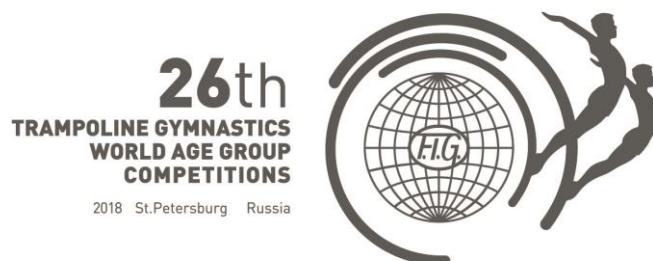




---

# 26<sup>th</sup> FIG TRAMPOLINE GYMNASTICS WORLD AGE GROUP COMPETITIONS

**St. Petersburg (RUS)**  
**15-18 November 2018**



## DIRECTIVES

Dear President,

The FIG is pleased to herein provide you with the Directives for the 26<sup>th</sup> FIG Trampoline Gymnastics World Age Group Competitions to be held in St. Petersburg (RUS) from 15 until 18 November 2018.

These World Age Group Competitions will be organized following the 2017 FIG Statutes, the 2018 Technical Regulations, the 2017-2020 Trampoline Code of Points, the TRA WAGC Rules 2017-2020 as well as all other Rules and Guidelines valid starting 01 January 2017, onwards, any possible amendments by the date of these World Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

## Table of contents

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG).....	3
2. LOCAL ORGANIZING COMMITTEE (LOC).....	3
3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS.....	3
4. PROVISIONAL PROGRAMME ( <i>SUBJECT TO CHANGES</i> ) .....	4
5. PARTICIPATION RIGHT AND ACCREDITATIONS.....	5
6. AGE LIMIT.....	7
7. REGISTRATIONS AND ENTRY FEES.....	8
8. LICENSES.....	8
9. JUDGES.....	8
10. DRAW OF LOTS.....	9
11. COMPETITION FORMAT AND PROGRAM.....	9
12. MEDIA.....	9
13. EQUIPMENT.....	9
14. VISA.....	10
15. TRANSPORTATION.....	10
16. ACCOMMODATION.....	10
17. MEALS & FAREWELL PARTY.....	13
18. FINANCIAL OBLIGATIONS - PAYMENT.....	14
19. INSURANCE.....	15
20. WORK PLAN.....	15
21. OFFICIAL HOSPITAL.....	15
22. DOPING CONTROLS .....	16
23. IMPORTANT REMARKS.....	16
24. DEADLINE SUMMARY.....	17

## 1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

### FIG – Fédération Internationale de Gymnastique

Contact persons: Rui Vinagre / Alexandre Cola

Avenue de la Gare 12 A

Case Postale 630

CH - 1001 Lausanne

Tel: +41 21 321 55 10 / Direct: +41 21 321 55 32

Fax: +41 21 321 55 29

Email: [rvinagre@fig-gymnastics.org](mailto:rvinagre@fig-gymnastics.org)

[acola@fig-gymnastics.org](mailto:acola@fig-gymnastics.org)

Website: <http://www.fig-gymnastics.com>

## 2. LOCAL ORGANISING COMMITTEE

### RUSSIAN GYMNASTICS FEDERATION

Lujnetskaya Naberezhnaya 8

119992 MOSCOW, Russia

Russia

Tel: +7 495 6370642

Fax: +7 465 6370922

e-mail: [rusgymnastics@mail.ru](mailto:rusgymnastics@mail.ru)

#### Contact Entity:

#### **THE TRAMPOLINE FEDERATION OF RUSSIA**

Office 456, Lujnetskaya Naberezhnaya 8

119992 MOSCOW, Russia

Tel: + 7 495 725 4717

fax: + 7 495 725 4717

e-mail: [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com)

website: [trampoline2018.com](http://trampoline2018.com)

Contact person:

Elena Bityukova

mob. + 7 916 175 1371

## 3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

Competition Hall	St. Petersburg Sports and Concert Complex
Warm-up Hall	Address: prospect Gagarina 8 196105 St. Petersburg
Training Halls	Tel: +78126709119 Email: <a href="mailto:info@spbckk.ru">info@spbckk.ru</a> Website: <a href="http://spbckk.ru">spbckk.ru</a>



#### 4. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

Date	Description
<b>Sunday, 11.11.2018</b> All day	Arrival & accreditation for delegations (no training available)
<b>Monday, 12.11.2018</b> All day All day 11:00 – 12:00	Arrival & accreditation for delegations Training as per schedule Orientation meeting
<b>Tuesday, 13.11.2018</b> All day	Training as per schedule
<b>Wednesday, 14.11.2018</b> All day 10:00 – 12:00 14:00 – 16:00 17:00 – 19:00 Tbc	Training as per schedule Judges' meeting and draw (TRA) Judges' meeting and draw (TUM) Judges' meeting and draw (DMT) Opening Ceremony (tbc)
<b>Thursday, 15.11.2018</b> All day	11-12 IND B - Qualifications / Final    11-12 IND G - Qualifications / Final 13-14 TUM B - Qualifications / Final    13-14 TUM G - Qualifications / Final 15-16 DMT B - Qualifications / Final    15-16 DMT G - Qualifications / Final 17-21 SYN B - Qualifications / Final    17-21 SYN G - Qualifications / Final
<b>Friday, 16.11.2018</b> All day	13-14 IND B - Qualifications / Final    13-14 IND G - Qualifications / Final 15-16 TUM B - Qualifications / Final    15-16 TUM G - Qualifications / Final 17-21 DMT B - Qualifications / Final    17-21 DMT G - Qualifications / Final 11-12 SYN B - Qualifications / Final    11-12 SYN G - Qualifications / Final
<b>Saturday, 17.11.2018</b> All day	15-16 IND B - Qualifications / Final    15-16 IND G - Qualifications / Final 17-21 TUM B - Qualifications / Final    17-21 TUM G - Qualifications / Final 11-12 DMT B - Qualifications / Final    11-12 DMT G - Qualifications / Final 13-14 SYN B - Qualifications / Final    13-14 SYN G - Qualifications / Final
<b>Sunday, 18.11.2018</b> All day	17-21 IND B - Qualifications / Final    17-21 IND G - Qualifications / Final 11-12 TUM B - Qualifications / Final    11-12 TUM G - Qualifications / Final 13-14 DMT B - Qualifications / Final    13-14 DMT G - Qualifications / Final 15-16 SYN B - Qualifications / Final    15-16 SYN G - Qualifications / Final
<b>Monday 19.11.2018</b> All day	Departure of delegations

Please note: Schedule is provisional and may be adjusted after the definitive and/or nominative entries are received

## 5. PARTICIPATION RIGHT AND ACCREDITATION

Gymnasts from FIG affiliated federations in good standing may take part in these World Age Group Competitions. The maximum size of each delegation as per FIG Technical Regulations 2018, Section 4 and FIG Rules for Accreditation as follows:

An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

Gymnasts	TRA	TRA SYN	TUM	DMT
Girls 11-12 years	4	4 (2 pairs)	4	4
Boys 11-12 years	4	4 (2 pairs)	4	4
Girls 13-14 years	4	4 (2 pairs)	4	4
Boys 13-14 years	4	4 (2 pairs)	4	4
Girls 15-16 years	4	4 (2 pairs)	4	4
Boys 15-16 years	4	4 (2 pairs)	4	4
Girls 17-18 years	4	4 (2 pairs)	4	4
Boys 17-18 years	4	4 (2 pairs)	4	4

Function	TRA	TUM	DMT	Total
Head of Delegation				1
Team Manager (general) <sup>1</sup>				1
- 6 to 39 gymnasts				2
- 40 gymnasts and more				
Team Managers per discipline <sup>1</sup>				
- 12 or more gymnasts per discipline	1	1	1	3
Coach				
- 1 competitor per discipline	1	1	1	3
- 2-6 gymnasts per discipline	2	2	2	6
- 7 to 12 gymnasts per discipline	3	3	3	9
- more than 12 gymnasts per discipline	4	4	4	12
Judges if less than 12 gymnasts per discipline	1-2	1-2	1-2	3-6
Judges if 12 gymnasts or more per discipline	2	2	2	6
Medical Doctor				1
Paramedical Staff	1	1	1	3
Additional Medical Doctor or Paramedical staff <sup>3</sup>				
- 10 to 29 gymnasts				1
- 30 to 49 gymnasts				2
- 50 gymnasts and more				3
Chaperon per 10 gymnasts <sup>3</sup>				1
Guest(s) or VIP Guest <sup>3</sup>				
- 20 to 39 gymnasts				1
- 40 to 59 gymnasts				2
- 60 gymnasts and more				3

<b>Transferable access cards<sup>5</sup></b>				
Zone 1 coach <sup>2</sup>				
- 1-2 competitor per discipline	2	1	1	
- more than 2 competitors per discipline	2 <sup>6</sup>	2	2	
Zone 1 medical staff	1	1	1	1-2 <sup>4</sup>
Zone 3 Head of Delegation or Team Manager				1

*Note: Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions.*

<sup>1</sup> But never more than 4 Team Managers in total (discipline specific and general)

<sup>2</sup> But never more access cards than accredited coaches

<sup>3</sup> Accreditation at the charge of the Federation

<sup>4</sup> If competitors in more than one discipline

<sup>5</sup> Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions

<sup>6</sup> In case men and women compete at the same time during Qualifications, additional 2 Transferable Accreditation Cards will be given

## 5.2. Transferable access cards (TAC):

Transferable access cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

**Lost TAC will not be replaced.**

## 5.3. Supplementary Accreditations

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by 09 August 2017.

<b>FIG and Honorary Members</b>	
FIG and former FIT Honorary Members	Free of Charge
Former Olympic and World Champions	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet)	Free of Charge
NF President as Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the delegations seating only)	100 Euro
NF President as VIP Guest if not as Head of Delegation (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet)	Free of Charge
NF President as VIP Guest if not as Head of Delegation (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge)	100 Euro
Accompanying person of an NF President	100 Euro
VIP Accompanying person of an NF President	100 Euro
VIP Accompanying person of TC Members	Free of Charge
VIP Accompanying person of EC Members	Free of Charge
VIP Accompanying person of FIG and former FIT Honorary Members	100 Euro

### Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next TRA World Age Group Competitions

Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	100 Euro
VIP Observers (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	100 Euro

### Organizers of the next Trampoline Gymnastics World Championship Maximum 6 accreditations including 2 VIP

Observers maximum 6 (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Observers maximum 6 (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	100 Euro
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of Charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well)	100 Euro

### Additional Observers

Additional Observers (if accommodation booked through the Organizing Committee: access to the delegations seating, local transportation and banquet as well)	Free of Charge
Additional Observers (if accommodation not booked through the Organizing Committee: access to the delegations seating as well)	100 Euro
Additional VIP Observers, if accommodation booked through the Organizing Committee: access to the VIP seating, VIP Lounge, local transportation and banquet as well.	Free of Charge
Additional VIP Observers, if accommodation not booked through the Organizing Committee: access to the VIP seating and VIP Lounge as well	100 Euro

**The accreditations for the World Age Group Competition are not valid for the World Championships and vice versa.**

In case of lost or stolen accreditation, the Organizing Committee must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (100 €). Lost or stolen transferable cards will not be replaced.

For Media Accreditations, please contact directly the LOC Media Officer. Please contact Mrs. Maria Gelman at [mashagelman@gmail.com](mailto:mashagelman@gmail.com).

The FIG Accreditation Rules and Media Rules have to be strictly respected.

## 6. AGE LIMIT

The competitors must fulfil the age as stated in the Technical Regulations, Reg. 5.2. and World Age Group Competition Rules 2017-2020 in Trampoline Gymnastics.



## 7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing.

### 7.1. Provisional Registration

The provisional registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 04 April 2018 until 13 June 2018 at the very latest.

### 7.2. Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 14 June 2018 until 15 August 2018 at the very latest.

Definitive Registrations which are not accompanied by the registration fees as mentioned in point 7.4 are not valid and will not be considered for the draw.

### 7.3 Nominative Registration

The nominative entries must be completed by entering the composition of the delegation online and by using the National Gymnastics Federations' intranet login and password, from 16 August 2018 until 17 October 2018 at the very latest.

Nominative registrations received in the FIG Offices after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

### 7.4 Entry Fees

The non-reimbursable registration fee is of CHF 175.- per gymnast and per discipline and must be paid to the FIG at the very latest at the time of the definitive registration by **15 August 2018**.

### 7.5 Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 1'000
Fine after missing the Definite Registration deadline or after late Definite Registration	CHF 1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration (until the gymnast's draw of lots)	CHF 1'000

## 8. LICENSES

The LOC will be responsible for checking the validity of the gymnasts' Licenses. ***No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.***

In order to be considered, Licence application forms (new or renewal) must be submitted at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules for additional information in this respect.

## 9. JUDGES

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the General and Specific Judges' Rules.



## Jury of Appeal and Supervisory Board

The Jury of Appeal will be nominated by the FIG President, the Secretary General or the President of the TRA-TC in St. Petersburg and consist, if possible, of two members of the Executive Committee (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the Judging process of the apparatus concerned will be nominated.

## 10. DRAW OF LOTS - (Starting Order)

---

The draw of lots will decide the starting order of the qualifications and will take place within two weeks after the deadline of the nominative entry.

The draw of lots is made by name and randomly, no matter the order gymnasts have been registered in the system. The result of the draw of lots will be the starting order. Gymnasts cannot switch places after the draw.

The Draw of Lots will take place in the FIG Headquarters (Lausanne), 23 October 2018 – 11H00.

## 11. COMPETITIONS FORMAT AND PROGRAMME

---

The competition will be conducted according to the FIG Technical Regulations, 2018 edition including Section 4: Special Regulations for Trampoline Gymnastics and in the TRA WAGC Rules 2017-2020.

## 12. MEDIA

---

### 12.1 Media accreditation

Media accreditation for the World Age Group Competitions is handled by the LOC. Please contact LOC Media Officer Maria Gelman at [mashagelman@gmail.com](mailto:mashagelman@gmail.com).

The FIG Accreditation Rules and Media Rules have to be strictly respected.

### 12.2 Publicity

As the Code of Points foresee deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary **by 01 November 2018**, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "Rules - Publicity" for additional information, you may also contact [tv@fig-gymnastics.org](mailto:tv@fig-gymnastics.org) for further assistance if required.

## 13. EQUIPMENT

---

### Trampolines:

Manufacturer Supplier: Eurotramp Ultimate 4x4  
Spotter mats "Acrosport"  
Mats around Trampoline "Acrosport"

### Tumbling Track:

Supplier: Tumbling Track "Acrosport" AS-612

**Double Mini-Trampolines:**

Manufacturer Supplier: Eurotramp  
Landing mats "Acrosport"  
Landing mat covers "Acrosport"  
DMT Run-ups 25 m "Acrosport"

---

**14. VISA**

Please verify immediately with your travel agent or the Russian Embassy or Consulate in your country if a visa is required for your travel to Russia. The Organizing Committee will be happy to assist each Delegation member with an official letter of invitation, provided that the request is made before **by 20 September 2018** by email to [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com). The request (word of excel files) must include the function, full name, gender, date of birth, citizenship and passport number, passport expiration date, and the arrival and departure dates of the Delegation Member. Please use form in Appendix 6.

General visa information can be obtained at:  
<https://www.russianembassy.net/>

---

**15. TRANSPORTATION****15.1. International Transportation**

The international travel to St. Petersburg (LED) will be at each delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take cancellation insurance for their transportation.

**15.2. Local Transportation**

Accredited team delegations staying at one of the official hotels and book their accommodation through the Organizing Committee will be provided with local transport from St. Petersburg Airport or St. Petersburg's Rail Way Stations to the hotel and back, and from hotels to the venue and back.

Federations that do not stay at one of the official hotel do not book their accommodations through the Organizing Committee and/or do not complete the airport transportation form for their arrival and departure **will not** be entitled to use the event airport system and will be responsible for their own transportation.

Please use Appendices 2 and 3, and send back to LOC [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com) by **20 September 2018**.

---

**16. ACCOMMODATION**

The Organizing Committee is the official entity authorized to receive and manage your reservations for accommodation, meals and transportation.

The Organizing Committee is delighted to provide FIG and official delegations members with a selection of hotels covering three different categories (2\*, 3\* & 4\*)

## **Official FIG hotel (Cat. A)**

### **Hotel PARK INN PULKOVSKAYA**

*Ploschad Pobedy 1,*

*196240 St. Petersburg*

*Tel. +7 812 740 3900*

*Web: <https://www.parkinn.com/hotelpulkovskaya-stpetersburg>*

**Half Board** – Bed, Breakfast and Dinner

Suite – 170 EUR per person per day

Single room – 120 EUR per person per day

Double room – 100 EUR per person per day

**Full Board** – Bed, Breakfast, Lunch and Dinner

Suite – 185 EUR per person per day

Single room – 135 EUR per person per day

Double room – 115 EUR per person per day

**Note!** Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis.

## **Other Delegation’s Hotels**

### **Cat. B**

### **Hotel ROSSYA**

*Ploschad Chernyshevskogo 11A*

*196126 St. Petersburg*

*Tel. +7 812 612 8200*

*Web: <http://rossiya-hotel.ru/eng/>*

**Half Board** – Bed, Breakfast and Dinner

Single room – 110 EUR per person per day

Double room – 90 EUR per person per day

**Full Board** – Bed, Breakfast, Lunch and Dinner

Single room – 125 EUR per person per day

Double room – 105 EUR per person per day

**Note!** Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis

## Cat. C

### **Hotel ROSSYA (economy)**

*Ploshad Chernyshevskogo 11A  
196126 St. Petersburg  
Tel. +7 812 612 8200  
Web: <http://rossiya-hotel.ru/eng/>*

**Half Board** – Bed, Breakfast and Dinner  
Single room – 100 EUR per person per day  
Double room – 85 EUR per person per day

**Full Board** – Bed, Breakfast, Lunch and Dinner  
Single room – 115 EUR per person per day  
Double room – 100 EUR per person per day

**Note!** Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis

### **Media hotel**

The media representatives are going to be accommodated at the Delegations’ hotels.

Please contact LOC at the following e-mail: [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com)

Packages are available from 11 to 19 November 2018.

For earlier or later arrivals/departures, please contact the Organizing Committee ([trampoline2018@gmail.com](mailto:trampoline2018@gmail.com)).

Transportation to/from other national traffic points (airports, etc.) can be arranged on payment.

*All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included.*

### **Reservations**

#### General Principles

- FIG affiliated member federations should request their accommodation as a matter of priority. Rooms are limited and will be allocated strictly in order of booking receipt. In other words, hotel rooms will be allocated on a “first come, first serve” basis.

*Should your chosen category not be available, the LOC will then contact you to discuss alternative options.*

*Do NOT make direct booking with the hotels as transfers would then not be offered.*

*The deposit is not refundable.*

#### Booking & Deposit

Please book your accommodation by sending an Accommodation form at the following e-mail: [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com) until **15 August 2018**.

- A **50% DEPOSIT** shall be paid **simultaneously** to secure your booking.

*Should your deposit not be received by due date, the LOC would no longer guarantee the availability and price of selected accommodation.*

#### Balance Payment

Rooming list to be completed at the following e-mail: [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com) until **17 October 2018**.

- **TOTAL BALANCE PAYMENT** for accommodation and meals (see section below) shall be paid after receiving our official final invoice, **NO LATER THAN 17 October 2018**.
- Please send back to LOC *Appendix 1* by **17 October 2018**.

## **17. MEALS & FAREWELL PARTY**

A meal plan for lunch will be arranged and offered from 11 to 18 November 2018 by the Organizing Committee at the Venue.

### **17.1. Breakfast & Dinner**

Included in the accommodation packages and will be served at the hotels.

### **17.2. Lunch**

Lunches for World Age Group Competitions: In the arrival day the accommodation starts with a dinner and finishes with lunch in the departure day. Therefore the lunch for the World Championships shall start on the 11 November 2018.

- Meal times will be listed on the final schedule.
- This plan is not compulsory and delegations are free to make their own arrangements to eat at their own expenses.
- Lunch could be purchased separately by the Delegations who are not using the Official Accommodation of the LOC at the price of **17 Euro per person per day**.
- Please send back Appendix 4 to LOC by **17 August 2018**.

### **17.3. Farewell Party**

- Accredited Delegation members (provided their accommodation was booked through the OC and with the exception of E- and R- media) will receive a free ticket for the Farewell Banquet on 18 November 2018.
- Farewell Banquet's tickets are limited. The cost for those who did not book accommodation through the LOC is **50 Euro per person**.
- The exact place and time will be confirmed during the orientation meeting. The official results as well as the Federation's relevant diplomas will be distributed during this banquet.
- Please send back Appendix 5 to LOC by **15 August 2018**

### **17.4. Reservations**

For your convenience, all meals and farewell party reservations shall also be made via the following e-mail: [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com) no later than **15 August 2018**.

- **TOTAL PAYMENT** for meals and farewell party shall be paid along with balance for accommodation, after receiving our official final invoice, **NO LATER THAN 17 October 2018**.

## 18. FINANCIAL OBLIGATIONS – PAYMENT

### 18.1. Payments to FIG

The non-reimbursable registration fee of CHF 175.- per gymnast and per discipline must be paid to the FIG no later than 15<sup>th</sup> August 2018. (see also point 7.2 and 7.4)

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) will not be allowed to participate in these World Championships either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

**NF Event ID Discipline Event Level Year Host Country**

(Example: SUI 15408 TRA WAGC 2018 RUS)

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Total amount of the FIG entry fees to be paid to:

#### 18.1.1. Bank transfer:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A, CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
Bank	UBS Switzerland SA, Nidaugasse 49, CH-2501 Bienne/Switzerland
SWIFT/BIC	UBSWCHZH80A

The payment must be made in CHF only.

#### 18.1.2 Credit card:

Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:

- NF – FIG Event ID - Event - Location (Example: SUI 15409 TRA WAGC RUS)
- Amount and currency
- email address to be used for sending the link which will allow you to directly enter the credit card details

### 18.2. Payments to the Trampoline Federation of Russia

The payment for Accommodations, Meals and Farewell Party ticket (if applicable) must be made exclusively in Euro to the Trampoline Federation of St.Petersburg by bank transfer:

- No later than 08 August 2018 for the 50% deposit on accommodation and meals
- By 17 October 2018 at the latest, for the balance on accommodation and the meals and the full amount of the farewell party tickets

Failure to forward your payment by required dates will result in the reservations being cancelled and in the deposit payment being forfeited.

**Beneficiary: The Trampoline Federation of St.Petersburg**Address of the beneficiary: **Rizhsky prospect 31, St.Petersburg, 190020, Russia**Bank of the beneficiary: **JSC VTB BANK (OPERY BRANCH)**Address of the bank: **Bolshaya Morskaya str., 29, St.Petersburg, 190000, Russia**Bank account: **407 039 786 390 000 000 92**SWIFT: **VTBRRUM2NWR**

All bank fees in connection with the bank transfers must be covered. Please state the name of the federation (or the FIG Authority), the contact person and the payment purpose on the transfer.

Please send a copy of the bank transfer to [trampoline2018@gmail.com](mailto:trampoline2018@gmail.com)

**18.3. Cancellation Policy**

Rooms cancelled will be submitted to the following penalty fees:

<b>Cancellation period</b>	<b>Penalty fee</b>
Until 15 August 2018	No penalty
From 16 August to 17 October 2018	50 % of the amount of the cancellation
From 18 October 2018 to arrival of delegation (incl. no show)	100 % of the amount of the cancellation

In regards to meal cancellations, meals are non-refundable from 17 October 2018 to the conclusion of the event.

FIG and LOC strongly recommend that each Federation subscribe to their own cancellation insurance for their accommodation.

**19. INSURANCE**

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, and repatriation. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

Each delegation is requested to send to the LOC a copy of their insurance, by 17 October 2018. Delegation members with insufficient insurance coverage must inform the LOC in writing in advance via email or fax but no later than 17 October 2018. The LOC will subsequently offer insurance at the Federations own charge as follows:

- 5 Euro per person per day

**20. WORKPLAN**

The Workplan will be sent to all the participating federations at the latest six weeks before the start of the competitions.

**21. OFFICIAL HOSPITAL**

The Official Hospital is:

The Municipal Hospital No. 26  
Address: Kostushko str., 2, St.Petersburg, 196247



## 22. DOPING CONTROLS

---

Under the supervision of the FIG, anti-doping control will be organized according to the valid WADA Code, Standards and FIG Anti-Doping Rules.

The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition,

No TUE request will be accepted nor approved on spot, except for duly justified emergency cases  
Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

## 23. IMPORTANT REMARKS

---

- After the Nominative Registrations, no changes will be accepted to the numbers registered by the Delegations (only withdrawals can be accepted).
- Registrations received after the draw **will not be taken into consideration**. The same applies for not paying the registration fee in time.
- Federations which have not fulfilled their financial obligations towards FIG (e.g. annual membership fees, unpaid invoices etc.) and the Organizing Committee will not be allowed to participate in the World Age Group Competitions.

All participating Federations commit themselves to respect the Statutes and all FIG rules and regulations. Especially the age and nationality of the gymnasts as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.

## 24. DEADLINES SUMMARY

### FOR THE FIG

Online Registrations (FIG web site)	Opening Date	Closing Date
Provisional Registration	04 April 2018	13 June 2018
Definitive Registration	14 June 2018	15 August 2018
Nominative Registration	16 August 2018	17 October 2018

Publicity	Opening Date	Closing Date
Publicity (not compulsory)	04 April 2018	18 October 2018

Request for Supplementary Accreditations	Deadline
Written request to FIG	15 August 2018

Payment (to be made to the FIG)	Deadline
Registration Fee	15 August 2018

### FOR THE LOC


Forms to be sent to the Organizing Committee	Deadline
Accommodation Request	15 August 2018
Visa Request (not compulsory)	15 September 2018
Travel Schedule (Arrivals)	20 September 2018
Travel Schedule (Departures)	20 September 2018
Meals / Banquet (if booked through LOC)	15 August 2018

Farewell Party (if applicable)	Deadline
Written information to LOC via the Booking Form	15 August 2018

Payment (to be made to the OC)	Deadline
Accommodation Costs (50%)	15 August 2018
Accommodation Costs (Balance)	17 October 2018
Meal Cost (50%)	15 August 2018
Meal Cost (Balance)	17 October 2018
Farewell Party (if applicable)	15 August 2018
Accreditations at the charge of the Delegations or the FIG Authority	15 September 2018

Lausanne. 24 April 2018

Sincerely Yours,



André Gueisbuhler  
Secretary General

*Incl:*

- Appendix 1 – Accommodation Form*
- Appendix 2 – Arrival Form*
- Appendix 3 – Departure Form*
- Appendix 4 – Meals Form*
- Appendix 5 – Final Banquet Form*
- Appendix 6 – Visa Form*