

DIRECTIVES

Event ID: 14792

Dear FIG affiliated Member Federation and Clubs,

The German Gymnastics Federation (DTB) and the SC Cottbus Turnen e.V. has the pleasure to invite your Federation to participate in the aforementioned International Event.

DISCIPLINE	Trampoline Gymnastics
HOST FEDERATION	German Gymnastics Federation (DTB) Otto-Fleck-Schneise 8, 60528 Frankfurt am Main, Germany contact person: Jessika Grupe Phone number: +49-69-67801 158 Fax number: +49-69-67801 225 e-mail: Jessika.Grupe@dtb-online.de web site: www.dtb-online.de
LOCAL ORGANIZING COMMITTEE	SC Cottbus Turnen e.V. Dresdener Straße 18, 03050 Cottbus, Germany Contact person: Eric Schön Mobilephone number: (+49) 176/ 10094662 E-mail: info@gymcity-open.de web site: www.gymcity-open.com
LOCATION	Cottbus, Germany
DATE	From 10 th June to 12 th June, 2016
VENUE	Lausitz Arena Cottbus Hermann-Löns-Straße 03050 Cottbus web site: www.lausitzarena-cottbus.de The Training Hall and the Warm-up Hall is in the same location as the competition hall
APPARATUS SUPPLIER	EUROTRAMP Ultimate Trampolines with 4x4 mm beds (Art.No. 03000)
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Licence rules (except for non competitive events) • Media Rules • Apparatus Norms • Accreditation Rules • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules

	<p><i>and subsequent decisions of the FIG Executive Committee</i></p> <p>Federations which have not fulfilled their financial obligations towards the Local Organizing Committee and the FIG by the given deadline in this Directive may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>						
FEDERATIONS INVITED	<p>The Organizing Member Federation will invite all Member Federations according to the following principles:</p> <ul style="list-style-type: none"> - all FIG member federation in good standing, - all clubs affiliated in the respective federations, - district or regional associations affiliated in the respective federations <p>The clubs have to respect their national eligibility rules for participation in the international events.</p>						
AGE LIMITS	<p>TRA: Junior:13-17, Senior: 17</p> <p>All gymnasts must have a valid licence at the time of the event.</p>						
JUDGES AND JURIES	<p>It is compulsory that the participating Delegations bring one judge with current FIG brevet. Judges from German clubs need the national B- license</p> <p>The Clubs, Associations or Federations that don't oblige by the established rules relating to the disposability of judges will be penalized with the payment of 25 EURO per participant of the delegation for each missing judge. The non-payment of the penalization will implicate the non-participation in the event of the respective competitors.</p> <p>All the judges indicated by the respective clubs, associations and federations to the organization will have to be present at the respective judges meeting. Note: Transport, accommodation and meals of each delegation judges are in responsibility of respective delegation.</p> <p>All judges must have a current valid FIG brevet or national B-License at the time of the event.</p>						
REGISTRATION DEADLINES	<p>The definitive registration must be made only online via the GymCity OPEN web site www.gymcity-open.de</p> <p>All booked additional services such as accommodation, banquet and transfer service are legally binding and can only be specified in the definitive registration.</p> <p>The Nominative Registration must be made exclusively online via the Sporttec website http://www.sporttech.io. All members of the delegation that attend the competition (athletes, coaches, judges) have to be registered. All members of the delegation are committed to upload a current picture. For the results showing on the video wall and for accreditation card it is mandatory that the picture is online.</p> <table border="1"> <tr> <td>Definitive registration</td><td>8th April 2016</td></tr> <tr> <td>Nominative registration</td><td>13rd May 2016</td></tr> </table> <p>Penalty for missing or late Definitive registration as follows:</p> <table border="1"> <tr> <td>Penalty for definitive registration</td><td>25€ per Person</td></tr> </table> <p>After the 13rd May 2016 definitive and nominative registration are no longer possible.</p>	Definitive registration	8th April 2016	Nominative registration	13rd May 2016	Penalty for definitive registration	25€ per Person
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ENTRY FEES	<p>The Entry fee for this event will be 20€ per person (all members of the delegation except judges).</p>						

ACCREDITATION	<p>The accreditation is on Friday 10th May 2016 at 16pm in the Local organisation office. Heads of the delegations are required to bring the following documents:</p> <ul style="list-style-type: none"> - Passport of all members of the delegation - Proof of total payments - Proof of medical insurances - FIG Licenses
EVENT FORMAT	<p>Eight (8) finalists (6 finalists if 7 – 8 participants, 4 finalists if 5 – 6 participants, 3 finalists if 3 – 4 participants in category). Finals will start from zero. Tie-breaking rules as per FIG Code of Points 2013 – 2016.</p> <p>In addition, the host Club SC Cottbus Turnen e.V. is allowed to set up one gymnast per category in every final. If there is no athlete from home club in the final there will be nine (9) starters in the final. (Wildcard)</p> <p>In competition there will be no “one- touch” instead every category becomes 20 minutes of warming up.</p>
PROVISIONAL SCHEDULE	<p>Friday, 10th June 2016</p> <ul style="list-style-type: none"> - arrival of delegations - 05:00pm – 08:00pm free training <p>Saturday, 11th June 2016</p> <ul style="list-style-type: none"> - 08:00am – 9:00am warming up and free training - 8:30am judges & delegation meeting (compulsory) - 09:30am – 03:15pm qualification-competitions - 03:30pm – 7:00pm final individual competitions - 07:15pm medal ceremonies - 08:00pm Banquet <p>Sunday, 12th June 2016</p> <ul style="list-style-type: none"> - 07:30am – 09:30am breakfast - departure of delegations <p>The exact schedule will be sent to the participating federations / clubs 2 weeks before the competitions by e-mail.</p>
EVENT MANAGER	<p>Eric Schön E-Mail: Eric.Schoen@gymcity-open.de</p>
MEDICAL SERVICES	<p>The medical care will be fully guaranteed by the Organizing Committee. The Guarantee includes the first aid as well as an ambulation in a nearby hospital. The event will have a number of doctors and physiotherapists available for the assistance of all competing Federations.</p> <p>A Paramedic Ambulance will be on site during official training, warm up and competition periods.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>
INTERNATIONAL TRANSPORTATION	<p>The Travel Schedule Form can be downloaded from the web site http://gymcity-open.de/downloads-2/ and must be returned to the LOC by 13rd May 2016.</p>
LOCAL TRANSPORTATION	<p>The local transportation from the airports (Berlin, Dresden) or railway station and between the hotel and venue will be cost 25€ (per delegation member)</p>

	for the local transportation must be ordered at the definitive registration by 08 th April 2016
ACCOMMODATION	<p>City Hotel*** R.-Breitscheid-Straße 10 03046 Cottbus Homepage: City Hotel Cottbus</p> <p>The costs per person and night in this Hotel are as follows:</p> <p>38 € (double room, including breakfast)</p> <p>Sorat Hotel Cottbus**** Schlosskirchplatz 2 DE 03046 Cottbus Homepage: Sorat Hotel Cottbus</p> <p>The costs per person and night in this Hotel are as follows:</p> <p>75 € (single room, including breakfast) 50 € (double room, including breakfast) 45 € (triple room, including breakfast)</p> <p>Altstadthotel am Theater Bahnhofstraße 57 03046 Cottbus Homepage: Altstadthotel am Theater</p> <p>The costs per person and night in this Hotel are as follows:</p> <p>45 € (double room, including breakfast)</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. The Accommodation Form must be returned to the LOC by the time of the definitive registration. The Hotel rooms will be allocated on a “first come, first served” basis.</p>
MEALS	Dinner (Friday) and lunch (Saturday) can be bought on-sight at the venue.
CANCELATION POLICY	Rooms cancelled after the definitive registration on 08th April 2016 will be subject to a cancellation fee of 50% to be paid by the Federation concerned. Rooms cancelled after 13rd May will be subject to a cancellation fee of 100 % to be paid by the Federation concerned.
FINAL BANQUET	The banquet has to be booked at the time of the definitive Registration. The cost per person is 20 €. Every person booked gets a barbecue with two meal voucher and one drink voucher. At the beginning every one becomes an opening drink.
BANK ACCOUNT INFORMATION	<p>The payment of the costs should be requested via bank transfer to the 13rd May 2016. Each participating member Federation is kindly requested to integrate the payment's purpose as follows:</p> <p>SC Cottbus Turnen e.V. Sparkasse Spree-Neiße IBAN: DE33 1805 0000 3205 104489 BIC-/SWIFT-Code: WELA DE D1 CBN Usage: GCO 2016 / NATION, Association</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>


MARKETING SOCIAL MEDIA	FIG advertising and publicity norms must be respected GymCity OPEN on facebook www.facebook.com/GymcityOpen/?fref=ts	
DEADLINES SUMMARY	Definitive Registration	08 th April 2016
	Nominative Registration	13 th May 2016
	Accommodation	08 th April 2016
	Airport Shuttle	08 th April 2016
	Travel Schedule Form	13 th May 2016
	Payment of the Entry Fee	13 th May 2016
	Payment of the Accommodation Costs	13 th May 2016
	Payment of the local transportation	13 th May 2016
	Payment of the Final Banquet	13 th May 2016
	Payment of the fine for missing judge	13 th May 2016

Sincerely Yours,

Frankfurt, 12.04.2016
Place and date:



Stamp


Signature of the President or
Secretary General of the FIG affiliated NF