FEDERATION INTERNATIONALE DE GYMNASTIQUE



11[™] LJUBLJANA FIG WORLD CHALLENGE CUP LJUBLJANA, SLOVENIA 03RD – 05[™] APRIL 2015



DIRECTIVES

Event ID: 12103

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Slovenian Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG)		
	Contact Person: Terhi Toivanen		
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	website: www.fig-gymnastics.com		
HOST FEDERATION	Slovenian Gymnastics Federation		
	Contact person: ms. Urša Bavdek		
	Dalmatinova 10, 1000 Ljubljana, Slovenia		
	Phone:+386 1 256 66 22		
	Fax: +386 1 256 66 26		
	E-mail: info@gimnasticna-zveza.si		
	www.gimnasticna-zveza.si		
LOCATION	Ljubljana, Slovenia		
DATES	From 3 rd to 5 th APRIL 2015		
VENUE	Competition and training Hall:		
	Športni park Tivoli		
	Celovška 25, 1000 Ljubljana, Slovenia		
	Phone: +386 1 431-51-55		
	Warm up Hall:		
	Športni park Tivoli		
	Celovška 25, 1000 Ljubljana, Slovenia		
	Phone: +386 1 4315155		
	http://www.sport-ljubljana.si/en/tivoli-park/		
APPARATUS	A detailed list of SPIETH equipment to be used for this World Challenge cup		
SUPPLIER	will be published on the FIG web site		
RULES AND	The competition will be organized under the following FIG rules, as valid in the		
REGULATIONS	year of the competition, except for any deviation mentioned in the Individual		
	Apparatus World Cup and World Challenge Cup Rules in Artistic Gymnastics :		
	Statutes		
	Technical Regulations		
	License Rules		

- Code of Points and relevant Newsletters
- Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Media Rules
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

FEDERATIONS INVITED AND REPLACEMENT POLICY

The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts:

- ranked 1-8 in C-III at the previous World Championships*
- ranked 1-8 from the 2014 World Cup Ranking List for Individual Apparatus
- * For the 2015 series, the gymnasts' invitation will be based on the results of the 2014 World Championships

PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:

Delegation member	Men	Women	Joint
Head of Delegation	1	1	1
Team Manager	1	1	2
Coach (max. 1 per gymnast*)	3	3	6
Gymnasts	6	4	10
Medical Doctor	1	1	1
Paramedical staff	1	1	2
Judges	2	2	4

^{*} including Wild card and "hors concours" gymnasts

AGE LIMITS

Age limit for MAG: 18 years (born in 1997 or before) Age limit for WAG: 16 years (born in 1999 or before)

REGISTRATION DEADLINES

Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.

	Fine for missing or la	February 3 rd 2015 (2 months prior to the event) March 6 th 2015 (4 weeks prior to the event) subject to fines as follows: ate Definitive Registration ate Nominative Registration	CHF 750 CHF 500
ENTRY FEES	The non-reimbursable cost for the Entry Fee (approved by the FIG) is of 30 EUR per gymnast. The payment of the entry fee must accompany the Definitive registration on February 3 rd 2015 at the very latest.		
ACCREDITATION	At the time of arrival, every delegation will be brought to the Accreditation centre in the Official hotel where they will receive a welcome package including all relevant information and the accreditations, which will allow access into the training and competition halls. The accreditation is personal and non-transferable and must be used at all times. In case of loss, the Head of Competition must be contacted immediately. The participants which will not book their arrangements through the OC, the price for accreditation is 70 € per person and include also local transportation		
COMPETITION FORMAT	rice for accreditation is 70 € per person and include also local transportation and farewell dinner. The Individual Apparatus Competitions for World Challenge Cup competitions consist of: Qualifications and Apparatus Finals Qualifications: Participation is limited to 2 gymnasts per country on each apparatus. The Organizing Member Federation is allowed to add (only for the qualifications) "hors concours" competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Cup points, they must not appear on the official results lists and they will have to start first at every apparatus. The Organizing Member Federation is allowed to name a max. of "4 hors concours" competitors in Women's Artistic Gymnastics and a max. of "4 hors concours" competitors in Men's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on more than one apparatus, not more than one "hors concours" gymnast can compete on an apparatus, not more than one "hors concours" gymnast can compete on an apparatus, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals and with the same final score will receive the same World Cup Points.		
	Finals Participation is lim In addition, the Conumber of Wild Conumber o	mnasts per apparatus from the qualificative to 2 gymnasts per NF and each appropriate to 2 gymnasts per NF and each appropriation of the participation of the participated that are participated that is a participate	paratus. e right to a limited f the Host Country ymnast only at one

	* "Wild Card Gymnasts" will receive medals, prize money and World Cup			
	points. FIG Competition III rules will be applied for vault.			
	 In case of a tie at any place, the tie will not be broken. The tied gymnasts 			
		e rank, but subs	equent ranks will be skipped:	
	1, 1, 3, 4, 5, 6, 7, 8			
	1, 2, 2, 4, 5, 6, 7, 8 1, 2, 3, 3, 3, 6, 7, 8			
		ceive the same	medal and World Cup Points:	
			ls, no silver medal, one bronze medal)	
			divided by the number of gymnasts:	
		Prize Money for	Rank 1 and 2 is added and divided by	
	2)	Prize Money for	Rank 2 and 3 is added and divided by	
	2)	TIZE WIGHTEY TO	Traink 2 and 5 is added and divided by	
	,	Prize Money for	Rank 2, 3, and 4 is added and divided	
	by 3)	by 3)		
	1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided			
	by 3) 1 2 3 4 5 6 7 7 (Prize Money fo	r Rank 7 and 8 is added and divided by	
	1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2)			
	1, 2, 3, 4, 5, 6, 7, 8, 8 (Prize Money for Rank 8 is divided by 2)			
DRAWING OF LOTS	The gymnasts' drawing of lots will be directed by the FIG Technical Delegate			
	and take place at the Orientation meeting of the event in accordance with the procedures established.			
PROVISIONAL	procedures established.			
SCHEDULE	April 1 st , 2015	Wednesday	Official arrival of the delegations /	
	- nd		training	
	April 2 nd , 2015	Thursday	Arrival of the delegations / official	
			training in the competition hall Orientation meeting (21:00) TBC	
	April 3 rd , 2015	Friday	Qualifications MAG – WAG	
	•		MAG Judge's Instruction (10:00) TBC	
	A :: 4th 0045		WAG Judge's Instruction (11:30) TBC	
	April 4 th , 2015 April 5 th , 2015	Saturday	Finals MAG – WAG / Farewell Dinner Finals MAG – WAG	
	April 6 th , 2015	Sunday Monday	Departure of the delegations	
EVENT MANAGER	MR. Jernej Salecl	Ivioriday	Departure of the delegations	
LVLIVI MANAGER	Dalmatinova 10			
	1000 Ljubljana, Slovenia			
MEDIA	info@gimnasticna-zveza.si The Press officer of the Slovenian Gymnastics Federation will be present. All			
MEDIA			ort and advertise the event. Television	
	broadcast will be provided as well. More information at:			
	www.world-cup-ljubljana	ı <u>.si</u>		
SOCIAL MEDIA	Event will be covered on the Host Facebook profile:			
	https://www.facebook.co	om/gimnasticna	.zvezaslovenije?fref=ts	
MEDICAL SERVICES	A MD will be present at all the official trainings and competition and will comply			
	with the medical assistance requirements.			
OFFICIAL HOSPITAL	Univerzitetni Klinični Center Ljubljana			
	Zaloška cesta 2, 1000 Ljubljana			
	Phone: +386 1 522 50 50			
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum			
	of 6 doping controls, 3 fo	or Women and 3	3 for Men.	

VISA	Please verify immediately with your travel agent or the Slovenian Embassy or Consulate in your country if a visa is required for your travel to Slovenia. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before February 3 rd 2015 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.		
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.		
	The LOC will subsequently offer insurance at the Federations own charge as follows: 25 € per person/day.		
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.		
	The Travel Schedule Form must be returned to the LOC by March 6 th 2015. The local transportion for delegations will be free of charge on the following		
TRANSPORTATION	routes: - Ljubljana airport (Letališče Jožeta Pučnika) or the Ljubljana railway station to the hotel and back on the official arrival and departure days.		
	-Transportation from M Hotel or Austria Trend Hotel to the competition/training venue and back.		
	Transportation from other nearby international airports (Zagreb, Trieste, Venice) can be arranged at additional cost. Please contact the LOC for details.		
ACCOMMODATION	The accommodation costs include accommodation with breakfast, local transportation and the farewell dinner and are as follows per person and per night:		
	M Hotel*** (limited number of rooms available)		
	http://www.m-hotel.si/ 80 € per person per night in double/twin room		
	90 € per person per night in single room		
	Official hotel Austria Trend Hotel **** http://www.austria-trend.at/hotel-ljubljana/si/		
	Standard triple room 85 € per person per night in triple standard room (limited number of rooms available)		
	Comfort level room 105 € per person per night in double/twin room 135 € per person per night in single room		
	Executive level room 125 € per person per night in double/twin room, 155 € per person per night in single room		

The prices charged for the hotel rooms will not exceed the usual hotel rates.
While the Accommodation Form must be returned to the OC as soon as possible but no later than by March 6 th 2015, the number of certain type of hotel rooms is limited, therefore they will be allocated on a "first come, first serve" basis. The invited participating federations must pay for the accommodation
expenses of their delegation members (see exception herein below).
The full costs for the accommodation and meals must be paid to the OC by March 6 th 2015 as follows:
At the time of the Definitive entry – February 3 rd 2015 (2 months prior to the event) provisional reservations are to be placed with the LOC which must be accompanied by 50% of the accommodation and meals costs. Entries without the payment of the 50% of the accommodation and meals costs will be considered as invalid and will be refused. The remaining 50% of the Accommodation costs must be paid by March 6 th 2015.
In case of room cancellations until February 20 th , 2015 the OC will refund the complete amount of annulled rooms. In case of room cancellations until March 6^{th} 2015 the OC will refund 50 % of the amount of annulled rooms. In case of room cancellations after March 6^{th} 2015, no claims of refunds will be accepted.
The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:
previous World Championships* (see note above)the 2014 World Cup Ranking List
All the accommodation packages include breakfast.
Other meals (lunch and dinner) will also be available at a price of $15 \in \text{per}$ person per meal (i.e. one dinner $15 \in \text{, one lunch } 15 \in \text{)}$. Meal forms must be returned to the OC by March 6^{th} 2015 at the very latest.
The invited participating federations must pay for the meals expenses of their delegation members (see exception herein below).
The Deadlines for meals reservations as well as their payment are the same as it is for the accommodation. Cancelation policy for accommodation is applicable for meals as well and is stated in the previous section above.
The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from:
previous World Championships* (see note above)the 2014 World Cup Ranking List
The final banquet will be free of charge for the participants booking their arrangements through the OC or pay accreditation.
The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.
The FIG Technical Delegates will serve as Presidents of the Superior Jury. Each Judge's panel will be composed as follows:
2 D judges, minimum 4 E judges, plus 1 Supervisor The mark an of includes a second will be adecided by the conscious mark as
The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).

The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by March 6th 2015.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

PRIZE MONEY

The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500.- per apparatus.

The Prize Money, free of any deductible taxes, will be distributed in CHF as follows:

World Challenge Cup - Prize Money in CHF		
Ranking	Individual Apparatus	
1	750	
2	600	
3	400	
4	250	
5	200	
6	150	
7	100	
8	50	

No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST

In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation.

Separate men's and women's World Cup Ranking Lists (World Cup and World Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows:

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

The World Cup Points are assigned to the competitors by name:

World Challenge Cup competitions		
Rank	Points	
1	30	
2	25	
3	20	
4	18	
5	16	
6	14	
7	12	
8	10	
9	8	
10	7	
11	6	
12	5	

The gymnasts with the same final score will receive the same World Cup Points

In case that less than four federations participate per apparatus, no World Cup Points, no medals and no prize money will be given.

WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:

- If 5 or more World Cup Competitions take place per year, the best 4 are counted
- If 4 or 3 World Cup Competitions take place per year all points are counted A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual Apparatus World Cup and World Challenge Cup winners shall receive a Cup. In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken.

BANK ACCOUNT INFORMATION

Payments should be made to:

Beneficiary: Gimnast d.o.o. Dalmatinova 10 1000 Ljubljana Slovenia

Bank details:

DEZELNA BANKA SLOVENIJE D.D.

KOLODVORSKA ULICA 9

1000 LJUBLJANA SWIFT: SZKBSI2X

IBAN SI56191000010201641 (account)

	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Ljubljana 2015_name of the Federation. The participating federation is responsible for covering all bank fees in connection with the bank transfers.		
MARKETING	FIG advertising and publicity norms must be i	respected	
TELEVISION	For the Individual apparatus World Cup competitions and for the Word Challenge Cup competition television coverage is compulsory.		
	The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2015 Rules for the FIG Individual Apparatus World Cup & World Challenger Cup Series in Artistic Gymnastics for additional information.		
	Host Broadcaster: RTV Slovenija Kolodvorska 2 1550 Ljubljana, Slovenia		
	International distribution: IEC in sport Artillerigatan 42 114 45 Stockholm, Sweden		
DEADLINES			
SUMMARY	Definitive Registration (on line)	February 3 rd 2015	
	Nominative Registration (on line)	March 6 th 2015	
	Visa Request Form	February 3 rd 2015 at the very latest	
	Travel Schedule Form	March 6 th 2015 at the very latest	
	Accommodation Form	March 6 th 2015 at the very latest	
	Meals Form	March 6 th 2015 at the very latest	
	Payment of the Entry Fee	February 3 rd 2015	
	Payment of the Accommodation Costs and meals (first 50 % - confirmation of reservation)	February 3 rd 2015	
	Payment of the Accommodation Costs and meals (second 50 % - final payment)	March 6 th 2015 at the very latest	
	Payment of the fine for missing judge	March 6 th 2015 at the very latest	
ADDITIONAL INFORMATION			

Sincerely Yours,

Ljubljana, 25.6.2014

Stamp President of Silvenian Gymnastics Federation