FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG RHYTHMIC GYMNASTICS WORLD CUP SOFIA (BUL) 05 – 07 May 2017 INDIVIDUAL AND GROUP



DIRECTIVES

EVENT ID: 14956

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Bulgaria** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: http://www.fig-gymnastics.com	
HOST FEDERATION	Bulgarian Gymnastics Federation Mr. Krasimir Dunev, President 75, "Vassil Levski" blvd., 1040 Sofia, Bulgaria Tel: +(359 02) 9300 614 Fax: +(359 02) 9800 626 e-mail: bulgym@abv.bg	
LOCAL ORGANIZING COMMITTEE (LOC)	Bulgarian Rhythmic Gymnastics Federation 75, "Vassil Levski" blvd., 1040 Sofia, Bulgaria Ms. Rossina Atanassova Tel: +(359 02) 9300 629 Fax: +(359 02) 980 16 70 e-mail of BRGF: bulrg@abv.bg e-mail of the event: rgworldcupsofia@abv.bg website: http://www.fbgr.org/World_Cup_2017_Sofia.html	
LOCATION	Sofia, Bulgaria	
DATE	05 - 07 May 2017	
VENUE	Arena Armeets Sofia 4th kilometer 1, "Asen Yordanov" str. Sofia, Bulgaria Tel: +359 2 9033 606 Fax: +359 2 9033 750 website: http://arenaarmeec.com/ The multifunctional "Arena Armeets" disposes with separate Competition Hall, Training Hall and Warm-up Hall, and all other necessary sports facilities for big sports events.	



APPARATUS SUPPLIED

Spieth – Floors Beijing 1792080

Training hall(s): Spieth – 3 Warm-up area: Spieth – 4 Competition hall: Spieth – 1

APPARATUS CONTROL

The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the RG competition floors in the competition hall, the warm-up hall, and the training hall(s), as well as throughout the duration of training, podium training, warm-up and competition.

The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition.

The Apparatus control includes the check of the dimensions of the RG competition floors which must respect the valid FIG Apparatus Norms. All floors must be set up correctly and the RG competition floors in the different halls must be identical.

PROVISIONAL SCHEDULE

Wednesday 03 May: Arrival of the delegations

Thursday 04 May: Training and Orientation meeting

Friday 05 May: Judges' meeting

All-around Qualifications Individual and Group

Saturday 06 May: All-around Qualifications Individual and Group

Sunday 07 May: Judges' meeting

Finals Individual and Group

Monday 08 May: Departures of the delegations

World Cup Competitions must be separate and distinct competition, and may not be combined with any other Competitions.

COMPETTION FORMAT

Individuals

All-Around which serve as qualification for the Apparatus Final:

• All Individual gymnasts have to participate in the All-Around qualification

PARTICIPATION

Apparatus Finals:

• The top eight (8) gymnasts per apparatus from the All-Around qualifying

Competition participate in the Finals

Group competitions:

All-Around which serve as qualification for the Routine Final:

• All Groups have to participate in the Qualifications

Final Group Routines:

• The top eight (8) groups of each Group Routines will qualify for the Finals.

FEDERATIONS INVITED

All FIG Member Federations in good standing are invited

SIZE OF DELEGATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of registration until the end of the competitions may participate. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

The maximum size of the invited delegation is as follows:

	Individual	Group	Joint
Head of Delegation	1	1	1
Team Manager (for Groups only)	-	1	1
Coach	max. 1 per gymnast	1	
Gymnasts	2	6	8
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	2	2	2

AGE LIMITS

16 years in the year of the competition

JUDGES AND JUDGES' PANELS

Competitions will be evaluated by two Judges' Panels as follows:

- 4 Difficulty (D) Judges (min. cat. 2)
- 6 Execution (E) Judges (min. cat. 3)
- 2 Line (L) and 1 Time (T) Judges (min. cat. 3)

Priority will be given to the highest categories.

Not more than one judge per Federation per panel will be permitted except for Time and Line Judges.

The Judges' Panels are set up by a draw from the judges present at the event. The draw will be directed by the RG Technical Delegate.

The participating member federations must send minimum one qualified judge if they participate with individual gymnasts and one qualified judge if they participate with a group.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, or not sufficient cat. 1 and 2 judges, the Organizing Member Federation must propose to the FIG for prior approval of the Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.

Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the Technical Delegate concerned will invite these judges at

	the cost of the Organizing Member Federation. The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC by 03 April 2017) should a federation fail to bring the required number of judges or judges without the requested qualification (brevet).		
FIG TECHNICAL DELEGATE	The FIG Technical Delegate will be proposed by the FIG RG TC. He/she will serve as President of the Superior Jury.		
REGISTRATION DEADLINES	Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG platform.		
	Provisional registration	03 February 2017	(4 months prior to the event)
	Definitive registration:	03 March 2017	(2 months prior to the event)
	Nominative registration	03 April 2017	(4 weeks prior to the event)
	Late registrations are subject to fines as follows:		
	Fine for missing or late Pro	visional Registration	CHF 500
	Fine for missing or late De	finitive Registration	CHF 750
	Fine for missing or late No		CHF 500
		-	
DRAWING OF LOTS	The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration.		
	Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.		
ENTRY FEES	The non-reimbursable cost for the Entry Fee is as follows:		
	EUR 50 per Individual gymnast		
	EUR 120 per Group.	ii gyiiiiasi	
ACCOMMODATION	The costs per person and pe	er night (including the lo	cal transportation) are as follows:
	Marinela Hotel (Official Ho	fol) _ //***	
	1407 Sofia, James Bourchie		
	Tel: +359 2 969 2222		
	Fax: +359 2 969 2223		
	e-mail: reservations@ho		
	website: http://www.hotel-	marineia.com/	
	BB (bed and breakfast)	st)	
	120 EUR per person	•	
	100 EUR per person	in double room	
	Vitosha Park Hotel – 4****		
	Rossario" str. No 1, 1700 Sofia		
	Tel: +359 2 816 8888		
	Fax: +359 2 962 29 25		
	e-mail: reservations@vitoshaparkhotel.com woheite: http://www.vitoshaparkhotel.com/		
	website: http://www.vitoshaparkhotel.com/		
	BB (bed and breakfast)	•	
	100 EUR per person in single room		
	80 EUR per person	in double room	

Tsarsko selo - 4****

Okolovrasten pat 72, Vitosha District, 1415 Sofia, Bulgaria

Tel: +359 2 8160101

Fax: +359 2 8160102, 8160114
e-mail: info@tsarskoselo-bg.com/
website: http://www.tsarskoselo-bg.com/

BB (bed and breakfast)

100 EUR per person in single room 80 EUR per person in double room

Triada – 4** (low cost)**

Venera Str. 5, Sofia, Bulgaria
Tel: +359 2 9706777
Fax: +359 2 9706710
e-mail: info@hoteltriada.com

website: http://www.hoteltriada.com/en/

BB (bed and breakfast)
 80 EUR per person in single room
 60 EUR per person in double room

The prices charged for the hotel rooms cannot exceed the usual hotel rates.

The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the LOC (from the official arrival day to the official departure day):

- The top three (3) gymnasts in the All-Around ranking from the Rio 2016 Olympic Games present at the event
- The top three (3) Groups in the All-Around ranking from the Rio 2016 Olympic Games present at the event

The Organizing member Federation shall determine the hotel at its discretion, but may not chose the "low cost" category hotel for the above mentioned gymnasts.

The costs for the accommodations must be paid to the LOC by 03 April 2017 as follows: 100% (by the deadline for the Nominative registration).

While the Accommodation Form must be returned to the LOC by 03 March 2017 at the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis. The LOC reserves the right to propose some of the other above mentioned hotels in case the hotel of the federations' first choice is fully booked.

Cancellation/Reimbursement Policy:

50% of Accommodation cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.

MEALS

The costs per person and per meal are as follows:

Lunch: 20 EUR Dinner: 20 EUR The meal plan starts by the dinner on the delegations' official arrival day and ends with the breakfast on the official departure day.

The invited participating federations must pay for the meals expenses of their delegation members, except for the below mentioned gymnasts for whom meals will be paid by the LOC (from the official arrival day to the official departure day):

- The top three (3) gymnasts in the All-Around ranking from the Rio 2016 Olympic Games present at the event
- The top three (3) Groups in the All-Around ranking the Rio 2016 Olympic Games present at the event

The Meals Form must be returned to the LOC by 03 March 2017 at the very latest and 100% of the costs for the meals must be paid to the LOC by 03 April 2017.

Cancellation/Reimbursement Policy:

50% of the meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.

FINAL BANQUET

The LOC is pleased to organize in the evening of 07 May 2017 a free of charge final banquet for all accredited members in the delegations.

INTERNATIONAL TRANSPORTATION

The invited participating federations must pay for the International travel costs of their delegation members.

The Travel Schedule Form must be returned to the LOC (<u>bulrg@abv.bg</u>, <u>rgworldcupsofia@abv.bg</u> and <u>zaprianov_tr@abv.bg</u>) by 20 April 2017 at latest.

LOCAL TRANSPORTATION

The LOC will provide local transportation (i.e. from/to the airport, railway station and/or bus station as well as from/to the hotel and the Competition, Training, and Warm-up Halls and from/to any other official activity) for the period from 03 May (arrival day) to 08 May 2017 (departure day) inclusive for the delegation members who book their accommodation through LOC.

The cost for the local transportation are included in the accommodation price.

VISA

Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made **before** 03 April 2017 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.

In order to avoid the risk of no visa issuing because of late requests the LOC recommends to the participating federations to send extended lists of participants by the above mentioned deadline.

Bulgaria applies a visa-free system for holders of valid Schengen visas.

INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

Delegation members with insufficient insurance cover must inform the LOC in advance.

The LOC will subsequently offer insurance at the Federations own charge as follows: 20 EUR per person.

Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code:

- FIG
- 22AYCA094186

ACCREDITATION

Accreditation of all delegations will take place at the venue of the event upon their arrival.

Heads of delegation have to check the names of their own delegation members and the hotel reservation; they also have to show proof of all necessary payments made.

They have to bring to the accreditation office:

- the passports of all participants
- the gymnasts' licenses
- a CD with the national anthem
- the national flag
- certification of insurance for **all** delegation members covering illness, accidents and repatriation
- proof for full payment towards the LOC
- individuals/Groups' musics* 2 CDs for each exercise/routine

*Note: All participating federations are kindly requested to send as well the music of their gymnasts/Groups to the official e-mail of the event rgworldcupsofia@abv.bg at the time of the Nominative entry (max. size 10 MB; file format – mp3).

Photos for the accreditation must be sent to the official e-mail of the event rgworldcupsofia@abv.bg by the deadline of the Nominative registration.

Format: jpg/jpeg, Size: up to 250 kb.

FINANCIAL OBLIGATIONS

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Cup.

Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.

BANK ACCOUNT INFORMATION

Beneficiary name: Bulgarian Rhythmic Gymnastics Federation Beneficiary address: 75, "Vasil Levski" blvd., 1040 Sofia, Bulgaria

Bank name: DSK BANK

Bank address: "Shipchenski prohod" blvd, bl. 240

Branch name: Geo Milev (if necessary) Branch No: 2118 (if necessary)

IBAN: BG37 STSA 9300 0000 2248 52

BIC: STSABGSF

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **XXX Federation**, **RG World Cup Sofia 2017** (*for example:* BUL Federation, RG World Cup Sofia 2017).

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

TIE BREAKING RULES

The LOC does not accept any cash payment.

In case of a tie at any place, the tie breaking rules for the RG World Championships as outlined in the current FIG Technical Regulation Section 3 shall be applied.

After application of the tie breaking rules outlined in the current FIG Technical Regulation Section 3, if there is still a tie:

For participation to the Apparatus Final (Individual) and Final Routine (Group):

• The tied gymnasts / groups will proceed to the final

For Prize money:

The prize money of the tied ranks will be added and divided by the number of ties.

For World Cup Points:

 The World Cup points of the tied ranks will be added and divided by the number of ties.

For Yearly winner:

- The number of ranks of the three counting competitions achieved by the respective gymnast/group will be added and the gymnast/group with the lowest total will prevail.
- If there is still a tie, the total score of the three counting exercises will be added and the gymnast/group with the highest total will prevail.
- If there is still a tie, the total execution score of the three counting exercises will be added and the gymnast/group with the highest total execution score will prevail

PRIZE MONEY

The Prize Money paid by the Organizing Member Federation (free of any deductible taxes) will be distributed in CHF (or its equivalent in Euro) according to the requirement mentioned in the 2017-2020 RG World Cup Rules:

Individuals All Around	CHF 6'000
Individuals by apparatus	CHF 3'250
Groups All Around	CHF 3'250
Groups Finals 5 and 3+2 each	CHF 3'250

Individuals All Around:

Ranking	Total of CHF 6'000
1	2'000
2	1'500
3	1'000
4	500
5	400
6	300
7	200
8	100

Individuals – per apparatus:

Ranking	Total of 3'250
1	1'000
2	750
3	500
4	300
5	250
6	200
7	150
8	100

Groups All Around:

Ranking	Total of CHF 3'500
1	2'000
2	1'000
3	500

Groups – per routine (5 and 3+2) each:

Ranking	Total of CHF 3'500
1	2'000
2	1'000
3	500

Should less than 4 federations participate in the World Cup competition (Individual Gymnasts and/or Groups), no prize money will be paid.

ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

Separate World Cup Ranking Lists for:

- Individual All-Around
- Individual per apparatus
- Group All-Around
- Group Routine

are established for the four World Cup Series, beginning with the first World Cup competition of the series and ending with the last World Cup event of the series (4 competitions).

For the Individual All-Around and Apparatus Ranking Lists, World Cup Points are assigned to the competitors **by name**.

For the Groups All-Around and Routine Ranking Lists, World Cup Points are assigned to the **Federation**. The Groups are listed **by Federation** only.

Rank	Po	Points	
	Individuals	Groups	
1	50	50	
2	45	45	
3	40	40	
4	35	35	
5	30	30	
6	25	25	
7	20	20	
8	18	15	
9	16	10	
10	14	5	
11	12	4	
12	10	3	
13	9	-	
14	8	-	
15	6	-	
16	4	-	
17	2	-	
18	1	-	

Should less than 4 federations participate per apparatus or per category in the World Cup competition (Individual Gymnasts and/or Groups), no World Cup Points will be given.

YEARLY WINNER

The yearly winner of the World Cup Series is the Gymnast/Group with the highest number of points of each of the World Cup Series Ranking List of the respective year, after the last event of the series, counting the 3 best results out of 4.

A special award ceremony will be held at the last World Cup Competition of the year in which the winning gymnasts/groups shall receive a Cup.

EVENT MANAGER

Ms. Rossina Atanassova 75, "Vassil Levski" blvd. 1040 Sofia, Bulgaria

+359 02 9300628 Tel. +359 02 9801670 Fax:

bulrg@abv.bg and rgworldcupsofia@abv.bg e-mail:

MEDIA

Local Media Officer: Ms. Krastina Ivanova

ivanova.kv@bnr.bg and rgworldcupsofia@abv.bg

Tel.: +359 2 9300 629 Mobile phone: +359 888 088854 +359 2 980 16 70 Fax:

SOCIAL MEDIA

https://www.facebook.com/FIG-RG-Sofia-World-Cup-for-Individual-and-Group-2017-26-30-April-1731635403751189/

MEDICAL SERVICES

The medical services will be provided by the Bulgarian Sport Medicine Centre. Doctors in charge: Dr. Maria Bobeva, Dr. Georgi Popov, Dr. Stefan Hristov. FIG will be informed

	of any changes if necessary.
OFFICIAL HOSPITAL	SofiyaMed Hospital bul. "G. M. Dimitrov" № 16 1797 Sofia Bulgaria www.hospitalsofiamed.com Phones: +359 02 / 465 0000 +359 02 / 465 0001 +359 02 / 465 0002 Cell Phones: +359 895 555 444 +359 895 555 442 +359 895 555 443
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups. The doping controls (collection of samples) will be made by NADO. The samples analyses will be made in the WADA-accredited laboratory in Athens, Greece. LOC Person in charge: Ms. Despa Katelieva.
MARKETING	FIG advertising and publicity norms must be respected.
TELEVISION	Television coverage is compulsory. The Organizing Member Federation must guarantee the production of a basic feed (international signal). The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees. Host Broadcaster – Bulgarian National Television (reportages and live). 29, San Stefano str., 1504 Sofia - Bulgaria International Activity Department: intl_relations@bnt.bg Sports Editors' office: sport@bnt.bg Contact person: Mrs. Galia Mitreva mobile phone: +359 (0)888 295 735 Mrs. Snezhana Dimitrova International TV Rights Distribution +359 02.814 21 53 +359 02.814 26 63 +359 (0) 889 33 29 82 (mobile) fax: +359 02 943 60 21 e-mail: s_karabasheva@bnt.bg
SCORING, RESULT SERVICE AND VIDEO CONTROL	IRCOS will not be available. The LOC will provide a scoring and result service, including a high quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives: Statutes Code of Ethics Technical Regulations World Cup Rules for Rhythmic Gymnastics Licenses Rules

	 Code of Points and relevant Help Desk General Judges' Rules Specific Judges' Rules for Rhythmic Gymnastics Medical Organization of the Official FIG Competitions Doping Control Rules Media Rules Apparatus Norms Advertising and Publicity Rules Accreditation Rules Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee 		
DEADLINES SUMMEAR	Provisional Registration (on line) Definitive Registration (on line) Nominative Registration (on line) Accommodation Form Meals Form Visa Request Form Payment of the Entry Fee Payment of the Accommodation Costs (100%) Payment of the Meals (100%) Payment of the fine for missing judge Travel Schedule Form	03 February 2017 03 March 2017 03 April 2017 03 March 2017 03 March 2017 03 April 2017	

Sincerely Yours,

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Sofia, 13 September 2016

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Signature of the President or Secretary General of the FIG affiliated NF