



29th MTM NARODNI DOM LJUBLJANA
LJUBLJANA, SI-SLOVENIA
12th-13th MARCH 2016



DIRECTIVES

Event ID: 14755

Dear FIG affiliated Member Federation,

The Gymnastics Federation of Slovenia has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	GYMNASTICS FEDERATION OF SLOVENIA Contact person: Mrs. Urša Bavdek Dalmatinova ulica 10, 1000 Ljubljana, SLOVENIA phone number: 00 386 1 256 66 22, mobile 00 386 40 256 661 fax number: 00 386 1 256 66 26 e-mail: gimnastika@siol.net web site: www.gimnasticna-zveza.si
LOCAL ORGANIZING COMMITTEE	KRG NARODNI DOM LJUBLJANA Contact person: Mrs. Nina Selan Slapar Ob dolenjski železnici 50, 1000 Ljubljana, SLOVENIA phone number: 00 386 1 360 20 20 and 00 386 30 603 009 (mobile) fax number: 00 386 1 360 20 50 e-mail: info@klubrg-narodnidom.si web site: www.klubrg-narodnidom.si
LOCATION	LJUBLJANA, SLOVENIA
DATE	From 12th March to 13th March 2016
VENUE	SPORT HALL "CERAR-PEGAN-PETKOVŠEK", Šport Ljubljana – Park Vič, Ljubljana, Slovenia
APPARATUS SUPPLIER	FIG certified SPIETH RG competition floor "BEIJING" 14 x 14 m, ref. number 1790280
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Technical Regulations• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Doping Control Rules• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• FIG Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules <i>and subsequent decisions of the FIG Executive Committee</i>
FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations according to the following principles: We invite all FIG member federation in good standing.
AGE LIMITS	SENIOR individual: 2000 and older JUNIOR individual: 2001-2003 All gymnasts must have a current valid FIG licence

JUDGES AND JURIES	For the FIG competition Senior and Junior - All judges must have a current valid FIG brevet at the time of the event.
REGISTRATION DEADLINES	Definitive registration: 25 th February 2016 Preliminary registration: 22 th January 2016
ENTRY FEES	The Entry fee for this event will be: 40 EURO per each individual gymnast, 80€ per junior team
ACCREDITATION	The delegations will receive accreditations at the venue. No special procedure (photos) needed.
EVENT FORMAT	Insert details with regards to your event and your discipline Saturday: All-around competition Seniors - individual (hoop, ball, clubs, ribbon) Juniors - teams: 8 routines: 2 rope, 2 hoop, 2 ball, 2 clubs or individual (rope, hoop, ball, clubs) FIG program 2013-2016 Sunday: Apparatus finals (seniors, juniors)
PROVISIONAL SCHEDULE	11 th March 2016: <ul style="list-style-type: none"> • arrival of delegations • official training • technical meeting and judge's instruction 12 th March 2016: <ul style="list-style-type: none"> • competition all around 13 th March 2016: <ul style="list-style-type: none"> • Finals (juniors, seniors) - afternoon • banquet dinner 14 th March 2016: <ul style="list-style-type: none"> • departure of delegations
EVENT MANAGER	Ana Rebov, ana.rebov@gmail.com
MEDICAL SERVICES	Doctor will be present on official training and both days of competition. The competition hall also has AED defibrillator. Nearest hospital is very close by. UKC Ljubljana- University Medical Centre Ljubljana Zaloška cesta 2, Ljubljana
VISA	Please verify immediately with your travel agent or the Slovenian Embassy or Consulate in your country if a visa is required for your travel to Slovenia. The LOC will be happy to assist each Delegation member with an official invitation letter, provided if request is made before 20 th February 2015 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.

INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).</p> <p>The Travel Schedule Form must be returned to the LOC by 23rd March 2015.</p>														
LOCAL TRANSPORTATION	<p>The LOC will cover the transportation to/from hotel from the airport Jože Pučnik in Ljubljana, Ljubljana train station or Ljubljana bus station upon arrival and by departure.</p> <p>The LOC will cover the transportation to/from hotel to/from the Competition Hall.</p>														
ACCOMMODATION	<p>M HOTEL Derčeva 4, 1000 Ljubljana, SLOVENIA phone number: 00 386 1 513 70 00 fax number: 00 386 1 513 70 90 e-mail: info@m-hotel.si web site: www.m-hotel.si</p> <p>The costs per person in this hotel are as follows: 90 € / person / day (single room, including all meals and transfers) 70 € / person /day (double room, including all meals and transfers)</p> <p>While the Accommodation Form must be returned to the LOC by 23rd March 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC upon the arrival.</p>														
MEALS	<p>The accommodation fee includes the costs for meals from Friday 11th (dinner), Saturday 12th (breakfast and dinner + lunch package) and Sunday 13th April 2016 (breakfast, banquet) and Monday 14th April 2016 (breakfast), transfers from hotel to the hall.</p> <p>All the costs have to be paid upon arrival in cash.</p>														
CANCELATION POLICY	No cancellation fee.														
FINAL BANQUET	<p>The accommodation fee includes also banquet.</p> <p>All the costs have to be paid upon arrival in cash.</p>														
PRIZE MONEY	No prize money														
BANK ACCOUNT INFORMATION	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: payment upon accreditation in cash.														
MARKETING	FIG advertising and publicity norms must be respected														
MEDIA	RTV Slovenija-Radiotelevizija Slovenija, STA-Slovenian Press Agency and other														
SOCIAL MEDIA	<p>W: www.klubrg-narodnidom.si FB: Klub za ritmično gimnastiko NARODNI DOM LJUBLJANA https://www.facebook.com/pages/Klub-za-ritmi%C4%8Dno-gimnastiko-NARODNI-DOM-LJUBLJANA/286485421363013</p>														
DEADLINES SUMMARY	<table border="1"> <tr> <td>Definitive Registration</td> <td>25th February 2016</td> </tr> <tr> <td>Nominative Registration</td> <td>25th February 2016</td> </tr> <tr> <td>Accommodation Form</td> <td>10th March 2016</td> </tr> <tr> <td>Travel Schedule Form</td> <td>25th February 2016</td> </tr> <tr> <td>Visa Request Form</td> <td>22th January 2016</td> </tr> <tr> <td>Meals Form</td> <td>25th February 2016</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>11th March 2016</td> </tr> </table>	Definitive Registration	25 th February 2016	Nominative Registration	25 th February 2016	Accommodation Form	10 th March 2016	Travel Schedule Form	25 th February 2016	Visa Request Form	22 th January 2016	Meals Form	25 th February 2016	Payment of the Entry Fee	11 th March 2016
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	Payment of the Accommodation Costs	11 th March 2016
	Payment of the local transportation	FREE
	Payment of the Meals	FREE
	Payment of the Final Banquet	FREE
	Payment of the fine for missing judge	50 €
ADDITIONAL INFORMATION	<p><i>At the same time there will be organized competition for younger categories as follows:</i></p> <p><i>Pre junior</i></p> <p><i>Children</i></p> <p><i>B level</i></p>	

Place and date	Seal of the NF	NF authorised signature
Ljubljana, 22.12.2015	 GIMNASTIČNA ZVEZA SLOVENIJE	 Ivan Levak, president Signature of the President or Secretary General of the participating FIG affiliated NF