



Rhythmic Gymnastics Pan American Championships

Mérida Yucatán México

November 6 to 9, 2016



DIRECTIVES

Event ID: 15077

Dear FIG and PAGU affiliated Member Federations,

The Pan American Gymnastics Union through the Mexican Gymnastics Federation has the pleasure to invite your Federation to participate in the Rhythmic Gymnastics Pan American Championships.

DISCIPLINE	Rhythmic Gymnastics
HOST FEDERATION	Federación Mexicana de Gimnasia (FMG) Camino a Santa Teresa 482 Col. Peña Pobre, C.P. 14060, Tlalpan Ciudad de México, México Mezzanine Pabellón de Gimnasia Tel: +52 (55) 4993-3983 E-mail: info@fmginfnasia.org.mx Contact Gustavo Salazar, President: gsalazar@fmginfnasia.org.mx
ORGANIZATION	Pan American Gymnastics Union Camino a Santa Teresa 482 Col. Peña Pobre, C.P. 14060, Tlalpan Ciudad de México, México Mezzanine Pabellón de Gimnasia Tel: +52 (55) 4993-3983 E-mail: info@upag-pagu.org Contact: <ul style="list-style-type: none">• Naomi Valenzo, President: nvalenzo@upag-pagu.org• Laura Acosta, President of the Rhythmic Gymnastics Technical Committee: lauacosta64@hotmail.com
LOCATION	Mérida, Yucatán, MEX
DATE	November 4-9, 2016
VENUE	Poliforum Zamná Por Circuito Colonia, Calle 14 # 313, Morelos Oriente C.P. 97174 Mérida Yucatán
APPARATUS SUPPLIER	GYMNOVA – Model 6667 (London)
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ol style="list-style-type: none">1. Statutes2. Technical Regulations3. Code of Points and relevant Newsletters4. General Judges' Rules5. Specific Judges' Rules

	6. Doping Control Rules 7. License rules 8. Media Rules 9. Apparatus Norms 10. FIG Rules for Sanctioning (approval) of International Events 11. Advertising and Publicity Rules Subsequent decisions of the FIG Executive Committee.												
FIG LICENSE	All gymnasts must have a valid FIG licence until the end of the event. The licence must be presented at the accreditation.												
INVITED FEDERATIONS	PAGU extends the invitation to all PAGU Member Federations who are up to date with their obligations.												
MINIMUM AGE	By December 31, 2016: <table border="1" data-bbox="435 600 1003 674"> <tr> <td>Senior</td> <td>Minimum 16 years old</td> </tr> <tr> <td>Junior</td> <td>13 - 15 years old</td> </tr> </table>	Senior	Minimum 16 years old	Junior	13 - 15 years old								
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PARTICIPANTS	Each Federation may participate with: <p><u>Junior and Senior Individuals</u></p> <ul style="list-style-type: none"> Maximum 4 individual gymnasts by age category: <ul style="list-style-type: none"> 4 senior, with a maximum of 12 routines 4 junior, with a maximum of 12 routines <p><u>Junior and Senior Groups</u></p> <ul style="list-style-type: none"> Maximum 1 group per Federation, by age category: <ul style="list-style-type: none"> 5+1 gymnasts in senior group 5+1 gymnasts in junior group 												
LEVELS AND CATEGORIES	The following categories and age groups are considered: <table border="1" data-bbox="435 1241 1435 1413"> <thead> <tr> <th></th> <th>JUNIOR</th> <th>SENIOR</th> </tr> </thead> <tbody> <tr> <td></td> <td>13 - 15 years old</td> <td>Minimum 16 years old</td> </tr> <tr> <td>Individuals</td> <td>Rope, Hoop, Ball, Clubs</td> <td>Hoop, Ball, Clubs, Ribbon</td> </tr> <tr> <td>Groups</td> <td>5 Balls / 5 Ribbons</td> <td>5 Ribbons / 2 Hoops, 3 pairs of clubs</td> </tr> </tbody> </table>		JUNIOR	SENIOR		13 - 15 years old	Minimum 16 years old	Individuals	Rope, Hoop, Ball, Clubs	Hoop, Ball, Clubs, Ribbon	Groups	5 Balls / 5 Ribbons	5 Ribbons / 2 Hoops, 3 pairs of clubs
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ENTRY FEES	Each Federation must send its registration directly to PAGU (info@upag-pagu.org) The registration fee per gymnast is USD\$50.00 The registration fee per additional person is USD\$100.00												

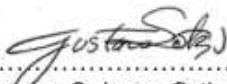

DELEGATION OFICIAL SIZE	Function		Maximum numbers	
	Head of Delegation		1	
	Individual Gymnasts		4 Senior + 4 Junior	
	Group Gymnasts		6 Senior + 6 Junior	
	Coaches		4 for Senior + 4 for Junior	
	Judges		2	
	Physiotherapist		2	
	Doctor		1	
ACREDITATION	The accreditation system foresees categories per color and access zones. The Organizing Committee reserves the right to remove any accreditation if the rules are not respected.			
	The accreditations will be distributed during the registration. The accreditation must be used to access the facilities and Competition Area.			
	More information of the Accreditation Process will be provided in the work plan.			
EVENT FORMAT	The competition will consist in a qualification phase and apparatus finals phase.			
	<p>PAGU TECHNICAL REGULATIONS</p> <p>Unless there is a remark in PAGU Regulations, the RG Pan Am Championships will follow the FIG rules. Senior FIG rules will apply in all disciplines.</p> <p>Event format: According to 2016 PAGU Technical Regulations.</p> <ul style="list-style-type: none"> • RG Individuals Team Competition. Maximum 12 routines for each age category. • All Around Competition: Individuals and Group • Finals per apparatus Competition: Individuals and Group 			
PROVISIONAL PROGRAMME	Friday, November 4, 2016			
	Arrival of RG Delegations		Mérida International Airport Hotel	
	Submission of Music, Competition forms and FIG Licenses		Accreditation area at the official hotel	
	Scheduled training		11:00h Poliforum Zamná	
	Technical Delegates' Meeting		19:00h hotel	
	Saturday, November 5, 2016			
	Podium Training		09:00h	
	Judges' briefing		10:00h Poliforum Zamná	
	Sunday, November 6, 2016			
	Competition		Poliforum Zamná	
	Monday, November 7, 2016			
	Competition		Poliforum Zamná	
	Tuesday, November 8, 2016			
	Competition		Poliforum Zamná	
	Wednesday, November 09, 2016			
	Individual-Apparatus Finals (Senior and Junior)		Poliforum Zamná	
	Groups-Apparatus Finals (Senior and Junior)			
Thursday, November 10, 2016				

	Departure of Delegations	All day
EVENT MANAGER	Gustavo Salazar Ortiz, President of the Mexican Gymnastics Federation	
MEDICAL SERVICES	Organizing Committee will provide first aid services during official trainings and competition.	
VISA	<p>Please verify immediately with your travel agent, Embassy or Consulate in your country if a visa is required for your travel to Mexico.</p> <p>The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <u>October 10, 2016</u> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>	
INSURANCE	<p>The Host Federation, the LOC, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>	
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>Airport: Mérida International Airport (Mérida, Yucatán, México)</p> <p>The Travel Schedule Form must be returned to the LOC before <u>October 15, 2016</u></p>	
LOCAL TRANSPORTATION	The Organizing Committee will provide local transportation in the official days.	
ACCOMMODATION	<p>The accommodation and meals will be at the hotels stipulated by the LOC</p> <p>Official Hotel: María del Carmen Calle 63 # 550, entre 68 y 70 Colonia Centro Mérida, Yucatán, México</p> <p>Single room: USD\$80.00 Double room: USD\$60.00 Triple room: USD\$50.00</p> <p>All hotel prices are per night and per person, full board included. Rates are in US dollars. Room prices do not exceed the usual hotel rates. The accommodation form must be completed and sent to the LOC before <u>October 15, 2016</u>.</p> <p>The Hotel rooms will be allocated on a “first come, first serve” basis. The accommodation costs must be paid to the Local Organizing Committee before <u>October 15, 2016</u> to the bank account mentioned below.</p>	

MEALS	Full board is included in the accommodation prices. The Meals' Form must be completed and sent to the LOC before <u>October 15, 2016</u>
CANCELLATION POLICY	Cancelations requested until <u>October 20, 2016</u> will have a 90% refund. Cancelations requested after <u>October 20, 2016</u> will have NO REFUND
FAREWELL BANQUET	Will take place on November 9, 2016. All accredited delegation members are entitled to a Farewell Banquet ticket. The price for additional tickets is USD\$35.00. The total amount for additional tickets must be paid to the Local Organizing Committee before <u>October 15, 2016</u> together with the payment for accommodation.
JUDGES AND JURIES	All judges must have a current valid FIG brevet at the time of the event. Each Federation may register a maximum of 2 judges. The Federations not participating with at least one judge (in individual and in group competitions) must pay USD\$1000.00 to cover the costs of invited neutral judges. The payment must be done by <u>October 15, 2016.</u>
GROUPS' DRAW	The draws will be carried out on October 24, 2016 at the PAGU headquarters.
AWARDS	According to the RG PAGU Technical Regulations, as follows: <ul style="list-style-type: none"> • Medal, diploma and trophy for 1^o to 3^o place teams, including two official coaches. Diploma for 4^o to 8^o place teams, including two official coaches. • Medal and diploma for 1^o to 3^o place All Around in individuals and Groups Diploma for 4^o to 8^o places All Around in individuals and Groups. • Medal and diploma for 1^o to 3^o place per apparatus in individuals and Groups • Diploma for 4^o to 8^o place per apparatus in individuals and Groups Notes: Ties are not broken. All participants will receive a certificate of participation.
BANK ACCOUNT INFORMATION	Beneficiary Bank: Name: SCOTIABANK INVERLAT SA Address: Lorenzo Boturini 202, Colonia Tránsito Delegación Cuauhtémoc, C.P. 06820 Ciudad de México, México SWIFT Code: MBCOMXMM ABA: 21000021 Beneficiary information: Name: Federación Mexicana de Gimnasia, A.C. Address: Camino a Santa Teresa 482, Colonia Peña Pobre Delegación Tlalpan C.P. 14060 Ciudad de México, México Bank account number: 00107228643 (USD)

	Federations are responsible to cover all costs related to the bank transfers. The bank charges approximately USD\$25.00 for each transfer. In the case that fee is not included in the amount received by the LOC, the difference will be charged during the registration.																		
MARKETING	FIG advertising and publicity norms must be respected.																		
ADDITIONAL INFORMATION	Cases not specified in this document shall be decided by the LOC in accordance to the existing FIG and PAGU Regulations, the FIG Code of Points 2013-2016, including agreements, amendments and adjustments made after the issue of the regulations previously mentioned.																		
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Sincerely yours,

Gustavo Salazar Ortiz
 Presidente de la Federación Mexicana de Gimnasia