FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE





# 24<sup>th</sup> FIG TRAMPOLINE GYMNASTICS WORLD AGE GROUP COMPETITIONS

# Odense (DEN) December 3-6, 2015



W RLD AGE GROUP COMPETITION TRAMPOLINE · DMT · TUMBLING 2015 ODENSE · DENMARK

# DIRECTIVES





## Dear President,

The FIG is pleased to herein provide you with the Directives for the 24<sup>th</sup> FIG Trampoline Gymnastics World Age Group (WAGC) Competitions to be held in Odense (DEN) from 30<sup>th</sup> November until 6<sup>th</sup> December 2015.

These WAGC will be organized following the 2013 FIG Statutes, the 2015 Technical Regulations, the 2013-2016 Trampoline Gymnastics Code of Points as well as all other Rules and Guidelines valid starting 01 January 2015, onwards, any possible amendments by the date of these WAGC, and any supplements decided in the meantime.

All participating Federations commit to abide by the Statues and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

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# **1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE**

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Website: http://www.fig-gymnastics.com

# 2. LOCAL ORGANISING COMMITTEE

Danish Gymnastics Federation Idraettens hus 2605 Broendby Denmark

TEL. +45 4326 2601 Email: info@gymdanmark.dk Website: wch2015.dk

Contact Person: Janne Jelstad, jje@gymdanmark.dk Flemming Knudsen, fkn@gymdanmark.dk

#### 3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

Competition Hall	Sparrekassen Arena Fyn Orbaekvej, 350 5220 Odense

Warm-up and	Sparrekassen Arena Fyn	
Training	Orbaekvej, 350	
Halls	5220 Odense	







# 4. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

Date	Desc	ription
Monday, 30.11.2015		
All day	Arrival & accreditation for delegations	8
14:00 - 20:00	Open training in the Training hall	
Tuesday, 01.12.2015		
All day	Arrival & accreditation for delegations	3
09:00 - 20:00	Training as per schedule	
11:00 – 12:00	Orientation meeting	
Wednesday, 02.12.2015		
09:00 - 20:00	Training as per schedule	
10:00 – 12:00	Judges' meeting and draw (TRA)	
14:00 – 16:00	Judges' meeting and draw (TUM)	
17:00 – 19:00	Judges' meeting and draw (DMT)	
tbc	Opening Ceremony (tbc)	
Thursday, 03.12.2015		
	11-12 IND B - Qualifications / Final	11-12 IND G - Qualifications / Final
All day	13-14 TUM B - Qualifications / Final	13-14 TUM G - Qualifications / Final
	15-16 DMT B - Qualifications / Final	15-16 DMT G - Qualifications / Final
	17-18 SYN B - Qualifications / Final	17-18 SYN G - Qualifications / Final
Friday, 04.12.2015		
	13-14 IND B - Qualifications / Final	13-14 IND G - Qualifications / Final
All day	15-16 TUM B - Qualifications / Final	15-16 TUM G - Qualifications / Final
	17-18 DMT B - Qualifications / Final	17-18 DMT G - Qualifications / Final
	11-12 SYN B - Qualifications / Final	11-12 SYN G - Qualifications / Final
Saturday, 05.02.2015		
	15-16 IND B - Qualifications / Final	15-16 IND G - Qualifications / Final
All day	17-18 TUM B - Qualifications / Final	17-18 TUM G - Qualifications / Final
	11-12 DMT B - Qualifications / Final	11-12 DMT G - Qualifications / Final
	13-14 SYN B - Qualifications / Final	13-14 SYN G - Qualifications / Final
Sunday, 06.12.2015		
	17-18 IND B - Qualifications / Final	17-18 IND G - Qualifications / Final
All day	11-12 TUM B - Qualifications / Final	11-12 TUM G - Qualifications / Final
	13-14 DMT B - Qualifications / Final	13-14 DMT G - Qualifications / Final
	15-16 SYN B - Qualifications / Final	15-16 SYN G - Qualifications / Final
Monday 07.12.2015		
All day	Departure of delegations	

Please note: Schedule is provisional and may be adjusted after the entries are received





# 5. PARTICIPATION RIGHT AND ACCREDITATION

Gymnasts from FIG affiliated federations in good standing may take part in these World Age Group Competitions. The maximum size of each delegation as per FIG Technical Regulations 2014, Section 4 and FIG Rules for Accreditation and World Age Group Competition Rules, as follows:

An individual is entitled to only one accreditation card. If an individual has several valid *"accreditable"* functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

# MAXIMUM DELEGATION SIZE

A maximum entry of 80 participating gymnasts per federation is permitted.

Gymnasts	TRA	TRA SYN	TUM	DMT
Girls 11-12 years	4	4 (2 pairs)	4	4
Boys 11-12 years	4	4 (2 pairs)	4	4
Girls 13-14 years	4	4 (2 pairs)	4	4
Boys 13-14 years	4	4 (2 pairs)	4	4
Girls 15-16 years	4	4 (2 pairs)	4	4
Boys 15-16 years	4	4 (2 pairs)	4	4
Girls 17-18 years	4	4 (2 pairs)	4	4
Boys 17-18 years	4	4 (2 pairs)	4	4

Function	TRA	TUM	DMT	Total
Head of Delegation				1
Team Manager (general) *				
- if more than 6 competitors				1
- if more than 40 competitors				2
Team Managers per discipline *				
- 12 or more competitors per discipline	1	1	1	3
Coach if 1 competitor per discipline	1	1	1	3
Coaches if 2-6 competitors per discipline	2	2	2	6
Coaches if 7 to 12 competitors per discipline	3	3	3	9
Coaches if more than 12 competitors per discipline	4	4	4	12
Judges if less than 12 competitors per discipline	1-2	1-2	1-2	3-6
Judges if 12 competitors or more per discipline	2	2	2	6
Medical Doctor				1
Paramedical Staff	1	1	1	3
Additional Medical Doctor or Paramedical staff ***				
- if 10 and more competitors				1
- if 30 and more competitors				2
- if 50 and more competitors				3
Chaperon per 10 competitors ***				1
Guest(s) or VIP Guest ***				
- if 20 and more competitors				1
- if 40 and more competitors				2
- if 60 and more competitors				3





Transferable access cards zone 1 coach **				
- 1-2 competitor per discipline	2	1	1	
- more than 2 competitors per discipline	2	2	2	
Transferable access card zone 1 medical staff	1	1	1	1-2****
Transferable access card zone 3 medical staff				
- up to 29 competitors				1
- if 30 and more competitors				2
- if 50 and more competitors				3
Transferable access card zone 3 Head of Delegation or Team Manager				1

Note: additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions

- \* but never more than 4 Team Managers in total (discipline specific and general)
- \*\* but never more access cards than accredited coaches
- \*\*\* Accreditation at the charge of the Federation

#### Transferable access cards (TAC):

Transferable access cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

#### Lost transferable cards will not be replaced.

# SUPPLEMENTARY ACCREDITATIONS

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by September 2, 2015.

FIC and Hanarany Members	
FIG and Honorary Members	T
FIG and former FIT Honorary Members	Free of Charge
Former Olympic and World Champions	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation	Free of Charge
booked through the Organizing Committee: access to the delegations	
seating, local transportation and banquet)	
NF President as Guest if not as Head of Delegation (if accommodation not	1300 dkk.
booked through the Organizing Committee: access to the delegations	
seating only)	
NF President as VIP Guest if not as Head of Delegation (if accommodation	1100 dkk.
booked through the Organizing Committee: access to the VIP seating, VIP	
Lounge, local transportation and banquet)	
NF President as VIP Guest if not as Head of Delegation (if accommodation	1300 dkk.
not booked through the Organizing Committee: access to the VIP seating	
and VIP Lounge)	
Accompanying person of an NF President	1100 dkk.
VIP Accompanying person of an NF President	1100 dkk.
VIP Accompanying person of TC Members	1100 dkk.
VIP Accompanying person of EC Members	Free of Charge
VIP Accompanying person of FIG and former FIT Honorary Members	Free of Charge





Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next TRA World		
Competitions		
Observers (if accommodation booked through the Organizing Committee:	1100 dkk.	
access to the delegations seating, local transportation and banquet as well)		
Observers (if accommodation not booked through the Organizing	1300 dkk.	
Committee: access to the delegations seating as well)		
VIP Observers (if accommodation booked through the Organizing	1100 dkk.	
Committee: access to the VIP seating, VIP Lounge, local transportation and		
banquet as well)		
VIP Observers (if accommodation not booked through the Organizing	1300 dkk.	
Committee: access to the VIP seating and VIP Lounge as well)		

Organizers of the next Trampoline Gymnastics World Championship Maximum 6 accreditations including 2 VIP	
Observers maximum 6 (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers maximum 6 (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	Free of Charge

Additional Observers	
Additional Observers (if accommodation booked through the Organizing	1300 dkk.
Committee: access to the delegations seating, local transportation and	
banquet as well)	
Additional Observers (if accommodation not booked through the Organizing	1300 dkk.
Committee: access to the delegations seating as well)	
Additional VIP Observers, if accommodation booked through the Organizing	1300 dkk.
Committee: access to the VIP seating, VIP Lounge, local transportation and	
banquet as well.	
Additional VIP Observers, if accommodation not booked through the	1300 dkk.
Organizing Committee: access to the VIP seating and VIP Lounge as well	

# The accreditations for the World Age Group Competitions are not valid for the World Championships and vice versa.

In case of lost or stolen accreditation, the Organizing Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (400 dkk.). Lost or stolen transferable access cards will not be replaced.

Media representatives as well as federations' communications staff who are interested in covering the event can register online at <u>https://media.fig-gymnastics.com</u>. In addition, federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at <u>mediafig@fig-gymnastics.org</u>.

The FIG Accreditation Rules and Media Rules have to be strictly respected.





# 6. AGE LIMIT

The competitors must fulfil the age as stated in the Technical Regulations, Reg. 5.2. and World Age Group Competition Rules.

# 7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing.

## 7.1. Provisional Registration

The provisional registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from May 01 until July 1, 2015 at the very latest.

#### 7.2. Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from July 02, 2015 until September 02, 2015 at the very latest.

Definitive registrations received in the FIG Offices after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

#### 7.3 Nominative Registration

The nominative entries must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from September 03, 2015 until November 04, 2015 at the very latest.

# 7.4 Entry Fees

The non-reimbursable registration fee is of CHF 175.00 per gymnast and per discipline and must be paid to the FIG by **September 02, 2015.** 

#### 7.5 Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF	1'000
Fine after missing the Definite Registration deadline or after late Definite Registration (until the gymnast's draw of lots)	CHF	1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF	1'000

The fine for not participating with a team or for participating with individual gymnasts after the Definitive Registration has been made with a team is as follows (as per the Technical Regulations):

# 8. LICENSES

The LOC will be responsible for checking the validity of the gymnasts' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

In order to be considered, Licence application forms (new or renewal) <u>must</u> be submitted <u>at least</u> one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules (Appendix 2) for additional information in this respect.





#### 9. JUDGES

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the Judges' Rules.

The Chair of Judges Panel (CJP) and Difficulty Judges (D) are drawn by FIG according to the Technical Regulations and General / Specific Judges Rules.

#### Jury of Appeal

The Jury of Appeal will consist of two members of the Executive Committee (one acting as President and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the Judging process of the apparatus concerned will be nominated.

#### 10. DRAW OF LOTS

The draw of lots will decide the starting order of the qualification competitions. The draw of lots will take place within two weeks after the deadline of the definitive entry. The exact date, time and location will be announced by the FIG to the parties concerned which are entitled to be present at the draw.

# **11. COMPETITIONS FORMAT AND PROGRAMME**

The competition will be conducted according to the FIG Technical Regulations, 2015 edition including Section 4: Special Regulations for Trampoline Gymnastics.

# 12. PUBLICITY

As the Code of Points foresees deductions the FIG Publicity rules on attire and equipment must be respected.

While the Publicity Rule Chart is available on the FIG website under "Rules" for additional information, you may also contact directly the FIG Media Department at <u>mediafig@fig-gymnastics.org</u>. for further assistance if required.

#### 13. EQUIPMENT

Trampolines: Manufacturer Supplier: EuroTramp

Reference number: Art. 03150, Ultimate trampolines with 50mm padding foldable, lifting roller stands Art. 27300, Safety tables "Universal" Art. 28000, Safety mats "Competition" Art. 28500, Spotter mats "Spieth Secura" Art. 28330, Surrounding mats

#### **Tumbling Track:**

Supplier: Euro Gymnastic Equipment

Reference: Skakoun tumbling track (sktumg14a)





# Double Mini-Trampolines:

Manufacturer Supplier: EuroTramp

Reference number: Art. 23200, Ultimate DMT 6x6mm Art. 26101, Landing mat cover 600x300x30cm Art. 23005, Run-up Double.mini 22,5m

# 14. VISA

Please verify immediately with your travel agent or the Danish Embassy or Consulate in your country if a visa is required for your travel to Denmark. The Organizing Committee will be happy to assist each delegation member with an official letter of invitation, provided that the request is made before August 26, 2015, going to the following website: <a href="http://www.wch2015.dk">www.wch2015.dk</a> The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiration date, and the arrival and departure dates of the delegation member

General visa information can be obtained at <u>http://um.dk/en/travel-and-residence/danish-visa-rules/</u>

# **15. TRANSPORTATION**

#### **15.1. International Transportation**

The international travel to Copenhagen (CPH) or Billund (BLL) International Airports will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their transportation.

#### **15.2. Local Transportation**

Accredited team delegations that stay at one of the official hotels and book their accommodation through the Organizing Committee will be provided with local transport from Odense Railway – bus station to the hotel and back, and from hotels to the venue and back.

Transportation to/from other national traffic points (airports ect.) can be arranged on payment.

The International Airports are:

- Copenhagen International airport (CPH)
- Billund International airport (BLL)

Official Arrival Dates are:

- Monday, November 30, 2015 Official Departure Date is:

- Monday, December 07, 2015

Federations that do not stay at one of the official hotel, book their accommodations through the Organizing Committee and do not complete the airport transportation form for their arrival and departure **will not** be entitled to use the event airport system and will be responsible for their own transportation.





# **16. ACCOMMODATION**

*The Danish Gymnastics Federation* is the official agency authorized to receive and manage your reservations for accommodation, meals and transportation.

The Organizing Committee is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories  $(2^*, 3^* \& 4^*)$ 

Official FIG hotel (4\*) Odense Congres Center

Ørbaekvej Odense

Prices

Twin Room (2 beds): 850 dkk per person/per night Single Room (1 Bed): 1200 dkk per person/per night

Full Board

Twin Room (2 beds): 1000 dkk per person/per night Single Room (1 Bed): 1350 dkk per person/per night

#### Other Delegation Hotels (4\*, 3\* and 2\*, and Cheap)

There will be available hotels of, 4\*, 3\* and 2\* categories

Cat. 4\*

Radisson Blu Claus Bergs Gade 7, 5000 Odense,

**First Grand Hotel** Jernbanegade 18 500 Odense

#### Plaza

Østre Stationsvej 24 5000 Odense

And other hotels...

<u>Prices</u> Twin Room (2 beds): 850 dkk per person/per night Single Room (1 Bed): 1200 dkk per person/per night

Full Board

Twin Room (2 beds): 1000 dkk per person/per night Single Room (1 Bed): 1350 dkk per person/per night





# Cat. 3\*

Hotel Ansgar Østre Stationsvej 32 500 Odense

# **Hotel Windsor**

Vindegade 45 5000 Odense

And other hotels...

#### Prices

Twin Room (2 beds): 650 dkk per person/per night Single Room (1 Bed): 850 dkk per person/per night

#### Full Board

Twin Room (2 beds): 750 dkk per person/per night Single Room (1 Bed): 1000 dkk per person/per night

# Cat. 2\* and Cheap accommodation

#### Cabinn

Østre Stationsvej 7-9 500 Odense

#### Hotel Yde Hans Tausens gade 11 5000 Odense

# **Prices**

Triple rooms (3 beds): 550 dkk per person/per night Twin Room (2 beds): 600 dkk per person/per night Single Room (1 Bed): 800 dkk per person/per night

# Full Board

Triple rooms (3 beds): 650 dkk per person/per night Twin Room (2 beds): 700 dkk per person/per night Single Room (1 Bed): 900 dkk per person/per night

#### **Cheap Accommodation DanHostel** Øster Stationsvej 31 5000 Odense

# And others....

#### Prices

Triple rooms (3 beds): 550 dkk per person/per night Twin Room (2 beds): 600 dkk per person/per night Single Room (1 Bed): 750 dkk per person/per night

# Full Board

Triple rooms (3 beds): 650 dkk per person/per night Twin Room (2 beds): 700 dkk per person/per night Single Room (1 Bed): 850 dkk per person/per night





Packages are available from November 30 to December 7, 2015. For earlier or later arrivals/departures, please contact the Organizing Committee (info@gymdanmark.dk).

## All prices per night and per person, including breakfast, taxes, farewell party, and shuttle from hotels to venue and back.

Transportation to/from other national traffic points (airports etc.) can be arranged on payment.

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.

#### Reservations

General Principles

 FIG affiliated member federations should request their accommodation as a matter of priority. Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a "first come, first serve" basis.

Should your chosen category not be available, the LOC will then contact you to discuss alternative options.

Do NOT make direct booking with the hotels as transfers would then not be offered.

The deposit is not refundable.

Booking & Deposit

- Please book your accommodation at the following website: <u>www.wch2015.dk</u> before August 26, 2015;
- A 50% DEPOSIT shall be paid simultaneously to secure your booking.

Should your deposit not be received by due date, we would no longer guarantee the availability and price of selected accommodation.

#### Balance Payment

- Rooming list to be completed at the following website: <u>www.wch2015.dk</u> before October 28, 2015
- **TOTAL BALANCE PAYMENT** for accommodation and meals (see section below) shall be paid after receiving our official final invoice, **NO LATER THAN October 28, 2015**.

# 17. MEALS & FAREWELL PARTY

#### 17.1. Breakfast

Included in accommodation package.

#### 17.2. Lunch & Dinner

A meal plan for lunch and dinner will be arranged and offered from November 30<sup>th</sup> to December 6<sup>th</sup> by the Organizing Committee, at the Sparekassen Arena Fyn.

- . Meal times will be listed on the final schedule.
- This plan is not compulsory and delegations are free to make their own arrangements to eat at their own expenses.





## All prices are per person and per meal

Breakfast	Lunch	Dinner
included	130 DKK	170 DKK

Meals may also be purchased on site at an additional higher cost.

# 17.3. Farewell Party

- Accredited Delegation members (provided their accommodation was booked through the OC and with the exception of E- and R- media) will receive a free ticket for the Farewell Party on December 6<sup>th</sup>, 2015.
- Farewell Party's ticket cost, for those who booked accommodation direct to the hotels (not through LOC) is 350 dkk.
- The exact place and time will be confirmed during the orientation meeting. The official results as well as the Federation's relevant diplomas will be distributed during this banquet.

#### 17.4. Reservations

- For your convenience, all meals and farewell party reservations shall also be made via the following website: <u>wch2015.dk</u> no later than **October 28, 2015**.
- TOTAL PAYMENT for meals and farewell party shall be paid along with balance for accommodation, after receiving our official final invoice, NO LATER THAN October 28, 2015.

## 18. PAYMENTS

## 18.1. Payments to FIG

The non-reimbursable registration fee is of CHF 175.- per gymnast/per discipline (per each entry) and must be paid to the FIG by **September 2<sup>nd</sup>, 2015** at the very latest:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 CH-1003 Lausanne Switzerland
Account	272-56301649.0
Bank	UBS SA, P.O.Box, CH-2501 Bienne/Switzerland
IBAN	CH40 0027 2272 5630 1649 0 Please note that IBAN-code is applicable only for bank wires within Europe.
SWIFT/BIC	UBSWCHZH80A

All bank fees in connection with the bank transfers must be covered. Please <u>state the name of the federation</u>, the contact person and the payment purpose on the transfer. The payment must be made in CHF only.

The total amount of the entry fees are to be paid simultaneously with the submission of the definitive entry, by <u>September 2<sup>nd</sup>, 2015</u> at the latest. (In principle, in the case of none or partial participation, the inscription fee will not be reimbursed).

Registrations without the appropriate payment of the registration fees within the given deadline will be considered as invalid (i.e. the gymnasts will not be allowed to compete).

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in these WAGC.





# 18.2. Payments to the Danish Gymnastics Federation

The payment for Accommodations, Meals and Farewell Party ticket (if applicable) must be made exclusively in DKK to The Danish Gymnastics Federation by bank transfer:

- No later than August 26, 2015 for the 50% deposit on accommodation and meals
- By October 28, 2015, at the latest, for the balance on accommodation and the meals and the full amount of the farewell party tickets

Failure to forward your payment by required dates will result in the reservations being cancelled and in the deposit payment being forfeited.

#### **Receiving Bank:**

Danske Bank Holmens Kanal 2 1090 København K Swift Code: DABADKKK

#### **Beneficiary Bank:**

Account Number: IBAN: DK57 3000 0010 0140 18

All bank fees in connection with the bank transfers must be covered. Please state the name of the federation (or the FIG Authority), the contact person and the payment purpose on the transfer. Please send a copy of the bank transfer to regnskab@gymdanmark.dk

#### **18.3. Cancellation Policy**

Rooms cancelled will be submitted to the following penalty fees:

Cancellation period	Penalty fee
Until August 26, 2015	No penalty
From August 27 to October 28, 2015	50 % of the amount of the cancellation
From October 29 to arrival of delegation (incl. no show)	100 % of the amount of the cancellation

In regards to meal cancellations, meals are non-refundable from October 29, 2015 to the conclusion of the event.

FIG and LOC strongly recommend that each Federation subscribe to their own cancellation insurance for their accommodation.

#### **19. INSURANCE**

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, and repatriation. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Each delegation is requested to send to the LOC a copy of their insurance, by October 28, 2015. Delegation members with insufficient insurance coverage must inform the LOC in writing in advance via email or fax but no later than October 28, 2015. The LOC will subsequently offer insurance at the Federations own charge as follows:

Information about prices will be on the website.





# 20. WORKPLAN

The Workplan will be sent to all the participating federations six weeks at the latest before the start of the competitions.

# 21. OFFICIAL HOSPITAL

The Official Hospital is Odense University Hospital (OUH), Odense, Denmark

# 22. DOPING CONTROLS

Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

# 23. IMPORTANT REMARKS

- Definitive Registrations received after the draw and late Nominative Registrations **will not be taken into consideration**. The same sanction will be applied for not paying the entry fee in time.
- Federations which have not fulfilled their financial obligations towards FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in the World Championships.

All participating Federations commit themselves to respect the Statues and all FIG rules and regulations. Especially the age and nationality of the gymnasts as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.





# 23. DEADLINES SUMMARY

# FOR THE FIG

Online Registrations (FIG web site)	Opening	J Date	Closing Date
Provisional Registration	May 01,	2015	July 01, 2015
Definitive Registration	July 02,2	2015	September 02, 2015
Nominative Registration	Septemb	oer 03, 2015	November 4, 2015
Online Publicity	Opening	g Date	Closing Date
Publicity (not compulsory)	Now		November 4, 2015
Request for Supplementary Accreditat	ions	Deadline	•
Written request to FIG		September 02, 2015	
Payment (to be made to the FIG)		Deadline	
Registration Fee		Septemb	er 02, 2015

# FOR THE LOC

Online Forms (to be sent to the Organizing Committee)	Deadline
Visa Request online (not compulsory)	June 24, 2015
Travel Schedule (Arrivals)	October 28, 2015
Travel Schedule (Departures)	October 28, 2015
Meals (if booked through LOC)	August 26, 2015

Farewell Party (if applicable)	Deadline
Written information to the OC via the Booking Form	October 28, 2015

Payment (to be made to the OC)	Deadline
Accommodation Costs (50%)	August 26, 2015
Accommodation Costs (Balance)	October 28, 2015
Meal Cost (50%)	August 26, 2015
Meal Cost (Balance)	August 26, 2015
Farewell Party (if applicable)	October 28, 2015
Accreditations at the charge of the Delegations or the FIG Authority	October 28, 2015

Lausanne. 31 March 2015

Sincerely Yours,

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André Gueisbuhler Secretary General