



**2018 Trampoline Gymnastics Senior Pan American Championships  
5-9 September 2018 Lima, PER**

**DIRECTIVES**

**Event ID: 15862**

Dear PAGU affiliated Member Federation,

The Pan American Gymnastics Union (PAGU) through the Peruvian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG and PAGU International Event. This competition will also serve as the qualifying event for the Pan American Games Lima 2019.

<b>DISCIPLINES</b>	<b>Trampoline Gymnastics (Trampoline individual, Trampoline synchro, Double mini-trampoline)</b>										
<b>PAN AMERICAN GYMNASTICS UNION</b>	<b>Pan American Gymnastics Union</b> Camino a Santa Teresa #482 Colonia Peña Pobre, C.P. 14060 Mexico City, MEX Tel.: +52 55 4993-3983 E-mail: <a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>										
<b>HOST FEDERATION</b>	<b>Peruvian Gymnastics Federation</b> Calle las Fresas 467 Urbanización La Aurora, Miraflores Lima 41, Peru Tel/Fax: +51.1.4762277 E-mail: <a href="mailto:jennymart51@hotmail.com">jennymart51@hotmail.com</a> Website: <a href="http://www.federaciongimnasia.com">www.federaciongimnasia.com</a>  Contact person: Walter Saavedra Tel: +51.1.983337881 E-mail: <a href="mailto:waltersaavedra@yahoo.com">waltersaavedra@yahoo.com</a>										
<b>EVENT MANAGEMENT</b>	<b>Local Organizing Committee:</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">President</td> <td style="width: 30%;">Eva Jenny Martínez Díaz</td> <td style="width: 40%;"><a href="mailto:jennymart51@hotmail.com">jennymart51@hotmail.com</a></td> </tr> <tr> <td>Sport Manager</td> <td>Miguel Céspedes</td> <td><a href="mailto:cespedesmiquel30@gmail.com">cespedesmiquel30@gmail.com</a></td> </tr> <tr> <td>TRA Local Technical Director</td> <td>Jenny Barreda</td> <td><a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a></td> </tr> </table> <p>PAGU TC President:          TRA – Stéphan Duchesne (<a href="mailto:stefoutside@hotmail.com">stefoutside@hotmail.com</a>)</p>		President	Eva Jenny Martínez Díaz	<a href="mailto:jennymart51@hotmail.com">jennymart51@hotmail.com</a>	Sport Manager	Miguel Céspedes	<a href="mailto:cespedesmiquel30@gmail.com">cespedesmiquel30@gmail.com</a>	TRA Local Technical Director	Jenny Barreda	<a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a>
President	Eva Jenny Martínez Díaz	<a href="mailto:jennymart51@hotmail.com">jennymart51@hotmail.com</a>									
Sport Manager	Miguel Céspedes	<a href="mailto:cespedesmiquel30@gmail.com">cespedesmiquel30@gmail.com</a>									
TRA Local Technical Director	Jenny Barreda	<a href="mailto:jennybarreda@hotmail.com">jennybarreda@hotmail.com</a>									
<b>LOCATION</b>	Lima, Peru										

<b>DATE</b>	From 5 to 9 September 2018												
<b>VENUES</b>	<p><b>Training venue: Gym of the Peruvian Gymnastics Federation</b> Avenida del Aire con Avenida Aviación – Villa Deportiva CAR Videna de San Luis – Lima, Perú <a href="http://www.federaciongimnasia.com">http://www.federaciongimnasia.com</a></p> <p><b>Competition venue: Polideportivo N° 1</b> Avenida del Aire con Avenida Aviación – Villa Deportiva CAR Videna de San Luis – Lima, Perú <a href="http://www.federaciongimnasia.com">http://www.federaciongimnasia.com</a></p>												
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<b>RULES AND TECHNICAL REGULATIONS</b>	<p>The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives or the PAGU Technical Regulations:</p> <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points and Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Doping Control Rules</li> <li>• License Rules</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> </ul> <p><i>and subsequent decisions of the FIG and PAGU Executive Committee</i></p>												
<b>INVITED FEDERATIONS</b>	The Pan American Gymnastics Union invites all Federations affiliated to the PAGU and which are up to date in their obligations.												
<b>AGES</b>	<p>TRA Senior: 17 years and older, as of 31 December 2018.</p> <p><b>All gymnasts must possess the FIG licence valid from the moment of the nominative registration until the end of the event.</b></p> <p>Note: 17 years old gymnasts qualified to participate in the Youth Olympic Games (YOG) cannot participate in the TRA Senior Pan American Championships, otherwise they will not be eligible to compete in the YOG.</p>												
<b>INFORMATION RELATED TO THE QUALIFICATION FOR PAN AMERICAN GAMES LIMA 2019</b>	See the document: "TRA Qualification Manual – Pan American Games Lima 2019"												

<b>JUDGES</b>	<p>Each Federation may register a maximum of 2 judges in each discipline (TRA, DMT).</p> <p>Federations with a PAGU TC Member can register that Member in addition to their registered judges.</p> <p>The fine for not registering at least one judge in the competitions where the Federation is registered is <b>USD\$1,000.00</b> per each, Trampoline, Double mini-trampoline.</p> <p>This fine must be paid to PAGU by <b>13 July 2018</b> at the latest and it does not apply to those Federations that do not have FIG brevet judges in the respective discipline.</p> <p>The National Federation must inform PAGU in advance (at the time of the definitive registration) to allow appointment of an invited neutral judge.</p> <p><b>All judges must possess a valid FIG brevet at the date of the event and for the respective discipline.</b></p>																								
<b>REGISTRATION DEADLINES</b>	<table border="1" data-bbox="475 762 1442 871"> <tr> <td>Provisional registration</td> <td>15 June 2018</td> <td><a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a></td> </tr> <tr> <td>Definitive registration</td> <td>13 July 2018</td> <td><a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a></td> </tr> <tr> <td>Nominative registration</td> <td>10 August 2018</td> <td><a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a></td> </tr> </table>	Provisional registration	15 June 2018	<a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>	Definitive registration	13 July 2018	<a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>	Nominative registration	10 August 2018	<a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>															
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<b>ENTRY FEES</b>	<p>The entry fee for this event will be <b>USD\$50.00</b> per gymnast in each discipline and must be paid to PAGU no later than <b>13 July 2018</b>.</p>																								
<b>DELEGATION SIZE</b>	<table border="1" data-bbox="521 1031 1435 1438"> <thead> <tr> <th>Function</th> <th>IND (F/M)</th> <th>SYN (F/M)</th> <th>DMT (F/M)</th> </tr> </thead> <tbody> <tr> <td>Gymnasts</td> <td>4 / 4</td> <td>2 / 2 pairs</td> <td>4 / 4</td> </tr> <tr> <td>Coaches With 1 gymnast per discipline: 1 With 2-8 gymnasts per discipline: 2</td> <td colspan="2">1-2</td> <td>1-2</td> </tr> <tr> <td>Judges Cat 1, 2 or 3 (in addition to PAGU TC Members)</td> <td colspan="2">1-2</td> <td>1-2</td> </tr> <tr> <td>Medical personnel per Federation</td> <td colspan="3">1</td> </tr> <tr> <td>Head of Delegation per Federation</td> <td colspan="3">1</td> </tr> </tbody> </table> <p>The cost of the accreditation for additional Delegation Members is <b>USD\$100.00</b> per person and must be paid to the Local Organizing Committee by <b>13 July 2018</b> at the latest.</p> <p>Only the following persons can receive an additional accreditation: Coach, Doctor, Physiotherapist and Team manager.</p>	Function	IND (F/M)	SYN (F/M)	DMT (F/M)	Gymnasts	4 / 4	2 / 2 pairs	4 / 4	Coaches With 1 gymnast per discipline: 1 With 2-8 gymnasts per discipline: 2	1-2		1-2	Judges Cat 1, 2 or 3 (in addition to PAGU TC Members)	1-2		1-2	Medical personnel per Federation	1			Head of Delegation per Federation	1		
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<b>ACCREDITACION</b>	<p>Along with the Nominative Registration all the Federations must send a copy of the passport and a photograph of each delegation member, via e-mail to:</p> <p><a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>  <a href="mailto:waltersaavedra@yahoo.com">waltersaavedra@yahoo.com</a></p> <p>Requirements for the photos:</p> <ul style="list-style-type: none"> <li>• File Format: JPEG</li> </ul>																								

	<ul style="list-style-type: none"> <li>• Dimensions: min 210 x 270 pixels; Max 420 x 540 pixels</li> <li>• Width 35 x 45 High</li> <li>• File Size: no more than 1 MB</li> <li>• White background</li> </ul> <p>Each document must be identified with the Country Code, Last name, Name, Competition (TRI, TRS, DMT) and function of each member</p> <p>Example: PER_FERNANDEZ_Ana_DMT_Gymnast</p> <p>This documentation must be sent no later than <b><u>10 August 2018</u></b>.</p> <p>In case of not sending the photograph as requested, the Local Organizing Committee can take the photograph in the host city and will have an additional cost of <b>USD\$10.00</b> for each one.</p> <p>In case of theft or loss of accreditation, it must be informed immediately to the Local Organization Committee for the cancellation of the accreditation.</p> <p>The replacement of stolen or lost accreditation will cost <b>USD\$50.00</b> to be covered by the accreditation holder.</p> <p>Accreditation will be distributed upon arrival at the registration desk.</p> <p>More information on the access zones for each accreditation will be given in the Work Plan.</p>
<b>EVENT FORMAT</b>	<p>2 days of competition for each discipline</p> <ul style="list-style-type: none"> <li>• Day 1: Qualification competition (IND, SYN, DMT) – Qualification to the Pan American Games Lima 2019</li> <li>• Day 2: Finals competition (IND, SYN, DMT)</li> </ul> <p>FIG Rules.</p>
<b>PROVISIONAL PROGRAM</b>	<p><b>03/September</b> Arrival of PAGU TRA TC President and other PAGU representatives</p> <p><b>04/September</b> Arrival of delegations Limited trainings upon request</p> <p><b>05/September</b> Trainings (IND, SYN, DMT) Delegates' technical meeting TRA Judges' briefing</p> <p><b>06/September</b> Training (IND, SYN, DMT) Podium training</p> <p><b>07/September</b> Training (IND, SYN, DMT) Opening Ceremony Competitions (IND, SYN, DMT)</p> <p><b>08/September</b> Training (IND, SYN, DMT) Competitions (IND, SYN, DMT)</p> <p><b>09/ September</b></p>

	<p>Training (IND, SYN, DMT) Competitions (IND, SYN, DMT) Farewell Party</p> <p><b>10/ September</b> Departure of the Delegations, the TRA TC PAGU President and other PAGU representatives (in case they do not participate in the PAGU Congress)</p>
<b>MEDICAL SERVICES</b>	The Local Organizing Committee will provide first aid services at the competition and training sites during the official activities.
<b>VISAS</b>	<p>Please verify immediately with your travel agency or the PER Embassy or Consulate in your country if a visa is required for your travel to Peru.</p> <p>The Local Organizing Committee will be happy to assist each member of the Delegation by sending an official invitation letter, provided that this request is made no later than <b>10 August 2018</b>.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation's member, as well as the city the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The Host Federation, the Local Organizing Committee ("LOC"), the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegations (e.g. photocopy of the valid policy). Delegation members with insufficient insurance coverage must inform the LOC in advance, no later than <b>10 August 2018</b>.</p> <p>The LOC will offer insurance to the Federations at a cost of <b>USD\$35.00</b> per person per day for the official days of the event.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the international travel costs of their delegation members.</p> <p><b>International Airport of arrival</b> Jorge Chávez (LIM)</p> <p>The Travel Itinerary Form must be returned to the LOC by <b>10 August 2018</b> at the latest.</p>
<b>LOCAL TRANSPORTATION</b>	<p>Local transportation will be offered to and from the airport, provided that the delegations stay in one of the official hotels and book their accommodation through the Local Organizing Committee.</p> <p>The Local Organizing Committee will provide local transportation from the airport to the hotel and vice versa, only on the official arrival day of Tuesday <b>4 September</b> and on the official departure day of Monday <b>10 September</b></p>

(except for PAGU representatives arriving or departing on different days).

Delegations arriving or departing on non-official days may contact the President of the Local Organizing Committee: [jennymart51@hotmail.com](mailto:jennymart51@hotmail.com) to arrange transportation to its accommodation or to the airport at a cost of **USD\$30.00** per person per way (airport-hotel or hotel-airport).

The Local Organizing Committee will provide transportation from the official hotels to the competition and training facilities and vice versa, for all members of the delegation duly accredited and according to the official program of activities.

**ACCOMMODATION AND MEALS**

**OFFICIAL HOTELS**

**Option 1: HOTEL MARIA ANGOLA & CONVENTION CENTER**

Avenida La Paz 603 Miraflores 15074

Lima, PER

Tel: +51.1.213-9999

E-mail: [reservas@mariaangola.com.pe](mailto:reservas@mariaangola.com.pe)

Website: <https://www.mariaangola.com.pe/>

Occupancy	Price per person per night	Includes (per person)
Single room	USD\$150.00	1 breakfast, 1 lunch, 1 dinner
	USD\$ 110.00	1 breakfast
Double room	USD\$ 115.00	1 breakfast, 1 lunch, 1 dinner
	USD\$ 80.00	1 breakfast
Triple room	USD\$ 110.00	1 breakfast, 1 lunch, 1 dinner
	USD\$ 70.00	1 breakfast

The meals service starts with the lunch on the day of arrival and finishes with the breakfast on the day of departure.

**Option 2: BTH HOTEL**

Avenida Guardia Civil 727, San Borja 15036

Lima, PER

Tel: +51.1.319-5300

E-mail: [empresas@bth.pe](mailto:empresas@bth.pe)

Website: <http://bth.pe/>

Occupancy	Price per person per night	Includes (per person)
Single room	USD\$170.00	1 breakfast, 1 lunch, 1 dinner
	USD\$135.00	1 breakfast
Double or triple room	USD\$125.00	1 breakfast, 1 lunch, 1 dinner
	USD\$90.00	1 breakfast

The meals service starts with the lunch on the day of arrival and finishes with the breakfast on the day of departure.

The prices charged for the hotel rooms will not exceed the usual hotel rates.

While the Accommodation Form must be returned to the Local Organizing Committee by **13 July 2018** at the latest, the hotel rooms will be distributed in the order in which the applications and payments are received.

	<p>The participating Federations must cover the accommodation and/or meals expenses of all the members of their delegation.</p> <p>Accommodation and meals costs must be paid to the Organizing Committee by <b>13 July 2018</b> at the latest.</p> <p>Note: Rooms and prices cannot be guaranteed if requests and/or payments are received after the deadlines.</p>						
<b>CANCELLATION POLICY</b>	<p>Cancellation Policy: The PAGU and the Local Organizing Committee strongly recommend that each Federation take cancellation insurance for their accommodation and meal reservation.</p> <table border="1"> <thead> <tr> <th>Date of cancellation</th> <th>Reimbursement for cancellation</th> </tr> </thead> <tbody> <tr> <td>From 14 July to 10 August 2018</td> <td>50% reimbursement</td> </tr> <tr> <td>From 11 August 2018</td> <td>No reimbursement</td> </tr> </tbody> </table>	Date of cancellation	Reimbursement for cancellation	From 14 July to 10 August 2018	50% reimbursement	From 11 August 2018	No reimbursement
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<b>FAREWELL PARTY</b>	<p>Farewell Party will be held on Sunday <b>9 September 2018</b> and there will be no additional cost for the accredited members of the participating delegations that stay in one of the official hotels and have made a reservation through the LOC.</p> <p>Additional tickets for the Farewell Party can be requested to the LOC by <b>13 July 2018</b> at the latest, at the time of booking of the accommodation/meals packages.</p> <p>The price of each additional ticket is <b>USD\$25.00</b>.</p>						
<b>BANK ACCOUNT INFORMATION</b>	<p><b>Bank:</b>  Name: BBVA CONTINENTAL  Code (SWIFT): BCONPEPL  Address: Av. República de Panamá 3055 San Isidro  City: Lima  Country: PER</p> <p><b>Beneficiary:</b>  Name: FEDERACION DEPORTIVA PERUANA DE GIMNASIA  Account number: 0011-0661-0200054320  Address: Av. del Aire s/n Puerta N° 15  Villa Deportiva Nacional – La Videna San Luis  City: Lima  Country: PER</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>						
<b>MARKETING</b>	<p>FIG advertising and publicity norms must be respected.</p>						
<b>MEDIA</b>	<p>The media representatives, as well as the communications staff of the federations that are interested in covering the event, may apply for registration to PAGU (<a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a>) by <b>10 August 2018</b> at the latest.</p> <p>In addition, the National Federations are requested to send a letter of confirmation to PAGU.</p>						

<b>DEADLINES SUMMARY</b>	<b>To PAGU</b>	
	Provisional Registration	15 June 2018 (to PAGU)
	Definitive Registration	13 July 2018 (to PAGU)
	Nominative Registration	10 August 2018 (to PAGU)
	Payment of the Entry fee	13 July 2018 (to PAGU)
	Payment of the fine for missing judge	13 July 2018 (to PAGU)
	<b>To the Local Organizing Committee</b>	
	Payment for additional accreditation	13 July 2018 (to COL)
	Accommodation Form	13 July 2018 (to COL)
	Payment of Accommodation and Meals	13 July 2018 (to COL)
	Request and payment of additional tickets for the Farewell Party	13 July 2018 (to COL)
	Travel Itinerary Form	10 August 2018 (to COL)
	Request and payment for transportation from/to the airport in non-official dates	10 August 2018 (to COL)
	Visa Request Form	10 August 2018 (to COL)
	Documents for accreditation	10 August 2018 (to COL)
Request and payment of insurance	10 August 2018 (to COL)	
<b>ADDITIONAL INFORMATION</b>	<b>National Anthem</b> National Anthem of your country must be delivered onsite during the registration.	
	<b>National Flag</b> National Flag of your country must be delivered onsite during the registration.	

Sincerely yours,



Patricia Dieguez  
PAGU Secretary General

Mexico City, Mexico  
August 29<sup>th</sup>, 2018




Eva Jenny Martínez Díaz  
President of Peruvian Gymnastics  
Federation