place, the tie-breaking rules as set up for the World Championships (see 2016 FIG Technical Regulation) shall be applied. <p>Participation in the Finals:</p> <ul style="list-style-type: none">• The top eight gymnasts or pairs from the qualifications qualify for the finals.• There will be no limits of participants per federation in the finals.• In case of a tie at any place, the tie-breaking rules as set up for the World Championships (see 2016 FIG Technical Regulation) shall be applied.						
PROVISIONAL SCHEDULE	<p>Day 1. Wednesday, 23.11.2016</p> <ul style="list-style-type: none">• All day: Arrival of delegations and free training <p>Day 2. Thursday, 24.11.2016</p> <ul style="list-style-type: none">• All day: Training as schedule <p>Day 3. Friday, 25.11.2016</p> <ul style="list-style-type: none">• All day: Training as schedule• Evening: Judges’ Meetings and Instructions• Afternoon: Orientation Meeting• Opening Ceremony <p>Day 5. Saturday, 26.11.2016</p> <ul style="list-style-type: none">• Qualifications <p>Day 6. Sunday, 27.11.2016</p> <ul style="list-style-type: none">• Qualifications <p>Day 7. Monday, 28.11.2016</p> <ul style="list-style-type: none">• Finals <p>Day 8. Tuesday, 29.11.2016</p>						

	<ul style="list-style-type: none"> • All day: Departure of delegations
EVENT MANAGER	<p>Samir Portillo</p> <p>E-mail: samir_portillo@hotmail.com</p>
MEDICAL SERVICES	The LOC will provide first aid medical services during the training and competition.
VISA	<p>Please verify immediately with your travel agent or the Colombian Embassy or Consulate in your country if a visa is required for your travel to Colombia. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 28th October to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD 25 per person.</p>
INTERNATIONAL TRANSPORTATION	The participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by November 3 rd 2016
LOCAL TRANSPORTATION	<p>Delegations booking accommodation through the LOC will be free offered transport:</p> <ul style="list-style-type: none"> - From El Dorado Airport (IATA Code: BOG) to the competition venue or hotel and back provided notifications of flights details has given prior November 3rd 2016 - From Hotel to the competition venue
ACCOMMODATION	<p>OFFICIAL HOTEL from LOC</p> <p>The costs per person/night in these hotels are as follows:</p> <p>100 U\$S (single room, full board)</p> <p>70 U\$S(double or triple room, full board)</p> <p>120 U\$S (single room, full board, extraofficial person)</p> <p>90 U\$S(double or triple room, full board, extraofficial person)</p> <p>All the reservation must be made by LOC.</p> <p>Both the airport transfer by bus and the ticket for the banquet are already included in these prices.</p> <p>While the Accommodation Form must be returned to the LOC by October 03rd 2016 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The participating federations must pay for their accommodation costs. At the time of the Nominative registration (1 month prior to the event November 03rd 2016) 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by November 20th 2016.</p>
MEALS	All meals will be provided at the official hotels. Free local transportation will

	allow all delegations to arrive on due time to the lunch and dinner times.																
CANCELATION POLICY	<p>Rooms with or without full board cancelled until October 31st 2016 at the very latest will be subject to a cancellation fee of 0%.</p> <p>Rooms with or without full board cancelled from November 01st of 2016 until November 20th of 2016 at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.</p> <p>Rooms with or without full board cancelled from 21st November of 2016 until the arrival of the delegations on site or "no show" will be subject to a cancellation fee of 100% to be paid by the Federation concerned.</p>																
FINAL BANQUET	<p>Final banquet will be organized at Hotel.</p> <p>All individuals booking their accommodation via the LOC will get their tickets without any additional payment.</p>																
BANK ACCOUNT INFORMATION	<p>Intermediary Bank: CITIBANK de Nueva York ABA Code: 021000089 SWIFT: CITIUS33 Beneficiary Bank: BANCOLOMBIA Swift: COLOCOBM Account Number: 35869092595 Bank Address: CALLE 30A N° 6 - 75 MEZZANINE TORRE SUR City: BOGOTÁ Country: COLOMBIA Beneficiary name: FEDERACION COLOMBIANA DE GIMNASIA Identification: 860535259-7 Beneficiary Address: CALLE 28 N° 25 – 18 Phone: (+57)1 2326289 City: BOGOTÁ</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>																
MARKETING	FIG advertising and publicity norms must be respected																
MEDIA	All media representatives (journalist, photographers, TV) must request and accreditation from LOC Media Office as soon as possible to have access to the media centre on the competition venue.																
SOCIAL MEDIA	www.consugi.com																
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Sincerely Yours,
September 2016



JUAN NAVOR MEDINA LOPEZ
Presidente
Federación Colombiana de Gimnasia