



Update 27 August 2015



## 34<sup>th</sup> FIG Rhythmic Gymnastics World Championships

Stuttgart (GER)

**07 – 13 September 2015**



# WORK PLAN

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## 2. FOREWORD

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The work plan for the 34<sup>th</sup> FIG Rhythmic Gymnastics World Championships in Stuttgart (GER) to be held from 07 to 13 September 2015 has been developed between the FIG Headquarters and the LOC, in accordance with the following FIG regulations and rules (as valid in 2015):

- Statutes
- Technical Regulations
- Judge's Rules (General and Specific)
- RG Code of Points
- Rules for the FIG RG World Championships
- Apparatus Norms
- Advertising and Publicity Rules
- Rules for Accreditation
- Medical Organisation of the Official FIG Competitions
- Doping Control Rules
- Regulations for Award Ceremonies
- Media Guideline
- License Rules
- and subsequent decisions of the FIG Executive Committee and Technical Committee.

All participating Federations commit to respect the Statutes and all FIG Regulations, especially with regards to the license, the age and the nationality of the gymnasts, as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, non-refundable entry fee, etc.) and the LOC will not be allowed to participate in these World Championships.

### 3. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

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Case Postale 630 - CH - 1001 Lausanne  
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E-mail : [smartinet@fig-gymnastics.org](mailto:smartinet@fig-gymnastics.org)  
Website: <http://www.fig-gymnastics.com>

#### FIG Officials

President	Prof. Bruno Grandi
Vice-president /Jury of Appeal and Supervisory Board President	Slava Corn
Vice President / President of the Medical Commission	Dr. Michel Léglise
EC Member / Jury of Appeal and Supervisory Board Member	Morinari Watanabe
Secretary General	André Gueisbuhler

#### RG Technical Committee – Superior Jury

TC President	Nataliya Kuzmina
TC Vice President	Noha Abou Shabana
TC Vice President	Laura Acosta
TC Member	Caroline Hunt
TC Member	Maria Gigova
TC Member	Shihoko Sekita
TC Member	Daniela Delle Chiaie

#### RG Athletes' Representative

Athletes' Representative	Liubou Charkashyna
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#### FIG Staff

RG Sports Events Manager	Sylvie Martinet
Sports Events Manager	Eunice Lebre
Anti-doping and Medical Manager	Loïc Vidmer
Marketing and Communication Director	Olivier Strebel
Head of Public Relations and Communication	Stéphanie Pertuiset
Communication Manager	Meike Behrensen
Editor	Blythe Lawrence
IT Manager	Pierre Droz
Official Photographer	Volker Minkus
Apparatus Commissioner	Ludwig Schweizer

#### FIG – Television

TV Coordinator and Producer	Jean-François Rossé
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#### Longines – IRCOS

Longines Team Manager	Christophe Pittet
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#### 4. HOST FEDERATION AND LOCAL ORGANISING COMMITTEE (LOC)

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##### Host Federation:

GERMAN GYMNASTICS FEDERATION (DTB)

Contact Person: Sven Karg

Otto-Fleck-Schneise 8

GER - 60528 Frankfurt-am-Main

Tel: + 49.69.67801145

Fax: + 49.69.67801225

e-mail: [hotline@dtb-online.de](mailto:hotline@dtb-online.de)

Website: <http://www.dtb-online.de>

##### Local Organizing Committee:

SWABIAN GYMNASTICS FEDERATION (STB)

Contact Person: Jörg Hoppenkamps

Fritz-Walter-Weg 19

GER - 70372 Stuttgart

Tel: + 49.711 28077 780

Fax: + 49. 711 28077 272

e-mail: [info@gymnastik-wm.de](mailto:info@gymnastik-wm.de)

Website: <http://www.stb.de>

event Website: <http://www.gymnastik-wm.de>

##### LOC Officials

President	Rainer Brechtken
Vice-President	Wolfgang Drexler
Secretary General	Jörg Hoppenkamps

##### LOC Staff (Heads of Department)

Project Manager	Alexander Fleige
Accommodation	Sarah Rapp
Accreditation	Ursula Pfau-Maissa
Award Ceremony and Protocol	Michaela Netzer-Voit
Bus shuttle - transportation	Katrin Wiedemann
Catering	Joachim Kant
Communication Manager	Patrick Beiter
Competition Manager	Birgit Roth
Floor Manager	Matthias Kreher
Competition Office	Gabi Kreher
Delegation Services	Sarah Rapp Isabel Schellenberg
"enjoy your rhythm"-Camp	Sandra Maggi
"enjoy your rhythm"-Gala	Susanne Szontag
Finance	Katrin Biedermann
Judges Organisation	Larissa Drygala Karin Laufer
Kinder Gymnastics World	Jacob Schönball
Competition Control	Andrea Maier
Logistics	Joachim Kant
Marketing	Uschi Schmitz Alexander Reichert
Technical + Media	Bernhard Seefeld Michael Schuh
Music	Sina Waldenmaier
Online / social media	Tamara Steinmetz

Press center	Pia Maack
Press Manager	Hannes Hasspacher
Promotion	Uwe Klingler
Shuttle	Klaus Voit
Ticketing	Sybille Daubenfeld
Training	Sareena Butt
TV Coordination & Production	Jörg Hoppenkamps
VIP Management	Hans-Jürgen Künneth Rita Ruoff
Volunteer	Joachim Kant Heide-Rose Hauser

### Information Center and Desks

**Emergency phone** (printed on the back of each delegate's accreditation card) is:



: Sarah Rapp +49 151-193920-77

The Information Center will be located at the entrance of the Hanns-Martin-Schleyer-Halle and will be in operation during all training, warm-up, and competition times. The Information Centre will be open approx. 30 minutes before the start of the first training and 30 minutes after the last training / competition.

Delegations' Mail Boxes will be set up at the Information Centre. All information regarding competition, warm-up and training, notification of meetings, transport, official functions, as well as FIG and LOC correspondences will be distributed via the delegation mail boxes.

A special "Mail Box" authority card will be issued to each Head of Delegation or his/her Substitute. This card must be shown by the Head of Delegation or his/her Substitute when collecting all information and results from their Delegation' Mail Box. The Delegation member designated to collect the information from the Delegation' Mail Box will be required to sign each time he/she collects a document.

Information Desks will also be set up at the official hotels' lobbies during the arrival day. The Hotel staff will also be happy to assist your Delegation with all further questions and problems.

All queries should be directed to the Information Centre and Desks.

### Liaison Officers

The Official Language will be English. Interpretation from and into any other language must be organised by the Delegations.

## 5. PROVISIONAL PROGRAMME (subject to changes)

DATE / TIME	DESCRIPTION	LOCATION
<b>MON. 31 Aug.</b> As announced	Arrival of RG Technical Committee Members	
<b>TUE. 01 Sept.</b> 09:00 – 19:00	FIG RG Technical Committee Meeting	PoA – TC room
<b>WED. 02 Sept.</b> 09:00 – 19:00	FIG RG Technical Committee Meeting	PoA – TC room
<b>THU. 03 Sept.</b> 09:00 – 19:00 As announced	FIG RG Technical Committee Meeting Official arrival day of Delegations for Individual competitions	PoA – TC room
<b>FRI. 04 Sept.</b> 09:00 – 19:00 <b>09:00</b> 11:00 – 11:30 All day	FIG RG Technical Committee Meeting <b>Orientation Meeting for Individual Competitions</b> Press briefing Training for Individual as per schedule	PoA – TC room HMSH – Room 6 Press conf. room Training Halls
<b>SAT. 05 Sept</b> All day All day All day 09:00 – 19:00	Training and Podium training for Individual as per schedule Arrival of the Reference Judges for Individual and Group competitions Last arrival day for Individual Judges FIG RG Technical Committee Meeting	Training Halls & PoA   PoA – TC room
<b>SUN. 06 Sept.</b> All day 09:00 – 14:00 14:15 – 14:45	Training and Podium training for Individual as per schedule Judges' meeting and instruction for Individual Judges' instruction by Swiss Timing	Training Halls & PoA HMSH – Room 6
<b>MON. 07 Sept.</b> All day 08:30 – 09:45 <b>10:00 – 11:15</b> <b>11:15 – 12:25</b>  12:30 – 13:00 <b>14:00 – 15:05</b> <b>15:05 – 16:15</b> 16:30	Training for Individual as per schedules Judges' briefing and draw for CI Individual Hoop and Ball <b>CI Individual group A - Hoop and Ball</b> alternatively <b>CI Individual group B - Hoop and Ball</b> alternatively Break Opening Press Conference <b>CI Individual group C - Hoop and Ball</b> alternatively <b>CI Individual group D - Hoop and Ball</b> alternatively RG TC meeting and analysis	Training Halls PoA - Judges' Room PoA  VIP area  PoA – TC room
<b>TUE. 08 Sept.</b> All day 08:45 – 09:45 <b>10:00 – 11:05</b> <b>11:05 – 12:15</b>  <b>14:00 – 15:15</b> <b>15:15 – 16:25</b> 18:15 – 19:15 <b>19:30 – 20:00</b> <b>20:02 – 20:26</b> 20:28 – 20:33 <b>20:35 – 20:59</b> 21:00 – 21:04 21:05 – 21:20	Training for Individual as per schedules Judges' briefing for CI Individual Hoop and Ball <b>CI Individual group C - Ball and Hoop</b> alternatively <b>CI Individual group D - Ball and Hoop</b> alternatively Break <b>CI Individual group A - Ball and Hoop</b> alternatively <b>CI Individual group B - Ball and Hoop</b> alternatively Judges' draw for CIII Individual Hoop & Ball <b>Opening Ceremony</b> <b>CIII Individual Hoop</b> Show act <b>CIII Individual Ball</b> Show act Award Ceremony Individual Final Hoop Award Ceremony Individual Final Ball	Training Halls PoA – Judges' Room PoA      PoA – Judges' Room PoA





<b>SUN. 13 Sept.</b> Morning 10:30 – 11:00 11:30 – 12:45 <b>13:00 – 13:40</b> <b>13:40 – 14:20</b> 14:21 – 14:40 14:44 – 15:05 15:30 20:00	Training and Podium Training for Group Finalists as per schedules Closing Press Conference Judges' briefing and draw for CIII Group <b>CIII Group 5 Ribbons</b> <b>CIII Group 3 Clubs + 2 Hoops</b> Award Ceremony Group Final 5 Ribbons Award Ceremony Group Final 3 Clubs + 2 Hoops Closing ceremony RG TC meeting and analysis Farewell Banquet	Training Halls Press conf. room PoA - Judges' Room PoA      PoA – TC room Kursaal Bad Cannstatt
<b>MON. 14 Sept.</b> As announced 09:00 – 19:00	Departure of the Group delegations FIG RG Technical Committee meeting – Judges' evaluations	Hilton Hotel
<b>TUE. 15 Sept.</b> 09:00 – 19:00	FIG RG Technical Committee meeting – Judges' evaluations	Hilton Hotel
<b>WED. 16 Sept.</b> As announced	Departure FIG RG Technical Committee Members	

Every day at 09:00: Meeting FIG Staff LOC Staff at PoA/HMSH, if needed.

## 6. PARTICIPATION RIGHT AND ACCREDITATIONS

Please refer to the directives for details on the participation rights and maximum delegation size.

In addition, a list including all medical personnel duly approved by the FIG is published on the FIG website. Medical personnel seeking accreditation for these World Championships and who are not on this list must send to the FIG Offices (attention Mr. Loïc Vidmer at [lvidmer@fig-gymnastics.org](mailto:lvidmer@fig-gymnastics.org)) a copy of his/her medical certificate/diploma duly translated in English or French and must complete the "Form to be accredited as Medical Doctor or Paramedical Staff at FIG Events (2015 edition)". Form which can be downloaded from the FIG database after creating a profile for Medical Staff, (please refer to the FIG database user instructions available on the FIG website) as soon as possible but at the very latest at the deadline of the nominative registration, **05 August 2015**. Without this document, the accreditation of the medical personnel will not be released.

### Accreditation Principles

FIG Accreditation rules have to be strictly respected and applied notably as far as the number of accreditations and transferable access cards (TAC) per federations is concerned. The accreditation is personal and non-transferable. It indicates and defines individuals' right to access to the different zones as per their functions, as well as to the official transportations.

All participants and officials are required to wear their Accreditation Cards at all times.

Accreditation cards will have 3 different colours in order to identify delegations for Individuals from Groups. One colour will be for Individual only, a second colour for Group only and a third colour for both Individual and Group, for members such as Head of Delegation, Medical doctor etc, who will stay for both events. Accreditations for Individual Competitions will not be valid for Group Competitions, and vice and versa; only zone 7 will be accessible **during competition time exclusively**.

Any misuse of an accreditation (zone, time, transfer, etc.) shall lead to the immediate withdrawal of the accreditation and to a fine of CHF 2'500.- per case to the respective federation. Further steps are possible (e.g. case to be submitted to the Disciplinary Commission).

In case of lost or stolen accreditation cards, the LOC and the FIG must be informed immediately to block the accreditation. They may be replaced at the expense of the card holder (CHF 200).

### Transferable access cards (TAC)

According to FIG Accreditation Rules, in order to access Zone 1 (competition area) and/or Zone 3 (warm-up hall), all coaches, medical personnel, Team Managers and Heads of Delegation will

need to present – in conjunction with their primary accreditation card – a TAC. All delegations will be allocated a number of Zones 1 and 3 TACs respecting FIG Accreditation Rules.

Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions.

The TACs are only transferable **within** the National Federation's official delegation **and appropriate function**.

Lost or stolen transferable access cards shall not be replaced.

### **Accreditation Centre**

The Accreditation Centre will be located on the Foyer of the Training Hall 2 (Additional Hall (AdH)) (Appendix 10). The opening will be as follows:

Wednesday 02 September 2015	10:00 – 18:00
Thursday 03 September 2015	10:00-23:00
Friday 04 September 2015	06:30-20:30
Saturday 05 September, 2015	07:00-21:00
Sunday 06 September 2015	07:00-21:00
Monday 07 September 2015	07:00-21:00
Tuesday 08 September 2015	07:00-21:00
Wednesday 09 September 2015	07:00-23:00
Thursday 10 September 2015	07:00-21:00
Friday 11 September 2015	07:00-21:00
Saturday 12 September 2015	07:00-21:00
Sunday 13 September 2015	07:00-15:00

The opening hours will be rearranged after all travel details have been sent to the LOC.

### **Accreditation Distribution**

Accreditations will be distributed based on the nominative registrations to the Head of Delegation or his/her Substitute at the Accreditation Centre. No additional accreditations may be issued without the prior approval of FIG. Any additional person to the nominative list is considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial, organisational and insurance obligations have been met.

Upon their arrival in Stuttgart:

All Delegation members will be brought directly from the airport/train station to their hotel.

The accreditation procedure will be as follows:

The Head of Delegation or Substitute accompanied by one assistant only of each Delegation who has submitted all requested information and paid to the LOC any amount due will be driven to the Accreditation Centre to handle the accreditation process.

The Head of Delegation or Substitute accompanied by one assistant only (plus delegation members who need to make a photo) of each Delegation who has not submitted all requested information nor paid to the LOC all amounts due will be brought to the Accreditation Centre and will wait in line.

Delegations who will arrive after the closing time of the Accreditation Centre will be driven directly to their respective Hotel. For all other Delegations concerned, the Accreditation Centre will be open 2 hours prior to their first morning training.

### **Control and Distribution of the Required Material**

Upon accreditation Heads of Delegations or their substitutes will be requested to:

- present to the LOC a valid passport of all Delegation Members for proof of identity and control of Nationality. The LOC will make a scan of each gymnasts' valid passport to be handed out to the FIG

- present the licenses of all participating gymnasts for further age control as well as for anti-doping purposes
- make any necessary payments (insurance, accommodation, additional accreditation, etc.)
- provide his/her exact contact name, phone number and e-mail address while in Stuttgart for proper delivery of the gymnasts start lists, judges' lists and results
- hand in a copy of their insurance policy to be copied and filed
- check the correct names of their complete Delegation
- approve the National Anthem the LOC will present; sign the relevant form
- hand in one back up CD (1 CD per gymnast/group and per apparatus)
- hand in copies duly filled in of the official forms for Difficulty
 

Individual:	01 copies each (Appendix 3)
Group:	01 copies each (Appendix 4)

**Official forms for Difficulty:** they must be prepared on the computer for each exercise of each Individual gymnast and Group (see Code of Points). Handwritten forms will not be accepted. In principle, no changes can be made on these forms. Changes will be accepted only in case of injuries or minor accidents, or for other important reasons, subject to approval by the FIG Superior Jury.

**Photo:** if a photo has to be taken in Stuttgart because none has been uploaded to the LOC online system by the given deadline of **16 August 2015**, there will be a charge to the federation of **20 EUR** per person payable to the LOC at the time of accreditation.

**Music:** while the Music has to be sent to the LOC by e-mail ([competition@gymnastik-wm.de](mailto:competition@gymnastik-wm.de)) by **05 August 2015**, Delegations will also be requested to bring 1 CD for training sessions and 1 CD as backup for the competition which has to be handed over at the accreditation (see above). There will be a charge to the federation of **20 EUR** per gymnast/group payable to the LOC at the time of accreditation if the backup has to be made by the LOC itself.

All CDs must be labelled as according to point 1.5.7 of the COP.

Each Head of Delegation will receive his/her username and password for the public wifi which will be available in marked arenas.

The updated pages of the work plan, updated starting order and schedules will be given to the HD upon accreditation if needed only.

### Delegation Seating

The LOC will reserve a number of seats for the seating of the accredited Delegation members in the venue. These seats will be available on a first come, first served basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC. Reserved places will also be put at the disposal of Press, Radio, Television, Photographers, authorised officials and guests of honours.

## 7. INSURANCE

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Delegations with insufficient insurance cover must inform the LOC via the online LOC Portal by no later than **5 August 2015**. The insurance offered by the LOC at the Federations (20 EUR person/day) will cover only the official activities of the World Championships, such as trainings, competitions and local transportation. Additional activities, such as leisure or tourism, will not be covered by the insurance.

## 8. NOMINATIVE REGISTRATIONS

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Refer to the Directive for nominative registration and gymnasts' licences.

Deadline to submit in the FIG online system the nominative registration: **05 August 2015 (23h59 Swiss time)**.

**As per the FIG rules, missing or late nominative registration (after the deadline of 05 August 2015) will be fined with CHF 1'000.-**

At the time of the nominative registration particular attention must be given as to the apparatus chosen for CI as well as the starting order for each apparatus (Individual/Team Competitions), **Unit 1 being the first gymnast of her NF to start at the prescribed apparatus, Unit 2 the second and Unit 3 (Clubs and Ribbon only) being the third gymnast to compete.**



**NEW:** as per FIG Council decision at its meeting in Melbourne (AUS) in May 2015:

For Individuals each National Federation will have the possibility to modify, if necessary, the apparatus chosen as well as the starting order of their Individual Gymnasts up to **15 days prior to the start of the Competitions for Individual.**

**For this purpose the online nominative system will reopen from 06 August until 24 August 2015 (23h59 Swiss Time) to allow the NFs concerned to submit the necessary modifications online.**

**Past this deadline the system will be closed and no further modifications related to the start order will be accepted. In the case an adjusted start order is not received by the deadline of 24 August, the initial Nominative registration submitted by 05 August 2015 will be used.**

## **9. MUSIC and MUSIC FORM**

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Refer to the Directive for the submission of the Music and the Music Form (e-mail).  
Deadline to e-mail the Music (LOC) and Music Form (LOC and FIG): **05 August 2015.**

During competitions, the music will be played by computer.

During the Podium training all music will be played by computer; it is the responsibility of each NF to ensure that coaches/gymnasts/groups listen to their music and the Head Delegation to sign to confirm that he/she is happy with the recording.

While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, each National Federation will also have to confirm that the music of their gymnast does not violate any copyrights and that it can be broadcasted within sports.

The Music form will be available for download on the computer just after each National Federation submits its online nominative registration.

This Excel document will already be partially filled out with the names of the gymnasts submitted at the Nominative Registration. The name of the composer, the title of the music the gymnasts will perform to and the name of the artist must be added. The structure of the form in itself must not be modified. Once completed, the form must be returned **exclusively by e-mail in the XLS/XLSX format to the FIG ([smartinet@fig-gymnastics.org](mailto:smartinet@fig-gymnastics.org)) and to the LOC ([competition@gymnastik-WM.de](mailto:competition@gymnastik-WM.de)).** No other format will be accepted.

In case of loss, the form may be re-download the form by clicking on the button with the small musical note.

In case of modification between 06 until 24 August 2015, a revised Music form will have to be sent to the FIG and the LOC accordingly.

## **10. CHANGE TO THE LISTS OF GYMNAST'S NAMES**

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Please refer to Section 1 Regulation 4.2 of FIG Technical Regulations for details on the new provisions approved by FIG Council at its meeting in Melbourne (AUS) in May 2015 concerning the changes to the lists of names.

For change of gymnast's name after the second step of the Nominative Registration (24 August) until Accreditation, send immediately by e-mail to the FIG the official form (Appendix 5) for proper evaluation of your query.

For change of gymnast's name from Accreditation until 24 hours prior to the start of CI, please report immediately to the Accreditation Centre for proper evaluation of your query by FIG (Appendix 5).

In all mentioned cases, **the replacing gymnast will perform all apparatus the sick or injured gymnast was registered for, and will fill the same position(s) in the draw (starting order) of the replaced gymnast.**

Examples:

Registered at the second step of nominative deadline of 24 August 2015:

FLEMING	Nadia	Hoop 1	Ball 1	Clubs 2	Ribbon 3
BLACK	Cindy		Ball 2	Clubs 1	Ribbon 2
ADAMS	Shannon	Hoop 2		Clubs 3	Ribbon 1

1. FLEMING is injured or ill and replaced:

FLEMING	Nadia	Hoop 1	Ball 1	Clubs 2	Ribbon 3
BLACK	Cindy		Ball 2	Clubs 1	Ribbon 2
ADAMS	Shannon	Hoop 2		Clubs 3	Ribbon 1
DAVIS	Whitney	Hoop 1	Ball 1	Clubs 2	Ribbon 3

*This is allowed. As the per the rule, the replacing gymnast must perform all apparatus the sick or injured gymnast was registered for, and must fill the same position(s) in the draw (starting order) of the replaced gymnast.*

2. FLEMING is injured or ill and replaced:

FLEMING	Nadia	Hoop 1	Ball 1	Clubs 2	Ribbon 3
BLACK	Cindy	Hoop 1	Ball 2	Clubs 1	Ribbon 2
ADAMS	Shannon	Hoop 2	Ball 1	Clubs 3	Ribbon 1
DAVIS	Whitney			Clubs 2	Ribbon 3

**This is NOT allowed.** *As the per the rule, the replacing gymnast must perform all apparatus the sick or injured gymnast was registered for, and must fill the same position(s) in the draw (starting order). The apparatus cannot be distributed throughout all competing gymnasts.*

3. FLEMING is injured or ill and NOT replaced:

FLEMING	Nadia	Hoop 1	Ball 1	Clubs 2	Ribbon 3
BLACK	Cindy	Hoop 1	Ball 2	Clubs 1	Ribbon 2
ADAMS	Shannon	Hoop 2	Ball 1	Clubs 3	Ribbon 3

*This is allowed. The injured or ill gymnast is not replaced therefore her apparatus can be distributed among the competing gymnasts; they will have to fill the same position(s) in the draw (starting order) of the replaced gymnast.*

The same principle applies for a team who registered 4 gymnasts.

## 11. CHANGE TO THE LISTS OF OFFICIALS' NAMES

For accreditation change's requests (function and/or name) made after the second step of the Nominative Registration (24 August) until Accreditation, send immediately by e-mail to the FIG the official form (Appendix 6) for proper evaluation of your query.

For accreditation change's requests made from Accreditation until the end of the competitions please report immediately to the Accreditation Centre for proper evaluation of your query by the FIG (Appendix 6).

## 12. VENUE AND TRAINING FACILITIES

Please refer to the Directive for location of the competition, training and warm-up hall. See the Appendix 7 which describes the overall view.

Specificities of the Porsche Arena (PoA) – Competition	The seating capacity is of 5'000 seats. 1 Competition Floor 16x16m See Appendix 8
Specificities of the Warm-up Hall	The final warm-up area will be located at the back of the PoA and will be surrounded by 3 black curtains. 1 Floor 14x8m 1 Apparatus measurement table No music equipment will be provided. See Appendix 8
Specificities of the Training Hall 1:  Hanns-Martin-Schleyer-Halle (HMSH)	The HMSH will be located at the right of the PoA and linked by an inside passage designated for the participants (3 minutes walking). <i>High heels are not recommended.</i> 8 Floors 14x14m Stretching area (general warm-up), ballet bars, mirrors, iron and iron board, weigh scale will be provided. Music equipment will be provided for all floors. See Appendix 9
Specificities of the Training Hall 2:  Additional Hall (AdH)	The Training Hall 2 will be located at the link of the PoA, at a walking distance of 3 minutes from the HMSH. 3 Floors 14x14m Stretching area (general warm-up), ballet bars, mirrors, iron and iron board, weigh scale will be provided. Music equipment will be provided for all floors. See Appendix 10

## 13. VISAS AND TRANSPORTATION

Please refer to the directives for details on Visas and Transportations.  
Deadline to submit online the travel details (LOC): **05 August 2015**.

As mentioned in the Directives, only Delegations who stay at one of the official hotel, booked their accommodation through the LOC and filled-in their travel details in the LOC online system in due course (**05 August 2015**) are entitled to use the event local transportation from/to the airport, hotel, venue, etc. It is their responsibility to be on time.

**The LOC will check the accreditations of each Delegation member before entering the bus.**

### Arrivals

The airport of Stuttgart has four different terminals. The LOC staff will be present at all arrival points with greeting signs to welcome the Delegation Members. Delegations will be requested to make their ways to meet with them. The LOC staff will distribute to each Delegation the "delegation package" and will assist Delegations with the transport to their respective hotel. Then shuttle bus will be provided to bring each delegation to the Accreditation Centre.

### Shuttle bus

There will be special bus lines from the official hotels to the training and competition venue from 04 to 13 September. All bus schedules and detailed information will be in the "delegation package".

### Departures

If entitled, a shuttle transportation will be coordinated by the LOC from the Official Hotels to the Stuttgart airport or main station based on the information typed in the LOC online system from the delegation and confirmed by HD at the Main Information Center (Hanns-Martin-Schleyer-Halle)

For earlier or later departures, please contact directly the LOC in order to discuss the local transportation possibilities

#### **Phone Number**

The transport office phone number (printed on the back of each delegate's accreditation card) is:



: ++ 49 151-193920-78

### **14. ACCOMMODATIONS**

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Please refer to the directives for details on the selection of hotels, payment, etc.

Deadline to submit online the names of the delegation members and to assign the names to the booked rooms: (LOC): **16 August 2015**

### **15. MEALS**

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Please refer to the directives for details on orders, payment, etc.

Deadline to submit online the Meal order for all delegations members, judges included (LOC): **05 August 2015**

The LOC will not provide the working judges with Lunch or Dinner. It is the responsibility of the NFs to order and pay all meals for their judges

Accredited Delegation members (with the exception of E- and R- media), who have organised their meals through the LOC will receive vouchers for Lunch at the Main Information Desk.

A variety of hot and cold international food in sufficient quantities will be guaranteed each day. Menus will be designed to be nutritious, tasty, and of excellent quality.

The LOC will provide for the Delegations free water and fruits in the training halls, water only in the warm-up hall and in the competition hall and for the judges throughout the event small drinks, fruits and snacks.

All queries concerning meals must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

#### **Farewell Banquet**

Please refer to the directives for details on orders, payment, etc.

This Farewell Banquet will be held at the Kursaal Bad Cannstatt on 13 September 2015 and will start at 20:00. Official transportation will be organised from the Maritim Hotel, the EUROPE Hotel, the Ibis Budget Hotel, the Wyndham Hotel and the Youth Hostel. As the Hotel for Judges, the Ibis Styles Hotel, is situated in the same area all judges are requested to walk to the Kursaal Bad Cannstatt (1 few minutes' walk only). Official transport from the Judges' Hotel will be organised only in case of rain. The dress code is casual.

### **16. TRAINING – PODIUM TRAINING – EARLY TRAINING**

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#### **Training**

The Official detailed training schedules will be organised in accordance with the Technical Regulations.



**NEW:** as per FIG Council decision at its meeting in Melbourne (AUS) in May 2015 each Individual Gymnast / Group will have a minimum of 3 hours per day

The training and competitions schedules will be published on the FIG online calendar.



Delegations must respect the designated training times and the allocated training carpets. Changes to the official scheduled training hours will not be accepted. Each Gymnast/Group will have the same possibility of training session. After the Qualification Competition, training will be available to those Gymnasts/Groups who have qualified for Competition II and Competition III.

### **Podium training**

Only on podium training days, Individual gymnasts and/or Groups will perform their exercises on the floor where the competition will take place.

### **Early training opportunities**

Delegations arriving earlier than the official arrival date are requested to contact the LOC in order to receive information on early training opportunities, if needed. All costs related to these early trainings opportunities will have to be covered by the NF concerned.

**These early training will be organised in other gymnastics halls. No early training will be allowed in the official competition and/or training halls.**

Groups arriving earlier than the official arrival day for Group will not have the possibility of trainings in the official competition and/or training halls together with the respective Individual gymnasts of the same country (or others).

## **17. COMPETITION**

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Competitions will be conducted in accordance with the 2015 FIG Technical Regulations including Section 3 for RG, the current RG COP and other technical directives of the FIG.

### **Individual Competitions**

#### **Competition I (CI) - Individual Qualification Competition and Team Ranking**

Please refer to Tec. Reg., section 3, Reg. 5.1.3

#### **Team Competition:**

Please refer to Tec. Reg., section 3, Reg. 5.1.3 a) and pay attention to the following:



**NEW:** as per FIG Council decision at its meeting in Melbourne (AUS) in May 2015, each National Federation has the right to choose the number of exercises to be performed per gymnast (minimum 1 exercise maximum 4 exercises) to be in total of 10 exercises per National Federation.

Each gymnast may perform maximum 1 exercise per apparatus.

Each team must perform a total of 10 exercises as follows:

- 2 Hoop exercises
- 2 Ball exercises
- 3 Clubs exercises
- 3 Ribbon exercises

The classification is made by adding the 8 best scores registered by the gymnasts of the team.

#### **Competition II (CII) - All-Around Competition**

Please refer to Tec. Reg., section 3, Reg. 5.1.4

According to the rules, Group B will start the competition of CII, followed by Group A. The 2 groups of Individual Gymnasts will be organised as follows:

- Group B: Individual gymnasts ranked 13<sup>th</sup> to 24<sup>th</sup> of CI
- Group A: individual gymnasts ranked 1<sup>st</sup> to 12<sup>th</sup> of CI

#### **Competition III (CIII) - Apparatus Final**

Please refer to Tec. Reg., section 3, Reg. 5.1.5



## **Group Competitions**

Please refer to Tec. Reg., section 3, Reg. 5.1.6

### **Competition I (CI) - General Competition**

Please refer to Tec. Reg., section 3, Reg. 5.1.7

Clarification of the FIG 2015 Technical Regulation, section 3, Reg. 1, Group competitions a) and Reg 5.1.7

#### **All-Around competition for Groups:**

**To be ranked in the Ranking List for 5 Ribbons and 3 pairs of Clubs + 2 Hoops, Federation must have participated with both routines. The same applies to be eligible for a Final.**

**Federation who participated in one (1) exercise only, e.g. 5 Ribbons only, are not eligible to participate in this Final, e.g. 5 Ribbons Final.**

Each Group shall present one exercise with 5 Ribbons and the other one with 3 pairs of Clubs + 2 Hoops.

Each NF may enter 5 to 6 gymnasts for the total program of group exercises (2 exercises and 2 finals). **In case of 6 gymnasts, all 6 gymnasts must take part in at least one exercise.**

### **Competition III (CIII) - Final using one type of apparatus/Final using two types of apparatus**

Please refer to Tec. Reg., section 3, Reg. 5.1.8

#### **Remark:**

**National Federations must respect the composition of the Group they have declared. The identity of each Gymnast will be checked before entering the Competition Floor. Coaches are requested to constantly have with them the licences of their competing Gymnasts.**

The Competition Director and the Floor Manager will be in charge of the competitions, warm-ups and training areas. All instructions given by them must be strictly observed, especially during TV broadcast.

During the entire competition, the gymnasts, judges and coaches are absolutely prohibited from using cellular phones and other electronic devices.

#### **Gymnasts' drawing of lots**

Based on the Definitive registrations and in accordance with the FIG Technical Regulations, the [gymnasts' drawing of lots](#) for the starting orders of Individual and Group was conducted on 25<sup>th</sup> of July 2015 the FIG Headquarters in Lausanne.

The FIG in consultation with the LOC reserves the right to apply minor adjustments to the draw and starting order should the nominative registrations received or the final number of participants at the time of the competition generates organisational problems in terms of training, podium training, warm-up and competition schedules.

## **18. FIG RESEARCH TO EVALUATE RG BALLS**

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The FIG Apparatus Commission needs to make a research to identify the inner pressure on the Ball, the surface deflection under a given load of the Ball and the rebound of the Ball in order to complete the Apparatus Norms with these missing parameters.

This study will be organised as follows:

- The measurements will be made during the 2 days of Ball Qualification (Monday 7 and Tuesday 8 September), after each Individual routine  
A measurement station will be close to the competition area, outside the FoP.
- The measurements will take place after each Ball exercise, as soon as the gymnast has left the Kiss & Cry  
The competitions will not be disturbed.
- Only the Balls will be measured. No personal data of gymnasts will be collected

- No manipulations of the Balls will be necessary
- The measurements will take less than 1 min per Ball and will not create any change of pressure or any other functional properties
- All data and findings of the survey will be property of the FIG and are only intended for internal use in FIG Commissions and Committees
- All results will be made anonymous

Further detailed information will be given during the Orientation Meeting.

## 19. KISS & CRY

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The number of persons authorised in the Kiss & Cry is:

- Individual Competition: 1 Gymnast and 1 Coach with TAC only
- Group Competition: **5** Gymnasts and 2 Coaches with TAC only

This rule has to be strictly respected; any violation of it will result in a fine. Further steps are possible (e.g. case to be submitted to the Disciplinary Commission).

## 20. CONTROL OF APPARATUS

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During the Podium trainings for Individuals and for Groups, each Delegation will have the opportunity to have their apparatus verified and to have the official control label attached to it.

During the competition, the checking procedure will take place before each exercise. A further check may take place at the end of the exercise at the request of the Superior Jury.

Any apparatus which does not conform to the regulations will be refused the authorisation or its use penalized, even if it has already been accepted at another competition.

## 21. FIG CERTIFIED APPARATUS

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The FIG Certified Manufacturer Supplier for these World Championships will be Spieth.

All Floors will have the reference "Beijing", reference number 1790280, color Savanne-beige

## 22. JUDGES' PANELS, SUPERIOR JURY AND JURY OF APPEAL

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### Superior Jury

The whole Technical Committee forms the Superior Jury, the RG TC President being its President.

### Judges

Only judges with the appropriate and valid category of brevet for their function for this XIII Cycle (2013-2016) will be authorised to judge in Stuttgart.

Judges are requested to arrive in Stuttgart one day before the Judges' Instruction at the very latest and to be available until the last day of the respective competition they have been registered in by their National Federation.

Out of respect for the competitions, Judges are required to stay at their place at the end of each Final and to assist at the Award Ceremony.

According to the FIG TR 2015 Reg. 7.8.2, the General Judges' Rules and the current valid RG Code of Points, the composition each Judges' Panel consists of a total of:

- 4 D- (D1 being the Coordinator), 5 E-, 2 RD-, 2 RE-, 2 L- and 1 T- Judges

Each NF participating with a Team (3-4 Individuals) and a Group may present two qualified judges.

Each NF participating with Individual gymnasts and/or a Group may present one qualified judge.

A maximum of one judge per NF will be called up to judge per competition.

The selection of the judges is made by draw during the Judges' instruction and the Judges meetings prior to each competition, taking into consideration the degree of the brevet, according to the Judges' Rules. The preference is always given to the judges with the highest qualification. It will be made as follows:

- **D-Judges** are drawn by NF among the judges with category I and II
- **E-Judges** are drawn by NF among the judges with category I, II and III
- **R-Judges** have been appointed by the Presidential Commission
- **T- and L-Judges** are drawn by NF among the judges with category I, II, III and IV \*

\* For NF which have no category I, II or III judges, Category IV judges are allowed to judge time or line, provided they have been registered (by separate e-mail to [smartinet@fig-gymnastics.org](mailto:smartinet@fig-gymnastics.org)) by their NF at the deadline of the nominative registration.

**All** Judges will be "labelled" according to their nationality, i.e. they are presented as representing their NF on scoreboards, on printed judges' lists and results, in TV graphics, etc.

In Competition III, only judges whose federations do not have competitors, nor a No 1 reserve gymnast taking part, may be called upon to judge. The selection is by means of the drawing of lots.

If there are insufficient judges, the Technical Committee decides the process for designating the necessary number of judges.

### **Jury of Appeal and Supervisory Board**

The Jury of Appeal and Supervisory Board consist of two members (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a Judges' appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

## **23. ANNOUNCEMENTS DURING COMPETITIONS**

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During the competitions, the announcements will be made in German and in English.

## **24. SCORING**

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Longines will provide the official scoring equipment for these World Championships. The Longines equipment will be used for the data management of the gymnasts' start lists, judges' lists, scores and results.

While the IRCOS system will be used in accordance with FIG Rules, the start list of competitors, list of judges and results will be distributed electronically in due time via e-mail to each Head of Delegation of participating National Federations, as well as displayed at the Information desk and in the hotel lobbies.

The Final result book will be sent by e-mail to each Head of Delegation of participating NF.

## **25. INQUIRY**

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Please refer to Technical Regulation, Section 1, Reg. 8.4.

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast or group is shown. For the last gymnast of a rotation, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (LOC Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. An area close to the Kiss & Cry where the coach of the competing gymnast can see the score of the exercise will be designated. Late verbal inquiries will be rejected.

A National Federation is not allowed to complain against a gymnast from another federation. Inquiries for Execution scores are not allowed.

The inquiry must be confirmed as soon as possible in writing but within 4 minutes at the latest after the verbal inquiry and requires **an agreement of payment of:**

USD 300.-- for the first complaint

USD 500.-- for the second complaint

USD 1'000.-- for the third complaint

**Federations shall not pay cash when submitting an inquiry (no cash money on the FOP); invoices will be sent later by the FIG Headquarters to the NFs concerned.**

Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Should the inquiry prove correct and is accepted, this sum will not be invoiced by FIG to the NF. Otherwise, the sum will be invoiced by FIG to the NF and will be transferred to the FIG Foundation.

Every inquiry must be examined by the Superior Jury and a final decision which may not be appealed must be taken at the very latest:

- at the end of the rotation for the Qualifications (CI) and for the All-Around competitions (CII)
- before the score of the following gymnast is shown for the Finals (CIII)

Inquiry Sheets are attached (Appendix 11).

## 26. CEREMONIES

### Opening Ceremony

The official Opening Ceremony will take place in the Porsche Arena on Tuesday 08 September from 19h30 to 20h00. All Delegation members will be invited to be present as spectators.

The opening ceremony will be combined with the individual apparatus (hoop and ball) Finals. Delegations will enjoy an enthralling mix between a great show and the competition.

Further detailed information will be given during the Orientation Meeting.

The Judges', Coaches' and Athletes' Oath will be read during the Opening Ceremony according to the Technical Regulations, 2015 edition, Reg. 7.12.1, 7.12.2 and 7.12.3.

### Award Ceremonies

The awards ceremonies will be held as per the schedule enclosed and carried out in accordance with the FIG Regulations for Award Ceremonies. The gymnasts requested to attend the awards ceremonies will be as follows:

Team Competition (Individual CI)	Teams ranked 1 <sup>st</sup> to 3 <sup>rd</sup>
Individual Apparatus Finals (CIII)	Individual gymnasts ranked 1 <sup>st</sup> to 3 <sup>rd</sup>
Individual All-Around Finals (CII)	Individual Gymnasts ranked 1 <sup>st</sup> to 8 <sup>th</sup>
Group General Competition (CI)	Group ranked 1 <sup>st</sup> to 3 <sup>rd</sup>
Group Apparatus Finals (CIII)	Group ranked 1 <sup>st</sup> to 3 <sup>rd</sup>

The following awards will be granted to the top 8 per Final:

1 <sup>st</sup> place	1 gold medal and 1 diploma per gymnast
2 <sup>nd</sup> place	1 silver medal and 1 diploma per gymnast
3 <sup>rd</sup> place	1 bronze medal and 1 diploma per gymnast
4 <sup>th</sup> to 8 <sup>th</sup> place	1 diploma per Individual Gymnast

The athletes must wear their correct competition attire for the Award Ceremony.

The national flags of the best 3 Teams, Individual Gymnasts or Groups will be hoisted and the national anthem of the top Team(s), Individual Gymnast(s), or Group(s) will be played

Please ensure that your Federation's medalists are in time for the line-up prior to the ceremonies.

A Team, an Individual Gymnast or a Group who is absent with unjustified reason will be disqualified

## Gala

### “enjoy-your rhythm” Gala

The “enjoy your rhythm” Gala will take place on Saturday 12 September in the Porsche Arena. All delegation members will have access through their accreditation.

Many show acts and great choreographers will attend a fascinating show from 19.30 to 21:00. Places 1 to 3 of the All-Around Individual Final (CII) will be invited to participate in this gala.

Further detailed information will be given during the Orientation Meeting.



### Closing Ceremony

At the end of the Closing Ceremony the FIG flag will be handed over back to the President of the FIG or his Representative.

## 27. LONGINES PRIZE OF ELEGANCE

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The prestigious Longines Prize for Elegance will honour the Individual All-Around (CII) Gymnast judged to be the most elegant. The basis for evaluating, judging and awarding the Prize of Elegance will include emotional appeal extending beyond technical considerations to beauty charm and charisma as well as grace and harmony of the movements. The winner of the Longines Prize for Elegance will receive a statue by Swiss artist Jean-Pierre Gerber, a Longines watch, as well as a check worth US\$ 5,000. This ceremony will take place directly at the end of the Individual All-Around Competition.

## 28. MEDICAL SERVICES

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The LOC will be responsible for providing medical coverage and suitably equipped first-aid room for injuries sustained in the competition hall, warm-up hall and training halls. The Medical Centre for essential emergency services with a team of doctors and physiotherapists (sportive and first-aid) will be available for all accredited persons during the competition, warm-up and training periods. These Centres will be located in the Porsche-Arena in room R02 and R05, and will be equipped with defibrillator device, stretchers, medical supplies and medicine. The medical center opens at the 07. September; the days before a medical teams from Red Cross will be available in each training hall.

Dr. med. Daniel Wagner will act as the local official Chief Medical Officer. Dr. Thomas Höpfner will act as a second local official Medical Officer For emergency or medical treatment in a designated hospital or other medical requests, please contact the doctor on duty at the respective site.

Dr. med. Daniel Wagner  
on site phone: 0049151-193920-80

Dr. Thomas Höpfner  
on site phone: 0049151-193920-80

For emergency or medical treatment outside of the competition and training times, the official hospital is:

Sportklinik Stuttgart (sports clinic)  
Dr. med. Daniel Wagner  
Taubenheimstraße 8  
70372 Stuttgart  
+49 (0) 711 5535-0

An ambulance will be available on site and for speedy means of securing hospital treatment.

The certified Delegation Medical Team, responsible for the corresponding NF, may provide the necessary medical care for their Delegation members under the provisions of their own licensing and liability coverage. The LOC will not provide team medical staff with medical credentials, hospital privileges, and/or liability coverage. In the case of emergency or medical treatment being required in the official hospital, or medical treatment for a Delegation without Medical staff, the LOC Medical Team will assist with the requests from the delegations.

Please refer to Appendix 12 for Medical Organisation of the FIG Competitions and Gymnast Injury Report Form (Appendix 11).

The Physiotherapy Centre with professional physiotherapists and free massage couches for the delegations will be located in the Hanns-Martin-Schleyer-Halle in room 6 (next to the Main Information Desk) and will be open from 4 September to 13 September 2015. Mr. Klaus Heuchemer will act as Head Physiotherapist or Medical Trainer.

## 29. ANTI DOPING CONTROL AND THERAPEUTIC USE EXPEMPTIONS

Under the supervision of the FIG, anti-doping control will be organised by the LOC during these World Championships in accordance with the valid FIG-WADA Anti-Doping Control Regulations. The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation to FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG **no later than 30 days** before the start of this competition, except for duly justified emergency cases.

No TUE request will be accepted nor approved on spot. Any information request on the use of a substance and its potential prohibited character shall go through the doctor of the NF, the National Anti-Doping Organisation or the National Olympic Committee.

## 30. PRIZE MONEY

The Prize Money will be distributed in Euro and cash only (no bank transfer !) to the respective Heads of Delegation. The payments of price money will be at the Hanns-Martin-Schleyer-Halle:

08 September 2015: Individual Finals hoop/ball - after award ceremony  
 10 September 2015: Individual Finals clubs/ribbon - after award ceremony  
 Team final – after award ceremony  
 11 September 2015: Individual all-around – after award ceremony  
 12 September 2015: Group all-around – after award ceremony

The exact time and place will be communicated during the Orientation Meeting.

The following Prize Money in CHF will be allocated to the medallists as follows:

Individual All Around	Gold	CHF 5'000
	Silver	CHF 3'000
	Bronze	CHF 1'000
Team Ranking (per Team)	Gold	CHF 5'000
	Silver	CHF 3'000
	Bronze	CHF 2'000
Individual Apparatus (per apparatus)	Gold	CHF 3'000
	Silver	CHF 2'000
	Bronze	CHF 1'000
Group All Around (per Group)	Gold	CHF 5'000
	Silver	CHF 3'000
	Bronze	CHF 2'000

An additional Prize Money/Support will be paid in USD\$ by FIG for the Group General Competition (All-Around CI) as follows:

Group General Competition (CI, All-Around)	1 <sup>st</sup> place	USD	10'000
	2 <sup>nd</sup> place	USD	6'000
	3 <sup>rd</sup> place	USD	4'000
	4 <sup>th</sup> place	USD	3'000
	5 <sup>th</sup> place	USD	3'000
	6 <sup>th</sup> place	USD	3'000

This additional Prize Money will be transferred to the respective NF's bank account right after the end of these World Championships.

In case of a tie the prize money of the respective ranking will be added and divided by the number of tied Individual gymnasts or Groups. *Example:*

Ranking: 1. Gold - Gold (tie)  
2. –  
3. Bronze

The prize money for rank 1 and 2 are added and divided by 2.

Ranking: 1. Gold  
2. Silver – Silver (tie)  
3. -

The prize money for rank 2 and 3 are added and divided by 2)

## 31. MEETINGS – INSTRUCTIONS – OFFICIAL FUNCTIONS

### Orientation Meeting

The Orientation Meeting held in German and in English will take place at the Hanns-Martin-Schleyer-Halle, in Room 6.

Very important information concerning the detailed organisation of the World Championships (running of the competitions, opening, closing and award ceremonies, prize money, transportation etc) will be provided by the LOC and the FIG.

Participation is compulsory as per Technical Regulations, Section 1, Reg. 5.14. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the NF to be paid to the FIG. Delegation representatives have to attend this meeting with a maximum of 2 accredited members per Delegation, including the Head of Delegation or a Substitute.

If Judges wish to attend the Orientation Meeting, they will be part of the 2 authorised delegation members and they may not represent their country.

### Judges' Instructions, Meetings, Briefings and Draw

Each judge will be required to bring his/her Judges' Log. The logbooks will be collected during the Judges' Instructions and will be returned at the end of the respective competitions.

All the judges are required to take part in this instruction and in all subsequent briefings. Judges who do not participate will not be authorised to judge and will receive warnings and possibly other sanctions as well.

The judges must respect the FIG dress code (blue skirt or trousers and blue jacket, white shirt, no tank top, minimum short sleeves).

### TC Meeting and Video Analysis

A continued evaluation of the judge's work will be carried out by the Superior Jury. This will be done by observation and scoring during the competitions and by a global video analysis after the competitions. In case mistakes are established, the guilty judges will be punished accordingly.



### **Swiss Timing instruction**

The Swiss Timing Instruction will be held in the Competition Hall as mentioned in the general programme.

### **Athletes' Meeting**

The FIG and its Athletes' Representative for Rhythmic Gymnastics, Ms. Liubou Charkashyna, would like to invite athletes from all participating NFs to the Athletes' meeting and will share with them topics as "Music in RG", "Wishes to modify some rules" etc. All gymnasts are more than very welcome.

### **Official Functions:**

There will be a surprise Tour organised for all Judges and Heads of Delegation.

07 September 2015: all Individual Judges and Head of Delegations are invited

10 September 2015: all Group Judges and Head of Delegation are invited.

## **32. MEDIA AND TV**

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### **Media accreditation**

#### **Journalists - Editors - Photographers**

Only professional journalists, editors and photographers working for editorial purposes and holding an official and valid press card issued by recognised international press agencies, and official national or international sports journalists associations will be accredited.

#### **Media representatives of FIG member federations**

The FIG delivers a limited number of media credentials (ES-F and EP-F) per federation to the communications staff of FIG member federations.

Media representatives as well as federations' communications staff can register online at <https://media.fig-gymnastics.com> in order to request media credentials for the event. In addition, federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at [mediafig@fig-gymnastics.org](mailto:mediafig@fig-gymnastics.org).

The FIG Accreditation Rules and Media Rules have to be strictly respected.

Deadline for media accreditation is **14 August 2015**.

### **Mixed Zone**

After podium training sessions and competitions, gymnasts must exit the Field of Play (FOP) through the Mixed Zone. This is where journalists collect flash quotes from the competitors. There is no obligation for a gymnast to stop in the Mixed Zone, however, cooperation with the press is most appreciated. To assist gymnasts to talk to the press, each participating federation may ask for one Mixed Zone Card (MZC). Distribution of the MZC is limited and follows the first come first served principle.

### **Training halls**

Media representatives are welcome in the training halls. However, they are kindly requested to remain in the designated areas (Zone 11) and not to disturb the training.

### **Warm-up halls**

Warm-up halls are a No Go Zone for the media. Access will not be authorised.

### **Podium training**

All accredited media representatives have free access to the Field of Play during the official podium training sessions. ENR card holders are accepted with cameras.

### **Award ceremonies**



After the playing of the national anthem, gymnasts are requested to face all directions, together, to wave to the spectators and to allow photographers to take photos of all medallists.

### **Press conferences**

#### **Opening and closing press conferences**

Opening and closing press conferences will be held according to the schedule.

#### **Medallist press conferences**

When medallist press conferences are planned, the participation of the respective gymnasts is compulsory according to the FIG Technical Regulations 2015, Reg. 4.11.14. Federations are responsible for the proper and timely appearance of their medallists. Any federation that their athletes appear as stated above will be fined immediately for each infraction. The amount of the fine has been fixed by the FIG Council in 2002 at CHF 2'000.-.

The cancellation of a press conference is the responsibility of the FIG Media Operations Officer. In case a medallist is selected for doping control, he or she must attend the award ceremony and the press conference prior the control.

### **Television**

Live television production of the finals is guaranteed. Competitors are requested to strictly follow the instructions of the Local Organising Committee.

### **Cameras and video recording**

In order to protect television rights, personal video or TV cameras and recording is prohibited in the competition hall including from the spectators' seating. The only exceptions are the host broadcaster, rights holders and IRCOS cameras.

All exercises on each apparatus will be recorded in high definition by digital video cameras (IRCOS). The official FIG IRCOS footage will be available for sale to all FIG member federations.

Photos without flash may be taken from the seats in the competition hall. In the training and warm-up halls, coaches may only take videos of their own gymnasts.

### **Publicity on competition attire –National Emblems**

Publicity and National Emblem Rules on attire and equipment must be strictly respected as per FIG Advertising Rules. As the Code of Points foresees deductions should the FIG Publicity Rules not be followed, each NF may fill in the online Publicity form if deemed necessary by **05 August 2015** in order to have it approved.

### **Official Photo Portrait Session**

An official and compulsory photo session will be held during training days prior to the competition start. All gymnasts are required to participate in this session wearing their national track suits. FIG Licence cards will be used to identify the gymnasts and to facilitate the process. The licence cards will be returned to the gymnast as soon as she has completed the photo session.

Further detailed information will be given during the Orientation Meeting.

## **33. SPONSOR'S AREA**

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Longines will have a promotional booth in the public area, at the entrance of the Porsche Arena.

## **34. TOURIST INFORMATION**

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### **Ticketing**

Bring your nation to Stuttgart!

With the LOC exclusive “International Fan-Club Special” the Delegations fans can buy season tickets for the Rhythmic Gymnastics World Championships.  
 Tickets for these World Championships can be ordered with the order form (Appendix 2).

What is a must-see in the capital of Baden-Württemberg and where are the most chic boutiques?

Here are some places to discover in Stuttgart.

#### Places of interest

<u>Mercedes-Benz-Museum</u> Mercedesstraße 100 70372 Stuttgart	<u>Porsche-Museum</u> Porscheplatz 1 70435 Stuttgart
<u>Staatsgalerie Stuttgart</u> Konrad-Adenauer-Straße 30-32 D-70173 Stuttgart	<u>Rosensteinpark</u> Neckarvorstadt 70376 Stuttgart

#### Shopping

<u>City Centre</u> Königstraße Stuttgart 70173 Stuttgart Near to the main station	<u>Milaneo Stuttgart</u> Mailänder Platz 7 70173 Stuttgart
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#### Shop Opening hours:

Monday – Thursday	10.00 am – 8.00 pm
Friday	10.00 am – 9.30 pm
Saturday	09.30 am – 8.00 pm

#### Currency

The GER currency is the EURO

#### Power supply

GER power plugs are 2 round pins running at 200V, Frequency 50 Hz, Power point European type. Make sure your adaptor is suitable for these inset plugs.



#### Weather in Stuttgart in September

Maximum Day-time temperature: 25°C (77 °F)  
 Minimum Night-time temperature: 8°C (46,4 °F)

#### GMT

During the event, Stuttgart will be on (GMT + 1 hour).

### 35. SUMMARY OF REMAINING DEADLINES

#### For FIG

	How ?	Deadline
<b>Nominative Registration</b>	online	<b>05 August 2015</b>
Music Release Form	online	05 August 2015
Online Publicity (not compulsory)	e-mail	05 August 2015

**For the LOC  
Forms/Accommodation**

	How?	Deadline
Meals (if necessary)	online	05 August 2015
Travel Details	online	05 August 2015
Insufficient Insurance Cover	online	05 August 2015
Music for Individuals and Groups	e-mail	05 August 2015
Music Release Form	e-mail	05 August 2015
Accommodation (names-to-rooms assignment)	online	16 August 2015
Photo for Accreditation	online	16 August 2015

**Fédération Internationale de Gymnastique**

André F. Gueisbuhler



Secretary General

Nataliya Kuzmina



RG TC President

### 36. LIST OF APPENDICES

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Appendix 1: Spieth Special Sale Order  
Appendix 2: Fan Club Special  
Appendix 3: Difficulty Form\_Individuals Exercises  
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Appendix 5: Change to the list of Gymnast names  
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Appendix 7: Overall View  
Appendix 8: Porsche Arena  
Appendix 9: Hanns-Martin-Scheyer-Halle  
Appendix 10: Training Hall 2  
Appendix 11: Inquiry form  
Appendix 12: Medical Organisation of the FIG competitions and Gymnast Injury Report Form