

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



38th "TURNIER DER MEISTER®" FIG World Challenge Cup in Cottbus 13th – 16th March 2014



DIRECTIVES

Event ID:6379

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Germany has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail: toivanen@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	German Gymnastics Federation (DTB) Contact person: Christina Zacharias Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel: +49-69-67801 147 Fax: +49-69-67801 225 e-mail: christina.zacharias@dtb-online.de website: www.dtb-online.de
LOCAL ORGANIZING COMMITTEE	SC Cottbus Turnen e.V. Contact person: Mirko Wohlfahrt Dresdener- Straße 18 D-03050 Cottbus Germany Tel.: +49-355-486 355 Fax: +49-355-472 021 e-mail: info@turnier-der-meister.de website: www.turnier-der-meister.de
LOCATION	Cottbus in Germany
DATES	From 13 th to 16 th March 2014
VENUE	Lausitz Arena Cottbus Hermann-Löns-Straße 03050 Cottbus Germany Web site: http://www.lausitzarena-cottbus.de The training/warm up hall is in the same location as the competition hall.

APPARATUS SUPPLIER	A detailed list of SPIETH equipment to be used for this World Challenge cup will be published on the FIG web site																																
RULES AND REGULATIONS	<p>The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Individual Apparatus World Cup and World Challenge Cup Rules in Artistic Gymnastics :</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • License Rules • Code of Points and relevant Newsletters • Rules for the FIG Individual Apparatus World Cup and World Challenge Cup Series in Artistic Gymnastics • General Judges' Rules • Specific Judges' Rules for Artistic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Accreditation Rules • Regulations for Awards Ceremonies <p>and subsequent decisions of the FIG Executive Committee</p> <p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Challenge Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>																																
FEDERATIONS INVITED AND REPLACEMENT POLICY	<p>The organizing member federation may invite FIG member federations in good standing at their discretion, but must invite at least all Member Federations who had gymnasts:</p> <ul style="list-style-type: none"> - ranked 1-8 in C-III at the previous World Championships* - ranked 1-8 from the 2013 World Cup Ranking List for Individual Apparatus <p><i>* For the 2014 series, the gymnasts' invitation will be based on the results of the 2013 World Championships</i></p>																																
PARTICIPATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows:</p> <table border="1" data-bbox="475 1671 1469 1951"> <thead> <tr> <th>Delegation member</th> <th>Men</th> <th>Women</th> <th>Joint</th> </tr> </thead> <tbody> <tr> <td>Head of Delegation</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Team Manager</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Coach (max. 1 per gymnast*)</td> <td>3</td> <td>3</td> <td>6</td> </tr> <tr> <td>Gymnasts</td> <td>6</td> <td>4</td> <td>10</td> </tr> <tr> <td>Medical Doctor</td> <td>1</td> <td>1</td> <td>1</td> </tr> <tr> <td>Paramedical staff</td> <td>1</td> <td>1</td> <td>2</td> </tr> <tr> <td>Judges</td> <td>2</td> <td>2</td> <td>4</td> </tr> </tbody> </table> <p><i>* including Wild card and "hors concours" gymnasts</i></p>	Delegation member	Men	Women	Joint	Head of Delegation	1	1	1	Team Manager	1	1	2	Coach (max. 1 per gymnast*)	3	3	6	Gymnasts	6	4	10	Medical Doctor	1	1	1	Paramedical staff	1	1	2	Judges	2	2	4
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AGE LIMITS	<p>Age limit for MAG: 18 years (born in 1996 or before) Age limit for WAG: 16 years (born in 1998 or before)</p>																																

REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations. Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.</p> <table border="1" data-bbox="480 421 1449 622"> <tr> <td data-bbox="480 421 759 521">Definitive registration</td> <td data-bbox="759 421 1449 521">13th January 2014 (2 months prior to the event) 12:00 GMT</td> </tr> <tr> <td data-bbox="480 521 759 622">Nominative registration</td> <td data-bbox="759 521 1449 622">13th February 2014 (4 weeks prior to the event) 12:00 GMT</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1" data-bbox="480 680 1449 768"> <tr> <td data-bbox="480 680 1281 723">Fine for missing or late Definitive Registration</td> <td data-bbox="1281 680 1449 723">CHF 750.-</td> </tr> <tr> <td data-bbox="480 723 1281 768">Fine for missing or late Nominative Registration</td> <td data-bbox="1281 723 1449 768">CHF 500.-</td> </tr> </table>	Definitive registration	13 th January 2014 (2 months prior to the event) 12:00 GMT	Nominative registration	13 th February 2014 (4 weeks prior to the event) 12:00 GMT	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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Fine for missing or late Nominative Registration	CHF 500.-								
ENTRY FEES	No Entry Fee will be applied for this event.								
ACCREDITATION	<p>The accreditation will take place at the official Hotel of the Tournament, the "Lindner Congress Hotel" and will be open from Wednesday, 12th till Sunday, 16th March 2014.</p>								
COMPETITION FORMAT	<p>The Individual Apparatus Competitions for World Challenge Cup competitions consist of: Qualifications and Apparatus Finals</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> ▪ Participation is limited to 2 gymnasts per country on each apparatus. ▪ The Organizing Member Federation is allowed to add (only for the qualifications) "hors concours" competitors. These competitors are in addition to the official competitors of the Organizing Member Federation, they must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Cup points, they must not appear on the official results lists and they will have to start first at every apparatus. ▪ The Organizing Member Federation is allowed to name a max. of "4 hors concours" competitors in Women's Artistic Gymnastics and a max. of "4 hors concours" competitors in Men's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on more than one apparatus, not more than one "hors concours" gymnast can compete on an apparatus). ▪ FIG Competition III rules will be applied for vault. ▪ In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the Finals and with the same final score will receive the same World Cup Points. <p><u>Finals:</u></p> <ul style="list-style-type: none"> ▪ The best eight gymnasts per apparatus from the qualifications qualify for the Finals ▪ Participation is limited to 2 gymnasts per country and each apparatus. ▪ In addition, the Organizing Member Federation has the right to a limited number of Wild Cards to guarantee the participation of the Host Country gymnasts in the Finals (maximum 1 man and 1 woman gymnast only at one apparatus each). ▪ These "Wild Card Gymnasts" must have participated at the respective apparatus in the qualification. ▪ "Wild Card Gymnasts" will receive medals, prize money and World Cup 								

	<p>points.</p> <ul style="list-style-type: none"> ▪ FIG Competition III rules will be applied for vault. ▪ In case of a tie at any place, the tie will not be broken. The tied gymnasts will all have the same rank, but subsequent ranks will be skipped: 1, 1, 3, 4, 5, 6, 7, 8 1, 2, 2, 4, 5, 6, 7, 8 1, 2, 3, 3, 3, 6, 7, 8 <p>Tied gymnasts will receive the same medal and World Cup Points: 1, 1, 3, 4, 5, 6, 7, 8 (two gold medals, no silver medal, one bronze medal) The Prize Money will be added and divided by the number of gymnasts: 1, 1, 3, 4, 5, 6, 7, 8 (Prize Money for Rank 1 and 2 is added and divided by 2) 1, 2, 2, 4, 5, 6, 7, 8 (Prize Money for Rank 2 and 3 is added and divided by 2) 1, 2, 2, 2, 5, 6, 7, 8 (Prize Money for Rank 2, 3, and 4 is added and divided by 3) 1, 2, 3, 3, 3, 6, 7, 8 (Prize Money for Rank 3, 4, and 5 is added and divided by 3) 1, 2, 3, 4, 5, 6, 7, 7 (Prize Money for Rank 7 and 8 is added and divided by 2) 1, 2, 3, 4, 5, 6, 7, 8, 8 (Prize Money for Rank 8 is divided by 2)</p>
DRAWING OF LOTS	The gymnasts' drawing of lots will be directed by the FIG Technical Delegate and take place at the Orientation meeting of the event in accordance with the procedures established.
PROVISIONAL SCHEDULE	<p>Wednesday, 12th March 2014:</p> <ul style="list-style-type: none"> ➤ Arrival of the Delegations ➤ 14h30 19h30 official training ➤ 21h00 Technical Meeting (Lindner Congress Hotel) <p>Thursday, 13th March 2014:</p> <ul style="list-style-type: none"> ➤ 09h00 – 11h30 Training ➤ 13h00 Judges' instruction (Lindner Congress Hotel) ➤ 14h00 – 15h55 Warm up ➤ 16h00 – 20h00 Qualifications I MAG & WAG <p>Friday, 14th March 2014:</p> <ul style="list-style-type: none"> ➤ 09h00 – 11h30 Training ➤ 13h00 Judges' instruction (Lindner Congress Hotel) ➤ 14h00 – 15h55 Warm up ➤ 16h00 – 20h00 Qualifications II MAG & WAG <p>Saturday, 15th March 2014:</p> <ul style="list-style-type: none"> ➤ 08h30 – 10h00 Training ➤ 11h30 Judges' instruction (Lindner Congress Hotel) ➤ 12h30 – 13h55 Warm-up ➤ 14h00 – 17h00 Final I MAG & WAG (5 apparatus) <p>Sunday, 16th March 2014:</p> <ul style="list-style-type: none"> ➤ 08h30 – 10h00 Training ➤ 11h30 Judges' instruction (Lindner Congress Hotel) ➤ 12h30 – 13h55 Warm-up ➤ 14h00 – 17h00 Final II MAG & WAG (5 apparatus) ➤ 19h30 Banquet at the Lindner Congress Hotel <p>Monday, 17th March 2014:</p> <ul style="list-style-type: none"> ➤ Departure of the Delegations
EVENT MANAGER	Mirko Wohlfahrt, info@turnier-der-meister.de
MEDIA	Local Press Officer: Torsten Hartmann from the Host Federation. A press room

	<p>will be available for the use of accredited media with telephone, fax and internet access.</p> <p>Media should apply for accreditation online: http://www.turnier-der-meister.de/presse/akkreditierung/home.php</p>
SOCIAL MEDIA	<p>Turnier der Meister on facebook: https://de-de.facebook.com/Turnier.der.Meister</p> <p>German Gymnastics Federation on facebook: https://www.facebook.com/DeutscherTurnerBund</p>
MEDICAL SERVICES	<p>The medical care will be fully guaranteed by the Organizing Committee. The guarantee includes the first aid as well as an ambulation in a nearby hospital.</p> <p>The event will have a number of doctors and physiotherapists available for the assistance of all competing Federations.</p> <p>A Paramedic Ambulance will be on site during official training, warm up and competition periods.</p>
OFFICIAL HOSPITAL???	<p>Carl-Thiem-Klinikum Cottbus Thiemstr. 111 D-03048 Cottbus</p>
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.</p>
VISA	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 13th January 2014 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. (Except for gymnasts and judges.)</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: 10 € per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the OC by 13th February 2014.</p>
LOCAL TRANSPORTATION	<p>The local transportation from the airports (Berlin, Dresden) or railway station and between the hotel and venue will be provided at no extra cost to the delegations who have booked the tour package Hotel I.</p> <p>Otherwise the cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 13th February 2014.</p>
ACCOMMODATION	<p>HOTEL I: TOUR PACKAGE Hotel (NON-SMOKING HOTEL) Lindner Congress Hotel****(official tournament hotel, city centre) Berliner Platz</p>

D-03046 Cottbus
Germany
Phone: +49-355-366 0
Fax: +49-355-366 563
E-mail: info.cottbus@lindner.de
Website: www.lindner.de

The costs per person/night in this first hotel are as follows:
EUR 119,--(single room, **including full board & local transport**)
EUR 99,-- (double room, **including full board & local transport**)

Hotel II:
Radisson SAS Hotel, Cottbus**** (close to the railway station)
Vetschauer Straße 12
D-03048 Cottbus
Germany
Phone: +49 355 47 61 954
Fax: +49 355 47 61 930
E-mail: Info.Cottbus@RadissonSAS.com
Website: www.cottbus.radissonsas.com

The costs per person/night in this second hotel are as follows:
EUR 94,-- (single room, including breakfast)
EUR 79,-- (double room, including breakfast)
The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 13th February 2014.

Hotel III
SORAT Hotel Cottbus*** city centre
Schlosskirchplatz 2
D-03046 Cottbus
Germany
Phone: +49 355 784 40
Fax: +49 355 784 42 44
E-mail: cottbus@sorat-hotels.com
Web site: <http://www.sorat-hotels.com/hotel/cottbus>

The costs per person/night in this third hotel are as follows:
EUR 79,--(single room, including breakfast)
EUR 69,--(in double room, including breakfast)
The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 13th February 2014.

Hotel IV (low cost hostel)
Haus der Athleten
Dresdener-Straße 18
D-03050 Cottbus
Germany
Phone: +49 355 784 40
Fax: +49 355 784 42 44
E-mail: blanke.hda@ssb-cottbus.de
Website: <http://www.ssb-cottbus.de>

The costs per person/night in this low cost Hotel are as follows:
EUR 54,-- (including breakfast; only double rooms)
The cost of € 25 (per delegation member) for the local transportation must be paid to the OC by 13th February 2014.

	<p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the OC by 27th January at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).</p> <p>The costs for accommodation must be paid to the OC by 13th February 2014.</p> <p>Cancelation until 13th February 2014, at a 100% rate refund and later, no refund!</p> <p>The Organizing Member Federation must pay for the Accommodation expenses for the gymnasts ranked 1-3, per apparatus, competing in the event from:</p> <ul style="list-style-type: none"> - previous World Championships* (see note above) - the 2013 World Cup Ranking List
MEALS	<p>Hotel I: full board</p> <p>Hotel II: The costs for meals are as follows:</p> <ul style="list-style-type: none"> - 40 € per person for full board - 20 € per person for lunch or dinner <p>Hotel III: No meals can be provided at this hotel. Restaurants are close to Sorat Hotel.</p> <p>While the Meals Form must be returned to the LOC by 13th January 2014 at the very latest, the costs for the meals must be paid to the OC by 13th February 2014.</p> <p>Cancelation until 13th February 2014, at a 100% rate refund and later, no refund!</p> <p>The Organizing Member Federation must pay for the meals expenses, including full board, for the gymnasts ranked 1-3, per apparatus, competing in the event from:</p> <ul style="list-style-type: none"> - previous World Championships* (see note above) - the 2013 World Cup Ranking List
FINAL BANQUET	<p>The Final Banquet will be held on Sunday, 16th March 2014 at 19h30 at Lindner Congress Hotel and will be free of charge for all delegation members. Every Delegation will receive an invitation once all financial issues between the OC and the delegation guests are duly solved.</p>
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegates will serve as Presidents of the Superior Jury.</p>
JUDGES AND PANELS	<p>Each Judge’s panel will be composed as follows:</p> <ul style="list-style-type: none"> • 2 D judges, minimum 4 E judges, plus 1 Supervisor <p>The number of judges’ panels will be decided by the organizing member federation depending on the number of participating competitors and judges.</p>

	<p>Not more than one judge per Federation per panel will be permitted (except for time and line judges). The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts. The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 13th February 2014. The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.</p>																				
<p>VIDEO CONTROL SYSTEM</p>	<p>Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.</p>																				
<p>PRIZE MONEY</p>	<p>The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF): CHF 2'500.- per apparatus. The Prize Money, free of any deductible taxes, will be distributed in EURO as follows:</p> <table border="1" data-bbox="663 1252 1362 1603"> <thead> <tr> <th colspan="2">World Challenge Cup - Prize Money in CHF</th> </tr> <tr> <th><i>Ranking</i></th> <th><i>Individual Apparatus</i></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>750</td> </tr> <tr> <td>2</td> <td>600</td> </tr> <tr> <td>3</td> <td>400</td> </tr> <tr> <td>4</td> <td>250</td> </tr> <tr> <td>5</td> <td>200</td> </tr> <tr> <td>6</td> <td>150</td> </tr> <tr> <td>7</td> <td>100</td> </tr> <tr> <td>8</td> <td>50</td> </tr> </tbody> </table> <p>No prize money, medals and World Cup Ranking Lists points will be given, if there are less than 4 participating federation in per apparatus.</p>	World Challenge Cup - Prize Money in CHF		<i>Ranking</i>	<i>Individual Apparatus</i>	1	750	2	600	3	400	4	250	5	200	6	150	7	100	8	50
World Challenge Cup - Prize Money in CHF																					
<i>Ranking</i>	<i>Individual Apparatus</i>																				
1	750																				
2	600																				
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4	250																				
5	200																				
6	150																				
7	100																				
8	50																				
<p>ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST</p>	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation. Separate men's and women's World Cup Ranking Lists (World Cup and World Challenge Cup combined) are established for Individual Apparatus Competitions (i.e. for each apparatus). These lists begin with the first World Cup/World Challenge Cup event of the year and end with the last World Cup/World Challenge Cup event of the year as follows:</p> <ul style="list-style-type: none"> • 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for 																				

Women	
<u>Men</u>	<u>Women</u>
Floor	Vault
Pommel Horse	Uneven Bars
Rings	Balance Beam
Vault	Floor
Parallel Bars	
Horizontal Bar	

The World Cup Points are assigned to the competitors by name:

World Challenge Cup competitions	
<i>Rank</i>	<i>Points</i>
1	30
2	25
3	20
4	18
5	16
6	14
7	12
8	10
9	8
10	7
11	6
12	5

The gymnasts with the same final score will receive the same World Cup Points
 In case that less than four federations participate per apparatus, no World Cup Points, no medals and no prize money will be given.

WINNER OF THE ANNUAL INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the annual Individual Apparatus World Cup and World Challenge Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the year as follows:

- If 5 or more World Cup Competitions take place per year, the best 4 are counted
- If 4 or 3 World Cup Competitions take place per year all points are counted

A special award ceremony must be held at the last Individual Apparatus World Cup/World Challenge Cup competition of the year in which the Individual Apparatus World Cup and World Challenge Cup winners shall receive a Cup.
 In case of a tie in the respective World Cup Ranking Lists after the last respective competitions of the year, the tie will not be broken.

BANK ACCOUNT INFORMATION

Bank Name: Sparkasse Spree-Neise
 Bank Account Name: CGS-Cottbuser Gesellschaft für Sportförderung GmbH
 Heinrich-Albrecht-Straße 16
 03042 Cottbus
 IBAN Number: DE64 18050000 3209 1011 07
 Swift Code: WELADED1CBN
 Bank Address: Sparkasse Spree Neiße / Anstalt des öffentlichen Rechts
 Breitscheidplatz 3
 D-03046 Cottbus
 Germany

	<p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Turnier der Meister/YOUR FEDERATION.</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>
MARKETING	FIG advertising and publicity norms must be respected
TELEVISION	<p>For the Individual apparatus World Cup competitions and for the World Challenge Cup competition television coverage is compulsory.</p> <p>The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2014 Rules for the FIG Individual Apparatus World Cup & World Challenger Cup Series in Artistic Gymnastics for additional information.</p> <p>Host Broadcaster: Hearts and Minds Broadcast Services GbR Klosterstraße 64 10179 Berlin Germany Tel.: +49-30-247 236 27 Fax: +49-30-246 388 19 e-mail: info@hearts-and-minds.tv</p>

DEADLINES SUMMARY	Definitive Registration (on line)	13th January 2014
	Nominative Registration (on line)	13th February 2014
	Visa Request Form	13th January 2014
	Travel Schedule Form	13th February 2014
	Accommodation Form (number of rooms)	13th January 2014
	Nominative accommodation form	13th February 2014
	Meals Form	13th January 2014
	Payment of the Accommodation Costs	13th February 2014
	Payment of the local transportation	13th February 2014
	Payment of the Meals	13th February 2014
	Payment of the fine for missing judge	13th February 2014

Sincerely Yours,

...Frankfurt, 24.06.2013.
Place and date:



Stamp

Signature of the President or Secretary General of the FIG affiliated NF