



**Grand Prix Series 2015**  
**Berlin Masters 2015 & Berlin Group Masters 2015**  
**Max-Schmeling-Halle Berlin, GER**  
**May 30<sup>th</sup> – 31<sup>st</sup> 2015**



**DIRECTIVES**

**Event ID: 13363**

Dear FIG affiliated Member Federation, the German Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

<b>DISCIPLINE</b>	Rhythmic Gymnastics
<b>HOST FEDERATION</b>	German Gymnastics Federation Sven Karg Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel.: +49 (0) 69 67801 148 Fax.:+49 (0) 69 67801 225 <a href="mailto:sven.karg@dtb-online.de">sven.karg@dtb-online.de</a> <a href="http://www.dtb-online.de">www.dtb-online.de</a>
<b>LOCAL ORGANIZING COMMITTEE</b>	Berlin Gymnastics Federation / Berliner Turn- und Freizeitsport-Bund e.V. Jens-Uwe Kunze, General Secretary Vorarlberger Damm 39, 12157 Berlin, Germany tel. 0049 – (0)30 78 79 450 / fax. 0049 – (0)30 78 79 45 20 <a href="mailto:info@btfb.de">info@btfb.de</a> / <a href="http://www.btfb.de">www.btfb.de</a>
<b>LOCATION</b>	Berlin, Germany
<b>DATE</b>	Competition from May 30 <sup>th</sup> to 31 <sup>st</sup> , 2015 Event incl. training, arrival/departure/etc. from May 28 <sup>th</sup> to June 1 <sup>st</sup> 2015
<b>VENUE</b>	Max-Schmeling-Halle Am Falkplatz 1, 10437 Berlin, Germany tel. 030 443045 / fax. 030 44304709 <a href="mailto:info@velomax.de">info@velomax.de</a> / <a href="http://www.max-schmeling-halle.de">www.max-schmeling-halle.de</a>
<b>APPARATUS SUPPLIER</b>	RG competition floor "Beijing" from SPIETH Art. 658, colour Savanna
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"><li>• Statutes</li><li>• Technical Regulations</li><li>• Code of Points and relevant Newsletters</li><li>• General Judges' Rules</li><li>• Specific Judges' Rules</li><li>• Doping Control Rules</li><li>• Licence rules (except for non competitive events)</li><li>• Media Rules</li><li>• Apparatus Norms</li><li>• FIG Rules for Sanctioning (approval) of International Events</li><li>• Advertising and Publicity Rules</li></ul> <i>and subsequent decisions of the FIG Executive Committee</i>
<b>FEDERATIONS INVITED</b>	The Organizing Member Federation will invite all Member Federations according to the following principles: <ul style="list-style-type: none"><li>• the 12 highest-ranked gymnasts per apparatus according to the Grand Prix ranking-list (personal invitation)</li><li>• the best gymnast of each selected UEG- and FIG- member federation (beyond the Grand Prix ranking-lists)</li><li>• RG-groups</li></ul>

<b>AGE LIMITS</b>	RG: Senior: 16 - with valid FIG licence																																													
<b>JUDGES AND JURIES</b>	All judges must have a current valid FIG brevet 1/2/3 at the time of the event. Each federation taking part in the Grand Prix must bring a judge.																																													
<b>REGISTRATION DEADLINES</b>	Definite registration: March 25 <sup>th</sup> 2015 Nominative registration: April 25 <sup>th</sup> 2015																																													
<b>ENTRY FEES</b>	<p>The 12 highest-ranked gymnasts per apparatus according to the Grand Prix ranking-list and one gymnast from each federation hosting a Grand Prix in the event year (if not on the ranking list) do not have to pay an entry fee. The costs for board and lodging for a delegation of up to 3 persons (1 gymnast, 1 coach, 1 judge) for 4 nights will be covered by the organising committee. Additional rooms/nights/persons have to be paid by the participating delegation.</p> <p>For individual gymnasts who do not belong to the entry field according to the Grand Prix regulations, but who want to participate in the Berlin Masters 2014 additionally, the delegation has to pay an entry fee of EUR 250. The entry fee has to be paid upon arrival before the start of the all-around. The costs for board and lodging for a delegation of up to 3 persons (1 gymnast, 1 coach, 1 judge) for 4 nights will then be covered by the organising committee. Additional rooms/nights/persons have to be paid by the participating delegation.</p> <p>No entry fee has to be paid for the Berlin Group Masters. We ask the groups and their delegations to pay for transportation, full board and lodging during their stay in Berlin according to the below mentioned prices (→ accommodation).</p>																																													
<b>ACCREDITATION</b>	<p>The personal accreditation of all participants (gymnasts, judges, officials) takes place right upon arrival in Berlin. The access to the different areas of the venue will be strictly controlled, i.e. the accreditation has to be carried permanently visible in the venue. Only delegations who have met their financial obligations completely and provable will be accredited.</p> <p>At the accreditation, the heads of delegation have to:</p> <ul style="list-style-type: none"> <li>- confirm the correctness of their gymnasts' names,</li> <li>- prove their delegations' actual insurance against illness and accidents,</li> <li>- make sure that their gymnasts fill in the press information sheet,</li> <li>- hand in the CD's for the competition and the "gymnastics gala",</li> <li>- hand in the Technical Value Sheets for their gymnasts' routines.</li> </ul>																																													
<b>EVENT FORMAT</b>	According to Grand Prix rules.																																													
<b>PROVISIONAL SCHEDULE</b>	<table border="0"> <tr> <td>28.05.</td> <td></td> <td>Arrival of the delegations</td> </tr> <tr> <td></td> <td>12.00 noon</td> <td>Training in the training gyms</td> </tr> <tr> <td>29.05.</td> <td>9.00 a.m.</td> <td>Training Arena/ training gyms</td> </tr> <tr> <td></td> <td>7.00 p.m.</td> <td>Draw/ Welcome reception</td> </tr> <tr> <td>30.05.</td> <td>9.00 a.m.</td> <td>Training Arena/ training gyms</td> </tr> <tr> <td></td> <td>12.00 a.m.</td> <td>Judges meeting/ draw of the judges for the Grand Prix all-around</td> </tr> <tr> <td></td> <td>1.00 p.m.</td> <td>Opening ceremony</td> </tr> <tr> <td></td> <td>1.15 p.m.</td> <td>Grand Prix all-around, groups all-around</td> </tr> <tr> <td>31.05.</td> <td>9.00 a.m.</td> <td>Training Arena/ training gyms</td> </tr> <tr> <td></td> <td>12.00 a.m.</td> <td>Judges meeting/ draw of the judges for the Grand Prix final</td> </tr> <tr> <td></td> <td>1.00 p.m.</td> <td>Opening ceremony</td> </tr> <tr> <td></td> <td>1.15 p.m.</td> <td>Grand Prix final; groups finals</td> </tr> <tr> <td></td> <td>4.30 p.m.</td> <td>Show of the Stars</td> </tr> <tr> <td></td> <td>7.00 p.m.</td> <td>Farewell-party</td> </tr> <tr> <td>01.06.</td> <td></td> <td>Departure of the delegations</td> </tr> </table>	28.05.		Arrival of the delegations		12.00 noon	Training in the training gyms	29.05.	9.00 a.m.	Training Arena/ training gyms		7.00 p.m.	Draw/ Welcome reception	30.05.	9.00 a.m.	Training Arena/ training gyms		12.00 a.m.	Judges meeting/ draw of the judges for the Grand Prix all-around		1.00 p.m.	Opening ceremony		1.15 p.m.	Grand Prix all-around, groups all-around	31.05.	9.00 a.m.	Training Arena/ training gyms		12.00 a.m.	Judges meeting/ draw of the judges for the Grand Prix final		1.00 p.m.	Opening ceremony		1.15 p.m.	Grand Prix final; groups finals		4.30 p.m.	Show of the Stars		7.00 p.m.	Farewell-party	01.06.		Departure of the delegations
28.05.		Arrival of the delegations																																												
	12.00 noon	Training in the training gyms																																												
29.05.	9.00 a.m.	Training Arena/ training gyms																																												
	7.00 p.m.	Draw/ Welcome reception																																												
30.05.	9.00 a.m.	Training Arena/ training gyms																																												
	12.00 a.m.	Judges meeting/ draw of the judges for the Grand Prix all-around																																												
	1.00 p.m.	Opening ceremony																																												
	1.15 p.m.	Grand Prix all-around, groups all-around																																												
31.05.	9.00 a.m.	Training Arena/ training gyms																																												
	12.00 a.m.	Judges meeting/ draw of the judges for the Grand Prix final																																												
	1.00 p.m.	Opening ceremony																																												
	1.15 p.m.	Grand Prix final; groups finals																																												
	4.30 p.m.	Show of the Stars																																												
	7.00 p.m.	Farewell-party																																												
01.06.		Departure of the delegations																																												
<b>EVENT MANAGER</b>	Jens-Uwe Kunze, General Secretary Berlin Gymnastics Federation tel. 0049 – (0)30 78 79 450 / <a href="mailto:jens-uwe.kunze@btfb.de">jens-uwe.kunze@btfb.de</a>																																													
<b>MEDICAL SERVICES</b>	At the Berlin Masters 2015 medical care is offered during the official training times and during the competition in the Max-Schmeling-Halle. Beyond these times emergency care for members of the delegations can be ordered on phone-no.: 112. In this case it is absolutely necessary to carry along the accreditation.																																													

<b>VISA</b>	<p>Please verify immediately with your travel agent or the Embassy or Consulate in your country if a visa is required for your travel to Berlin, Germany.</p> <p>The LOC will be happy to assist each delegation member with an official invitation letter, provided that the request is made before March <b>15<sup>th</sup> 2015</b> to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the delegation Member as well as the city, address and the mail address the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited and participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the Host Federation by <b>May 1<sup>st</sup> 2015</b>.</p>
<b>LOCAL TRANSPORTATION</b>	<p>The Host Federation has organized a shuttle service, which is available for the transports of the delegations from their place of arrival (airports/ train stations) to the accreditation in the hotel. Furthermore, the shuttle service will be available during training-times as well as before and after the competitions for the necessary tours between hotel and training/ competition venue. On the official day of departure, a shuttle to the place of departure is available. Further shuttle services have to be organised by each participating delegation members by themselves.</p>
<b>ACCOMMODATION</b>	<p>Official Berlin Masters Hotel Holiday Inn Berlin City East Landsberger Allee 203, 13055 Berlin, Germany</p> <p>COSTS (incl. full board and lodging in the hotel/ shuttle/ farewell-party): In a single room: € 120,-- In a double room: per person € 90,-- In a 3-bed room: per person € 75,--</p> <p>The Hotel rooms will be allocated on a “first come, first serve” basis. The costs for board and lodging for a delegation of up to 3 persons (1 gymnast, 1 coach, 1 judge) for 4 nights will be <b>covered by the organising committee</b> for the <b>12 highest-ranked gymnasts</b> per apparatus according to the Grand Prix ranking-list and <b>one gymnast</b> from each federation <b>hosting</b> a Grand Prix in the event year (if not on the ranking list). The participating delegations only have to pay additional rooms/nights/persons (prices above).</p> <p>The costs for board and lodging for a delegation of up to 3 persons (1 gymnast, 1 coach, 1 judge) for 4 nights will be <b>covered by the organising committee</b> for individual gymnasts who do not belong to the entry field according to the Grand Prix regulations and who have paid the <b>entry fee of EUR 250</b>. Additional rooms/nights/persons have to be paid by the participating delegation as well (prices above).</p> <p>We ask the <b>groups</b> and their delegations to pay for <b>transportation, full board and lodging</b> during their stay in Berlin according to the above mentioned prices.</p>
<b>MEALS</b>	<p>Meals are provided by the Host Federation for all participating delegations and their members who are invited or who have paid the entry fee or/and the hotel/boarding costs.</p>
<b>FINAL BANQUET</b>	<p>Free of charge for all invited persons. Invitations will be handed out to the appropriate persons upon arrival.</p>
<b>PRIZE MONEY</b>	<p>The Price Money for individual gymnasts taking part in the Grand Prix, free of any deductible taxes, will be distributed as follows. Groups: Provided that at least 3 groups take part in the competition, the</p>

following price money will be paid in the all-around competition. No price money will be paid in the finals.

Individual	Ranking	Prize Money in EUR
	1	1.100 €
	2	850 €
	3	650 €
	4	500 €
	5	400 €
	6	300 €
	7	250 €
	8	150 €
	9	100 €
	10	100 €
	11	50 €
12	50 €	

  

Groups	Ranking	Prize Money in EUR
	1	750 €
	2	500 €
	3	250 €

<b>BANK ACCOUNT INFORMATION</b>	<p>Name of the bank: Berliner Bank AG          Bank code: 100 708 48          Account-no.: 510 088 800          IBAN: DE09100708480510088800          Swift-Code (BIC): DEUTDEDB110          Account holder: Berliner Turn- und Freizeitsport-Bund e.V.</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: GP-BM-RG 2015 country name (e.g. "GP-BM-RG 2015 Austria").          The participating federation (NOT the organizing federation) is responsible for covering all bank fees in connection with the bank transfers.</p>														
<b>MARKETING MEDIA</b>	<p>FIG advertising and publicity norms must be respected</p> <p>Only journalists and photographers holding an official and valid press card recognized by international press agencies and official Sports Journalists will be accredited. All media representatives must request an accreditation from the Organizing Committee as soon as possible.</p>														
<b>SOCIAL MEDIA</b>	<p><a href="http://www.berlin-gymmasters.de">http://www.berlin-gymmasters.de</a>  <a href="https://www.facebook.com/pages/Berliner-Turn-und-Freizeitsport-Bund-eV/198462013530527">https://www.facebook.com/pages/Berliner-Turn-und-Freizeitsport-Bund-eV/198462013530527</a>  <a href="https://www.facebook.com/BerlinMasters">https://www.facebook.com/BerlinMasters</a>  <a href="http://www.youtube.com/user/SuperBTBTV/videos">http://www.youtube.com/user/SuperBTBTV/videos</a></p>														
<b>DEADLINES SUMMARY</b>	<table border="1"> <tr><td>Definitive Registration</td><td>March 25<sup>th</sup> 2015</td></tr> <tr><td>Nominative Registration</td><td>April 25<sup>th</sup> 2015</td></tr> <tr><td>Accommodation Form</td><td>April 25<sup>th</sup> 2015</td></tr> <tr><td>Travel Schedule Form</td><td>May 1<sup>st</sup> 2015</td></tr> <tr><td>Visa Request</td><td>March 15<sup>th</sup> 2015</td></tr> <tr><td>Payment of the Entry Fee</td><td>Latest: upon arrival before the start of the all-around</td></tr> <tr><td>Payment of the Accommodation Costs</td><td>Latest: upon arrival before the start of the all-around</td></tr> </table>	Definitive Registration	March 25 <sup>th</sup> 2015	Nominative Registration	April 25 <sup>th</sup> 2015	Accommodation Form	April 25 <sup>th</sup> 2015	Travel Schedule Form	May 1 <sup>st</sup> 2015	Visa Request	March 15 <sup>th</sup> 2015	Payment of the Entry Fee	Latest: upon arrival before the start of the all-around	Payment of the Accommodation Costs	Latest: upon arrival before the start of the all-around
Definitive Registration	March 25 <sup>th</sup> 2015														
Nominative Registration	April 25 <sup>th</sup> 2015														
Accommodation Form	April 25 <sup>th</sup> 2015														
Travel Schedule Form	May 1 <sup>st</sup> 2015														
Visa Request	March 15 <sup>th</sup> 2015														
Payment of the Entry Fee	Latest: upon arrival before the start of the all-around														
Payment of the Accommodation Costs	Latest: upon arrival before the start of the all-around														

Sincerely Yours,

Frankfurt am Main, 06.11.2014

Place and date:



Stamp

Signature of the President or  
Secretary General of the FIG affiliated NF