

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG ACROBATIC GYMNASTICS WORLD CUP VARNA-BULGARIA, MAY 7 – 9, 2015 B CATEGORY



DIRECTIVES

Event ID: 12082

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Bulgaria has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Rui Vinagre 12 Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 32 Fax: +41 (0) 21 321 55 19 / Sport department: +41 (0) 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski Blvd 1040 Sofia, Bulgaria Tel.: +359 2 9300663 e-mail: bulgym@abv.bg
ORGANIZING COMMITTEE	Bulgarian Federation of Sports Acrobatics 75, Vasil Levski Blvd 1040 Sofia, Bulgaria Contact person: Mrs. Nikolina Hristova – General Secretary Tel. +359 2 987 62 45 Fax +359 2 987 62 45 e-mail: events@bfsa-bg.com
LOCATION	Varna, BULGARIA
DATE	From 5 to 10 May, 2015
VENUE	PALACE OF CULTURE AND SPORTS Address: 115 "Knyaz Boris I" bd. 9000 Varna Telephone: (+359) 52 645 133 Fax. (+359) 52 647 785 e-mail: office@palaceofvarna.com Website: www.palaceofvarna.com Training Hall and Warm-up Hall - Palace of Culture and Sports
APPARATUS SUPPLIER	Janssen Fritsen
PROVISIONAL SCHEDULE	05 May 2015 Delegations arrival / Free Training 06 May 2015 Orientation meeting / Podium Training per schedule/ Judges Meeting 07 May 2015 Judges Meeting / Opening Ceremony / Qualification 08 May 2015 Judges Meeting / Qualification 09 May 2015 Judges Meeting / Finals / Award Ceremony/ Farewell Party

	10 May 2015 Departure of all delegations
PARTICIPATION	<p>The World Cup Competitions consist of Qualifications and Finals in all 5 categories.</p> <p><u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All competitors must take part in the qualifications. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless the gymnasts not qualified for the finals and with same final score will receive the same World Cup points. <p><u>Participation in the Finals:</u></p> <p>Category A and B tournaments must offer a Final in all 5 categories.</p> <ul style="list-style-type: none"> • The top eight units with no more than 2 per NF/per category from the qualifications qualify for the Finals. • In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one participation in max. 1 category of its choice. • Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. • Such “Wild Card Participant” must have participated in the respective category in the qualification. • In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. <p><u>World Cup Competitions may exceptionally be combined with other Competition.</u></p> <p>Cancellation Policy</p> <ul style="list-style-type: none"> ▪ The <u>organizing member Federation (LOC)</u> may cancel the competition in the respective category if at the time of the definitive entry there are less than 4 countries registered in a category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF). ▪ The participating member Federations (NF) may cancel its participation in a specific category without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines. ▪ Procedure and deadlines for the cancellation of a category by the LOC or participation by the NF is as follows: <ul style="list-style-type: none"> ○ FIG shall inform LOC and NF about the participation, within 5 days after the Definitive registration deadline. ○ LOC and NF have the possibility to cancel the event (in a specific category) respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted.
“HORS CONCOURS” GYMNASTS	The Organizing Member Federation is allowed to add only for the qualifications “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors; they must be named before the start of the qualifications and cannot qualify for the final . They

	<p>will have to start first.</p> <p>The Organizing Member Federation is allowed to name 1 Men's Pair, 1 Woman's Pair, 1 Mixed pair, 1 Women's Group and 1 Men's Group as "hors concours" competitors.</p>																																				
FEDERATIONS INVITED	The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Acrobatic Gymnastics.																																				
SIZE OF DELEGATION AND FIG LICENCE	<p>Participation is limited to 3 "units" per NF in each category</p> <p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.</p> <p>The Organising Member Federation (OMF) may limit the participation with criteria to be defined by the OMF. Those criteria must be approved by the FIG.</p> <p>The maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="496 669 1426 1093"> <tr> <td>Head of delegation</td> <td></td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>(if 4 and more units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 8 and more units)</td> <td>2</td> </tr> <tr> <td>Coaches</td> <td>(if 1 units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 2 to 5 units)</td> <td>2</td> </tr> <tr> <td></td> <td>(if 6 to 8 and more units)</td> <td>3</td> </tr> <tr> <td></td> <td>(if 9 and more units)</td> <td>4</td> </tr> <tr> <td>Gymnasts</td> <td>(3 units per category)</td> <td>39</td> </tr> <tr> <td>Medical Doctor</td> <td></td> <td>1</td> </tr> <tr> <td>Paramedical Staff</td> <td>(if 1 to 3 units)</td> <td>1</td> </tr> <tr> <td></td> <td>(if 4 and more units)</td> <td>2</td> </tr> <tr> <td>Judges</td> <td></td> <td>2</td> </tr> </table> <p><i>A unit being a pair or a group.</i></p> <p>Out of competition gymnasts will not be accepted</p>	Head of delegation		1	Team Manager	(if 4 and more units)	1		(if 8 and more units)	2	Coaches	(if 1 units)	1		(if 2 to 5 units)	2		(if 6 to 8 and more units)	3		(if 9 and more units)	4	Gymnasts	(3 units per category)	39	Medical Doctor		1	Paramedical Staff	(if 1 to 3 units)	1		(if 4 and more units)	2	Judges		2
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AGE LIMITS	Age limit: minimum 15 years (born in 2000 or before)																																				
JUDGES AND JURIES	<p>The number of Juries (judges' panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Juries are set up by a draw - directed by the FIG Technical Representative - from the judges present at the event. Priority will be given to the judges of the highest category.</p> <p>A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Execution and 2 Difficulty judges.</p> <p>No panel may include more than one member from a single federation (excluding the CJP and D judges)</p> <p>The CJP must be of Cat. I</p> <p>The Difficulty Judges must be Cat. I or II</p> <p>The Execution and Artistic judges must be Cat. I, II or III.</p> <p>The FIG Technical Representative will serve as President of the Superior Jury.</p> <p>Each participating federation must provide minimum one judge. Failure to do so will result in a fine of Swiss Francs 2'000.- to be paid to the Organizing Member Federation.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. Should there not be sufficient judges, the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete</p>																																				

	the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.															
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury.															
REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly. These registrations will only be accepted from FIG Gymnastics Member Federations.</p> <table border="1"> <tr> <td>Provisional registration</td> <td>7th January, 2015</td> <td>(4 months prior to the event) 12:00 GMT</td> </tr> <tr> <td>Definitive registration:</td> <td>4th March, 2015</td> <td>(2 months prior to the event) 12:00 GMT</td> </tr> <tr> <td>Nominative registration</td> <td>8th April, 2015</td> <td>(4 weeks prior to the event) 12:00 GMT</td> </tr> </table> <p>Last registrations are subject to fines as follows:</p> <table border="1"> <tr> <td>Fine for missing or late Provisional registration (if any)</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate.</p>	Provisional registration	7 th January, 2015	(4 months prior to the event) 12:00 GMT	Definitive registration:	4 th March, 2015	(2 months prior to the event) 12:00 GMT	Nominative registration	8 th April, 2015	(4 weeks prior to the event) 12:00 GMT	Fine for missing or late Provisional registration (if any)	CHF 500.-	Fine for missing or late Definitive registration	CHF 750.-	Fine for missing or late Nominative registration	CHF 500.-
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DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration. After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website															
ENTRY FEES	The non-reimbursable cost for the Entry Fee is of 30 Euro per gymnast. The inviting participating Federations must pay for all entry fees. At the time of the Definitive entry (4th March, 2015) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.															
ACCOMMODATION	<p>All accommodation through the LOC include:</p> <ul style="list-style-type: none"> ➤ Accommodation ➤ Breakfast ➤ Dinner ➤ Banquet ➤ Transport from Varna Airport or Varna railway station to the competition venue or hotel and back ➤ Transport from the hotel to the competition venue and back. <p>Option A – Official Hotel ***** The costs in this hotel category are as follows (price per person/per night): 120,- € (single room, <u>including breakfast and dinner</u>) 85,- € (double room, <u>including breakfast and dinner</u>)</p> <p>Option B – Hotel **** The costs in this hotel are as follows (price per person/per night):</p>															

	<p>90,- € (single room, <u>including breakfast and dinner</u>) 70,- € (double room, <u>including breakfast and dinner</u>)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by March 4th, 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The invited participating federations must pay for the accommodation expenses of their delegation members. The costs for the extra persons are the same as for the official delegation members.</p> <p>The costs for the accommodations must be paid to the LOC as follows: At the time of the Definitive registration (March 4th, 2015) 50% of the accommodation cost must be paid to the LOC. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused. The remaining 50% of the Accommodation costs must be paid by April 8th 2015</p> <p>Cancellation will only be accepted by e-mail or fax.</p> <p>In case of cancellation, costs will be refunded as follows: By 04 March 2015: 100 % refund 05 March – 07 April 2015: 50% refund from 08 April 2015: no refund.</p> <p><i>Only written cancelations sent by e-mail are accepted.</i></p> <p>Refund will be made only by bank transfer. All costs for the bank transfers will be at the charge of the participating federations.</p>
MEALS	<p>Delegations that book their accommodation through the LOC have accommodation, breakfast and dinner in there package. Tickets for lunch (15,-€/person/lunch) can be purchased through the LOC.</p> <p>The Meals Form must be returned and 100% of the costs must be paid to the LOC by 8th April, 2015 (together with the Nominative registration).</p> <p>No refund will be made after the deadline of the Nominative registration.</p>
FINAL BANQUET	<p>Delegations that book their accommodation through the LOC are invited to the Final Banquet. Delegations having not booked their accommodation through the LOC may purchase tickets to the Final Banquet at 30 euro per person.</p> <p>The tickets for the Final Banquet must be purchase in advance. Please include orders for Final Banquet tickets with the Nominative Entry – April 8th, 2015</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by April 8th, 2015 (together with the Nominative registration)</p>
LOCAL TRANSPORTATION	<p>Federations that have arranged accommodation through the Organisers will be transferred by bus from Varna Airport or Varna railway station to the official hotels, and from the official hotels to and from the competition venue and vice versa.</p>
VISA	<p>Please verify immediately with your travel agent or the Bulgaria Embassy or Consulate in your country if a visa is required for your travel to Varna. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before March 4th, 2015 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure</p>

	<p>dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except for gymnasts and judges).</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 10 EUR per person/day.</p>
ACCREDITATION	<p>Each federation will be taken to the accreditation desk upon arrival. In order to accelerate the accreditation procedure, please send to the Local organizing committee by email – events@bfsa-bg.com a photo of each delegation member together with the Nominative registration. The specification of the photo should be as follows:</p> <p>File format: JPG, JPEG Dimensions: 190 pixels wide x 250 pixels high File name: NOC_Surname_Firstname</p> <p>If a photo has to be taken during the accreditation because none has been sent within the deadline or sent in the unofficial requested format, there will be a charge of 10 EUR for each photo taken at the accreditation desk.</p> <p>During the accreditation the Head of Delegation must present the following:</p> <ul style="list-style-type: none"> - Passports of all members of the delegation - Insurances of all members of the delegation - National anthem (on CD) and national flag (150 x 100 cm) - hand in 1 copy of each of the official forms for Difficulty – Tariff Sheets - Competitors' music (CD 1copy) - Proof for full payment of the costs due to the LOC <p>As far as the number of accreditation per federation is concerned, the World Cup Regulation will be strictly applied.</p>
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in these World Cups.</p> <p>Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>Beneficiary name: <u>Bulgarian Federation of sports acrobatics</u> Beneficiary address: 75, "Vasil Levski" bd, 1040 Sofia, Bulgaria Bank name: First Investment Bank – Branch Narodno sabranie 2 Bank address: 1000 Sofia, 3 "Narodno sabranie" Sq. IBAN: BG20 FINV 9150 10 EUR 0 LPB4 BIC code: FINV BGSF / EUR</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Country XXX, ACRO World Cup 2015 Example: BUL, ACRO World Cup 2015</p> <p><u>The participating federation are responsible for covering all bank fees in connection with the bank transfers.</u></p>
CANCELLATION POLICY	<p>The organizing member Federation may cancel the competition in the respective category if at the time of the definitive entry, there are less than 4 countries registered in a category. In case of such a cancelation, the organizing member</p>

	<p>Federation must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations.</p> <p>The Local organizing committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and banquet, must be 3 (three) days after the deadline for Definitive Registrations, at the very earliest.</p> <p><u>For detailed information about the cancellation policy, please refer to the above mentioned Accommodation & Meals.</u></p>
<p>TIE BREAKING RULES</p>	<p>In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.</p> <p>The gymnasts with same final score will receive the same World Cup points.</p> <p>If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / groups.</p> <p>Example: 1, 1, 3 (points for rank 1 and 2 is added and divided by 2) 1, 2, 2, (points for rank 2 and 3 is added and divided by 2)</p> <p>The same principle applies to the prize money.</p>
<p>PRIZE MONEY</p>	<p>The organising member federation must pay a minimum prize money per medallist as follows:</p> <p>The Prize Money, free of any deductible taxes, will be distributed in EUR as follows:</p> <p><u>For Tournaments Category B:</u> Total CHF 7.800.-</p> <p><i>Pairs and Groups</i></p> <ul style="list-style-type: none"> • Gold 300.- (per gymnast) – (250,-€) • Silver 200.- (per gymnast) – (165,-€) • Bronze 100.- (per gymnast) – (85,-€) <p>In case of a tie, the prize money will be added and divided by the number of gymnasts:</p> <p>1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)</p> <p>No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category.</p> <p>“Wild Card Participants” will receive medals and prize money.</p>
<p>ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST</p>	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <ul style="list-style-type: none"> • Men’s Pairs • Women’s Pairs • Mixed Pairs • Women’s Groups • Men’s Groups <p>Pairs are listed by name, but considered as an entity.</p>

In case of change of partner, the Mixed Pair is considered as a new Pair.

Groups are listed **by name**, but considered **as an entity**.
 One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.

The World Cup Points are assigned to the competitors as follows:

Finals: ranking from 1st to 8th place
Qualifications: ranking from 9th to 16th place

Rank	World Cup Cat. B
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5
13	4
14	3
15	2
16	1

The gymnasts with same final score will receive the same World Cup points.

In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.

“Wild Card Participants” will not receive any World Cup Points.
 “Hors concours competitors” will not receive World Cup Points.

WINNER OF THE ANNUAL WORD CUP	The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year: A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.
EVENT MANAGER	Nikolina Hristova - Local Competition Director bul_acro@abv.bg
MEDIA	Event Media Officer: Vera Atkinson Email: veratramp2013@gmail.com
MEDICAL SERVICES	An ambulance, doctors and physiotherapists will be available at all stages of training warm up and competition
OFFICIAL HOSPITAL	Medical Center for Rehabilitation and Sports Medicine of Varna Varna, 39A Seliolu str. tel. +35952 613 781 email: mcrcsm@abv.bg
DOPING CONTROLS	The Organizing Member Federation will provide a minimum of 5 doping controls at its own charge. Doping controls may take place during the entire time of the event.
MARKETING	FIG advertising and publicity norms must be respected.

TELEVISION	For Tournaments of B Category, the same requirements will apply as for Tournaments of A Category provided that a television production is available even if not compulsory.																								
VIDEO CONTROL SYSTEM	The Organizing Member Federation will provide a video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.																								
RULES AND REGULATIONS	<p>The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • Licenses Rules • World Cup Rules for Acrobatic Gymnastics • General Judges Rules • Specific Judges' Rules for Acrobatic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p>																								
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ADDITIONAL INFORMATION	<p>This World Cup series competition is organized together with the Artistic gymnastics World Challenge Cup.</p> <p>An ACRO International Tournament will be organized in connection to this ACRO World Cup competition with clearly separated competition schedule.</p>																								

Sincerely Yours,

Sofia, June 27, 2014

Place and date:



Stamp

President of
Bulgarian Gymnastics Federation