



## CENTRAL AMERICAN SPORTS FESTIVAL

Guatemala, Guatemala (GUA)

29-30 June 2017

### DIRECTIVES

**Event ID: 15190**

Dear FIG affiliated Member Federation,

The National Federation of Gymnastics of Guatemala has the pleasure to invite the Pan American Member Federations to participate in the aforementioned official FIG International Event.

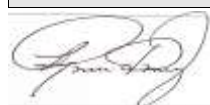
<b>DISCIPLINE</b>	<b>Men's Artistic Gymnastics</b> <b>Women's Artistic Gymnastics</b>
<b>HOST FEDERATION</b>	<b>NATIONAL GYMNASTICS FEDERATION OF GUATEMALA (FNG)</b> <b>Contact:</b> Claudia Garcia 11 Avenue 26-00 Zona 5 Guatemala, Guatemala. Tel: (502) 2331-9757, (502) 2331-2078, (502) 2362-8898 E-mail: <a href="mailto:eventoclasificatorio2017@gmail.com">eventoclasificatorio2017@gmail.com</a>  <b>Contact:</b> Dr. María Isabel González FNG Technical Director Tel: (502) 4581-3654, (502) 5696-9592
<b>LOCATION</b>	<b>Guatemala City, Guatemala</b>
<b>DATE</b>	<b>From 25-30 June, 2017.</b>
<b>VENUE</b>	Competition venue: <b>Teodoro Palacios Flores Complex</b> 12 Avenue zone 5, Olympic City Guatemala, Guatemala, Central America  Training site: Facilities of National Federation of Gymnastics 11 Avenue 26-00 zone 5, Olympic City Guatemala, Guatemala, Central America
<b>APPARATUS SUPPLIER</b>	<b>GYMNOVA</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Technical Regulations</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules</li> <li>• Doping Control Rules</li> <li>• License rules (except for non competitive events)</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• Advertising and Publicity Rules</li> </ul> <i>and subsequent decisions of the FIG Executive Committee</i>

FEDERATIONS INVITED	The Organizing Member Federation will invite all Member Federations according to the following principles: PAGU Member Federations, who are currently up to date with their obligations with PAGU and FIG.																																																												
AGE LIMITS	<b>WOMEN'S ARTISTIC GYMNASTICS</b> Senior: 16 years old and older Junior: 13-15 years old  <b>MEN'S ARTISTIC GYMNASTICS</b> Senior: 18 years old and older Junior: 14-17 years old  Age will be determined by 31 December 2017.  <b>Gymnast must have valid FIG licence until the end of the event.</b>																																																												
JUDGES AND JURIES	Each Federation can register up to 2 judges per discipline. <b>All judges must possess a valid FIG brevet at the time of the event.</b>  The WAG and MAG Technical Delegates will preside the Superior Jury and PAGU will nominate the members of the Jury of Appeal.  Delegations that do not register at least one judge must inform PAGU before the Nominative Registration deadline and pay a fine of US\$1,000.00. This fine will not apply to the national federations that have no judges with FIG brevet.																																																												
REGISTRATION DEADLINES	<table><tr><td>Provisional registration</td><td>01 April 2017</td></tr><tr><td>Definitive registration:</td><td>23 April 2017</td></tr><tr><td>Nominative registration</td><td>23 May 2017</td></tr></table>	Provisional registration	01 April 2017	Definitive registration:	23 April 2017	Nominative registration	23 May 2017																																																						
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REGISTRATION	The Provisional, Definitive and Nominative registrations must be sent before the respective deadlines to the Pan American Gymnastics Union e-mail address: <a href="mailto:info@upag-pagu.org">info@upag-pagu.org</a> and copy to <a href="mailto:eventoclasificatorio2017@gmail.com">eventoclasificatorio2017@gmail.com</a>																																																												
ENTRY FEES	The entry fee for this event is <b>USD\$50.00</b> per gymnast and must be paid to the LOC at the time of the Definitive Entry.																																																												
DELEGATION SIZE	<b>PAGU member Federations from the Central American and Caribbean area:</b> <table><tr><th>Function</th><th>WAG</th><th>MAG</th><th>Mixed</th></tr><tr><td><b>Seniors</b></td><td></td><td></td><td></td></tr><tr><td>Gymnasts</td><td>5</td><td>5</td><td>10</td></tr><tr><td>Coaches (for teams)</td><td>3</td><td>3</td><td>6</td></tr><tr><td>Coaches (for individuals)</td><td>1</td><td>1</td><td>2</td></tr><tr><td><b>Juniors</b></td><td></td><td></td><td></td></tr><tr><td>Gymnasts</td><td>3</td><td>3</td><td>6</td></tr><tr><td>Coaches (for individuals)</td><td>1</td><td>1</td><td>2</td></tr><tr><td><b>Judges</b></td><td>2*</td><td>2*</td><td>4</td></tr><tr><td><b>Head of Delegation</b></td><td></td><td></td><td>1</td></tr></table> <b>PAGU member Federations that <u>do not belong</u> to the Central American and Caribbean area:</b> <table><tr><th>Function</th><th>WAG</th><th>MAG</th><th>Mixed</th></tr><tr><td>Gymnasts (Senior or Junior)</td><td>2</td><td>2</td><td>4</td></tr><tr><td>Coaches</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Judges</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Head of Delegation</td><td></td><td></td><td>1</td></tr></table>	Function	WAG	MAG	Mixed	<b>Seniors</b>				Gymnasts	5	5	10	Coaches (for teams)	3	3	6	Coaches (for individuals)	1	1	2	<b>Juniors</b>				Gymnasts	3	3	6	Coaches (for individuals)	1	1	2	<b>Judges</b>	2*	2*	4	<b>Head of Delegation</b>			1	Function	WAG	MAG	Mixed	Gymnasts (Senior or Junior)	2	2	4	Coaches	1	1	2	Judges	1	1	2	Head of Delegation			1
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<p><b>ACCREDITATION</b></p>	<p>Along with the Nominative Registration all federations must send a copy of the passport and a photograph (white background) of each delegation members (official and additional).</p> <p><u>Photos:</u> Each photo should meet the following requirements:</p> <ul style="list-style-type: none"> <li>– File format: JPEG</li> <li>– Measures: 210 x 270 pixels minimum and 420 x 540 pixels maximum</li> <li>– 35 mm width by 45 mm height</li> <li>– File size: no more than 1 MB</li> </ul> <p>Each document must be identified with the country and name of each member. Example: Country, LAST NAME-Name and function.</p> <p>These documents must be sent no later than <b><u>23 May, 2017.</u></b> In case of not sending the photo as described, the LOC will take it upon arrival with an extra cost of USD\$10.00 per photo.</p> <p>The cost of the accreditation for additional persons (coaches, team leaders, doctors and physiatrists) will be USD\$100.00 each one. This accreditation will give them the right to enter the areas according to the function, local transportation and final Banquet. The cost of the additional accreditations must be paid to the LOC by bank transfer no later than <b><u>15 May, 2017.</u></b></p> <p>In case of theft or loss of the accreditation, it must be informed immediately to Local Organization Committee for the cancellation of the accreditation.</p> <p>The replacement of the lost or stolen accreditation will cost USD\$50.00 to the holder of the accreditation.</p>
<p><b>EVENT FORMAT</b></p>	<p>MAG and WAG 1 day of competition per discipline.</p> <p>Day 1: WAG Teams, All Around and Apparatus classification Day 2: MAG Teams, All Around and Apparatus classification</p> <p>MAG and WAG – PAGU and FIG valid Rules Note: For the calculation of Vault final results, the gymnasts must present 2 vaults according to the FIG rules for finals.</p>
<p><b>PROVISIONAL SCHEDULE</b></p>	<p><b>Sunday 25 June</b> Arrival of PAGU Technical Delegates and representatives Arrival of Delegations and registration Free MAG and WAG trainings upon previous request</p> <p><b>Monday 26 June</b> Delegates' Technical Meeting MAG and WAG scheduled trainings</p> <p><b>Tuesday 27 June</b> WAG Judges' briefing WAG Podium Training MAG Scheduled Trainings</p> <p><b>Wednesday 28 June</b> MAG Judges' briefing MAG Podium Training WAG Scheduled Trainings</p> <p><b>Thursday 29 June</b> WAG Judges' Meeting WAG Competition (Classification for Teams, All Around and Apparatus) WAG Award Ceremony for Teams, All Around and Apparatus</p>

	<p><b>Friday 30 June</b> MAG Judges' Meeting MAG Competition (Classification for Teams, All Around and Apparatus) MAG Award Ceremony for Teams, All Around and Apparatus</p> <p>Note: The program is subject to changes after the definitive registration.</p>						
<b>MEDICAL SERVICES</b>	The LOC will provide first aid services at the competition and training sites.						
<b>VISA</b>	<p>Please check immediately with your travel agency or with the Guatemala Embassy or Consulate in your country if your delegation members require visa for your travel to Guatemala.</p> <p>The LOC will support each delegation member with an official invitation letter if requested no later than <b><u>23 May 2017.</u></b></p> <p>The request must include the function, full name, gender, date of birth, nationality, passport number, passport expiry date, arrival and departure dates, as well as the city where the visa will be issued.</p>						
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee, the PAGU and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation, and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their delegation.</p> <p>Please submit proof of insurance to the LOC by <b><u>23 May 2017.</u></b> Delegation Members with insufficient insurance coverage must inform the Local Organizing Committee in advance.</p>						
<b>INTERNATIONAL TRANSPORTATION</b>	<p>Participating Federations are responsible for the international transportation of their delegation members. They must arrive to the International Airport La Aurora in Guatemala City.</p> <p>The Travel Itinerary form must be sent to the Local Organizing Committee no later than <b><u>31 May 2017.</u></b></p>						
<b>LOCAL TRANSPORTATION</b>	<p>The Local Organizing Committee will provide local transportation from airport to the hotel and vice versa in the official arrival and departure days.</p> <p>The Local Organizing Committee will provide transportation to all delegation members duly accredited, from the official hotels to the training and competition venues and vice versa.</p>						
<b>ACCOMMODATION AND MEALS</b>	<p><b>OFFICIAL HOTEL</b></p> <p>HOLIDAY INN, GUATEMALA 1a. Avenida 13-22 zona 10, 01010 Guatemala City Tel. (502) 2421-0000 USA: 01 800 00 999 00 <a href="http://www.holidayinn.com">www.holidayinn.com</a></p> <p>Contact: Lilian Lam, Sales Executive E-mail: <a href="mailto:lilian_lam@hinn.com.gt">lilian_lam@hinn.com.gt</a> Tel: (502) 2421 0000, (502) 4149-4189, (502) 2421-0004, (502) 2421-0024</p> <p>OPTION 1:</p> <table><tr><th>Occupancy</th><th>Price per room</th><th>Comments</th></tr><tr><td>Single room</td><td>US\$ 131.38</td><td>Includes: 1 breakfast 1 lunch 1 dinner Taxes included</td></tr></table>	Occupancy	Price per room	Comments	Single room	US\$ 131.38	Includes: 1 breakfast 1 lunch 1 dinner Taxes included
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Single room	US\$ 131.38	Includes: 1 breakfast 1 lunch 1 dinner Taxes included					

	Double room	US\$ 171.26	Includes: 2 breakfasts 2 lunches 2 dinners Taxes included																				
	Triple room	US\$ 223.34	Includes: 3 breakfasts 3 lunches 3 dinners Taxes included																				
	OPTION 2:																						
	Occupancy	Price per room	Comments																				
	Single or double	USD\$ 91.50	Without meals																				
	Triple	USD\$ 103.70	Taxes included																				
	Breakfast	USD\$ 9.08	Per person Taxes included																				
	Lunch	USD\$ 15.40																					
	Dinner	USD\$ 15.40																					
	The Accommodation Form must be sent to the Local Organizing Committee no later than <b>15 May 2017</b> , together with the total payment for all the delegation members. Rooms will be assigned on a first come first serve basis.																						
There will be no refund for cancellations made after <b>15 May 2017</b> .																							
FINAL BANQUET	Farewell Banquet will be on Friday 30 June and will have no additional cost for the members of the participating delegations lodging at the official hotel with Option 1.  Delegations that do not request Option 1 must pay US\$25.00 per person no later than <b>15 May 2017</b> .																						
BANK ACCOUNT INFORMATION	After the submission of the Definitive Entry and the Accommodation Form (no later than <b>23 April 2017</b> ), the LOC will send the invoice with the bank account information to deposit the payment for:  -Accommodation -Meals -Entry fees -Insurance as requested -Tickets for the Farewell Banquet  The participating Federation is responsible to cover the related fees of their bank transfers.  Please inform the Local Organizing Committee about any payment/bank transfer in order to confirm receipt of payment.																						
MARKETING	The FIG Publicity and Advertising Rules should be respected.																						
DEADLINES SUMMARY	<table><tr><td>Provisional Registration</td><td>April 01 2017</td></tr><tr><td>Definitive Registration</td><td>April 23 2017</td></tr><tr><td>Nominative Registration</td><td>May 23 2017</td></tr><tr><td>Request for visa letter</td><td>May 23 2017</td></tr><tr><td>Payment for not registering judge</td><td>May 23 2017</td></tr><tr><td>Definitive Accommodation Form</td><td>April 23 2017</td></tr><tr><td>Nominative Accommodation/Meals Form</td><td>May 15 2017</td></tr><tr><td>Payment of 100% of Accommodation and meals</td><td>May 15 2017</td></tr><tr><td>Payment of additional tickets for the Farewell Banquet</td><td>May 15 2017</td></tr><tr><td>Travel Itinerary Form</td><td>May 23 2017</td></tr></table>			Provisional Registration	April 01 2017	Definitive Registration	April 23 2017	Nominative Registration	May 23 2017	Request for visa letter	May 23 2017	Payment for not registering judge	May 23 2017	Definitive Accommodation Form	April 23 2017	Nominative Accommodation/Meals Form	May 15 2017	Payment of 100% of Accommodation and meals	May 15 2017	Payment of additional tickets for the Farewell Banquet	May 15 2017	Travel Itinerary Form	May 23 2017
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Patricia Diéguez  
PAGU Secretary General




Jorge Rolando Rosales Mirón  
FNG President