

## DIRECTIVES


**Event ID: 14739**

Dear Federation,

Singapore Gymnastics, the Gymnastics Federation of **SINGAPORE (SIN)**, has the pleasure to invite your Club/ Federation to participate in the aforementioned International Event.

<b>DISCIPLINE</b>	Rhythmic Gymnastics		
<b>HOST FEDERATION</b>	Singapore Gymnastics <a href="mailto:sgoffice@singaporegymnastics.org.sg">sgoffice@singaporegymnastics.org.sg</a> <a href="http://www.singaporegymnastics.org.sg">http://www.singaporegymnastics.org.sg</a> Tel: (65) 6258 4851 Fax: (65) 6258 4853 Event Website: <a href="http://www.singaporegymnastics.org.sg/singaporeopen">http://www.singaporegymnastics.org.sg/singaporeopen</a>		
<b>EVENT COORDINATOR</b>	Ellie Klidzia <a href="mailto:sgoffice@singaporegymnastics.org.sg">sgoffice@singaporegymnastics.org.sg</a>		
<b>LOCATION</b>	Singapore		
<b>DATES</b>	From 24 <sup>th</sup> to 25 <sup>th</sup> June 2016		
<b>VENUE</b>	Bishan Sports Hall		
<b>APPARATUS SUPPLIER</b>	Janssen – Fritsen (art. 1790280), please refer to the list of Apparatus attached.		
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules for 2013, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Doping Control Rules</li> <li>• Licence rules (except for non-competitive events)</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> </ul> <p style="text-align: center;"><i>and subsequent decisions of the FIG Executive Committee</i></p>		
<b>FEDERATIONS INVITED</b>	Singapore Gymnastics will invite all Member Federations in good standing with FIG.		
<b>AGE CATEGORY</b>	<b>Category</b>	<b>Age</b>	
	RG - International Junior (Individual)	13 to 15 (born 2001 – 2003)	
	RG - International Senior (Individual)	16 & above (born 2000 & before)	
<b>REGISTRATION DEADLINES</b>	Definitive Registration	<b>Friday 11<sup>th</sup> March</b>	<b>3 months before event</b>
	Nominative registration	<b>Monday 11<sup>th</sup> April</b>	<b>2 months before event</b>
<b>FIG LICENSE</b>	<b>All gymnasts must have a current valid FIG licence at the time of the event.</b>		
<b>ACCREDITATION</b>	Each member of the delegation will be issued an Accreditation Pass		

	entitling them to access to required areas. Gymnasts and Officials will have different access rights.	
<b>SPECTATORS</b>	Tickets will be on sale through an online system until <b>Friday 17th June 2016</b> , but will also be available on the door at the event itself (cash sales only).	
<b>EVENT FORMAT</b>	<b>Awards &amp; Competition Format – Senior &amp; Junior Individual</b>	
	QUALIFICATIONS – Competition I (Day 1)	Any number of Individuals may register to represent the Federation in Qualifications.
	TEAM - Competition IV (Day 1)	1 Team per Federation 4 gymnasts per team 3 to compete on each apparatus 10 routines to count
	INDIVIDUAL ALL-AROUND (IAA) – Competition II (Day 1)	Maximum 2 per Federation awarded Top 3 awarded
	INDIVIDUAL APPARATUS FINAL (IAF) – Competition III (Day 2)	<ul style="list-style-type: none"> <li>• Top 8 per apparatus proceed to IAF Competition</li> <li>• Maximum 2 per each federation</li> <li>• Top 3 awarded</li> </ul>
<b>PROVISIONAL SCHEDULE</b>	Wednesday 22 <sup>nd</sup> June	Arrival of Overseas Delegations
	Thursday 23 <sup>rd</sup> June	<ul style="list-style-type: none"> <li>• FIG Podium Training</li> <li>• FIG Orientation Meeting</li> <li>• FIG Judges Instruction &amp; Draw</li> </ul>
	Friday 24 <sup>th</sup> June	<ul style="list-style-type: none"> <li>• FIG Competition I (Qualifications), II (All-round) &amp; IV (Team)</li> </ul>
	Saturday 25 <sup>th</sup> June	<ul style="list-style-type: none"> <li>• FIG Competition III (Individual Apparatus Finals)</li> </ul>
	Sunday 26 <sup>th</sup> June	<ul style="list-style-type: none"> <li>• Gala</li> <li>• Final Banquet</li> </ul>
	Monday 27 <sup>th</sup> June	<ul style="list-style-type: none"> <li>• Departure of Overseas Delegations</li> </ul>
<b>MEDICAL SERVICES</b>	<ul style="list-style-type: none"> <li>• First Aid available throughout the event.</li> <li>• Nearest Hospital – Tan Tock Seng Hospital (<a href="http://www.ttsh.com.sg/visitor-guide/">http://www.ttsh.com.sg/visitor-guide/</a>)</li> </ul>	
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p><b><u>A copy of valid insurance must be submitted by the Orientation Meeting.</u></b></p>	
<b>VISA</b>	<p>Please verify immediately with your travel agent or the Singapore Embassy or Consulate in your country if a visa is required for your travel to Singapore. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>11<sup>th</sup> April 2016</b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>	
<b>TRAVEL</b>	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by <b>11<sup>th</sup> April 2016</b>.</p>	

PACKAGE OPTIONS	Package	Included	Price
	Package 1	<ul style="list-style-type: none"> <li>✓ Accreditation &amp; Participation Fee</li> <li>✓ 1 x meal per day at competition venue</li> <li>✓ Official Certificate &amp; Goodie Bag</li> <li>✓ Final Banquet</li> </ul>	\$200 SGD in total per person
	Package 2	<ul style="list-style-type: none"> <li>✓ HOTEL Accommodation based on 2 sharing with breakfast</li> <li>✓ Accreditation &amp; Participation Fee</li> <li>✓ 1 x meal per day at competition venue</li> <li>✓ Welcome &amp; Airport Pick up</li> <li>✓ Internal Transport</li> <li>✓ Official Certificate &amp; Goodie Bag</li> <li>✓ Final Banquet</li> </ul>	\$650 SGD per person in total for 5 nights
	Package 3	<ul style="list-style-type: none"> <li>✓ HOTEL Accommodation based on Single room with breakfast</li> <li>✓ Accreditation &amp; Participation Fee</li> <li>✓ 1 x meal per day at competition venue</li> <li>✓ Welcome &amp; Airport Pick up</li> <li>✓ Internal Transport</li> <li>✓ Official Certificate &amp; Goodie Bag</li> <li>✓ Final Banquet</li> </ul>	\$1030 SGD per person in total for 5 nights
<b>SHUTTLE SERVICE</b>	<ul style="list-style-type: none"> <li>• For Package 2 and 3, Singapore Gymnastics will meet your delegation at the airport and arrange for Airport Transfers to and from the hotel.</li> <li>• For Package 2 and 3, delegations will be provided with a 'Shuttle Services Schedule' to transport delegations from hotel to competition venue.</li> <li>• Federations who do not book their accommodation through the Organising Committee (Package 1) will not be entitled to use the organised transport and will be responsible to arrive at the competition venue on time.</li> </ul>		
<b>ACCOMMODATION</b>	<p data-bbox="475 1200 863 1261"><b>Hotel (Package 2/3)</b> AQueens Hotel – Paya Lebar</p>  <p data-bbox="475 1760 1286 1794"><a href="http://www.aqueenhotels.com/en/hotels/singapore/paya-lebar/">http://www.aqueenhotels.com/en/hotels/singapore/paya-lebar/</a></p> <p data-bbox="475 1794 1441 1895">While the Accommodation Form must be returned to the LOC by <b>Monday 11<sup>th</sup> April 2016</b> at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p data-bbox="475 1910 1420 2072">The invited participating federations must pay for the accommodation expenses of their delegation members as per the package prices above. <b>Full fee is payable 2 months before the deadline after which no refund is available. No accommodation will be booked without full payment.</b></p>		

<b>MEALS</b>	Meals are only provided as per the package details. For meals not catered by Singapore Gymnastics, local eateries can easily be found around the hotel / gym hall.	
<b>ORIENTATION MEETING</b>	All Team Managers and Coaches are required to attend the Orientation Meeting: Date: 23 <sup>rd</sup> June 2016 Time: 1pm Venue: Bishan Sports Hall (VIP Lounge)	
	All individual music is required to be submitted in CD format with participant's name/ event/ apparatus and composer of music clearly labeled on the disc. Submission of all CDs must be made during the Orientation meeting.  All individual D-forms are required to be submitted with participant's name/ event/ apparatus clearly written. Submission of all CDs must be made during the Orientation meeting.	
<b>JUDGES AND JURIES</b>	The composition of the Jury (16 judges per panel) is the following: 4 D Judges (Difficulty), 2 + 2 D1 Coordinator, 4 E Judges (Execution),	
	The federations participating with individual gymnasts and/or a group may present one qualified judge.	
	Judges should arrive with Judges attire <b>All Judges must have a current valid FIG Brevet.</b>	
	Failure to provide judges as mentioned above will result in an OC charge of \$1000 SGD to the federation concerned (non-refundable).	
	The number of Apparatus Juries (judges' panels) will be decided by the organizing member federation depending on the number of participating competitors and judges.  The Apparatus Juries are set up by a draw from the judges present at the event.  For additional judge's requirements see the Specific Judges' Rules.	
<b>BANK ACCOUNT INFORMATION</b>	<b>Payable to:</b>	Singapore Gymnastics
	<b>Bank:</b>	DBS Bank 6 Shenton Way DBS Building Tower 1 Singapore 068809  <b>Current Account Number:</b> 001-901445-0 <b>Swift Code:</b> DBSSSGSG
	Each participating member Federation is kindly requested to reference the payment's purpose as follows: <b>SGOPEN16–'federation name'</b> . The participating federation is responsible for covering all bank fees in connection with the bank transfers.	
<b>MARKETING</b>	FIG advertising and publicity norms must be respected	
<b>MEDIA</b>	Journalists and Photographers, please email: <a href="mailto:gm@singaporegymnastics.org.sg">gm@singaporegymnastics.org.sg</a>	
<b>DEADLINES SUMMARY</b>	Definitive Registration	<b>11<sup>th</sup> March 2016</b>
	Nominative Registration Set - Including Package Price - Accommodation Form	<b>11<sup>th</sup> April 2016</b>

	- Travel Schedule	
	Visa Request Form	11 <sup>th</sup> April 2016
	Payment	11 <sup>th</sup> April 2016
<b>CANCELLATION POLICY</b>	<ul style="list-style-type: none"> <li>• Failure to make payment of registration fee along with the submission of the registration form will render the registration void.</li> <li>• Registration forms received later than the allocated deadline will <b>NOT</b> be accepted.</li> <li>• Withdrawal 2 months or less before start of event – no refund permitted.</li> </ul>	

We look forward to welcoming you to Singapore!

*Sincerely Yours,*

**Singapore Gymnastics**

Place and date:  
Singapore 10/12/2016

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