

FEDERATION INTERNATIONALE DE GYMNASTIQUE



45TH FIG ARTISTIC GYMNASTICS WORLD CHAMPIONSHIPS

NANNING (CHN)

3 – 12 October, 2014



45th FIG ARTISTIC GYMNASTICS WORLD CHAMPIONSHIPS
NANNING(CHN)
Oct.3-12,2014



WORK PLAN

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FOREWORD

The Work Plan for the 45th FIG Artistic Gymnastics World Championships in Nanning (CHN) to be held from 3 to 12 October 2014 has been developed between the FIG Headquarters, the FIG MTC and WTC and the LOC, in accordance with the following FIG regulations and rules (as valid in 2014):

- Statutes
- Technical Regulations
- Judges' Rules (General and Specific per discipline)
- MAG Code of Points 2013-2016 Feb 2013 edition, including NSL#27
- WAG Code of Points 2013-2016 Aug 2013 edition, including NSL#34-35 and Help Desk 4th edition
- Rules for FIG Teams and Individual World Championships
- Apparatus Norms
- Advertising and Publicity Rules
- Rules for Accreditation
- Medical Organization of the Official FIG Competitions
- Anti-doping Rules
- Regulations for Award Ceremonies
- Media Guideline
- License Rules
- and subsequent decisions of the FIG Executive Committee and Technical Committees.

All participating Federations commit to respect the Statutes and all FIG Regulations, especially with regards to the license, the age and the nationality of the gymnasts, as well as the respective Regulations concerning "Insurance" art. 12.10 of the Technical Regulations.

Federations which have not fulfilled their financial obligations towards the FIG (such as annual membership fees, unpaid invoices, non-refundable entry fee) and the LOC will not be allowed to participate in these World Championships.

1. FEDERATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Fédération Internationale de Gymnastique

Contact Persons: Terhi Toivanen (MAG) Céline Cachemaille (WAG)

Avenue de la Gare 12

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Email : ttoivanen@fig-gymnastics.org / ccachemaille@fig-gymnastics.org

Website : <http://www.fig-gymnastics.com>

FIG Officials

FIG President	Prof. Bruno Grandi
FIG EC Member / MAG Jury of Appeal and Supervisory Board President	Wolfgang Willam
MAG Jury of Appeal and Supervisory Board Member	Koji Takizawa
FIG Vice-president / WAG Jury of Appeal and Supervisory Board President	Slava Corn
FIG EC Member / WAG Jury of Appeal and Supervisory Board Member	Peter Vidmar
FIG Vice-president / Representative Medical Commission	Dr. Michel Léglise
Representative Apparatus Commission	Ludwig Schweizer
Representative Media Commission	Philippe Silacci
Secretary General	André Gueisbuhler
Deputy General Secretary	Nicolas Buompane

Men's Technical Committee and Superior Jury

MTC President (President of the Superior Jury)	Steve Butcher
MTC 1st Vice-president (HB Apparatus Supervisor)	Liping Huang
MTC 2nd Vice-president (VT Apparatus Supervisor)	Hiroyuki Tomita
MTC Member (FX Apparatus Supervisor)	Dr. Yoon Soo Han
MTC Member (PB Apparatus Supervisor)	Julio Marcos Felipe
MTC Member (SR Apparatus Supervisor)	Holger Albrecht
MTC Member (PH Apparatus Supervisor)	Arturs Mickevics

Women's Technical Committee and Superior Jury

WTC President (President of the Superior Jury)	Nellie Kim
WTC 1st Vice-president (Member of the Superior Jury)	Donatella Sacchi
WTC 2nd Vice-president (UB Apparatus Supervisor)	Naomi Valenzo
WTC Member (BB Apparatus Supervisor)	Qiurui Zhou
WTC Member (Member of the Superior Jury)	Liubov Andrianova
WTC Member (VT Apparatus Supervisor)	Yoshie Harinishi
WTC Member (FX Apparatus Supervisor)	Kym Dowdell

MAG and WAG Athlete's Representatives

MAG Athletes' Representative	Jani Tanskanen
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MAG and WAG Technical Committees liaisons

MAG	Feng Yujuan	WAG	Yan Ninan
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FIG Staff

MAG Sports Manager	Terhi Toivanen
WAG Sports Manager	Céline Cachemaille
Secretary of the Sports Dpt	Lisa Worthmann
Communications Officer	Meike Behrensen
Marketing and Communications Director	Olivier Strebel
IT Manager	Genghis Gossin
Photographer	Volker Minkus
TV Coordinator & Producer	Jean-François Rossé

TV – Host Broadcaster – CCTV

HB Producer & Director	Chu Yuanpeng
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Longines – IRCOS

Longines Team Leader	Christophe Pittet
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2. LOCAL ORGANISING COMMITTEE (LOC)

Organizing Committee of the 45th FIG Artistic Gymnastics World Championships

No.62, Taoyuan Road

Nanning, Guangxi

China

Tel : +86 771 2191311 / +86 771 2191322

Fax : +86 771 2824526

Email: For reception affairs, including accommodation, meals, transportation and visa requests of:

- FIG Officials and Delegations: jdb@nanning2014gymnastics.com;
- Media Only: jdbmedia@nanning2014gymnastics.com

Website: www.nanning2014gymnastics.com

LOC Officials

President	Luo Chaoyi , Zhou Hongbo
Event Manager	Miao Zhongyi , Lyv Jie
Financial Manager	Liang Qun
Administration Manager	Li Jianhua
Accommodation Manager	Mo Xiaoping
Transportation Manager	Liang Zhanfan
Medical Responsible	Ding Wei
Infrastructure Manager	Zhu Hai
Security Manager	Wang Yi
Competition Manager	Wang Tongjie
Press and Communication Manager	Wang Haiyun
Marketing Manager	Lin Ruiquan
HR Manager	Zeng Jimin

Catering Manager	Xie Jun
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Information Center and Desks

The Information Center will be located at Guangxi Sports Center Gymnasium from 27 September to 12 October 2014 (see Appendix 1 A) and will be in operation during all Training, Warm-up, and Competition times. The phone number will be as follows:



: +86-771-2792412

Delegations' Mail Boxes will be set up at the Information Center. All information regarding competition, warm-up, training, notification of meetings, transport, official functions, as well as FIG and LOC correspondences will be distributed via the delegation mail boxes.

A special "Mail Box" authority card will be issued to each Head of Delegation or his/her Substitute. This card must be shown by the Head of Delegation or his/her Substitute when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected.

Information Desks will also be set up at the official hotel's lobbies.

All inquiries should be directed to the Information Center and Desks.

Liaison Officers

The Official Language will be English. Translators will be available at each welcome desk/information desk at the official hotels and at the competition venue.

3. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)

DATE / TIME	DESCRIPTION	LOCATION
Thu. Sept. 25 As Announced As Needed	Arrival of the MTC Meeting FIG staff-LOC staff	As Announced FIG Meeting Room
Fri. Sept. 26 As Announced As Needed 09:00-18:00	Arrival of the D-MAG Judges Meeting FIG staff-LOC staff MTC Meeting	As Announced FIG Meeting Room MTC Meeting Room
Sat. Sept. 27 As Announced As Announced As Needed As per Schedule 09:00-12:00 14:00-18:00	Official Arrival of the Delegations Arrival of the WTC Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MTC Meeting Meeting with D-MAG Judges	As Announced As Announced FIG Meeting Room Relevant Halls MTC Meeting Room MAG Judges' Meeting Room

DATE / TIME	DESCRIPTION	LOCATION
Sun. Sept. 28 As Announced As per Schedule As Needed As per Schedule 09:00-10:00 10:00-14:30 10:00-18:00 19:00-19:45 20:00-21:00	Arrival of the D-WAG Judges MAG and WAG Training Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MTC Meeting MAG Judges' Instruction and draw for C-I, C-IV and C-II WTC Meeting Rehearsals (march on and event presentation) Orientation Meeting	As Announced Training Halls FIG Meeting Room Relevant Halls MTC Meeting Room MAG Judges' Meeting Room WTC Meeting Room FOP Press Conf. Room GSC Stadium
Mon. Sept. 29 As per Schedule As per Schedule As per Schedule As Needed As per Schedule 08:00-08:45 12:00-15:00 15:30-18:00	MAG and WAG Training MAG Warm-up MAG Podium Training (Day 1) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MAG Judges' Briefing WTC Meeting Meeting with D-WAG Judges	Training Halls Warm-up Hall FOP FIG Meeting Room Relevant Halls MAG Judges' Meeting Room WTC Meeting Room WAG Judges' Meeting Room
Tue. Sept. 30 As per Schedule As per Schedule As per Schedule As Needed As per Schedule End 6 th Podium Sub 08:00-08:45 10:00-11:00 11:00-14:00	MAG and WAG Training MAG Warm-up MAG Podium Training (Day 2) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) Longines' Briefing for all MAG Judges MAG Judges' Briefing WTC Meeting WAG Judges' Instruction and draw for C-I and C-II	Training Halls Warm-up Hall FOP FIG Meeting Room Relevant Halls FOP MAG Judges' Meeting Room WTC Meeting Room WAG Judges' Meeting Room
Wed. Oct. 1 As per Schedule As per Schedule As per Schedule As Needed As per Schedule As Needed 08:45-09:00	MAG and WAG Training WAG Warm-up WAG Podium Training (Day 1) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MTC Meeting WAG Judges' Roll Call	Training Halls Warm-up Hall FOP FIG Meeting Room Relevant Halls MTC Meeting Room WAG Judges' Meeting Room

DATE / TIME	DESCRIPTION	LOCATION
Thu. Oct. 2	Thursday	
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	WAG Podium Training (Day 2)	FOP
As Needed	Meeting FIG staff-LOC staff	FIG Meeting Room
As per Schedule	Apparatus Control (MAG and WAG)	Relevant Halls
As Needed	MTC Meeting	MTC Meeting Room
End 7 th Podium Sub	Longines' Briefing for all WAG Judges	FOP
08:45-09:00	WAG Judges' Roll Call	WAG Judges' Meeting Room
17:00-18:00	Opening Press Conference	Mingyuan Xindu Hotel
18:30-20:00	Media Banquet	Mingyuan Xindu Hotel
18:30-20:00	Official Reception	(TBC)
Fri. Oct. 3		
As per Schedule	MAG and WAG Training	Training Halls
As Needed	Meeting FIG staff-LOC staff	FIG Meeting Room
As per Schedule	Apparatus Control (MAG and WAG)	Relevant Halls
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	MAG Qualifying Competition (Day 1)	FOP
08:00-08:45	MAG Judges' Briefing	MAG Judges' Meeting Room
08:45-09:00	FIG Flag and Oaths Opening Ceremony	FOP
09:00-11:15	Subdivision 1	FOP
11:30-13:45	Subdivision 2	FOP
14:30-16:45	Subdivision 3	FOP
17:00-19:15	Subdivision 4	FOP
20:00-22:15	Subdivision 5	FOP
Sat. Oct. 4		
As per Schedule	MAG and WAG Training	Training Halls
As Needed	Meeting FIG staff-LOC staff	FIG Meeting Room
As per Schedule	Apparatus Control (MAG and WAG)	Relevant Halls
As Needed (TBC)	WTC Meeting (TBC)	WTC Meeting Room (TBC)
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	MAG Qualifying Competition (Day 2)	FOP
08:00-08:45	MAG Judges' Briefing	MAG Judges' Meeting Room
09:00-11:15	Subdivision 6	FOP
11:30-13:45	Subdivision 7	FOP
14:30-16:45	Subdivision 8	FOP
17:00-19:15	Subdivision 9	FOP
20:00-22:15	Subdivision 10	FOP

DATE / TIME	DESCRIPTION	LOCATION
Sun. Oct. 5 As per Schedule As Needed As per Schedule As per Schedule 13:00-18:00 As per Schedule 08:00-08:45 09:00-10:45 11:00-12:45 13:30-15:15 15:30-17:15 18:00-19:45 20:00-21:45	WAG Training / MAG Training (Finalists) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) WAG Warm-up MTC Meeting and Judges' analysis of MAG C-I WAG Qualifying Competition (Day 1) WAG Judges' Briefing Subdivision 1 Subdivision 2 Subdivision 3 Subdivision 4 Subdivision 5 Subdivision 6	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall MTC Meeting Room FOP WAG Judges' Meeting Room FOP FOP FOP FOP FOP FOP
Mon. Oct. 6 As per Schedule As Needed As per Schedule As per Schedule 10:00-18:00 As per Schedule 08:15-08:45 09:00-10:45 11:00-12:45 13:30-15:15 15:30-17:15 18:00-19:45 20:00-21:45	WAG Training / MAG Training (Finalists) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) WAG Warm-up MTC Meeting and Judges' analysis of MAG C-I WAG Qualifying Competition (Day 2) WAG Judges' Briefing Subdivision 7 Subdivision 8 Subdivision 9 Subdivision 10 Subdivision 11 Subdivision 12	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall MTC Meeting Room FOP WAG Judges' Meeting Room FOP FOP FOP FOP FOP FOP
Tue. Oct. 7 As per Schedule As Needed As per Schedule As per Schedule 11:00-18:00 16h00-16h20 17:45-18:45 18:00-18:48 19:00-22:00 22:00-22:10 Immed. after Awa. Cere	MAG and WAG Training (Finalists) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MAG Warm-up (Finalists) WTC Meeting and Judges' analysis of WAG C-I Rehearsal (Ceremonies) MAG Judges' Briefing Official Opening Ceremony MAG Teams Finals Award Ceremony MAG Teams Final Medalists' Press Conference	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall WTC Meeting Room FOP MAG Judges' Meeting Room FOP FOP FOP Press Conf. Area GSC Gymnasium

DATE / TIME	DESCRIPTION	LOCATION
Wed. Oct. 8 As per Schedule As Needed As per Schedule As per Schedule 10:00-As Needed 10:00-17:00 18:00-18:45 19:00-21:00 21:00-21:10 Immed. after Awa. Cere	MAG and WAG Training (Finalists) Meeting FIG staff -LOC staff Apparatus Control (MAG and WAG) WAG Warm-up (Finalists) WTC Meeting and Judges' analysis of WAG C-I MTC Meeting and Judges' analysis of MAG C-IV WAG Judges' Briefing and Draw for C-IV and C-III WAG Teams Finals Award Ceremony WAG Teams Final Medalists' Press Conference	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall WTC Meeting Room MTC Meeting Room WAG Judges' Meeting Room FOP FOP Press Conf. Area GSC Gymnasium
Thu. Oct. 9 As per Schedule As Needed As per Schedule As per Schedule 11:00-14:30 15:00-18:00 16:30-18:00 17:45-18:45 19:00-21:30 21:30-21:40 Immed. after Awa. Cere	MAG and WAG Training (Finalists) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) MAG Warm-up (Finalists) WTC Meeting and Judges' analysis of WAG C-IV WAG Workshop (Balance Beam) WAG Athletes' Meeting MAG Judges' Briefing MAG All-Around Final Award Ceremony MAG All Round Final Medalists' Press Conference	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall WTC Meeting Room FIG Meeting Room Press Conf. Room GSC Stadium MAG Judges' Meeting Room FOP FOP Press Conf. Area GSC Gymnasium
Fri. Oct. 10 As per Schedule As Needed As per Schedule As per Schedule 09:00-12:00 10:00-17:00 15:00-18:00 16:30-18:00 18:00-18:45 19:00-21:00 21:00-21:10 21:10-21:20 Immed. after Awa. Cere	MAG and WAG Training (Finalists) Meeting FIG staff-LOC staff Apparatus Control (MAG and WAG) WAG Warm-up (Finalists) MAG Workshop MTC Meeting and Judges' analysis of MAG C-II MAG Workshop MAG Athletes' Meeting WAG Judges' Briefing WAG All-Around Final Longines Prize for Elegance Award Ceremony WAG All Round Final Medalists' Press Conference	Training Halls FIG Meeting Room Relevant Halls Warm-up Hall FIG Meeting Room MTC Meeting Room FIG Meeting Room Press Conf. Area GSC Gymnasium WAG Judges' Meeting Room FOP FOP FOP Press Conf. Area GSC Gymnasium

DATE / TIME	DESCRIPTION	LOCATION
Sat. Oct. 11		
As per Schedule	MAG and WAG Training (Finalists)	Training Halls
As Needed	Meeting FIG staff-LOC staff	FIG Meeting Room
As per Schedule	Apparatus Control (MAG and WAG)	Relevant Halls
As per Schedule	MAG and WAG Warm-up (Finalists)	Warm-up Hall
11:00-As Needed	WTC Meeting and Judges' analysis of WAG C-II	WTC Meeting Room
11:15-12:40	MAG Judges' Briefing and Draw for C-III (FX, PH, SR)	MAG Judges' Meeting Room
11:30-12:30	MAG and WAG Warm-up FOP (Finalists)	FOP
12:40-13:25	WAG Judges' Briefing	Press Conf. Room GSC Stadium
13:00-16:20	Individual Apparatus Finals (Day 1)	FOP
13:00-13:30	MAG Floor Exercise	FOP
13:30-14:00	WAG Vault	FOP
14:00-14:20	Award Ceremonies MAG FX / WAG VT	FOP
14:20-14:50	MAG Pommel Horse	FOP
14:50-15:20	WAG Uneven Bars	FOP
15:20-15:50	MAG Rings	FOP
15:50-16:20	Award Ceremonies MAG PH / WAG UB / MAG RG	FOP
Immed. after Awa. Cere	Medalists' Press Conference	Press Conf. Area GSC Gymnasium
15:50-17:00 (TBD)	WTC Meeting and Judges' analysis of WAG C-III (VT/UB)	WTC Meeting Room
Sun. Oct. 12		
As per Schedule	MAG and WAG Training (Finalists)	Training Halls
As Needed	Meeting FIG staff-LOC staff	FIG Meeting Room
As per Schedule	Apparatus Control (MAG and WAG)	Relevant Halls
As per Schedule	MAG and WAG Warm-up (Finalists)	Warm-up Hall
09:00-12:00	WAG Workshop (Choreography)	Press Conf. Room GSC Stadium
10:00-11:30 (TBC)	Medical and Anti-doping meeting (TBC)	FIG Meeting Room
11:00-As Needed	WTC Meeting and Judges' analysis of WAG C-III (VT, UB)	WTC Meeting Room
11:15-12:40	MAG Judges' Briefing and Draw for C-III (VT, PB, HB)	MAG Judges' Meeting Room
11:30-12:30	MAG and WAG Warm-up FOP (Finalists)	FOP
12:40-13:20	WAG Judges' Briefing	Press Conf. Room GSC Stadium
13:00-16:20	Individual Apparatus Finals (Day 2)	FOP
13:00-13:30	MAG Vault	FOP
13:30-14:00	WAG Balance Beam	FOP
14:00-14:20	Award Ceremonies MAG VT / WAG BB	FOP
14:20-14:50	MAG Parallel Bars	FOP
14:50-15:20	WAG Floor Exercise	FOP
15:20-15:50	MAG Horizontal Bar	FOP
15:50-16:20	Award Ceremonies MAG PB / WAG FX / MAG HB	FOP
16:20-16:50	Closing Ceremony	FOP
Immed. after Clos. Cere	Medalists' Press Conference	Press Conf. Area GSC Gymnasium
15:50-17:00 (TBD)	WTC Meeting and Judges' analysis of WAG C-III (BB/FX)	WTC Meeting Room
19:30-21:30	Farewell Banquet	Li-Ning Sports Park
Mon. Oct. 13		
As Announced	Official Departure of the Delegations and Judges	As Announced
As Needed	MTC Meeting, Judges' analysis of MAG C-III and JEP Finalization	MTC Meeting Room
As Needed	WTC Meeting, Judges' analysis of WAG C-III (BB and FX) and JEP Finalization	WTC Meeting Room
Tue. Oct. 14		
As Announced	Departure of the MTC and WTC	As Announced

4. PARTICIPATION RIGHT AND ACCREDITATIONS

Participation Rights

Please refer to the directives for details on the participation rights, maximum delegation size, supplementary accreditations, payment procedures, and insurance deadlines.

In addition, a list including all medical personnel duly approved by the FIG is published on the FIG web site. Medical personnel seeking accreditation for these World Championships and who are not on this list must send to the FIG offices (attention Mr. Loïc Vidmer at lvidmer@fig-gymnastics.org) a copy of his/her medical certificate/diploma duly translated in English and complete the "Form to be accredited as Medical Doctor or Paramedical staff at FIG Events (2013 edition)" form which can be downloaded from the FIG web site or requested at the FIG Offices as soon as possible but at the very latest at the deadline of the nominative registration. Without this document, the accreditation of the medical personnel will not be released.

Accreditation Principles



As a result of security management regulation for large-scale events in CHN, each Delegation Member will be requested to send to the LOC e-mail at jdb@nanning2014gymnastics.com a copy of their valid passport and an electronic photo (taken within 6 months, named after the person in full, in JPG format, size 45mmX35mm) by **4 September 2014** at the very latest

FIG Accreditation rules have to be strictly respected. The accreditation identifies individuals in good standing from FIG affiliated federations participating in the event. It indicates and defines individuals' right to access to the different zones as per their functions (Appendix 1 A and B). All participants and officials are required to wear their Accreditation Cards at all times.

The accreditation is personal, non transferable and compulsory to have access to the training and competition halls, the official functions and the transport system of the LOC (the LOC transport system will only be accessible if the accommodation was booked through the LOC). The access in the Warm-up Hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule, with the appropriate delegation member with transferable access card. The accreditation card is also necessary to pass the security controls and have access to lunches and dinners (lunches and dinners are only accessible if they were booked through the LOC. In addition to the accreditation card, meal tickets may be requested as well).

Any misuse of an accreditation (zone, time, transfer, etc.) will lead to the withdrawal of the accreditation and a fine of CHF 2500.- for each case.

In case of lost or stolen accreditation cards, the LOC and the FIG must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (CHF 200).

Accreditation Center

The accreditation center will be located and open as needed as follows:

- Address: Exhibition Hall, 1F, Guangxi Sports Center Training Halls.
- Opening Hours: 8:30—21:30, from September 5 to October 13, 2014

Accreditations will be distributed at the accreditation center upon arrival of the Delegations. The Accreditation Rules will be strictly applied, notably as far as the number of accreditations per federations is concerned. No further accreditations may be issued without the prior approval of FIG (for changes after the nominative registration, please refer to Appendix 5). Any additional person is considered as a spectator and must buy entry tickets. Accreditations will not be delivered unless all financial, organizational and insurance obligations have been met.

Control and Distribution of the Required Material

All Delegation members will be requested to present to the LOC their valid passport upon accreditation for proof of identity and control of Nationality. The MAG and WAG competitors will furthermore be requested to present to the LOC their FIG License (in addition to their valid passport) for further age control by the LOC as well as for anti-doping purposes. Copies of the gymnast's and judge's valid passport will be made by the LOC.

At accreditation, the Head of Delegation or his/her Substitute must also:

- make the necessary payments (such as insurance, accommodations, and meals)
- show proof of the cover note or photocopy of the valid insurance policy
- check the correct names of their complete Delegation
- hand in a photocopy of the passports of their complete Delegation or hand in the passports to the LOC so that copies can be made
- hand in FIG licenses of all Delegation gymnasts for appropriate check
- verify the accommodation and meal requirements including the Farewell Banquet
- verify the return flight schedules
- hand in a CD with the music of their Federation national anthem (Appendix 6)
- hand in their (192 cm x 128 cm) national flag (Appendix 6).
- hand in 2 CDs of the WAG competitors' floor exercise music (if any), including for each CD the:
 - Name of the Federation (official country code)
 - Name of the gymnast
 - Title of the music
 - Composer(s)
 - Artist
 - Duration of the music for the exercise
 - Type of recording (stereo or mono)

Delegations will also be requested to bring a CD of their WAG competitors' floor exercise music (if any) for training sessions. It is recommended that spare CDs be brought as well for safety reasons or in case of technical problems. The CD's will be returned to the Head of Delegation or his/her Substitute at the Banquet.

If a photo has to be taken in Nanning because none has been sent, there will be a charge to the federation of CHF 5.- per person payable at the time of accreditation.

The revised Work Plan, starting order, schedules, invoices, and invitations will be given to the Head of Delegation or his/her Substitute upon accreditation as needed.

Delegation Seating

The LOC will reserve a number of seats for the seating of the accredited delegation members in the venue (Appendix 1 B). These seats will be available on a first come, first served basis. Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the LOC. Reserved places will also be put at the disposal of Press, Radio, Television, Photographers, authorized officials and guests of honors.

Transferable Access Cards (TAC)

According to FIG Accreditation Rules, in order to access Zone 1 (competition area) and/or Zone 3 (warm-up hall), all coaches, medical personnel, Team Managers and Heads of Delegations will need to present – in conjunction with their primary accreditation card – a TAC. All delegations will be allocated a number of Zones 1 and 3 TACs respecting FIG Accreditation Rules. Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions.

The TACs are only transferable within the Federation's official delegation and appropriate function. Lost or stolen transferable cards will not be replaced.

Media Accreditations

For Media Accreditations, please proceed online: www.fig-gymnastics.com/media/

5. INSURANCE

Delegation members with insufficient insurance cover must inform the LOC in writing in advance but by no later than **4 September 2014** . Please refer to Appendix 20 for details on the First Class Assistance provided by FIG for Athletes and Judges

6. NOMINATIVE REGISTRATIONS

Please refer to the Directives

Fines

As per the Technical Regulations (Section 1, Reg. 4.1.), the fine to be paid to FIG after missing the Nominative Registrations deadlines or after late Nominative Registration is of CHF 1'000.-. The fine for not participating with a team or for participating with individual gymnasts only after the Definitive Registration has been made with a team is of CHF 1'000.-

FIG licences

Please refer to the Directives

Gymnasts' age limits

- The age of the **MAG competitors** in 2014 is minimum **18 years old** (born 1996) or older.
- The age of the **WAG competitors** in 2014 is minimum **16 years old** (born 1998) or older.

7. JUDGES' BREVET

Only judges with the appropriate and valid category of brevet for their function for this XIII Cycle (2013-2016) will be authorized to judge in Nanning.

8. CHANGE OF START LIST

- If gymnasts get injured or ill before the arrival at the place of the competition (between Nominative Registration and Accreditation), the injured or sick gymnasts can be replaced by another gymnast (and accredited) upon arrival. The FIG (ccachemaille@fig-gymnastics.org) and the LOC must be informed immediately (Appendix 11)
- In the case of injuries or illness between the time of accreditation and until 24 hours prior to the beginning of the respective MAG and WAG qualifications (Competition I), the NF is allowed to change accreditations. The gymnast injured or ill must return his/her accreditation and another gymnast can be accredited. The FIG and the LOC must be informed immediately (Appendix 11)
- 60 min prior to the beginning of each phase of the competition (with medical certificate verified by the official FIG / LOC medical doctor), a gymnast can be substituted. The substitute shall take exactly the same place as the replaced gymnast. The FIG and the LOC must be informed immediately (Appendix 11)
- After 24 hours prior to the beginning of Competition I, no accreditations can be changed. The 24 hour period is from the start of the day of Competition I for the respective team or mixed group.

- 24 hours prior to the beginning of Competition IV, federations can replace gymnasts, but only from the max. 6+1 gymnasts accredited at the time of 24 hours prior to Competition I.
- In C-I, should one of the gymnasts be injured during the competition the submitted working order does not alter. The injured gymnast is deleted from the working order and any substitute has to take the same place.
- In Competition IV if an injury occurs during warm-up time, or during the Competitions, a substitution is only allowed if the Superior Jury is immediately informed and if the replacement is designated exactly into the place drawn.
- Qualified gymnasts for Competition II and III may be replaced by their NF with one of its other gymnasts at their discretion provided that the said replacement has obtained a superior result to that of the first gymnast of reserve. The replacement gymnast will fill the position in the draw of the replaced gymnast.

In exceptional cases, the TC President concerned may accept a relevant change.

9. VENUE

Please refer to the directives for pictures, details, and the general plan of the Competition, Warm-up and Training Halls

Specificities of the Competition Hall	The Seating Capacity is of 6,333 seats. The Floor Area is of 2967.25 square meters and is 71.5 m. long, 41.5 m. wide and 42.28 m. high. The podium will be of 80cm height and will cover a total of 1027 square meters. The necessary equipment for the musical accompaniment of women's FX will be provided. See also Appendix 2.
Specificities of the Warm-up Hall	The Warm-up Hall will be linked to the Competition Hall by a passage designated for the participants (see Appendix 1 A). The apparatus will be identical to those in the Competition Hall. An additional stretching area will be provided in the Warm Up Hall. The necessary equipment for the musical accompaniment of women's FX will be provided.
Specificities of the Training Hall	The apparatus will be identical to those in the Competition Hall. An additional stretching area will be provided in each Training Hall. The necessary equipment for the musical accompaniment of women's FX will be provided.

10. TRANSPORTATION AND VISAS

Please refer to the directives for details on Visas, International Transportation, Local Transportation, Shuttle Services and Deadlines. For earlier or later departures, please contact directly the LOC in order to discuss the local transportation possibilities.

Delegations are requested to fill-in and submit to the LOC the travel schedule for arrivals and departures by **4 September 2014**

Arrivals

The LOC personnel will be present at the arrival points with greeting signs. The Delegations will be requested to make their ways to meet with them.

Shuttle timetables will be provided to the Head of Delegation or his/her Substitute upon arrival and will also be available at the Information Center and on display at the official hotels.

Please refer to the directives for further details on Arrivals

Departures

If entitled, local transportation will be coordinated by the LOC from the Official Hotels to the departure area based on the information collected from the delegations. Each delegation will be asked to confirm the departure details of their members at Accreditation. A detailed schedule for departures will be distributed via the Delegation Mail boxes.

Please refer to the directives for further details on Departures

Phone Number

The transport office phone number will be printed on the back of each delegate's accreditation card as follows:



: +86- 771-2792414 / 2792419

11. ACCOMMODATIONS

Please refer to the directives for details on the selection of official Hotels, locations, payments coordinates and cancellation policy.



The Gold Diamond International Hotel (Category II), is no longer offered by the LOC as one of the official Hotels for Nanning'14. Federations who have booked their accommodation in this hotel must contact the LOC to look for alternative options.

Each Federation will be requested to fill-in and submit to the LOC their "Accommodation by Name" by **4 September 2014** at the very latest. All judges will stay in the Grand Soluxe International Hotel.

The final payment to the LOC of the remaining 50% for all accommodation will be required by no later than **4 September 2014**. Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.

All inquiries concerning accommodation must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

Check-in Procedures

Each Official Hotel will have received a rooming list from those delegations who have submitted the necessary forms. The room keys and hotel information will be distributed to the delegation upon their hotel check-in. Credit cards imprints may be made to cover all incidental costs during the individuals' stay. Room keys will not be issued until all the requirements of accreditation have been fulfilled.

Check-out Procedures

In principle, a copy of the individual account of each delegation member will be available the day before departure. After confirmation, the balance due will have to be paid in full upon check-out. Delegations will be responsible for all hotel costs incurred, including all extra costs (such as hotel services, laundry, room service, mini-bar, parking, paid TV movies, telephone calls). Any damages made to the Hotel facilities will be the exclusive responsibility of the Delegation concerned.

12. MEALS

Please refer to the directives for details on the payments coordinates and cancellation policy.

Based upon the reservations and payment made by each Federation through the LOC, the different meals arrangements will be made as follows:



- Breakfast will be served from 6:30am to 10:30am in each of the official hotels
- Lunch will be served from 11:30am to 3:00pm in each of the official hotels as follows:
Cat I Hotels: CHF 30 / Cat II Hotels: CHF 26 / Cat III Hotels: CHF 22
- Dinner will be served from 5:30pm to 11:00pm in each of the official hotels as follows:
Cat I Hotels: CHF 30 / Cat II Hotels: CHF 26 / Cat III Hotels: CHF 22

A variety of hot and cold food in sufficient quantities will be guaranteed each day. Menus will be designed to be nutritious, tasty, and of excellent quality.

The LOC will provide the following:

- Free water and fruits for the delegations in the training hall
- Free water, energy/muesli bars, and fruits for the competing delegations in the Warm-up hall
- Free water for the delegations in the Competition hall
- Small drinks, fruits, and snacks throughout the event for the judges.
- During the MAG and WAG podium training and qualifying competitions (CI), the working MAG and WAG Judges will exceptionally receive a meal from the LOC at the competition venue.

The final payment to the LOC of the remaining 50% for all meals will be required by no later than **4 September 2014**. Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.

All inquiries concerning meals must be addressed directly to the LOC as they will be responsible for handling all corresponding issues.

Farewell banquet

Accredited Delegation members (with the exception of E- and R- media), who will stay at one of the official hotels and will book their accommodation through the LOC will receive a free ticket for the Farewell Banquet. This function will be held at the Li-Ning Sports Park on 12 October 2014 from 19h30-21h30. Bus transfers will be organized from the Hotels to the Li-Ning Sports Park and back. Transport Information will be distributed via the delegation mail boxes.

A buffet meal will be served. The official and complete results as well as the Federation's gifts and relevant diplomas will be distributed during this banquet. The dress code for this evening will be casual. Music and entertainment will be provided throughout the evening.

Please refer to the directives for details on the payments modalities for all other persons willing to attend the Banquet and the cancellation policy. The LOC will also offer delegations with the possibility of buying additional Farewell Banquet tickets during these World Championships.

13. TRAINING FORMAT AND PROGRAMME

Drawing of Lots

The drawing of lots for C-I and C-III was conducted on July 8th at FIG Headquarters in Lausanne (<https://www.fig-gymnastics.com/site/competition/view?id=5529>). After this draw, no gymnast can be added to the number of gymnast declared in the Definitive Registration.

Early or late training opportunities

Delegations arriving earlier or departing later than the Official arrival and departure dates are requested to contact the LOC in order to receive information on early or late training opportunities if needed. All costs related to these early and late trainings opportunities will have to be covered by the Federation concerned.



A supplementary free training opportunity of a maximum of two hours per delegation in the Training Halls has been foreseen by the LOC on 27 September 2014 from 11h00 to 21h00.

This training is upon request (first come first served) and transport will be organized by the LOC for the delegations from the hotels to the training hall and back.

Delegations interested are kindly asked to send their request to the LOC at jdb@nanning2014gymnastics.com by no later than 27 August 2014 in order to confirm all necessary arrangements. I

Time periods: 11:00-13:00, 13:00-15:00, 15:00-17:00, 17:00-19:00, or 19:00-21:00.

Official training schedules

The Official training schedules and training groups are included in Appendix 14 MAG/WAG (subject to minor modifications). While the MAG Training sessions will be free except for PB, detailed breakdowns for the WAG Training sessions have been established.

The LOC will strictly monitor the rotations and training orders of each group and the Delegations will have to respect the designated training times in the allocated training halls. Each gymnast will have one short training session of 1h30 and one long training session of 2h30 per day. Changes to the official scheduled training hours will not be accepted and Delegations will be responsible for following the official training schedules.

After the Qualification (C I), training sessions will be available to those teams and gymnasts who have qualified for the Teams Final (C-IV), the All Around Final (C-II) and the Apparatus Final (C-III).

As a separate entrance and a designated area will be provided for the judges in the training halls, the judges will be allowed access in this area.

Additional training requests

After the Qualification (C I), additional training sessions requests may be accepted for those teams and gymnasts who have qualified for the Team Final (C-IV), the All Around Final (C-II) and the Apparatus Final (C III). Gymnasts not qualified for the Finals may train once per day upon request (a minimum of 24 hours prior to the requested time and date) and subject to the availability of the training halls.

To request for additional training sessions, the Head of Delegation or his/her Substitute must complete Appendix 15. Each Head of Delegation or his/her Substitute will be required to submit this form to the Information Center a minimum of 24 hours prior to the requested time and date. Changes to the additional scheduled training hours will not be accepted

Podium training

See Appendix 14 MAG/WAG (subject to minor modifications) for information on the podium schedules. The MAG and WAG podium trainings will be held in accordance with the starting order of the FIG Draw for the Qualifications (C I) as per Schedule and will exactly follow the competition plan. See Appendix 14 MAG/WAG (subject to minor modifications) for further information. The Podium Training days will not be officially open to the public.

14. WARM UP FORMAT AND PROGRAMME

See Appendix 14 MAG/WAG (subject to minor modifications) for information on the warm-up schedules.

For the Qualifications (C-I), Team Final (C-IV), and All-Around Finals (C-II), in addition to the allocated warm-up time in the warm-up area, a 30 seconds touch warm-up period per apparatus (with 50 seconds for the Uneven Bars and for Parallel Bars, including the preparation of the bars) will be granted to each gymnast on the podium. For Vault, while maximum two vault attempts are permitted in C-I, C-IV, and C-II, maximum 3 vault attempts are permitted in C-I for qualification for C-III.

For C-I, the warm-up time is allocated to the whole team in teams groups and it belongs to each gymnast in mixed groups. For C-IV, two teams compete on each apparatus: the first team warms up and compete and then, the second team warms up and compete.

During C-I, the gymnasts will exceptionally be authorized to return to the warm-up hall during competitions without any special approval, to **exclusively** use the stretching area. Priority will nevertheless first be given to the gymnasts warming-up for the next subdivision (if any). The gymnasts will be fully responsible for being present in the competition hall when required in order to perform their routine on time.

During Team Final (C-IV) and Apparatus Final (C-III), gymnasts are authorized to leave the competition hall if their starting order allows it. The gymnasts will be fully responsible for being present in the competition hall when required in order to perform their routine on time.

Prior to the start of the Apparatus Finals (C-III), a timed warm-up period of at least one hour accorded to the gymnasts will take place in the competition hall up to 30 minutes before the start of the competition. The warm-up immediately before the Apparatus Finals will take place in the warm-up hall only and not on the Podium.

15. COMPETITION FORMAT AND PROGRAMME

See Appendix 14 MAG/WAG (subject to minor modifications) for information on the Competition schedules

General Principles

Qualification (C I), All Around Final (C II), Team Final (C-IV), and Apparatus Final (C III) will be held in accordance with the 2014 FIG Technical Regulations including Section 2 for Artistic Gymnastic, Reg.5.1, the MAG Code of Points 2013-2016 Feb 2013 edition, including NSL#27, the WAG Code of Points 2013-2016 Aug 2013 edition, including NSL#34-35 and Help Desk 4th edition, as well as other FIG technical directives.

These Teams and Individual Gymnasts World Championships comprise exercises on each of the various apparatus to determine the Team World Champion (C-IV), the All-Around World Champion (C-II) and the World Champion on each Apparatus (C-III). In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

The Competition Director and the FOP Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed, especially during TV broadcast (i.e. in relation with the marching in and out).

During competition and warm-up in the FOP; gymnasts, coaches, and judges are absolutely prohibited from using any electronic device to talk, transmit or receive messages (mobile phones, mini-notebooks, computers, etc.) or use any camera or video device.

Note:

- D-jury judges may use a personal computer solely for their necessary judging information and to record details of exercises for their final report.
- Gymnasts may use an electronic device in the FOP solely for the playing of personal music with wired headphones.

WAG coaches will be recommended to submit the written exercises (short hand writing) of their WAG gymnasts to the LOC at the Orientation Meeting, from where they will be placed in the WAG Superior Jury box.

Qualifications (C-I) and Starting Order

Appendix 3 and Appendix 4 must be submitted to the FIG office **by 15 September 2014** (Appendix 3: attention Terhi Toivanen / e-mail at ttoivanen@fig-gymnastics.org or fax at +41 21 321 55 19 and Appendix 4: attention Céline Cachemaille / e-mail at ccachemaille@fig-gymnastics.org or fax at +41 21 321 55 19). The provisional MAG and WAG starting order will be established accordingly and will serve for internal use only.

For the Qualifications (C-I), the gymnasts will be divided into groups consisting of teams groups (for gymnasts belonging to the same Federation) or mixed groups (for individual gymnasts) as per the gymnasts' drawing of lots' results. The location of groups into the various subdivisions and the starting order of the Federation in the first rotation of each subdivision were decided by this draw as well. Subsequent rotations will proceed as per the standard rules should the nominative registrations permit it. The FIG, in consultation with the TC and the LOC reserves the right to apply minor adjustments to the draw and starting order should the nominative registrations received or the final number of participants at the time of the competition generate organizational problems in terms of training, podium training, warm-up and competition schedules.

For CI, the confirmation of the starting order of the gymnasts making up a team and the starting order of the individual gymnasts (if more than one per federation), will be decided by the Head of Delegation or his/her Substitute. This starting order will have to be submitted to the Information Center 24 hours prior to the start of the competition at the latest (Appendix 9 and Appendix 10). As this competition takes place over two days, the deadline of 24 hours refers to the day the team or the gymnast has to perform. If a federation does not respect this deadline, the gymnasts' starting order will be determined based on their bib numbers.

At the completion of the Qualifications (C-I), a list of teams as well as MAG and WAG qualified gymnasts and reserves for the Team Final, the All-Around Final and the Apparatus Final will be published and distributed to the entities concerned in their respective boxes. In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

The starting order for C-IV must be submitted to the Technical Office 24 hours prior to the start of the competition at the latest. If a federation does not respect this deadline, the gymnasts' starting order will be determined based on their bib number (Appendix 9 and Appendix 10).

Federations are not required to confirm participation in C-II or C-III, but instead must inform the Information Center if they wish to reject their place and therefore withdraw their gymnast (Appendix 11). This also applies to the named reserve gymnasts for the All-Around Final (C-II) and the named reserve gymnasts for each apparatus final (C-III).

For athletes' substitution or withdrawal, please refer to "Changes of the lists of Names" of this Work Plan.

Team Finals (C-IV) and Working Order

The 8 teams having obtained the highest total scores in Competition I take part in this competition. The working order of the 8 qualified men's and women's teams will be in accordance with the TR, section 2, Reg. 5.1.8.4

All-Around Finals (C-II) and Working Order

In order to qualify for C-II the gymnast must have participated in the Qualifying Competition. The best 24 gymnasts from C-I will qualify for C-II with a maximum of 2 gymnasts per Federation, and with 4 reserve gymnasts standing by. In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

The Head of Delegation or his/her Substitute is not required to confirm participation in C-II, but instead must inform the Information Center if he/she wishes to refuse a place and therefore to withdraw a gymnast at the very latest 24 hours prior to commencement of the MAG and WAG C-II (Appendix 11). This also applies to the qualified and reserve gymnasts

These MAG and WAG competitions working order will take place in accordance with the TR, section 2, Reg. 5.1.8.2

Apparatus Finals (C-III) and Starting Order

The best eight gymnasts per apparatus from Competition I will qualify to participate in the Apparatus Finals (C-III) with a maximum of two gymnasts per Federation and with 3 reserve gymnasts per apparatus standing by. In case of ties, the tie-breaking rules as defined in the FIG TR will apply.

The Head of Delegation or his/her Substitute is not required to confirm participation in C-III, but instead must inform the Information Center if he/she wishes to refuse a place and therefore to withdraw a gymnast at the very latest 24 hours prior to commencement of the MAG and WAG C-III (Appendix 11). This also applies to the qualified and reserve gymnasts

The MAG and WAG starting order will take place as per the gymnasts' drawing of lots results

16. FIG CERTIFIED APPARATUS

The FIG Certified Manufacturer Supplier for these World Championships will be Taishan/AAI. The Color of the Floor Exercise mat will be Newport Blue. The Apparatus controls will be conducted as per the enclosed schedule. Please refer to the directives for details on the list of Apparatus used.

17. NEW ELEMENTS, VAULT NUMBERS, REQUEST TO CHANGE APPARATUS MEASUREMENTS

The Head of Delegation or his/her Substitute must submit Appendix 7, Appendix 8 and Appendix 12 related to the submission of New Elements, Request to Change Apparatus Measurements and Vault Numbers to the LOC at the Orientation Meeting. While Appendix 8 may also be submitted at the latest before or during Podium Training to the LOC, Appendix 12 may be submitted at the latest one hour before the competitions' start to the LOC as well.

18. MUSIC

While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, each National Gymnastics Federation will also have to confirm that the Floor Exercise music of their WAG gymnast does not violate any copyrights and that it can be broadcasted within sports.

This confirmation will have to be made by filling-in the WAG Music Form (Appendix 21) and by returning it to FIG (attention: Céline Cachemaille / e-mail at ccachemaille@fig-gymnastics.org or fax at +41 21 321 55 19) **by 4 September 2014** at the very latest. Each National Gymnastics Federation will also be requested to integrate on this form the duration, composer, title and artist of the

Floor	Exercise	Music	used.
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19. JUDGES' PANEL, JURY OF APPEAL AND SUPERVISORY BOARD

Refer to Appendix 2 for the judges' march in and out.

D and R Judges

While the Difficulty and Reference Judges have been drawn respectively by the MTC and WTC, these judges will not count in the judges' quota allowed per Federation.

E-Judges

For MAG and WAG:

- Each delegation with individual gymnast(s) may send up to 1 eligible judge of Category I, II, or III for the XIII Cycle.
- Each delegation with a team may send up to 2 eligible judges of Category I, II, or III for the XIII Cycle.

The MAG and WAG E-judges' draw in Nanning will be conducted in accordance with the provisions of the 2013 FIG General Judges' Rules, including Reg. 7.10.3 a) of the TR.

Jury of Appeal and Supervisory Board

The Jury of Appeal and Supervisory Board consist of two members (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a Judges' appeal, a person not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned will be nominated.

20. ANNOUNCEMENTS, ROLL CALLS AND MARCH-IN AND OUT

During the competitions, the announcements will be made exclusively in English and Chinese. The first roll call will be conducted in the warm up hall 10 minutes prior to the start of the respective competitions.

The second roll call will be conducted at the entrance of the Competition Hall 5 minutes prior to the start of the respective competitions. The gymnasts must remain in position and may not leave within these 5 minutes.

The competitors are required to follow the instructions of the LOC staff. Please refer to Appendix 2 for the gymnasts march-in and out. For march-in and out, the gymnasts are required to wear their competition attire.

21. SCORING

Longines will provide the official scoring equipment for these World Championships. The Longines equipment will be used for the data management of the start lists, scores and results.

While the IRCOS system will be used in accordance with FIG Rules, the results will be distributed in accordance with the Technical Regulations. The list of competitors and judges will be distributed before each competition.

22. INQUIRY

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast is shown, for the last gymnast of a rotation, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. An area close to the podium where the coach of the competing gymnast can observe the exercise will be designated (Appendix 2). Late verbal inquiries will be rejected.

A federation is not allowed to complain against a gymnast from another federation. Inquiries for the Execution scores are not allowed.

The inquiry must be confirmed as soon as possible in writing (Appendix 13), but within 4 minutes at the latest after the verbal inquiry and requires **an agreement** of payment of USD 300.-- for the first complaint; USD 500.-- for the second complaint and USD 1'000.-- for the third complaint (Federations are not requested to pay cash as cash money is not allowed on the FOP). Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

Should the inquiry prove correct and is accepted, this sum will not be invoiced by FIG to the Federation. Otherwise, the sum will be invoiced and transferred to the FIG Foundation. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation for the Qualifications, Team Finals, and All-Around Finals
- before the score of the following gymnast is shown for the Apparatus Finals.

Additional information are laid down in the Appendix of the Code of Points.

23. CEREMONIES

Opening Ceremonies

FIG Flag and Oaths (i.e. Judges', Athletes' and Coaches) Opening Ceremony will take place on 3 October 2014 from 8h45 to 9h00 in Guangxi Sports Center (GSC) Gymnasium. The Official Opening Ceremony will take place on 7 October 2014 from 18:00-18:48 in Guangxi Sports Center (GSC) Gymnasium. Further detailed information will be given during the Orientation Meeting.

Award Ceremonies

The awards ceremonies will be held as per the schedule enclosed and carried out in accordance with the FIG Regulations for Award Ceremonies. Please ensure that your Federation's medalists (and one coach for the teams' award ceremony) are in time for the line-up prior to the ceremonies. The competitors requested to attend the awards ceremonies will be as follows:

Team Finals	Teams ranked 1st to 3rd
All-Around Finals	Gymnasts ranked 1st to 8 th
Apparatus Finals	Gymnasts ranked 1st to 3rd

The teams or individual gymnasts will be required to wear the correct competition attire. The national flags of the best 3 teams or individual gymnasts will be hoisted and the national anthem of the top team or individual gymnast(s) will be played.

The following awards will be granted to the top 8 per Final. In team competitions, each gymnast will receive the awards mentioned, including the reserve gymnast. The same award will also be presented to the coach at the same time. For C-II, all 8 gymnasts must be present on the podium.

1st position	1 gold medal and 1 diploma per individual gymnast or team
2nd position	1 silver medal and 1 diploma per individual gymnast or team
3rd position	1 bronze medal and 1 diploma per individual gymnast or team
4th to 8th position	1 diploma per individual gymnast or team

Closing Ceremony

The closing Ceremony will be part of the final session on 12 October 2014 from 16h20 to 16h50 in Guangxi Sports Center (GSC) Gymnasium. At the end of the Closing Ceremony the FIG flag will be handed over to a representative of the 46th FIG Artistic Gymnastics World Championships to be held in Glasgow (GBR) in 2015.

24. LONGINES PRIZE FOR ELEGANCE

The prestigious Longines Prize for Elegance will honor the individual all-around (C-II) MAG and WAG gymnasts judged to be the most elegant. The basis for evaluating and awarding the Prize will include emotional appeal extending beyond technical considerations to beauty and charisma as well as grace and harmony of the movements.

25. MEDICAL SERVICES

The LOC will be responsible for providing medical coverage and suitably equipped first-aid room for injuries sustained in the Competition Hall, Warm-up Hall and Training Halls. Medical Centers (as per Appendix 1: C, D, and Appendix 2) for essential emergency services with a team of doctors and physiotherapists will be available for all accredited persons during the competition, warm-up and training periods. These Centers will be equipped as follows: ice, treatment tables, electric apparatus with ultra sound and low frequencies waves, emergency paramedic and medic equipment (including resuscitation unit with defibrillation device), ambulance, medical supplies and medicines.

Ding Wei will act as the official Chief Medical Officer. For emergencies, traumas, medical treatment or request outside of the competition, warm-up and training times, please contact the doctor on duty at the 24 Hours Emergency Department. The emergency on site medical telephone number will be printed on the back of each delegate's accreditation card as follows:



: 120/+86-771-5775495

An ambulance will be available on site and for speedy means of securing hospital treatment. The Official hospitals will be as follows:

The First Affiliated Hospital of Guangxi Medical University
No.6, Shuangyong Road, Nanning, Guangxi, China

Nanning No.2 People's Hospital
No.13, Dancun Road, Nanning, Guangxi, China

Guangxi Sports Injury Hospital
No.11, Xingguang Avenue, Nanning

The certified Delegation Medical Team, responsible for the corresponding Federation, may provide the necessary medical care for their Delegation members under the provisions of their own licensing and liability coverage.

The LOC will not provide team medical staff with medical credentials, hospital privileges, and/or liability coverage. In the case of emergency or medical treatment being required in the official hospital, or medical treatment for a Delegation without Medical staff, the LOC Medical Team will assist with the requests from the delegations.

Please refer to Appendix 16 for the Gymnast's Injury Report Form and Appendix 17 for the Medical Organization at FIG competitions

26. ANTI DOPING CONTROL AND THERAPEUTIC USE EXEMPTIONS

Under the supervision of the FIG, anti-doping control will be organized by the LOC during these World Championships in accordance with the valid FIG-WADA Anti-Doping Control Regulations. The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation to FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG **no later than 30 days** before the start of this competition, except for duly justified emergency cases.

No TUE request will be accepted nor approved on spot. Any information request on the use of a substance and its potential prohibited character shall go through the doctor of the National Federation, the National Anti-Doping Organization or the National Olympic Committee.

27. PRIZE MONEY

The following Prize Money in CHF will be allocated to the medalists:

MAG Teams	1 st	CHF 15'000	WAG Teams	1 st	CHF 15'000
	2 nd	CHF 9'000		2 nd	CHF 9'000
	3 rd	CHF 6'000		3 rd	CHF 6'000
	4 th	CHF 3'000		4 th	CHF 3'000
	5 th	CHF 3'000		5 th	CHF 3'000
	6 ^h	CHF 3'000		6 ^h	CHF 3'000
MAG Individual All-Around:	1 st	CHF 5'000	WAG Individual All-Around:	1 st	CHF 5'000
	2 nd	CHF 3'000		2 nd	CHF 3'000
	3 rd	CHF 1'000		3 rd	CHF 1'000
MAG Individual Apparatus (per apparatus):	1 st	CHF 3'000	WAG Individual Apparatus (per apparatus):	1 st	CHF 3'000
	2 nd	CHF 2'000		2 nd	CHF 2'000
	3 rd	CHF 1'000		3 rd	CHF 1'000

28. MEETINGS, INSTRUCTIONS, AND SEMINARS

Orientation Meeting

The Orientation Meeting will be held on 28 September 2014 at the Press Conf. Room GSC Stadium from 20h00 to 21h00 (Appendix 1: E).

Delegation representatives have to attend this meeting with a max of 2 accredited members per delegation, including the Head of Delegation or his/her Substitute. Judges may not represent their country at the Orientation Meeting. Important information about the organization of these World Championships will be given by the LOC and the FIG. This Meeting will be held exclusively in English.

Participation is compulsory as per Technical Regulations, Section 1, Reg. 5.14. Unjustified failure to attend this meeting will result in a sanction of CHF 1'000.- against the Federation to be paid to the FIG.

The LOC will distribute the competitors' bib numbers to the Head of Delegation or his/her Substitute at the end of this meeting. The loss of a competitor's bib number will have to be reported immediately to the Information Center. The competitor's bib number must be firmly attached to the competition attire during the whole competition. Sponsors' advertisements on competition bib numbers should not be covered and must be clearly visible.

Judges' Instructions Meetings, Briefings, Draw and Podium Training

Judges will be required to bring and submit their Judges' Log Book as well as to be present at the roll call. The judges must respect the dress code mentioned in the Code of Points

All judges are required to take part in the instruction, briefings, and in subsequent meetings in accordance with the schedule and location indicated under point 3 of this Work Plan. Judges who do not participate in the judges' instruction and meetings will not be authorized to judge, they will receive warnings and possibly other sanctions as well. All MAG and WAG judges (D, E, and R) are required to attend all podium subdivisions to be eligible for participation in all phases of the competition.

The draws of the Judges' Panels for the Qualification and for the Finals (following the Qualifications and the judges' evaluations) will be conducted by the MTC and WTC.

TC Meeting and Video Analysis

A continued evaluation of the Judges' work will be carried out by the Superior Juries. This will be done by observation and scoring by the responsible members of the Superior Juries during the competitions and by a global video analysis after the competitions by the Technical Committee. In case mistakes are established, the guilty judges will be punished accordingly.

Longines instruction

The Longines Briefing will be held on the FOP as follows:

MAG Judges	30 September 2014 (end of 6 th Podium Subdivision)	WAG Judges	2 October 2014 (end of 7 th Podium Subdivision)
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MAG and WAG Athlete's Meeting

The MAG and WAG athletes' meeting will be held as follows:

MAG	10 October 2014 from 16h30 to 18h00 at the Competition Conf. Room of GSC Gymnasium	WAG	9 October 2014 from 16h30 to 18h00 at the Competition Conf. Room of GSC Gymnasium
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Official Reception by the city of Nanning

The Official Reception by the City of Nanning will take place in the Nanning Intl' Convention Center (TBC) on 2 October 2014 from 18h30 to 20h00. All information regarding this official reception and the bus transport will be distributed via the delegation mail boxes.

Workshop

We have the pleasure to invite all judges and coaches to participate in the MAG and WAG Workshops as follows:

MAG (same lecture repeated):

10 October 2014 from 09h00 to 12h00 at the Press Conf. Room GSC Stadium

or

10 October 2014 from 15h00 to 18h00 at the Press Conf. Room GSC Stadium

WAG (two different lectures) :

09 October 2014 from 15h00 to 18h00 at the Press Conf. Room GSC Stadium (Balance Beam)
and

12 October 2014 from 09h00 to 12h00 at the Press Conf. Room GSC Stadium (Choreography)

As prior registration is required, each federation is kindly required to send to FIG Office (attention: Terhi Toivanen / e-mail at ttoivanen@fig-gymnastics.org or fax at +41 21 321 55 19) Appendix 18 **by 4 September 2014**

Presentations will be made by Hardy Fink (CAN), Debra Brown (CAN), and Thomas Heinen (GER)

Medical and Anti-Doping Meeting (TBC)

The FIG Medical Commission will invite all accredited National Federations' Medical Doctors and Paramedical staff to a meeting (TBC) to be staged on 12 October from 10h00 to 11h30 at the Press Conf. Room GSC Stadium (TBC). This meeting is meant to provide valuable information and to exchange ideas on medical and anti-doping news. Please complete the Medical and Anti-doping meeting form (Appendix 19) and return it to the FIG office (attention: Terhi Toivanen / e-mail at ttoivanen@fig-gymnastics.org or fax at +41 21 321 55 19) at the very latest **by 4 September 2014**

Judges' trip

The LOC offers the opportunity to all judges to participate in a special visit as follow:

- Qingxiu Mountain Scenic Area, Guangxi Museum of Nationalities
- Guangxi Botanical Garden of Medicinal Plants, Jiuquwan Hot Spring Holiday Resort (The owners have agreed to offer all services for free)
- MAG-judges and MTC: Choose one of the above two routes
- WAG-judges and WTC: Choose one of the above two routes

Please confirm your participation to the LOC after the first judges' instruction meeting. All information regarding this trip will be distributed via the LOC's MAG and WAG Technical Committee liaisons.

LOC will invite official, guests, judges, delegations and media to watch Jinyan Musical Performance or Bainiaoyi Performance.

29. MEDIA AND TV

Journalists – Editors – Photographers

Only professional journalists, editors and photographers holding an official and valid press card issued by recognised international press agencies, and official national or international Sports Journalists Associations will be accredited. Only professional journalists, editors and photographers operating for an editorial use exclusively will be accepted. An editorial use implies use by a media: agencies, newspapers, magazines, TV, Internet.

Representatives of the National Gymnastics Federations

For representatives of the FIG affiliated or associated National Federations, acting as media for their Press and Communication activities, the FIG will deliver limited ES-F and EP-F credential per Federation.

When requesting accreditation, the Federation must submit by Fax / digital an official document duly signed by its President or Secretary General, attesting in good faith to the position of the Media delegate(s).

A double accreditation (Press and Member delegation) is not accepted.

Web editors

A Gymnastics specialist website must be recognized by his/her national federation.

Mixed Zone

During competitions, as well as podium trainings and qualifications, athletes must exit through the Mixed Zone. As they enter the Mixed Zone, journalists will collect flash quotes. There is no obligation for an athlete to stop in the Mixed Zone, but cooperation with the press is most appreciated. To help gymnasts to talk to the press, each participating federation can ask for one MZO (Mixed Zone Card). Limited distribution. First come first served. The MZO card is delivered by the FIG Media Operations Officer.

Training Halls

The media is welcome but kindly requested to remain in the designated area (Zone 11).

Warm-Up Halls

This is a No Go Zone area. No access for media at all.

Podium training

All accredited media have free access to the FOP (Field of Play), during the official Podium Training sessions of all disciplines. ENR card holders are accepted without cameras.

Press conferences

Only since a press conference is planned, the participation for gymnasts is compulsory according to TR 2014, Reg. 4.11.14. Any federation which does not ensure that the athletes appear as stated above, at all official FIG events, will be fined immediately for each infraction. The amount of the fine has been fixed by the Council in 2000 at CHF 2'000.-“

The cancellation of a Press Conference is the responsibility of the FIG Media Operations Officer. In the case of a gymnast selected for a doping control, he or she must, prior the control, attend the award ceremony and the press conference.

Award Ceremony

After the national anthem, Gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

Publicity on competition attire – Bips – National Emblems

Publicity and National Emblem Rules on attire and equipment must be strictly respected as per FIG Advertising Rules.

Opening Press Conference (TBC)

The Opening Press Conference will be held on 02 October 2014 from 17h00 to 18h00 in the Mingyuan Xindu Hotel

Biographies

The current bios will be given to each HD on the arrival at the accreditation desk. The HD are kindly requested to check, improve, modify the profiles and to give them back to the FIG Media staff at the Orientation meeting.

Television

A live production of the Finals will be guaranteed. The competitors will be requested to strictly follow the instructions of the LOC.

Cameras and Video Recording

All exercises on each apparatus will be recorded on digital video cameras (IRCOS). In order to protect the TV rights, personal video or TV cameras and recording will not be allowed in the Competition hall (including from the spectators' seating), with the exception of the Host Broadcaster, Rights Holder and IRCOS cameras.

The official FIG IRCOS footages will be available for sale to all FIG member Federations. Pictures can be made from the seats in the competition hall, but without flashes. In the Training and Warm-up Halls, coaches can only make videos of their own gymnasts.

30. SPONSOR'S AREA

The LOC will set up merchandize exhibition and sales spots at the public areas of the 2nd and 3rd floor of the competition hall for visits, where the exhibition booths will be set up.

31. TOURIST INFORMATION

Ticketing

Tickets for these World Championships can be bought by ordering on the WCH website:

- <http://en.nanning2014gymnastics.com/>
- <http://en.damai.cn/>

Event VIP Package

Please contact directly the LOC to receive information on the Event VIP Package.

Contact: +86-771-5889202 / 2792414

Currency

The currency in China is the Chinese Yuan (CN¥).

Power Supply

Voltage 220 V; frequency 50 Hz.

Weather in Nanning in September-October

Average minimum:	21.8°C	/	Average maximum	32.7°C
Average wet days:	16 days	/	Average daily sunshine:	5.5 hours

GMT

During the event, Nanning will be on GMT +8 Hr

Popular attractions

- Qingxiu Mountain Scenic Area
- Daming Mountain Scenic Area
- Guangxi Botanical Garden of Medicinal Plants
- Jiuquwan Hot Spring Holiday Resort
- Nanning Zoo
- Guangxi Museum of Nationalities
- Guangxi Urban Planning Exhibition Center
- Night Tour of One River and Two Lakes

Official Event Merchandising

Apart from purchasing on the merchandise exhibition and sales spots in the competition hall, souvenirs can also be purchased from the following stores:

•Philatelic Souvenirs :

- China Philately (Nanning Exclusive Store)
Address: No.23 Xinhua Street, Nanning - Tel : +86-771-2621273
- China Philately (Flagship Store)
Address: No.9 Jinpu Road, Nanning - Tel: +86-771-3193702
- Nanning Philately (Minzhu Branch)
Address: No.35 Minzhu Road, Nanning - Tel: +86-771-2633603
- Nanning Philately (Youai Branch)
Address: No.40 Youai South Road, Nanning - Tel: +86-771-3141664
- Nanning Philately (Yuanhu Branch)
Address: No.10 Yuanhu South Road, Nanning - Tel: +86-771-5879049
- Nanning Philately (Baoai Branch)
Address: No.66 Baoai Road, Nanning - Tel: +86-771-2182235

•Online Purchase :

- Nanguo Stamps Paradise <http://yle.ngzb.com.cn/>

•Mascots :

Addesses and Telephone Numbers of Guangxi Zhuangguniang Chain Stores of Local Specialties:

- Zhuangguniang (Langxi Branch) :
Address: No.10 Guichun Road, Nanning (next to Pato Furniture Store) - Tel: +86-771-5582970
- Zhuangguniang (Dongge Branch):
Address: Dongge and Guangyuan Junction, Nanning (opposite to March Flower Hotel) - Tel: +86-771-5882588
- Zhuangguniang (Qingshan Branch):
Address: Qingxiu Mountain Jinhuiruyifang Food Court, Nanning - Tel: +86-771-2352721
- Zhuangguniang (Yuanhu Branch):
Address: Yigou Supermarket, Yuanhu and Xinzhu Junction, Nanning - Tel: +86-771-5877507
- Zhuangguniang (Hengyang Branch):
Address: No.111 Zhengning Garden, Hengyang East Road, Nanning (diagonally opposite to Guangxi Teachers Education University) - Tel: +86-771-3102373
- Zhuangguniang (Baguitianyuan Branch):
Address: Baguitianyuan, Xixiangtang District, Nanning - Tel: +86-18978981540
- Zhuangguniang (Parkson Store):
Address: Basement Floor, Parkson Supermarket, Yuehui Square, Changyang Road, Nanning - Tel: +86-13557681460
- Zhuangguniang (Langdong Branch):
Address: Jinhu and Xiangbin Junction, Nanning (right side of Home Inns Hotel) - Tel: +86-771-5509313

•Online Purchase :www.z-girl.net

32. SUMMARY OF REMAINING DEADLINES

For the FIG (see also Appendices below)

Online Registrations (FIG web site)	Opening Date	Closing Date
Nominative Registration	4 July 2014	4 September 2014

Publicity	Opening Date	Closing Dates
Publicity (not compulsory)	Now	4 September 2014 (last)

For the LOC (see also Appendices below)

LOCs Registrations	Deadline
Travel Schedule (Arrivals)	4 September 2014
Travel Schedule (Departures)	4 September 2014
Accommodation: By Name	4 September 2014

Accreditation	Deadline
Passport Copy of each Delegation Member	4 September 2014

Insufficient Insurance Cover	Deadline
LOCs Written Request	4 September 2014

Payment (to be made to the LOC)	Deadline
Accommodation Costs (last 50%)	4 September 2014
Meals Costs (last 50%)	4 September 2014

Appendices

Names / Numbers / Deadlines
Appendix 1: General View of all Areas with Access Zones A: Competition Hall Flow and Room Allotment 1F of 45 th FIG ART WCH B: Competition Hall Flow and Room Allotment 2F 45 th FIG ART WCH C: Medical Service Location of Warm-up Hall D: Medical Service Location of Training Hall E: Guangxi Sports Center Plan
Appendix 2: FOP
Appendix 3: MAG Provisional Starting Order for CI Deadline: 15 September 2014 to FIG
Appendix 4: WAG Provisional Starting Order for CI Deadline: 15 September 2014 to FIG
Appendix 5: Accreditation Request Deadlines: between Nominative Registration and Accreditation, to FIG Office and copy to LOC and between Accreditation and until end of competitions, to Accreditation Center for FIG evaluation
Appendix 6: National Anthem / National Flag Deadline: Upon Accreditation to LOC

Appendix 7: New Elements Deadline: At Orientation Meeting to LOC
Appendix 8: Request to Change Apparatus Measurements Deadline: At Orientation Meeting or at the latest before or during Podium Training to LOC
Appendix 9: MAG Confirmation of Starting Order for C-I and C-IV Deadline: At the very latest 24 h. prior to start of C-I to Information Center
Appendix 10: WAG Confirmation of Starting Order for C-I and C-IV Deadline: At the very latest 24 h. prior to start of C-I to Information Center
Appendix 11: Gymnast's Withdrawal / Replacement Deadline: See above
Appendix 12: Vault Number Deadline: At Orientation Meeting or at the latest 1h before competitions' start to LOC
Appendix 13: Inquiry Deadline: See above
Appendix 14: MAG/WAG Training, Podium Training, Warm-up and Competition schedules (subject to minor modifications)
Appendix 15: Additional Training Requests Deadline: Min of 24 h. prior to requested date and time to Information Center
Appendix 16: Gymnast Injury Report Form Deadline: End of competitions to FIG
Appendix 17: Medical Organization of the FIG competitions
Appendix 18: Workshops Deadline: 04 September 2014 to FIG
Appendix 19: Medical and Anti-doping meeting Deadline: 04 September 2014 to FIG
Appendix 20: First Class Assistance for Athletes and Judges
Appendix 21: WAG Music Form Deadline: 04 September 2014 to FIG

André F. Gueisbuhler
Secretary General