### FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



### FIG TRAMPOLINE WORLD CUP 18-19.08.2017 Minsk, Belarus



### **DIRECTIVES**

**EVENT ID: 15074** 

Dear FIG Affiliated Member Federation,

Following the decision of the FIG Executive Committee, Belarus Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Rui Vinagre Avenue de la Gare 12 1003 Lausanne Switzerland Tel: +41 (0)21 321 55 10 / Direct: +41 (0) 21 321 55 32 Fax: +41 (0) 21 321 55 19 / +41 (0) 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.fig-gymnastics.com	
HOST FEDERATION	Belarus Gymnastics Association Contact person: Andrey Fedorov Surganova Street, 2-33 220012 Minsk Belarus Tel./fax: +375 17 292 51 77 e-mail: info@bga.by website: www.bga.by	
LOCAL ORGANIZING COMMITTEE (LOC)	Ministry of Sport and Tourism of the Republic of Belarus Contact person: Irina Grebneva Kirov Street, 8/2 220030 Minsk Belarus Tel.: +375 17 292 46 04 Fax: +375 17 292 51 77 e-mail: belarustrampoline@gmail.com	
LOCATION	Minsk, Belarus	
DATE	From August 18 <sup>th</sup> to August 19 <sup>th</sup> , 2017	
VENUE	Palace of Sports Pobediteley Avenue, 4 220004 Minsk Belarus Tel./fax: +375 17 203 44 83 e-mail: info@sportpalace.by website: www.sportpalace.by	

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	Venue capacity: up to 3000 seats The Competition, Training and Warm-up halls are at the same venue.		
APPARATUS	The Competition, Training and Warm-up halls: EUROTRAMP apparatus		
SUPPLIED	A detailed list of Apparatus supplied to be used for this World Cup will be published on the FIG website.		
INTERNATIONAL APPARATUS CONTROL	The presence of at least one Technician from the Official Apparatus Manufacturer will be guaranteed by the Organizing Member Federation for the installation of the TRA competition apparatus in the competition hall, warm-up hall and training hall(s), as well as throughout the duration of training, podium training, warm-up and competition.		
	The Technical Delegate, accompanied by the Technician of the Apparatus Manufacturer will proceed to the apparatus control in the competition hall, warm-up hall and training hall(s) prior to training and competition.		
	The apparatus control in the competition hall, warm-up, and training hall prior to training is the responsibility of the FIG Technical Delegate (TD) or an Apparatus Supervisor designated by him/her. The TD will be accompanied by a technician of the Apparatus Manufacturer and the local Competition Director.		
	The Apparatus control includes the check of the dimensions of the apparatus which must respect the valid FIG Apparatus Norms. It must be verified that the duly certified apparatus are set up and fixed correctly and that the apparatus in the different halls are identical.		
PROVISIONAL SCHEDULE	<ul> <li>Day 1 (Wednesday, 16.08.2017): <ul> <li>Arrival of Delegations.</li> <li>Day 2 (Thursday, 17.08.2017):</li> <li>Training and Podium training;</li> <li>Judges' Meeting;</li> <li>Orientation Meeting.</li> </ul> </li> <li>Day 3 (Friday, 18.08.2017): <ul> <li>Qualifications: Individual Trampoline (W, M), Synchro Trampoline (W, M).</li> </ul> </li> <li>Day 4 (Saturday, 19.08.2017): <ul> <li>Finals: Individual Trampoline (W, M), Synchro Trampoline (W, M).</li> </ul> </li> <li>Day 5 (Sunday, 20.08.2017): <ul> <li>Departure of Delegations.</li> </ul> </li> </ul>		
COMPETTION FORMAT AND	The World Cup competition will consist of Qualifications and Finals.		
PARTICIPATION	Participation per Member Federation in the World Cup Competitions is restricted to:		
	- 4 men and 4 women in Individual Trampoline.		
	- 2 male and 2 female pairs in Synchro Trampoline (must be formed by the Individual competitors).		
	- Until the time of the drawing of lots, the participating federation may substitute the registered gymnast. After this deadline, the replacement policy as per the technical Regulations (art. 4.2 Section 1) will apply.		
	Participation in the Qualifications:		
	- All competitors must take part in the qualifications.		
	- In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, Section 4) shall be applied.		

#### Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications may participate in the Finals.
- Maximum 2 individuals or 1 pair per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, Section 4) shall be applied.
- If there are less than 4 countries in a category, no medals, prize money and World Cup Points will be awarded.

World Cup Competitions must be separate and distinct competition, and may not be combined with any other Competitions.

# FEDERATIONS INVITED

The Organising Member Federation must invite all FIG Member Federations in good standing who have paid their annual membership fee for Trampoline Gymnastics.

#### SIZE OF DELEGATION AND FIG LICENSE

On-line registrations will only be accepted from FIG Gymnastics Member Federations. Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of the nominative registration until the end of the competition may participate.

For delegation size please refer to FIG Accreditation Rules.

The maximum size of the invited delegation is as follows:

	TRA IND (W, M)	TRA SYN (W, M)	Joint Total	
Head of Delegation	1	1	1	
Team Manager	1	1	1	
Coach	1, 1	-	2	
Gymnasts	4, 4	2 pairs, 2 pairs	8	
Medical Doctor	1	-	1	
Paramedical Staff	1	-	1	
Judges	2	-	2	
Out of competition gymnasts will not be accepted.				

#### AGE LIMITS

Participating must be at least 17 years (born in 2000 or before) in the year of the competition.

# JUDGES AND JUDGES' PANELS

Competitions will be evaluated by two Judges' Panels as follows:

Two judges' panels each for Individual Trampoline and Syncho Trampoline.

The Judge' panels are set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event. Priority will be given to the judges of the highest category.

No panel may include more than one member from a single federation:

- The Chair of Judges Panel must be of cat. 1.
- The Difficulty judges must be cat. 1 or 2.
- The Execution judges must be cat. 1, 2 or 3.

Each Participating Federation must provide minimum one judge in each discipline in which they have competitors. Failure to do so, or if a Participating Federation sends a judge with Category 4 (instead of Category 1, 2 or 3), will result in a fine of CHF 2'000.- to be paid to the Organizing Member Federation. This provision must be mentioned in the invitation letter.

The Organising Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function.

Should there not be sufficient judges, the organizing federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organising Member Federation. Should the Organising Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organising Member Federation.

Each Judges' Panel must be composed as follows:

	TRA IND	TRA SYN
Judge Chair of Judges Panel (S+T)	1	1
Judges for Execution and	6	6
horizontal displacement (E+H)		
Judges for Difficulty	2	2
TOTAL	9	9

### FIG TECHNICAL DELEGATE

The respective Technical Committees will propose at least 3 months prior to the date of the event a Technical Committee member or an expert (to be approved by the FIG President) to serve Technical Delegate. This Technical Delegate must be present at the event.

The FIG Technical Delegate will be proposed by the FIG TRA TC. He/she will serve as President of the Superior Jury.

# REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively online via the FIG platform.

Provisional registration	April 16 <sup>th</sup> , 2017	(4 months prior to the event)
Definitive registration:	June 16 <sup>th</sup> , 2017	(2 months prior to the event)
Nominative registration	July 19 <sup>th</sup> , 2017	(4 weeks prior to the event)

Late registrations are subject to fines as follows:

Fine for missing or late Provisional Registration (if any)	CHF 500	
Fine for missing or late Definitive Registration	CHF 750	
Fine for missing or late Nominative Registration	CHF 500	

Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorised to participate

# DRAWING OF LOTS

The gymnasts' drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration. Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

#### **ENTRY FEES**

The cost for the entry fee is **EUR 100** per gymnast.

The Invited Participating Federations must pay for all entry fees. At the time of the **Definitive Registration (June 16**<sup>th</sup>, **2017)** 100% of the entry fee must be paid to the Organizing Committee.

The entry fee is not refundable.

Entries without payment of the entry fees will be considered as invalid and will be refused.

#### **ACCOMMODATION**

The Organizing Committee has reserved allocations for official delegations in the following hotels:

#### **Hotel Victoria** \*\*\*\* (2,5 km drive from the competition venue)

Pobediteley Avenue, 59

220035 Minsk

**Belarus** 

Tel.: +375 17 204 88 44 Fax +375 17 204 88 33

e-mail: reservation@hotel-victoria.by website: www.hotel-victoria.by

The costs per person/night (including final banquet) are as follows:

**EUR 140.-** (single room, including breakfast) **EUR 90.-** (double room, including breakfast)

#### **Hotel Belarus** \*\*\* (1,1 km walk from the competition venue)

Starozhovskaya Street, 15 220002 Minsk Belarus

Tel.: +375 17 209 71 06 Fax +375 17 209 71 18 e-mail: info@belarus-hotel.by website: www.hotel-belarus.com

The costs per person/night (including final banquet) are as follows:

**EUR 110.-** (single room, including breakfast) **EUR 80.-** (double room, including breakfast)

#### **Hotel Yubileiny** \*\*\* (0,5 km walk from the competition venue)

Pobediteley Avenue, 19 220004 Minsk Belarus

Tel.: +375 17 226 90 37 Fax +375 17 226 91 71 e-mail: info@yhotel.by website: www.yhotel.by

The costs per person/night (including final banquet) are as follows:

**EUR 110.-** (single room, including breakfast) **EUR 80.-** (double room, including breakfast)

The check-in and check-out time is 12.00 a.m.

Late check-out and early check-in are paid in the amount of 50% of the cost room. The prices charged for the hotel rooms will not exceed the usual hotel rates.

The Accommodation Form must be returned to the Organizing Committee by the time of the Definitive Registration (June 16th, 2017) at the very latest, the hotel rooms will be allocated on a "first come, first serve" basis.

The Invited Participating Federations must pay for the accommodation expenses of their Delegation Members.

At the time of the Definitive Registration (June 16th, 2017) 50% of the Accommodation costs must be paid to the Organizing Committee. The remaining 50% of the Accommodation costs must be paid by the time of the Nominative Registration (July 19<sup>th</sup>, 2017).

The Organizing Committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and banquet, must be 3 days after the deadline for Definitive Registration, at the very earliest.

Cancelation of accommodation between the time of the Definitive Registration (June 16<sup>th</sup>, 2017) and the time of the Nominative Registration (July 19<sup>th</sup>, 2017) will be subject to a charge of EUR 75.- per person. Cancelation of accommodation between the time of the Nominative Registration (July 19th, 2017) and the arrival date is not refundable.

#### MEALS

Breakfast, lunch and dinner are served in the hotels.

The price for breakfast (as well as the price for final banguet) is included in the accomodation price.

Lunch and dinner (in the hotels) are offered for the following conditions:

- EUR 20.- per lunch per person per day.
- EUR 20.- per dinner per person per day.

The Invited Participating Federations must pay for the meals expenses of their delegation members.

The Meals and Banquet Form must be returned to the Organizing Committee by the time of the **Definitive Registration (June 16<sup>th</sup>, 2017).** 

At the time of the Definitive Registration (June 16th, 2017) 50% of the Meals costs must be paid to the Organizing Committee. The remaining 50% of the Meals costs must be paid by the time of the Nominative Registration (July 19<sup>th</sup>, 2017).

Cancelation of meals between the time of the Definitive Registration (June 16th, 2017) and the time of the Nominative Registration (July 19th, 2017) will be subject to a charge of EUR 75.- per person. Cancelation of meals between the time of the Nominative Registration (July 19<sup>th</sup>, 2017) and the arrival date is not refundable.

### All participants are invited to the final banquet hosted by the Organizing Committee. FINAL BANQUET Final banquet is free of charge for all delegation members, who booked their accommodation through the Organizing Committee. Ticket cost for final banquet for all others is **EUR 40.-** per person. The Invited Participating Federations must pay for the international travel costs of INTERNATIONAL their delegation members. TRANSPORTATION The Travel Schedule Form must be returned to the Organizing Committee by the time of the Nominative Registration (July 19<sup>th</sup>, 2017). Local transportation will be provided free of charge only for the delegation members. LOCAL who booked their hotel accommodation through the Organizing Committee: TRANSPORTATION - From Minsk National Airport / Minsk Railway Station / Minsk Bus Station to the competition venue / hotel and back. - From the hotel to the competition / thaining venue and back. Please verify immediately with your travel agent or the Belarus Embassy or **VISA** Consulate in your country if a visa is required for your travel to Belarus. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made by the time of the Definitive Registration (June 16th, 2017) to the Organizing Committee. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. The Host Federation, the Organizing Committee and the FIG will not be held **INSURANCE** responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all Participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation. The Organizing Committee will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the Organizing Committee in advance. The Organizing Committee will subsequently offer insurance at the Federations own charge as follows: - EUR 1.- per person per day. Details on IMSSA procedure: https://www.imssa-sos.com/en/. Access code: FIG 22AYCA094186 Accreditation will takes place upon arrival. ACCREDITATION Heads of delegation should present the following documents: Passports of all delegation members; Proof of total payments: Proof of medical insurance: National flag and CD of their National Anthem: FIG licences (The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the time of the Nominative Registration

(July 19<sup>th</sup>, 2017).

### All financial obligations must be fulfilled before arrival or during the accreditation. Accreditation card is personal for each of the delegation members. Accreditation card wearing is required at all times of the competition. Federations which have not fulfilled their financial obligations towards the FIG (e.g. **FINANCIAL** annual membership fees, unpaid invoices, etc.) will not be allowed to participate in **OBLIGATIONS** this World Cup. Federations which have not fulfilled their financial obligations towards the Organizing Committee by the given deadline in the Invitation / Directives, may still have the possibility to participate, but the Organizing Committee will not guarantee the hotel booking, meals and local transportation. Federations which have not fulfilled their financial obligations towards the Organizing Member federation upon arrival will not be accredited. Please pay attention to a new BANK ACCOUNT INFORMATION! **BANK ACCOUNT** Beneficiary: "Belsportobespechenie", State Establishment **INFORMATION** Address: Y.Kolasa Street, 35, 220013 Minsk, Belarus UNP (Payer's Registration Number) (ID): 100267108

**Until July, 3, 2017** Account No: 3632900072063

Since July, 4, 2017 Account No: BY16BLBB36320100267108001006

Bank: Belinvestbank (JSC), Directorate of Minsk city and Minsk region

Bank address: Masherova Avenue, 29, 220123 Minsk, Belarus

**SWIFT: BLBBBY2X** 

Bank Correspondent: VTB Bank (Deutschland) AG,

Frankfurt am Main, Germany

SWIFT: OWHBDEFF Account No: 0105140396

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: **2017 FIG Trampoline World Cup in Minsk.** 

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

## TIE BREAKING RULES

#### **PRIZE MONEY**

In case of a tie at any place, the tie-breaking rules as set up for the World Championships (Technical Regulations, Section 4) shall be applied.

The Organizing Member Federation will pay the following Prize Money (amounts in Swiss Francs – CHF).

The Prize Money, free of any deductible taxes, will be distributed in EUR, USD or CHF as follows:

Ranking	Prize Money in CHF
1	1'500
2	1'000
3	500

The prize money and its distribution per rank must be mentioned in the invitations.

In case of a tie at any rank, the prize money of the equal ranks are added and divided by the number of ties.

# No prize money will be given, if there are less than 4 participating federations per discipline.

### ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST

The results and the updated FIG World Cup Ranking List will be published on the FIG website within 24 hours after the end of the respective competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.

World Cup Series Ranking Lists are established for the series 2017-2018 and 2019-2020 for each discipline:

- Trampoline Individual Men;
- Trampoline Individual Women;
- Trampoline Synchro Men;
- Trampoline Synchro Women.

For Trampoline Individual, World Cup points are assigned to the competitors by name. Trampoline synchro pairs are listed by name, but considered as an entity. In case of change of a synchro partner, the synchro pair is considered as a new pair.

The World Cup Points are assigned to the competitors as follows:

Ranking	Points	Ranking	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

In case that less than four federations participating per apparatus, no World Cup points, no medals and no prize money will be given.

In case of a tie at any rank, the points of the equal ranks are added and divided by the number of ties.

#### YEARLY WINNER AND WINNERS OF THE WORLD CUP SERIES

The winner of the World Cup Series of each discipline is the gymnast (IND) and the pairs (SYN) with the highest number of points after the last event of the Series, the top 6 out of the 8 possible results are taken into consideration.

Should there be less than 8 World Cup Competitions in a Series, the following will be applied:

- If 6 or 7 World Cup Competitions take place per series, the best 5 are counted;
- If 5 World Cup Competitions take place per series, the best 4 are counted:
- If 4 World Cup Competitions take place per series all points are counted.

The gymnasts (TRA individual men and women) will receive an additional prize money paid by the FIG.

If there is a tie, the sum of the number of ranks of the counting competitions

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#### **TELEVISION**

The Organizing Member Federation must guarantee the production of a basic feed (international signal at least for the Final rounds. The International signal must be available for the FIG and its Right holders free of charge at the international Broadcasting Centre or at the Gateway without any limitations and free of any access fees.

Host Broadcaster: BelTeleRadioCompany

Makaenka Street, 9 220807 Minsk.

Belarus

Tel: +375 17 389 62 20 Fax: +375 17 267 81 82 e-mail: sport@tvr.by website: www.tvr.by

#### SCORING, RESULT SERVICE AND VIDEO CONTROL

The Organizing Member Federation will provide a scoring and result service, including a high quality video system which will allow the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Superior Jury and the President of the Superior Jury. The videos will be sent to the FIG within one week after the competition.

Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the Technical Delegate, the Supervisors and the Difficulty Judges' Panel.

The Organizing Member Federation must provide an approved device for the measurement of the time of flight and the horizontal displacement.

Video Control System Provider: "Kompak", Republic Unitary Enterprise

V.Horuzhev Street, 13/222

220123 Minsk

Belarus

Tel./fax: +375 17 334 34 58 e-mail: mstkompak@mail.ru website: www.kompak.by

#### **RULES AND** REGULATIONS

The competition would be organized under the following FIG rules:

- Statutes:
- Code of Ethics;
- Technical Regulations:
- License Rules:
- Code of Points and relevant Newsletters;
- General Judges' Rules:
- Specific Judges' Rules for Trampoline and Tumbling:
- Medical Organization of the Official FIG Competitions:
- Doping Control Rules;
- Media Rules:
- Apparatus Norms
- Advertising and Publicity Rules
- Accreditation Rules
- Regulations for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee.

DEADLINES	Provisional Registration (on-line)	April 16 <sup>th</sup> , 2017
SUMMARY	Definitive Registration (on-line)	June 16 <sup>th</sup> , 2017
	Nominative Registration (on-line)	July 19 <sup>th</sup> , 2017
	Accommodation Form	June 16 <sup>th</sup> , 2017
	Travel Schedule Form	July 19 <sup>th</sup> , 2017
	Visa Request Form	June 16 <sup>th</sup> , 2017
	Meals and Banquet Form	June 16 <sup>th</sup> , 2017
	Payment of the Entry Fee	June 16 <sup>th</sup> , 2017
	Payment of the Accommodation Costs	June 16 <sup>th</sup> , 2017 – 1 <sup>st</sup> payment
		July 19 <sup>th</sup> , 2017 – 2 <sup>nd</sup> payment
	Payment of the Meals Costs	June 16 <sup>th</sup> , 2017 – 1 <sup>st</sup> payment
		July 19 <sup>th</sup> , 2017 – 2 <sup>nd</sup> payment
	Payment of the fine for missing judge	At the accreditation upon arrival

### Sincerely Yours,

Place and date	Seal of the FIG affiliated NF	Signature of the President or Secretary General of the FIG affiliated NF
Minsk, 28.09.2016	C Commence of the Commence of	
	Hands	Helen Skripel, President