

FEDERATION INTERNATIONALE DE GYMNASTIQUE



AQUAE WORLD CUP AIX LES BAINS (FRANCE) 19 TO 20 MARCH 2016 B CATEGORY



DIRECTIVES

Event ID: 14331

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of **FRANCE** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Alexandre Cola 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 18 Fax: +41 (0) 21 321 55 19 / Sport department +41 (0) 21 321 55 29 e-mail : acola@fig-gymnastics.org website: http://www.fig-gymnastics.com
HOST FEDERATION	FEDERATION FRANCAISE DE GYMNASTIQUE - 7 ter cour des Petites Ecuries - 75010 Paris (France) - phone number (33) 1 48 01 24 48 - fax number (33) 1 47 70 16 07 - e-mail michael.alger@ffgym.fr - web site www.ffgym.fr
LOCAL ORGANIZING COMMITTEE	UNION GYMNIQUE D'AIX LES BAINS - 62 bd Pierpont Morgan – BP 310 – 73103 AIX LES BAINS - contact DEVILLAIN Jacques - phone number (33) 6 07 29 40 46 - fax number (33) 4 79 61 44 24 - e-mail jacques.devillaine@wanadoo.fr - web site www.ugaix.com
LOCATION	AIX LES BAINS, RHONE ALPES, FRANCE
DATE	From 16 to 21 March , 2016
VENUE	CENTRE DES CONGRES - Rue Jean Monard – BP 132 – 73101 AIX LES BAINS - phone number (33) 4 79 88 68 20 - fax number (33) 4 79 88 68 25 - e-mail receptive@aixlesbains.com - web site www.aixlesbains-congres.com
APPARATUS SUPPLIED	Gymnova Aero Floor One 6630C
PROVISIONAL SCHEDULE	Wednesday 16 march 2016 <i>All day - Arrival of delegations, accreditations, transfer to hotels</i> Thursday 17 march 2016 <i>All day – Training (by nation)</i> <i>Judge's meeting and orientation meeting</i> Friday 18 march 2016 <i>All day - Training (by nation)</i>

Saturday 19 march 2016
Qualification
Sunday 20 march 2016
Finals
Monday 21 march 2016
All day – Departure of delegations

PARTICIPATION

The World Cup Competitions consist of Qualifications and Finals in all 5 categories.

Participation in the Qualifications:

- All competitors must take part in the qualifications.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points.

Participation in the Finals:

- The top eight gymnasts per category from the qualifications qualify for the Finals.
- In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice.
- Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories.
- Such “Wild Card Participant” must have participated in the respective category in the qualification.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

The Organizing Member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 countries registered in a category. In case of such a cancelation, the Organizing Member Federation must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.

World Cup Competitions may exceptionally be combined with other Competition provided those are clearly separated in the competition schedule.

“HORS CONCOURS” GYMNASTS

The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors, they must be named at the time of the closing of the nominative registration and **cannot qualify for the final**. They will have to start first.

The Organizing Member Federation is allowed to name 1 Individual Men, 1 Individual Woman, 1 Mixed pair, 1 Trio and 1 Group as “hors concours” competitors.

FEDERATIONS INVITED

The Organizing Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Aerobic Gymnastics.

The top 8 ranked Federations per category in the qualifications at the previous World Championships must always be given the right to participate.

SIZE OF DELEGATION AND FIG LICENSE

The participation is limited to 2 units per NF in each category.

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The LOC will be responsible for checking the validity of the gymnast’ Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The Organizing Member Federation may limit the participation with criterias to be defined by the Organizing Member Federation. Those criteria must be approved by the FIG.

The maximum size of the invited delegation is as follows:

Head of delegation	1
Team Manager (if 4 and more units)	1

	(if 8 and more units)	2
Coaches	(if 1 units)	1
	(if 2 to 7 units)	2
	(if 8 and more units)	3
Gymnasts	(2 per category)	26
Medical Doctor		1
Paramedical staff	(if 1 to 3 units)	1
	(if 4 and more units)	2
Judges		2

A unit being an individual gymnast, a pair, a trio or a group.

AGE LIMITS

Age limit: 18 years (born in 1998 or before)

JUDGES AND JURIES

The number of Juries (judges' panels) may be decided by the Organizing Member Federation depending on the number of participating competitors and judges.

The Juries are set up by a draw - directed by the FIG Technical Delegate - from the judges present at the event. Priority will be given to the judges of the highest category.

A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.

A federation may not have a judge on both the execution and artistic panels. The Chair of Judges' Panel and the difficulty judges should also be from different federations.

The CJP must be of Cat. 1.

The Difficulty Judges must be Cat. 1 or 2.

The Execution and Artistic judges must be Cat. 1, 2 or 3.

If, on the day of the competition, there are no sufficient number of judges in the requested categories, the Technical Delegate may take whatever action needed to secure the running of the event.

Each participating federation must provide minimum one judge Cat. 1, 2 or 3*. Failure to do so, or if a participating Federation sends a judge with a Cat. 4 (instead of Cat. 1, 2 or 3) will result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.

*Member Federations who have only Cat. 4 judges are allowed to send a Cat. 4 judge who may be used as Time and Line judge only.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.

FIG TECHNICAL DELEGATE AND EC MEMBER

The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.

The FIG Technical Delegate will serve as President of the Superior Jury.

REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the [FIG database platform](#). These registrations will only be accepted from FIG Gymnastics Member Federations.

Provisional registration	18 November 2015	(4 months prior to the event)
Definitive registration:	20 January 2016	(2 months prior to the event)
Nominative registration	17 February 2016	(4 weeks prior to the event)

Last registrations are subject to fines as follows:

	<table border="1"> <tr> <td>Fine for missing or late Provisional registration (if any)</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative registration</td> <td>CHF 500.-</td> </tr> </table>	Fine for missing or late Provisional registration (if any)	CHF 500.-	Fine for missing or late Definitive registration	CHF 750.-	Fine for missing or late Nominative registration	CHF 500.-									
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	<p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>															
DRAWING OF LOTS	<p>The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.</p> <p>After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website</p>															
ENTRY FEES	<p>The entry fees, if any, have to be approved by FIG.</p> <p>The non-reimbursable cost for the Entry Fee is of 35.00 € per gymnast and per category</p> <p>The 100% of the entry fees must be paid by the date of the definitive entry : 20 January 2016</p>															
ACCOMMODATION	<p>Insert detailed information for a minimum of two different Hotel categories, including the Official Hotel and one of them being a "low cost hotel" as follows:</p> <p>DEVILLAINE Jacqueline - BP 310 – 73103 AIX LES BAINS cedex (France) - phone number (33) 4 79 35 60 87 - e-mail craix.ffgym@wanadoo.fr</p> <table border="1"> <thead> <tr> <th></th> <th>HOTEL **</th> <th>HOTEL ***</th> </tr> </thead> <tbody> <tr> <td></td> <td>Price per person per night (breakfast included)</td> <td>Price per person per night (breakfast included)</td> </tr> <tr> <td>Single</td> <td>58.00 €</td> <td>68.00 €</td> </tr> <tr> <td>Twin (2 beds)</td> <td>34.00 €</td> <td>38.00 €</td> </tr> <tr> <td>Double (1 bed)</td> <td>34.00 €</td> <td>38.00 €</td> </tr> </tbody> </table> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 20 January 2016 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC by 20 January 2016</p> <p>In case of cancellation, the amount paid will be refunded if the cancellation has been made until January 27th, at very latest. If the cancellation is made from January 28th, there will be no reimbursement</p>		HOTEL **	HOTEL ***		Price per person per night (breakfast included)	Price per person per night (breakfast included)	Single	58.00 €	68.00 €	Twin (2 beds)	34.00 €	38.00 €	Double (1 bed)	34.00 €	38.00 €
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MEALS	<p>The cost for the meals must be paid to the LOC until 17 February 2016.</p> <ul style="list-style-type: none"> • Lunch : 18 € • Dinner: 18 € <p>The invited participating federations must pay for the meals expenses of their delegation members (see exception herein below).</p> <p>While the Meals Form must be returned to the LOC by 17 February 2016 at the very latest, the costs for the meals must be paid to the LOC by 17 February 2016</p> <p>No Reimbursement Policy.</p>															
FINAL BANQUET	<p>Farewell party: 22 € per person</p> <p>The tickets of the Final Banquet must be paid to the LOC by 17 February 2016 and will not be reimbursed</p>															
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members</p> <p>The Travel Schedule Form must be returned to the LOC by 17 February 2016</p>															

LOCAL TRANSPORTATION	<p>Delegations can fly to Lyon International airport (FRA) or Geneva (CH). You could arrange transportation by regular bus from LYON International airport to railway station of Aix les Bains with the company CROLARD : www.voyages-crolard.com Transportation from Airport Geneva is by train to railway station of Aix les Bains : www.voyages-sncf.com</p> <p>The LOC can organize the transportation between Geneva Airport or Lyon St Exupéry Airport, the cost is 25€ per person and per way. (Arrival and departure is 50€ per person).</p> <p>The Travel Schedule Form must be returned to the LOC by 17 February 2016. The LOC will provide FREE transportation from railway station of Aix les Bains to official hotels and competition hall, only for the arrival and for the departure of all delegations.</p> <p>No Reimbursement Policy.</p>
VISA	<p>Please verify immediately with your travel agent or the 20 January 2016 Embassy or Consulate in your country if a visa is required for your travel to France. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 20 January 2016 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows:</p> <p>5€ per person/day for illness and medical fees 6€ per person/day for illness and medical fees and repatriation per person/day.</p>
ACCREDITATION	<p>The accreditation will be given the first day upon your arrival in accordance with the FIG nominative list.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these World Cups.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>Bank of the LOC : CAISSE D'EPARGNE RHONE ALPES International bank account number (IBAN) : FR76 1382 5002 0008 7771 7241 365 Bank Identification code (BIC) : CEPAFRPP382 Account owner : UNION GYMNIQUE AIX LES BAINS Mr DEVILLAIN Jacques 62 Bd PIERPONT MORGAN BP 310 73100 AIX LES BAINS</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers. Please specify the reason for payment as follows : AQUAE</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: The participating federation is responsible for covering all bank fees in connection with</p>

<p>CANCELLATION POLICY</p>	<p>the bank transfers.</p> <p>The LOC may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest.</p> <p>Rooms with or without full board cancelled until 23 January 2016 at the very latest will be subject to a cancellation fee of 0%.</p> <p>Rooms with or without full board cancelled until 24 January 2016 at the very latest will be subject to a cancellation fee of 50% to be paid by the Federation concerned.</p> <p>Rooms with or without full board cancelled from 25 January 2016 until the arrival of the delegations on site or “no show” will be subject to a cancellation fee of 100% to be paid by the Federation concerned.</p>																																								
<p>TIE BREAKING RULES</p>	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>The gymnasts with same final score will receive the same World Cup points.</p>																																								
<p>PRIZE MONEY</p>	<p>The Organizing Member Federation must pay a minimum prize money per medallist as follows:</p> <p style="text-align: center;">B Tournaments : Total minimum 8'950.- (Swiss Francs):</p> <p>The Prize Money, free of any deductible taxes, will be distributed in EURO as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: left;"><u>For Tournaments Category B:</u></th> <th style="text-align: right;"><u>Total</u></th> <th style="text-align: right;"><u>CHF 8'950.-</u></th> </tr> </thead> <tbody> <tr> <td style="width: 30%;">Individual Men</td> <td style="width: 20%;">Gold</td> <td style="width: 15%; text-align: right;">500.-</td> <td style="width: 15%; text-align: right;">7 x 850.-</td> <td style="width: 10%; text-align: right;">5'950.--</td> </tr> <tr> <td>Individual Women</td> <td>Silver</td> <td style="text-align: right;">250.-</td> <td></td> <td></td> </tr> <tr> <td>Mixed Pairs</td> <td>Bronze</td> <td style="text-align: right;">100.-</td> <td></td> <td></td> </tr> <tr> <td colspan="5">Trios</td> </tr> <tr> <td>Groups</td> <td>Gold</td> <td style="text-align: right;">300.-</td> <td style="text-align: right;">5 x 600.-</td> <td style="text-align: right;">3'000.-</td> </tr> <tr> <td></td> <td>Silver</td> <td style="text-align: right;">200.-</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Bronze</td> <td style="text-align: right;">100.-</td> <td></td> <td></td> </tr> </tbody> </table> <p>In case of a tie, the prize money will be added and divided by the number of gymnasts: 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2 (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, and no medals will be given, if there are less than 4 participating Member Federations per category</p> <p>“Wild Card Participants” will receive medals and prize money. “Hors concours competitors” will not receive prize money.</p>	<u>For Tournaments Category B:</u>			<u>Total</u>	<u>CHF 8'950.-</u>	Individual Men	Gold	500.-	7 x 850.-	5'950.--	Individual Women	Silver	250.-			Mixed Pairs	Bronze	100.-			Trios					Groups	Gold	300.-	5 x 600.-	3'000.-		Silver	200.-				Bronze	100.-		
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<p>ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST</p>	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation “Hors concours competitors” must not appear on the official results lists.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <ul style="list-style-type: none"> • Men Individual • Women Individual • Mixed Pairs • Trio • Groups <p>For Individual competitors, World Cup Points are assigned to the competitor by name.</p>																																								

Mixed Pairs are listed **by name**, but considered **as an entity**.
In case of change of partner, the Mixed Pair is considered as a new Pair.

Trios are listed **by name**, but considered **as an entity**.
One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

Groups are listed **by Federation**. The World Cup Points are assigned to the Federation.

If more than one Group per Federation starts at an event, only the better result will be considered.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place
Qualifications: ranking from 9th to 16th place

Ranking	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The gymnasts with same final score will receive the same World Cup points.

In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied (see 2012 FIG Technical Regulations Section 6, Art 3.3).

If there are less than four (4) countries participating in a category no World Cup Points will be awarded.

“Wild Card Participants” will not receive any World Cup Points.
“Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORLD CUP

The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year:

In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.

A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.

EVENT MANAGER

COLOMBIER Karine - 48 rue des Alpes – 73100 Aix les Bains – France
Mobile : +33681117648
Email : kcolombier.aix@gmail.com

MEDIA

www.ugaix.com and www.pole-gymnastique-aerobic.com and Local Press Officer and

	MAUSSANG Evelyne																										
SOCIAL MEDIA	Facebook : www.facebook.com/AquaeWorldCup																										
MEDICAL SERVICES	Official medical person will be provided by the LOC and will stay in the training and competition halls every day																										
OFFICIAL HOSPITAL	Centre Hospitalier d'Aix les Bains 49 Avenue du Grand Port – 73100 AIX LES BAINS +33479886161																										
DOPING CONTROLS	For World Cup Competitions and Series, A and B Category, the Organizing Member Federation will provide a minimum of 5 doping controls at its own charge. Failure to do so will result in the deposit being lost in full. Agence Française Anti dopage is in charge of the doping control.																										
MARKETING	FIG advertising and publicity norms must be respected.																										
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises. France Promo Gym Scoring System will be used.																										
RULES AND REGULATIONS	The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • Licenses Rules • World Cup Rules for Aerobic Gymnastics • General Judges Rules • Specific Judges' Rules for Aerobic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee																										
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration (on line)</td> <td>18 November 2015</td> </tr> <tr> <td>Definitive Registration (on line)</td> <td>20 January 2016</td> </tr> <tr> <td>Nominative Registration (on line)</td> <td>17 February 2016</td> </tr> <tr> <td>Accommodation Form</td> <td>20 January 2016</td> </tr> <tr> <td>Travel Schedule Form</td> <td>17 February 2016</td> </tr> <tr> <td>Visa Request Form</td> <td>20 January 2016</td> </tr> <tr> <td>Meals Form</td> <td>17 February 2016</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>20 January 2016</td> </tr> <tr> <td>Payment of the Accommodation Costs</td> <td>20 January 2016</td> </tr> <tr> <td>Payment of the local transportation</td> <td>17 February 2016</td> </tr> <tr> <td>Payment of the Meals</td> <td>17 February 2016</td> </tr> <tr> <td>Payment of the Final Banquet</td> <td>17 February 2016</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>17 February 2016</td> </tr> </table>	Provisional Registration (on line)	18 November 2015	Definitive Registration (on line)	20 January 2016	Nominative Registration (on line)	17 February 2016	Accommodation Form	20 January 2016	Travel Schedule Form	17 February 2016	Visa Request Form	20 January 2016	Meals Form	17 February 2016	Payment of the Entry Fee	20 January 2016	Payment of the Accommodation Costs	20 January 2016	Payment of the local transportation	17 February 2016	Payment of the Meals	17 February 2016	Payment of the Final Banquet	17 February 2016	Payment of the fine for missing judge	17 February 2016
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ADDITIONAL INFORMATION	www.ugaix.com www.pole-gymnastique-aerobic.com www.facebook.com/AquaeWorldCup																										

Sincerely Yours,

Paris, June 29th, 2015



Signature of the President or
Secretary General of the FIG affiliated NF