

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



9th FIG ACROBATIC GYMNASTICS WORLD AGE GROUP COMPETITIONS

Putian (CHN)
March 23rd – 29th, 2016



WORK PLAN



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FOREWORD

This work plan for the **9th FIG Acrobatic Gymnastics World Age Group Competitions** to be held from 23 to 29 March 2016 in Putian (CHN) has been developed between FIG Headquarters, the FIG ACRO-TC and the Local Organising Committee (LOC) in accordance with the following FIG regulations and rules (as valid in 2016):

- Statutes
- Technical Regulations
- Rules for the World Age Group Competitions
- Judges' Rules (General and Acrobatic Gymnastics Specific)
- Acrobatic Gymnastics Code of Points
- Acrobatic Gymnastics Tables of Difficulty
- Acrobatic Gymnastics Newsletters
- Apparatus Norms
- Advertising and Publicity Rules
- Rules for Accreditation
- Medical Organization of the Official FIG Competitions
- Doping Control Rules
- Regulations for Award Ceremonies
- Media Guidelines
- License Rules
- Code of Ethics
- *and subsequent decisions of the FIG Executive Committee and ACRO Technical Committee.*

All participating Federations commit to respect the FIG Statutes and all FIG rules and regulations, especially with regards to the age and nationality of the gymnasts as well as the respective regulations concerning "Insurance" (Art. 12.10 of the Technical Regulations).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, non-refundable entry fee, etc) and the LOC will not be allowed to participate in these World Age Group Competitions.



1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Contact person: Rui Vinagre

Avenue de la Gare 12

CH-1003 Lausanne

SWITZERLAND

Telephone: +41 21 321 55 10 / Direct: +41 21 321 55 32

Fax: +41 21 321 55 29

Mobile: +41 79 699 10 05

E-mail: rvinagre@fig-gymnastics.org

Website: www.fig-gymnastics.com

FIG OFFICIALS

President	Prof. Bruno Grandi
Vice-president – Responsible for Acrobatic Gymnastics	Slava Corn
Secretary General	André Gueisbuhler

FIG ACROBATIC GYMNASTICS TECHNICAL COMMITTEE (ACRO-TC) and SUPERIOR JURY

President	Rosy Taeymans
1 st Vice-president	Tonya Case
2 nd Vice-president	Irina Nikitina
Member	Karl Wharton
Member	Nikolina Hristova
Member	Yuriy Goliak
Member	Frank Boehm

FIG STAFF

ACRO Sports Events Manager	Rui Vinagre
Sports Events Manager	Terhi Toivanen

2. LOCAL ORGANISING COMMITTEE (LOC)

National Federation: CHINESE GYMNASTICS ASSOCIATION 5, Tiuguan Road 100763 Beijing China TEL. + 86 10 671 567 97 FAX. + 86 10 671 567 95 Email: chn gym@263.net Contact Person: Mr. ZHANG Hongliang	Local Organizing Committee: Organizing Committee for the 9 th FIG Acrobatic Gymnastics World Age Group Competitions 6 th Floor, Office Building N°1, Municipal Government of Putian, Fujian, CHINA TEL. + 86 (0)594 2392845 FAX. + 86 (0)594 2386293 Email: acrowch2016@189.cn Contact Person: Mr. ZHENG Jianxiong
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ORGANISING COMMITTEE OFFICIALS

President LOC	WENG Yuyao
General Event Manager	MIAO Zhongyi
Competition Director	ZHANG Hongliang
Technical Support WAGC	TANG Jinshan
Event Manager	ZHOU Qiurui
Media Officer	XU Xiangyang
Chief Medical Officer	XU Kaisheng
Transport	ZHANG Yaxin
Finance	YU Zhisheng
Accommodation	HE Jianfeng
Marketing Manager	GUO Wenyuan
Judging Liaison	LIU Fengfeng

Information Desk

The Information Desk will be located at the Putian Complex Sports Gymnasium and will be in operation during all training, warm-up, and competition times.

Delegations' Mail Boxes will be set up at the Information Desk. All information regarding competition, warm-up and training, notification of meetings, transport, official functions, as well as FIG and LOC correspondences will be distributed via the delegation mail boxes.

A special "Mail Box Card" will be issued to each Head of Delegation or his/her substitute. This card must be shown by the Head of Delegation or his/her substitute when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected.

Information will also be set up at the official hotels' lobbies. All inquiries should be directed to the Information Centre.

All STARTING ORDERS, intermediate RESULTS and FINAL RESULTS' BOOK will be sent ONLY via email to the National Federations' official email and Head of Delegations' (or his/her representative) email.

Liaison Officers

The Official Language will be English. Interpretation from and into any other language must be organized by the Delegations.

3. PROVISIONAL PROGRAMME *(subject to changes)*

DATE	DESCRIPTION	LOCATION
Sunday, 20.03.2016 All day 14:00 – 19:00	Arrival of Delegations Free Training	Accordingly Sports Gymnasium
Monday, 21.03.2016 08:55 – 18:30 12:00 – 13:00 12:00 14:00 17:00 15:00 – 19:00	11-16 Training and Podium Training as per Schedule Orientation meeting Deadline to submit Tariff Sheets Judges Meeting <i>(followed by Scoring Instruction)</i> Information Meeting Tariff Sheet evaluation	Sports Gymnasium Press Conference Hall Information Desk Judging Meeting Room Press Conference Hall Judges Meeting Room
Tuesday, 22.03.2016 08:55 – 18:30 after each session 09:00 – 19:00	11-16 Training and Podium Training as per Schedule Athlete Measurements (after podium training) Tariff Sheet evaluation continues	Sports Gymnasium Medical Room Judges Meeting Room
Wednesday, 23.03.2016 08:00 09:00 10:00 – 13:02 14:00 – 15:22 16:00 – 19:06	11-16 Judges Briefing Opening Ceremony Competition – Qualifications WP Balance / WG Dynamic MP - MG Balance / MxP Dynamic WP Dynamic / WG Balance	Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium
Thursday, 24.03.2016 09:00 10:30 – 11:25 16:00 – 16:32 16:37 – 16:57 16:58 – 17:10 17:15 – 17:47 17:52 – 18:16 18:21 – 18:53 18:55 – 19:15 All Day	11-16 Judges Briefing Competition – Qualifications MP - MG Dynamic / MxP Balance Competition – FINALS Women's Pairs (Balance) Men's Groups (Balance) Award Ceremonies WP & MG Mixed Pairs (Dynamic) Men's Pairs (Balance) Women's Groups (Dynamic) Award Ceremonies MxP & MP & WG Arrival of 12-18/13-19 Delegations	Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium
Friday, 25.03.2016 All day 07:25 – 21:25 12:00 – 13:00 12:00 14:00 17:00 15:00 – 19:00	Departure of 11-16 Delegations 12-18 / 13-19 Training and Podium Training as per Schedule Orientation meeting Deadline to submit Tariff Sheets Judges Meeting <i>(followed by Scoring Instruction)</i> Information Meeting Tariff Sheet evaluation	Sports Gymnasium Press Conference Hall Information Desk Judges Meeting Room Press Conference Hall Judges Meeting Room
Saturday, 26.03.2016 08:55 – 18:30 after each session 09:00 – 19:00	12-18 / 13-19 Training and Podium Training as per Schedule Athlete Measurements (after podium training) Tariff Sheet evaluation continues	Sports Gymnasium Medical Room Judges Meeting Room



Cont.

Sunday, 27.03.2016 09:30 – 13:06 14:00 – 16:58 15:45 – 16:55	12-18 / 13-19 Judges Briefing Opening Ceremony Competition – Qualifications WG12-18 Balance / WP12-18 ; MP12-18 Dynamic MxP12-18 Balance / MG12-18 ; MP13-19 – WP13-19 Dynamic WG13-19 Balance / MxP13-19 ; MG13-19 Dynamic	Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium
Monday, 28.03.2016 07:30 09:30 – 13:06 14:00 – 16:58 17:10 – 19:36	12-18 / 13-19 Judges Briefing Competition – Qualifications WP12-18 ; MP12-18 Balance / WG12-18 Dynamic MG12-18 ; MP13-19 ; WP13-19 Balance / MxP12-18 Dynamic MxP13-19 ; MG13-19 Balance / WG13-19 Dynamic	Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium
Tuesday, 29.03.2016 09:30 10:30 – 11:02 11:07 – 11:39 11:40 – 11:55 12:00 – 12:24 12:29 – 12:53 12:58 – 13:30 13:30 – 13:50 14:30 15:30 – 15:54 15:59 – 16:19 16:20 – 16:30 16:35 – 17:07 17:11 – 17:35 17:40 – 18:12 18:12 – 18:40 20:00 – 23:00	12-18 Judges Briefing Competition – FINALS (Combined) Women's Pairs Mixed Pairs Award Ceremonies WP & MxP Men's Groups Men's Pairs Women's Groups Award Ceremonies MG & MP & WG 13-19 Judges Briefing Competition – FINALS (Combined) Women's Pairs Men's Groups Award Ceremonies WP & MG Mixed Pairs Men's Pairs Women's Groups Award Ceremonies MxP & MP & WG and Closing Ceremony Farewell Party	Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Judges Meeting Room Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Sports Gymnasium Goodview Hot Spring Hotel

Note: All timings are subject to slight changes

4. PARTICIPATION RIGHT and ACCREDITATIONS

Please refer to the directives for details on the participation rights, maximum delegation size, supplementary accreditations, payment procedures and insurance deadlines.

In addition, a list including all medical personnel duly approved by the FIG is published on the FIG website. Medical personnel seeking accreditation for these World Age Group Competitions and who are not on this list must send to the FIG offices (attention Mr. Loïc Vidmer at vidmer@fig-gymnastics.org) a copy of his/her medical certificate/diploma duly translated in English or French and must complete the "Form to be accredited as Medical Doctor or Paramedical staff at FIG Events (2015 edition)" form which can be downloaded from the FIG database after creating a profile for medical staff, (please refer to the FIG database User instructions available on the FIG administration website) as soon as possible but at the very latest at the deadline of the nominative registration. Without this document, the accreditation of the medical personnel will not be released.



Accreditation Principles

FIG Accreditation rules have to be strictly respected. The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines individuals' right to access to the different zones as per their functions. All participants and officials are required to wear their Accreditation Cards at all times.

The accreditation is personal, non-transferable and compulsory to have access to the training and competition halls, the official functions and the transport system of the LOC. The access in the warm-up Hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with the appropriate delegation member with transferable access card (TAC). The accreditation card is also necessary to pass the security controls.

Any misuse of an accreditation (zone, time, transfer, etc.) will lead to the withdrawal of the accreditation and a fine of CHF 2500.- for each case.

In case of lost or stolen accreditation, the LOC must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced (except TAC) at the charge of the card holder (€ 200).

Transferable access cards (TAC)

According to FIG Accreditation Rules, during competition days, to access Zone 1 (Field of Play - FOP) all coaches and medical personnel will need to present – in conjunction with their primary accreditation card – a TAC.

To access to Zone 3 (warm-up hall), medical personnel, team managers and heads of delegations will need to present – in conjunction with their primary accreditation card – a TAC.

All delegations will be allocated a number of Zones 1 and 3 TAC respecting FIG Accreditation Rules.

The TACs are only transferable **within** the NF's official delegation and **appropriate function**.

They can only be used in conjunction with the primary accreditation card.

Lost or stolen transferable cards shall not be replaced.

Accreditation Center

The accreditation center is located at the Sports Center of Putian City and open as follows:

- 20.03.2016 – 29.03.2016. from 09:00 to 20:00

Accreditations will be distributed at the accreditation centre upon arrival of the Delegations. The Accreditation Rule will be strictly applied, notably as far as the number of accreditations per federations is concerned. No additional accreditations may be issued without the prior approval of FIG (for changes after the on-line nominative registration, please refer to Appendix 1).

Any additional person is considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

Control and Distribution of the Required Material

Upon accreditation Heads of delegations will be requested to present to the LOC the valid passport of all gymnasts and judges for proof of identity and control of Nationality. Copies of these valid passports will be made by the LOC. They will furthermore be requested to present to the LOC the FIG License of their gymnast (in addition to their valid passport) for further age control as well as for anti-doping purposes.

At accreditation, the Head of Delegation or his/her substitute must also:

- make any necessary payments (insurance, accommodation, etc.)
- show proof of the cover note or photocopy of the valid insurance policy
- check the correct names of their complete Delegation
- verify the accommodation and meal requirements
- verify the return flight schedules
- hand in a CD with the music of their Nation's national anthem (Appendix 3)



- confirm their national flag presented to LOC (Appendix 3)
- hand in 1 copy of each of the official forms for Difficulty – Tariff Sheets (Appendix 4) as with all exercises (Qualifications).

The definitive work plan, starting order, and schedules will be given to the Head of Delegation upon accreditation if any changes are made.

Tariff Sheets

In principle, no changes can be made to the Tariff Sheets. Changes will be accepted only in case of injuries/minor accidents or for other important reasons subject to approval by the FIG Superior Jury President.

Music

Upon arrival (at accreditation), the delegations must deliver music CDs to the Organizing Committee as per the norms given in the FIG Code of Points. One CD per exercise is requested.

The following information must be written on each CD:

- Federation (Country abbreviation)
- Name of competitors and Age Group
- Category (MP – WP – MXP – MG – WG)
- Age Group (11-16, 12-18 or 13-19)
- Type of Exercise (Balance-Dynamic-Combined)
- Type of recording (mono/stereo)
- Title of the music
- The composer(s) of the music used
- Total time (in minutes and seconds) from the first to the last tone of the music

Competitors/Coaches should have a “back-up” CD for each exercise, labelled as listed above. Competitors/Coaches are responsible for all copies of their music.

Delegation Seating

The LOC will reserve a number of seats for the seating of the accredited delegation members in the venue. These seats will be available on a “first come first served basis”. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC. Reserved places will also be put at the disposal of Press, Radio, Television, Photographers, authorized officials and guests of honours (Appendix 6).

Media Accreditations

For Media Accreditations, please contact directly Media Department (at media@fig-gymnastics.org)

5. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Each delegation is requested to send to the LOC (acrowch2016@189.cn) a copy of their insurance, by February 24, 2016. Delegation members with insufficient insurance cover must inform the LOC in writing in advance but no later than February 24, 2016.

The LOC will subsequently offer insurance at the Federations own charge as follows:

- 5 EUR/person/day for illness and medical fees
- 6 EUR /person/day for illness and medical fees and repatriation

6. CHANGE OF START LIST

- If gymnasts get injured or ill before the arrival at the place of the competition (between the Nominative Registration and the Accreditation), the injured or sick gymnasts can be replaced by another gymnast (and accredited) upon arrival. The FIG and the LOC must be informed immediately (Appendix 1).
- In the case of injuries or illness between the time of accreditation and until 24 hours prior to the beginning of the respective Qualifications the federation is allowed to change accreditations. The gymnast injured or ill must return their accreditation and another gymnast can be accredited. The FIG and the LOC must be informed immediately (Appendix 2).
- 60 minutes prior to the beginning of each phase of the competition (with medical certificate verified by the official FIG/LOC medical doctor), a gymnast can be substituted (Appendix 2).

In all above mentioned cases, the replacing gymnast will fill the position of the replaced gymnast (in the draw/starting order).

- After 24 hours prior to the beginning of Qualification, no accreditations can be changed. The 24 hour period is from the start of the day of Qualification.

In case a Federation withdraws a pair/group from the Qualification Round, his place in the starting order will not be taken by the next unit from the same Federation. I.e. if **ABC 1** is withdrawn, the **ABC 1** place will remain “empty”.

7. VENUE

Please refer to the directives for pictures, details, and the general plan of the Competition, Warm-up and Training Halls.

For general layout of the FIG and LOC offices, Training area, Warm-up area and Field of Play (FOP) please see Appendix 6.

8. TRANSPORTATION and VISA

Please refer to the directives for details on Visas, International Transportation, Local Transportation, Shuttle Services and Deadlines. For earlier or later departures, please contact directly the LOC in order to discuss the local transportation possibilities.

Arrivals

The LOC personnel will be present at the arrival points with greeting signs. The Delegations will be requested to make their ways to meet with them.

Shuttle timetables will be provided to the Head of Delegation or his/her substitute upon arrival and will also be available at the Information Desk and on display at the official hotels.

Departures

If entitled, local transportation will be coordinated by the LOC from the Official Hotels to the departure area based on the information collected from the delegations. Each delegation will be asked to confirm the departure details of their members at Accreditation. A detailed schedule for departures will be distributed via the Delegation Mail boxes.

Phone Number

The transport office phone number is:



: +86 15105911892



9. ACCOMMODATION

Please refer to the directives for details on the selection of official hotels, locations, payments coordinates and cancellation policy.

10. MEALS

Based upon the reservations and payment made by each Federation, the different meals arrangements will be made as mentioned in the Directives.

A variety of hot and cold food in sufficient quantities will be guaranteed each day. Menus will be designed to be nutritious, tasty, and of excellent quality.

The LOC will provide the following:

- Free water for the delegations in the Training hall
- Free water for the delegations in the Warm-up hall
- Free water for the delegations in the Competition hall
- Small drinks, fruits, and snacks throughout the event for the judges.

All inquiries concerning meals must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

Farewell Banquet

Accredited Delegation members (with the exception of media), who will stay at one of the official hotels and will book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

This function will be held on March 29, 2016 from 20:00 to 23:00 at Good View Hot Spring Hotel. Bus transfers will be organized from and to the hotels.

Dress code is casual.

11. TRAINING

Official training schedules

The official training schedules for the event are attached for your consideration (Appendices 7 and 8).

Changes to the official scheduled training hours will not be accepted and delegations must respect the designated training times and the allocated areas.

Early training opportunities

Delegations arriving earlier than the official arrival date are requested to contact the LOC in order to receive information on early training opportunities if needed. All costs related to these early trainings opportunities will have to be covered by the Federation concerned.



12. COMPETITION

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed, especially during TV broadcast (i.e. in relation with the marching in and out, Kiss & Cry, etc.).

Announcements, Roll Calls and March-in

During the competitions, the announcements will be made in English and Chinese.

The first roll call will be conducted in the warm up hall 10 minutes prior to the start of the respective competition. The second roll call will be conducted at the entrance of the competition hall (waiting area) 5 minutes prior to the start of the respective competition. The gymnasts must remain in position and may not leave within these 5 minutes.

The competitions will be held in accordance with the 2016 FIG Technical Regulations including Section 5 for Acrobatic Gymnastic, Reg. 3.3.

Competition

Based on the Definitive Registration entries and in accordance with the FIG Technical Regulations, the gymnasts' draw of lots was conducted on January 27, 2016 in Lausanne (FIG Headquarters) in the presence of FIG ACRO TC President – Rosy Taeymans (see Appendices 9 and 10).

This starting order will be confirmed after the arrival of the nominative registered gymnasts in Putian. The FIG, in consultation with the ACRO TC and the LOC reserves the right to apply minor adjustments to the draw and starting order should the nominative registrations received generate organizational problems in terms of training, warm-up and competition schedules.

Competition Schedules

Please see Appendices 11 and 12.

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas.

All instructions given by them must be strictly observed all time (i.e. in relation with the marching in and out, Kiss & Cry).

13. KISS & CRY

As a kindly reminder the number of officials (coach and/or medical) authorized in the Kiss & Cry is:

- 1 unit and 1 official (with TAC only)

This rule has to be strictly respected; any violation of it will result in a fine.

14. FIG CERTIFIED APPARATUS

Manufacturer Supplier:	AAI-TAISHAN
Color:	Routine area : Blue Border : White
Reference number:	T-432-495

15. JUDGE'S PANELS, SUPERIOR JURY and JURY of APPEAL

According to the General Judges Rules and Acrobatic Gymnastics Specific Judges Rules, the draw for CJP was conducted in the FIG Headquarters in September 23, 2015 by the ACRO TC President - Rosy Taeymans in presence of FIG President – Prof. Bruno Grandi and FIG Secretary General - André Gueisbuhler.

Chairs of Judges Panels (CJP):

- Bernardo Tomás (POR)
- Kerstin Hoffmann (GER)

Difficulty judges (DJ):

- Carine Charlier (FRA)
- Kari Ann Duncan (USA)
- Karolina Kowalczyk-Kaminska (POL)
- Ward Hellemans (BEL)

Execution and Artistry judges (E and A)

All E and A Judges for the respective Qualification Rounds will be drawn during the Judges' meetings.

In the draw of judges for the finals, if possible, only E and A judges whose federations are not represented in the final will participate.

Judges are requested to bring with them the Artistic and Technical judging forms (30 copies each). These forms are in Appendix 13.

Superior Jury

The Superior Jury will consist of the Technical Committee President Mrs. Rosy Taeymans as President of the Superior Jury and six ACRO-TC members as follows (*can be adjusted on site*):

- Difficulty: Karl Wharton, Yuriy Goliak
- Execution: Tonya Case, Frank Böhm
- Artistry: Irina Nikitina, Nikolina Hristova

Jury of Appeal

The Jury of Appeal will consist:

- Slava Corn – President
- Chaoyi Luo - Member

16. SCORING

The Nanjing Xinhengding will provide the official scoring equipment for these World Age Group Competitions.



17. INQUIRY

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast; for the last gymnast of a group, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. Late verbal inquiries will be rejected.

A federation is not allowed to complain against a gymnast from another federation. Inquiries for all other scores (i.e. Execution and Artistry) are not allowed.

The inquiry must be confirmed as soon as possible in writing but within 4 minutes at the latest after the verbal inquiry and requires **an agreement of payment** of USD 300.-- for the first complaint; USD 500.-- for the second complaint and USD 1'000.-- for the third complaint (Federations cannot pay cash. FIG will issue an invoice). Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Should the inquiry prove correct and is accepted, this sum will not be invoiced by FIG to the Federation. Otherwise, the sum will be transferred to the FIG Foundation. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the group for the Qualifying competitions
- before the score of the following par/group is shown for the Finals.

Additional information is laid down in the Technical Regulation, Section 1, Reg. 8.4.

Inquiry Form is attached. (Appendix 14).

18. CEREMONIES

Opening Ceremony

The Opening Ceremony will take place from 09:00 – 10:00 on March 23, 2016 in Putian Gymnasium Sports Complex. All delegation members will be invited to be present at the Opening Ceremony. Further detailed information will be given during the Orientation Meeting.

The Judges', Coaches' and Athletes' Oath will be read during the Opening Ceremony according to the Technical Regulations, 2016 edition, Reg. 7.12.1, 7.12.2 and 7.12.3.

Award Ceremonies

All award ceremonies will take place according to the General Programme and will be carried out in accordance with the FIG Regulations for Award Ceremonies. On the podium, awards will only be presented to the medal winners.

Please ensure that your Federation's medallists are in time for the line-up prior to the ceremonies. The athletes must wear the correct competition attire for the Award Ceremony.

Closing Ceremony

The Closing Ceremony will take place immediately after the last award ceremony, on March 29, 2016.

19. MEDICAL SERVICES

The LOC will be responsible for providing medical coverage and suitably equipped first-aid room for injuries sustained in the Competition Hall, Warm-up Hall and Training Halls. Medical Centers for essential emergency services with a team of doctors and physiotherapists (sportive and first-aid) will be available for all accredited persons during the competition, warm-up and training periods. These Centers will be equipped as follows: defibrillators, stretchers, medical bags for first-aid and refrigerators with ice.

Mr. XU Kaisheng will act as the official Chief Medical Officer. For emergencies, traumas, medical treatment or request outside of the competition, warm-up and training times, please contact the doctor on duty at the 24 Hours Emergency Department.

The emergency on site medical telephone number is:



+86 18159410903

An ambulance will be available on site and for speedy means of securing hospital treatment.

The Official hospital will be:

Hospital of Putian University

The certified Delegation Medical Team, responsible for the corresponding Federation, may provide the necessary medical care for their Delegation members under the provisions of their own licensing and liability coverage. The LOC will not provide team medical staff with medical credentials, hospital privileges, and/or liability coverage. In the case of emergency or medical treatment being required in the official hospital, or medical treatment for a Delegation without Medical staff, the LOC Medical Team will assist with the requests from the delegations.

Please refer to Appendix 15 for the Gymnast's Injury Report Form.

20. ANTI DOPING CONTROL and THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, anti-doping control will be organized by the LOC during these World Age Group Competitions in accordance with the valid FIG-WADA Anti-Doping Control Regulations. The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation to FIG Events, any gymnast in need of a TUE is responsible, together with her Federation, to submit her request to the FIG **no later than 30 days** before the start of this competition, except for duly justified emergency cases.

No TUE request will be accepted nor approved on spot. Any information request on the use of a substance and its potential prohibited character shall go through the doctor of the National Federation, the National Anti-Doping Organization or the National Olympic Committee.

21. MEETINGS and INSTRUCTIONS

Orientation Meeting

The Orientation Meeting will be held on:

- 11-16: March 21 from 12:00 to 13:00 at the Putian Complex Sports Gymnasium (Press Conference Hall)
- 12-18/13-19: March 25 from 12:00 to 13:00 at the Putian Complex Sports Gymnasium (Press Conference Hall)



Important information concerning the detailed organisation of the World Age Group Competitions (running of the competitions, award ceremonies, ...) will be given by the LOC and the FIG. The Orientation Meeting will be held in English.

Delegation representatives have to attend this meeting with a maximum of two accredited members per delegation, including the Head of Delegation or a substitute.

Judges **may not** represent their country at the Orientation Meeting.

Participation is compulsory as per Technical Regulations, Section 1, Reg. 5.14. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the Federation to be paid to the FIG.

Information Meeting

This meeting will be conducted by ACRO Technical Committee.

Only Officials are welcome (HD, TM, Coaches, Judges, ...).

ACRO TC will give a brief information about the Rules for the cycle 2017-2020, mainly Code of Points, Competition Programme and Age Group Competition Rules.

Judges' Instructions Meetings, Briefings and Draw

Each judge will be required to bring and submit their Judges' Log Book as well as to be present at the roll call.

All the judges are required to take part in the instruction and at subsequent meetings in accordance with the schedule and location indicated under point 3 of this work plan. Judges who do not participate in the judges' instruction and meetings will not be authorized to judge; they will receive warnings and possibly other sanctions as well.

The draws of the Judges' Panels for the Qualification and for the Finals will be conducted by the Superior Jury.

The judges must respect the FIG dress code.

Superior Jury Meeting and Video Analysis

A continued evaluation of the judge's work will be carried out by the Superior Jury. This will be done by observation and scoring during the competitions and by a global video analysis after the competitions by the responsible members of the Superior Jury. In case mistakes are established, the guilty judges will be punished accordingly.

Nanjing Xinhengding scoring system

The Nanjing Xinhengding Instructions will be held in the FOP as mentioned in the general programme.

22. MEDIA and TV

Journalists – Editors – Photographers

Only professional journalists, editors and photographers holding an official and valid press card issued by recognised international press agencies, and official national or international Sports Journalists Associations will be accredited.

- Only professional journalists, editors and photographers operating for an editorial use exclusively will be accepted.
- An editorial use implies use by a media: agencies, newspapers, magazines, TV, Internet.



Representatives of the National Gymnastics Federations

- For representatives of the FIG affiliated or associated National Federations, acting as media for their *Press & Communication* activities, the FIG will deliver limited ES-F and EP-F credential per Federation.
- When requesting accreditation, the Federation must submit by Fax / digital an official document duly signed by its President or Secretary General, attesting in good faith to the position of the Media delegate(s).
- A double accreditation (Press and Member delegation) is not accepted.

Web editors

A Gymnastics specialist website must be recognized by his national federation

Mixed Zone

During competitions, as well as podium trainings and qualifications, athletes must exit through the Mixed Zone. As they enter the Mixed Zone, journalists will collect flash quotes. There is no obligation for an athlete to stop in the Mixed Zone, but co-operation with the press is most appreciated.

To help gymnasts to talk to the press, each participating federation can ask for one MZO (Mixed Zone Card). Limited distribution. First come first serve. The MZO card is delivered by the FIG Media Operations Officer.

Training Halls

The media is welcome but kindly requested to remain in the designated area (Zone 11).

Warm-Up Hall

This is a No Go Zone area. No access for media at all.

Podium training

All accredited media have free access to the FOP (Field of Play), during the official Podium Training sessions of all disciplines. ENR card holders are accepted without cameras.

Award Ceremony

After the national anthem, Gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

Publicity on competition attire –National Emblems

Publicity and National Emblem Rules on attire and equipment must be strictly respected as per FIG Advertising Rules. As the Code of Points foresee deductions should FIG Publicity Rules not be followed, each Federation may fill-in the online Publicity form (Appendix 16) if deemed necessary until **March 15, 2016** in order to have it approved.

Please refer to the Directives for additional information on the Publicity Rule Chart and contact details.

Cameras and Video Recording

All exercises will be recorded on digital video cameras..

In the Training and Warm-up Halls, coaches can only make videos of their own gymnasts.

23. TOURIST INFORMATION

Ticketing

Tickets for these World Age Group Competitions can be bought by ordering on the WAGC email: acrowch2016@189.cn.

Currency

The CHN currency is Yuan

POWER SUPPLY

Most of the hotels in China have both 110V and 220V electrical (mainly 220V)



Weather in Putian in March

Average minimum 17°C

Average maximum 12°C

Time (GMT)

During the event, Putian will be GMT + 8 Hr

24. SUMMARY OF REMAINING DEADLINES

For the FIG

Registrations	Deadline
Nominative Registrations	February 24, 2016
Return of Music Forms	February 24, 2016


For the LOC

Registrations	Deadline
Accommodation	February 19, 2016
Travel Information	February 19, 2016
All payments	February 19, 2016

Lausanne, 10 February 2016

Fédération Internationale de Gymnastique

André F. Gueisbuhler


Secretary General



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