

## DIRECTIVES

**Event ID: 14264**

Dear UEG affiliated Member Federation,

The German Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official UEG International Event.

<b>DISCIPLINE</b>	Acrobatic Gymnastics
<b>HOST FEDERATION</b>	Deutscher Turner-Bund Otto-Fleck-Schneise 8 60528 Frankfurt Phone: +49 69 687 01 - 0 Fax: +49 69 678 01 - 225 e-mail: <a href="mailto:hotline@dtb-online.de">hotline@dtb-online.de</a> <a href="http://www.dtb-online.de">www.dtb-online.de</a>
<b>LOCAL ORGANISING COMMITTEE</b>	FVG Riesa mbH Am Sportzentrum 5 01589 Riesa, Germany Phone: +49 3525 601 100 Fax: +49 3525 601 410 e-mail: <a href="mailto:susan.hoffmann@fvg-riesa.de">susan.hoffmann@fvg-riesa.de</a> Website: <a href="http://www.sachsenarena.de">www.sachsenarena.de</a>
<b>LOCATION</b>	City of Riesa, Free State Saxon, Germany
<b>DATE</b>	From 25 <sup>th</sup> to 27 <sup>th</sup> September 2015
<b>VENUE</b>	SACHSENarena Am Sportzentrum 5 Phone: 0049 3525 6010 FAX: 0049 3525 601 410 <a href="mailto:info@fvg-riesa.de">info@fvg-riesa.de</a> <a href="http://www.sachsenarena.de">www.sachsenarena.de</a>
<b>APPARATUS SUPPLIER</b>	Manufacturer: SPIETH Gymnastics Colour: <b>blue</b> FIG certified Reference number: <b>3241+1790751</b>
<b>RULES AND REGULATIONS</b>	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> <li>• FIG and UEG Statutes</li> <li>• FIG and UEG Technical Regulations</li> <li>• FIG Code of Points and relevant Newsletters</li> <li>• FIG General Judges' Rules</li> <li>• FIG Specific Judges' Rules</li> <li>• FIG Doping Control Rules</li> <li>• FIG License Rules</li> <li>• UEG Media Rules</li> <li>• FIG Apparatus Norms</li> <li>• UEG Advertising and Publicity Rules</li> <li>• FIG Rules for Sanctioning (approval) of International Events</li> <li>• UEG Accreditation Directives</li> <li>• UEG medical Guidelines</li> </ul>

	<ul style="list-style-type: none"> <li>• UEG Rules “Ceremonies of UEG Events”</li> <li>• FIG WAGC Regulations</li> <li>• and subsequent decisions of the UEG/FIG Executive Committee</li> </ul>				
<b>FEDERATIONS INVITED</b>	The Organising Member Federation will invite all UEG Member Federations, provided that their financial obligations to the UEG and the FIG are fulfilled. The inscriptions have to be made by the national federations				
<b>AGE LIMITS</b>	<p>Age Groups: 11 – 16 years (born 1999 – 2004) 12 – 18 years (born 1997 – 2003)</p> <p>Gymnasts have the right to participate if they reach the determined age during the year of the competition. Each athlete may compete in one discipline and one age group only.</p> <p>Pairs or groups who have competed as Seniors in World Championships, World Cup, World Games or at European Championships may not compete in the Age Group Competitions. Pairs or groups who have competed in the 12-18 or 13-19 age groups in any FIG approved competition, including European championships, may not compete in the 11-16 age group. Pairs or groups who have competed in 13-19 age groups in any FIG approved competition, including European championships, may not compete in the 12-18 age group. Individuals who have competed as Seniors, 13-19 or 12-18 age groups but who are in newly formed age group pairs or groups are eligible to compete in any age group. <b>All gymnasts must have a valid FIG licence.</b></p>				
<b>JUDGES AND JURIES</b>	<p>Each participating federation is entitled to present <b>one or two</b> Category 1, 2, 3 or 4 judges excluding any appointed difficulty judge or chair of judges. If a federation presents only Category 4 judges, the federation is entitled to present one Category 4 judge for the 11-16 event and another Category 4 judge for the 12-18 event. In the draw, priority may be given to the judges with highest ratings. Federations with international brevet judges are obliged to present a minimum of one judge. All judges will be given the opportunity to officiate in at least one event. The selection of judges (draw) is made by the TC-ACRO/UEG. The judges must be eligible to judge in the respective function. The Chairs of Judges Panel and the Difficulty Judges <b>1</b> are appointed by the TC-ACRO/UEG. All judges must participate in the judges’ instruction meeting. The costs for judges will be charged to the respective federations. <b>All judges must have a current valid FIG brevet at the time of the event.</b></p>				
<b>REGISTRATION DEADLINES</b>	<p>The inscriptions must be done on the forms send together with the invitation. Please return to UEG office to <a href="mailto:info@ueg.org">info@ueg.org</a> or by fax +41 - 21 - 613.73.31</p> <table border="1" data-bbox="437 1563 1163 1675"> <tr> <td>Definitive registration:</td> <td><b>July 1<sup>st</sup>, 2015</b></td> </tr> <tr> <td>Nominative registration:</td> <td><b>September 3<sup>rd</sup>, 2015</b></td> </tr> </table>	Definitive registration:	<b>July 1<sup>st</sup>, 2015</b>	Nominative registration:	<b>September 3<sup>rd</sup>, 2015</b>
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Nominative registration:	<b>September 3<sup>rd</sup>, 2015</b>				
<b>ENTRY FEES</b>	<p>Euro 100,- per gymnast. Have to be paid to the UEG by <b>July 1<sup>st</sup>, 2015</b> <b>Banque Cantonale Vaudoise</b> <b>Place St-François 14, CP 300</b> <b>1002 Lausanne, Switzerland</b> <b>Account No: L 5205.70.49 Union Européenne de Gymnastique</b> <b>IBAN Code: CH05 0076 7000 L520 5704 9</b> <b>Swift Code: BCVLCH2LXXX</b></p>				
<b>ACCREDITATION</b>	Accreditation cards will be distributed at the Accreditation Center upon arrival of the delegations. The UEG accreditation rules will be strictly applied, notably as far as the number of accreditation cards per federations is concerned.				

	<p>2 transferable cards for the Field of Play per delegation will be handed out upon arrival.</p> <p>Accreditation cards will not be delivered unless all financial and insurance obligations have been met.</p> <p>Each delegation will be taken to the accreditation desk upon arrival, and the following items will be verified:</p> <ul style="list-style-type: none"> <li>- Nationality and age of all competitors and judges</li> <li>- FIG License</li> <li>- Total payment of accommodation and meals</li> <li>- Insurance – every delegation member needs a valid insurance</li> <li>- National anthem and national flag</li> <li>- Tariff sheets</li> </ul> <p>In order to accelerate the accreditation procedure, please send in to the Organizing Committee a photo of each delegation member (electronic format) together with the Nominative Registration. 10 € will be charged for each photo the OC has to make at the arrival of the delegation.</p> <p>The specification of the photo should be as follows:</p> <ul style="list-style-type: none"> <li>- File format: JPG, JPEG</li> <li>- File name: NOC_Surname_Firstname (ex: GER_MEIER_Rita.jpg)</li> </ul> <p>In order to simplify the management of the music, please send your music only in MP3 format to the following e-mail address:  <u><a href="mailto:oliver.thielemann@fvq-riesa.de">oliver.thielemann@fvq-riesa.de</a></u> before <b>September 3<sup>rd</sup>, 2015</b>.</p> <p>The name of each music file has to contain the following information:  <b>Category</b> (11-16 or 12-16)_<b>Event</b> (W2-M2-MX2-W3-M4)_<b>Exercise</b> (B,D,C)_<b>Nation_Number</b> (1 or 2)_<b>NAME</b>.  (Example: SENIOR_W2_C_GER_1_MEIER-SCHULZ.mp3).</p> <p>The Organizing Committee guarantees the protection and the strict use of your musical creations during this event.</p>
<b>EVENT FORMAT</b>	The competition format will be in accordance with the UEG Technical Regulations, FIG Code of points and FIG Acrobatic Gymnastics World Age Group Competition [WAGC] regulations.
<b>PROVISIONAL SCHEDULE</b>	22.09.2015 Optional arrival delegations EAGC 23.09.2015 Arrival delegations EAGC 24.09.2015 Training, Orientation meeting 25.09.2015 Qualifications EAGC 26.09.2015 Qualifications EAGC 27.09.2015 Finals EAGC 28.09.2015 Departure delegations EAGC
<b>EVENT MANAGER</b>	Mr. Dirk Mühlstädt Am Sportzentrum 5 01589 Riesa, Germany Phone: 0049 3525 601291 FAX: 0049 3525 601410 <a href="mailto:dirk.muehlstaedt@fvq-riesa.de">dirk.muehlstaedt@fvq-riesa.de</a>
<b>MEDICAL SERVICES</b>	Medical premises and services will be provided in accordance with the Medical Guidelines of UEG and FIG Anti-Doping Rules, WADA Code and related. Ambulance and Medical Team (ASB Regionalverband Dresden) are in the Venue.

<b>VISA</b>	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before <b>as soon as possible</b> to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee, the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The UEG and FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations' own charge as follows: <b>1,50 €</b> per person/day.</p>
<b>INTERNATIONAL TRANSPORTATION</b>	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by <b>September 3<sup>rd</sup>, 2015</b></p>
<b>LOCAL TRANSPORTATION</b>	<p>Delegations that book their accommodation through the OC will be offered free transport from:</p> <ul style="list-style-type: none"> <li>- Dresden Airport or Leipzig Airport to the competition venue and back;</li> <li>- Hotel to the competition/training venue and back.</li> </ul> <p>Delegations that don't book their accommodation through the OC can't use the local transport system provided by the OC.</p> <p>For delegations arriving at other airports we offer the following transport services (at the charge of the federations):</p> <p><b>Airport BERLIN TEGEL ↔ Hotel</b></p> <p><u>Prices only available if you book hotel with FVG Riesa mbH (SACHSENarena)</u></p> <p>1 - max. 3 person = 200 € per car  4 - max. 6 person = 220 € per minibus  13 - 50 person = 40 € per person in a bus</p> <p><u>Prices if you book hotel on your own</u></p> <p>1 - max. 3 person = 280 € per car  4 - max. 6 person = 330 € per minibus  13 - 50 person = 50 € per person in a bus</p> <p><b>Airport BERLIN SCHÖNEFELD ↔ Hotel</b></p> <p><u>Prices only available if you book hotel with FVG Riesa mbH (SACHSENarena)</u></p> <p>1 - max. 3 person = 200 € per car  3 - max. 6 person = 220 € per minibus  13 - 50 person = 40 € per person in a bus</p> <p><u>Prices if you book hotel on your own</u></p> <p>1 - max. 3 person 280 € per car</p>

	<p>3 - max. 6 person 330 € per minibus  13 - 50 person = 50 € per person in a bus</p>
<b>ACCOMMODATION</b>	<p>Hotel Category Prices are per night/per person (including breakfast, VAT, final banquet, airport transfer from Dresden/Leipzig and daily shuttle transfer from the hotel in the area of Riesa to the competition hall).</p> <p><u>Hotel Category I</u> (4-star hotels in the area of Riesa, e.g. “mercure”)  Single room 103,00 € per night/per person  Double room 144,00 € (72,00€ per night/per person)  Triple room 204,00 € (68,00€ per night/per person)</p> <p><u>Hotel Category II</u> (3-star hotels in the area of Riesa, e.g. “Saxonia”)  Single room 100,00 € per night/per person  Double room 137,00 € ( 68,50€ per night/per person)  Triple room 183,00 € (61,00€ per night/per person)</p> <p><u>Hotel Category III</u> (2-stars or less in the area of Riesa, e.g. “Ambiente”)  Single room 80,00 € per night/per person  Double room 125,00 € (62,50€ per night/per person)  Triple room 177,00 € (59,00€ per night/per person)</p> <p><u>Hotel Category IV</u> (Guesthouse)  Single room 70,00 € per night/per person  Double room 110,00 € (55,00€ per night/per person)  Triple room only on special request</p> <p><u>Hotel Category V</u> (Youth hostel)  Price per person in a shared room (single rooms only on special request): 50,00 €  Price per person in a shared room for guests older than 27 years: 55,00 €</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by <b>July 1<sup>st</sup>, 2015</b> latest, all hotel rooms will be allocated on a “first come, first serve” basis.  The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>Payment Policy:  The costs for the accommodations must be paid to the LOC as follows:  50% of the Accommodation costs must be paid to the OC by <b>July 1<sup>st</sup>, 2015</b>  The remaining 50% of the Accommodation costs must be paid by <b>September 3<sup>rd</sup>, 2015</b>.</p>
<b>MEALS</b>	<p>The invited participating federations must pay for the meals expenses of their delegation members.</p> <p>The Meals Form must be returned to the LOC by <b>July 1<sup>st</sup>, 2015</b> at the very latest.</p> <p>The costs for the meals must be paid to the LOC by <b>September 3<sup>rd</sup>, 2015</b> at the very latest.</p> <p>We charge 14,00 € per person / meal.</p>
<b>CANCELLATION POLICY</b>	<p>Accommodation:  In case of room cancellations the OC refunds until <b>August 14<sup>th</sup>, 2015</b> the</p>

	<p>complete amount of cancelled rooms. If cancellations arrive until <b>September 3<sup>rd</sup>, 2015</b> the OC refunds 50 % of the amount. If cancellations arrive later than <b>September 3<sup>rd</sup>, 2015</b> no claims of refunds will be accepted.</p> <p>Meals: In case of meal cancellations the OC refunds until September 4<sup>th</sup>, 2015 the complete amount of cancelled meals. If cancellations arrive until September 11<sup>th</sup>, 2015 the OC refunds 50 % of the amount. If cancellations arrive later than September 11<sup>th</sup>, 2015 no claims of refunds will be accepted.</p>
<b>FINAL BANQUET</b>	<p>The accommodations package, booked through the OC, includes the closing party ticket for official delegation members (Head of Delegation, judges, coaches, athletes, managers, and doctors). Please confirm by Email: <a href="mailto:susan.hoffmann@fvg-riesa.de">susan.hoffmann@fvg-riesa.de</a> the number of participants for the final banquet!</p> <p>Delegations not booking their accommodations through the Organizing Committee and additional visitors travelling with a delegation may purchase tickets to the Final Banquet for 50 Euro per person. Tickets for the Final Banquet must be purchased in advance (until 1<sup>st</sup> of September, 2015).</p>
<b>BANK ACCOUNT INFORMATION</b>	<p>All payments for the hotel bookings, transfer and meals must be made by bank transfer:</p> <p><b>Name of Bank: Sparkasse Meissen</b> <b>Name of recipient: FVG Riesa mbH</b> <b>IBAN: DE 77 8505 5000 3033 020304</b> <b>SWIFT BIC: SOLADES1MEI</b></p> <p>Each participating member Federation is kindly requested to indicate the payment's purpose as follows: "<b>ACRO 2015 / Federation</b> " The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
<b>MARKETING</b>	UEG advertising and publicity norms must be respected
<b>MEDIA</b>	<p>Mr. Tobias Czäczine Marketing / Public Relations FVG Riesa mbH Am Sportzentrum 5 01589 Riesa / Germany</p> <p>phone: +49 (0) 3525 - 601 255 fax: +49 (0) 3525 - 601 201 eMail: <a href="mailto:tobias.czaeczine@fvg-riesa.de">tobias.czaeczine@fvg-riesa.de</a></p>
<b>SOCIAL MEDIA</b>	<p>Facebook Site: SACHSENarena Riesa Homepage: <a href="http://www.sachsenarena.de">www.sachsenarena.de</a> Homepage: <a href="http://www.riesa.de">www.riesa.de</a> Homepage: <a href="http://www.tourismus-riesa.de">www.tourismus-riesa.de</a> YouTube – Chanel: in preparation</p>

<b>DEADLINES SUMMARY</b>	Definitive Registration	<b>July 1<sup>st</sup>, 2015</b>
	Nominative Registration	<b>September 3<sup>rd</sup>, 2015</b>
	Accommodation Form	<b>July 1<sup>st</sup>, 2015</b>
	Travel Schedule Form	<b>September 3<sup>rd</sup>, 2015</b>
	Insurance	<b>July 1<sup>st</sup>, 2015</b>
	Visa Request Form	<b>A.S.A.P</b>
	Meals Form	<b>July 1<sup>st</sup>, 2015</b>
	Payment of the Entry Fee	<b>July 1<sup>st</sup>, 2015</b>
	Payment of the Accommodation Costs (1 <sup>st</sup> 50%)	<b>July 1<sup>st</sup>, 2015</b>
	Payment of the Accommodation Costs (2 <sup>nd</sup> 50%)	<b>September 3<sup>rd</sup>, 2015</b>
	Payment of the local transportation	<b>September 3<sup>rd</sup>, 2015</b>
	Payment of the Meals	<b>September 3<sup>rd</sup>, 2015</b>
	Confirmation about the number of participants at the final banquet	<b>September 10<sup>th</sup> 2015</b>
	Passport photo for accreditation (on line)	<b>September 3<sup>rd</sup>, 2015</b>
	Cancellation cost hotel booking:  If cancellations arrive after 14 <sup>th</sup> of August until 3 <sup>rd</sup> September 2015 the OC refunds 50 % of the amount.  If cancellations arrive later than 3 <sup>rd</sup> September, 2015 no claims of refunds will be accepted.	August 14 <sup>th</sup> until September 3 <sup>rd</sup> 2015  3 <sup>rd</sup> September
	Cancellation cost meal booking:  If cancellations arrive after September 3 <sup>rd</sup> until September 11 <sup>th</sup> , 2015 the OC refunds 50 % of the amount.  If cancellations arrive later than September 11 <sup>th</sup> , 2015 no claims of refunds will be accepted.	3 <sup>rd</sup> – 11 <sup>th</sup> of September  11 <sup>th</sup> of September

Sincerely Yours,

Frankfurt, 06.02.2015



Rainer Brechtken  
President of German Gymnastics Federation