FEDERATION INTERNATIONALE DE GYMNASTIQUE



2017 Individual Apparatus World Cup Hisense Arena, Melbourne Australia (AUS) 22 – 25 February 2017



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Australia** has the pleasure to invite your Federation to participate in the aforementioned official FIG Individual Apparatus World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Terhi Toivanen Avenue de la Gare 12 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : ttoivanen@fig-gymnastics.org
	website: www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Australia Renata Perini Sports House - Level 2, 375 Albert Rd, Albert Park VIC 3206 P: 03 8698 9700 F: 03 8698 9799 rperini@gymnastics.org.au www.gymnastics.org.au
ORGANIZING COMMITTEE	As per Host Federation
LOCATION	Hisense Arena Melbourne, Victoria Australia
DATES	From 22 to 25 February 2017
VENUE	Hisense Arena Melbourne & Olympic Parks, Olympic Blvd, Melbourne VIC 3001 Phone (03) 9286 1600 http://www.hisensearena.com.au/
	Training Hall Melbourne Olympic Park Tennis Centre Olympic Blvd, Melbourne VIC 3001 Phone (03) 9286 1600
	Warm-up Hall Hisense Arena Melbourne & Olympic Parks, Olympic Blvd, Melbourne VIC 3001 Phone (03) 9286 1600

http://www.hisensearena.com.au/ **APPARATUS** A detailed list of Janssen Fritsen equipment to be used for this FIG Individual Apparatus World Cup will be published on the FIG web site. **SUPPLIER** The competition will be organized under the following FIG rules, as valid in the **RULES AND** year of the competition, except for any deviation mentioned in the Rules for **REGULATIONS** Individual Apparatus World Cup Series in Artistic Gymnastics: Statutes **Technical Regulations** License Rules Code of Points and relevant Newsletters Rules for the FIG Individual Apparatus World Cup Series in Artistic **Gymnastics** General Judges' Rules Specific Judges' Rules for Artistic Gymnastics Medical Organization of the Official FIG Competitions **Anti-Doping Rules** Media Rules **Apparatus Norms** Advertising and Publicity Rules Accreditation Rules Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this Individual Apparatus World Cup. Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. PARTICIPATION AND Only senior gymnasts in good standing with the correct age and holding a valid FIG LICENSE FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows: **Delegation member** Men Women **Joint** Head of Delegation 1 Team Manager (if min. 6 men or 1 1 2 women) Coach (max. 1 per gymnast) * Gymnasts (max. 2 per apparatus) Medical Doctor 1 Paramedical Staff 1 2 1 2 2 4 Judges * Access to warm-up, training and FoP will be restricted to the number of gymnasts in training or competition **AGE LIMITS** Age limit for MAG: 18 years (born in 1999 or before) Age limit for WAG: 16 years (born in 2001 or before)

REGISTRATION DEADLINES

Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations. Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.

Provisional registration	Friday 14 th November 2016 (4 months prior to the event) Midnight Swiss Time
Definitive registration	Wednesday 14 th December (2 months prior to the event) Midnight Swiss Time
Nominative registration	Tuesday 17 th January (4 weeks prior to the event) Midnight Swiss Time

Late registrations are subject to fines as follows:

Fine for missing or late Provisional registration	CHF 500
Fine for missing or late Definitive registration	CHF 750
Fine for missing or late Nominative registration	CHF 500

Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorised to participate.

ENTRY FEES

The non-reimbursable cost for the Entry Fee (approved by the FIG) is of \$100AUD per gymnast.

ACCREDITATION

Accreditation is designed by Gymnastics Australia and bulk produced externally, with lanyards. Gymnastics Australia will distribute accreditation to each member of competition management, athletes, coaches, staff and technical officials to ensure Accreditation of all persons for the Event. The collection point will be at the Event Office.

Each federation will be taken to the accreditation desk upon arrival. In order to accelerate the accreditation procedure, please send to the Local organizing committee by email. events@gymnastics.org.au a photo of each delegation member together with the Nominative registration. The specification of the photo should be as follows:

File format: JPG, JPEG

Dimensions: max. 560 x 250 pixels / 250 KB File name: NOC_Function_Firstname_Surname

If a photo has to be taken during the accreditation because none has been sent within the deadline or sent in the unofficial requested format, there will be a charge of 25 AUD for each photo taken at the accreditation desk.

During the accreditation the Head of Delegation must present the following:

- Passports of all members of the delegation
- Insurances of all members of the delegation
- National anthem (on CD) and national flag (150 x 100 cm)
- Competitors' music WAG (CD 1 copy)
- Proof for full payment of the costs due to the LOC
- Licence of the gymnast

As far as the number of accreditation per federation is concerned, the World Cup Regulation will be strictly applied.

At the Venue Accreditation Checkpoints will be placed to limit access to operational areas to ensure the athletes, technical officials, volunteers and staff can operate to the highest possible level. Hisense will provide two Security Guards who are located at the spectator entry to Hisense Arena.

FOP access will be limited to those that are appropriately accredited and also doing a job at a particular time. There will potentially be a large number of persons that have the accreditation level to be on the FOP, however at any one time this will be limited to the bare minimum. The table below outlines the personnel that are currently planned to have FOP access.

Person	Time	Reason for Access
Athlete	Event Duration	Competition
Competition management (FOP staff)	Event Duration	Competition
Judges/ TO's	Event Duration	Competition
Photographers/Media	Limited during event duration	Media Purposes
Doctor	Event Duration	Medical

COMPETITION FORMAT

The Individual Apparatus World Cup competitions consist of:

Qualifications and Apparatus Finals

Qualifications:

- Participation is limited to 2 gymnasts per NF on each apparatus.
- FIG Competition III rules will be applied for vault.
- In case of a tie at any place, the tie-breaking rules as outlined up for the Olympic Games (TR sec 2) shall be applied. Nevertheless, the gymnasts not qualified for the Finals and with the same final score will receive the same World Cup Points.

<u>Finais:</u>

- The best eight gymnasts per apparatus from the qualifications qualify for the Finals
- Participation is limited to 2 gymnasts per NF and each apparatus.
- FIG Competition III rules will be applied for vault.

DRAWING OF LOTS/REPLACEMENT POLICY

The gymnasts' drawing of lots for all FIG Individual Apparatus World Cup events will take place at the FIG Office in Lausanne (SUI) within two weeks after the closing date of the nominative registration.

At the time of the nominative registration, the apparatus on which the gymnast will compete must be mentioned. In cases of change of gymnasts, the replacement may only compete on the apparatus of the replaced gymnast.

PROVISIONAL SCHEDULE

Monday 20 February	Official Arrival	
Tuesday 21 February	Podium Training, Judges instruction day MAG/WAG	
	Orientation Meeting	
	Judges Meeting	
Wednesday 22 February	ruary Qualifications (2 subdivisions)	
	MAG FX, PH, SR	

		WAG: VT, UB	
	Thursday 23 February	Qualifications (2 subdivisions)	
		MAG VT, PB, HB	
		WAG BB, FX	
	Friday 24 February	Apparatus Finals	
		MAG FX, PH, SR	
		WAG: VT, UB	
	Saturday 25 February	Apparatus Finals	
		MAG VT, PB, HB	
		WAG BB, FX	
		Banquet	
	Monday 26 February	Departure of Delegations	
EVENT MANAGER	Gymnastics Australia	Departure of Delegations	
LVLIVI WANAGER	Renata Perini		
	•	Albert Rd, Albert Park VIC 3206	
	P: 03 8698 9714 F: 03 8698 9799		
	rperini@gymnastics.org.au		
	www.gymnastics.org.au		
MEDIA	Laura Macintosh		
	Media Officer		
	· ·	Albert Rd, Albert Park VIC 3206	
	P: 03 8698 9701		
	F: 03 8698 9799		
	lmacintosh@gymnastics.org.au		
	Media will be requested to apply for accreditation online in advance of the event, and will be managed in accordance with the FIG Media Guidelines.		
SOCIAL MEDIA	A wide variety of marketing/ PR/ Communications initiatives will be planned		
	including distribution of Club Marketing Kits, Event Reminder Emails, Social Media (Facebook, Twitter and Instagram), GA News Articles, Event advertisements on websites, Banners with Tourism Vic, postcards, School Ticket offers. Gymnastics Australia is active on all forms of Social Media. The Gymnastics Australia Facebook page currently has over 20,000 followers, the GA Instagram currently over 21,000 and twitter in excess of 4,800. The YouTube Channel enjoys over 6,800 views per month. At the recent 2016 Australian		
	Gymnastics Championships the organising committee also launched SnapCha which proved very successful.		
MEDICAL SERVICES	During all days – trainings and competition an official medical person will be in attendance as per the Medical Organisation of the Official FIG Competitions.		
OFFICIAL HOSPITAL	The Alfred Hospital 55 Commercial Rd, Melbourne VIC 3004 alfredhealth.org.au (03) 9076 2000		
DOPING CONTROLS	The Organizing Member Federation will provide at its own charge a minimum of 6 doping controls, 3 for Women and 3 for Men.		
VISA	Please verify immediately with	your travel agent or the Australian Embassy or	
	Consulate in your country if a visa is required for your travel to Australia . The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before the 14 th December, 2016 to the LOC		

	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as
	follows: \$100 AUD per person.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The Travel Schedule Form must be returned to the LOC no later than 1 month prior to the event by Close of Business 17 January, 2017.
LOCAL TRANSPORTATION	Airport Arrivals and Transfers Melbourne Airport also known as Tullamarine Airport, is the primary airport serving the city of Melbourne, and the second busiest airport in Australia. The airport is 23 km (14 mi) from the city centre.
	Participants will be required to make their own way from the airport to their hotel. A number of options are available including taxi, pre-arranged hotel shuttle, or the Skybus.
	The Skybus Super Shuttle bus service is the main public transport link to the airport, taking approximately 20 minutes to reach Southern Cross Station in the Melbourne central business district. From Southern Cross, travellers can access Skybus hotel shuttles, trains, trams, taxi and bus services.
	Most visitors base themselves in the city centre, the buzzing commercial heart of Melbourne that's also home to museums, theatres, restaurants, bars and shops. Melbourne's grid layout makes it an easy city to navigate, with most attractions including Hisense Arena within walking distance. Transport options include train, tram, bus or bike.
	myki cards - myki is Melbourne's ticket to travel on the city's trains, trams and buses. It's a plastic smartcard with stored value which can be topped up and re-used again. Purchase your myki online at the <u>PTV website</u> , premium train stations, retail outlets displaying the myki sign (including 7-Elevens), or by calling 1800 800 007 (free from a land line) in Australia.

Visitor packs - For flexible travel, buy a <u>myki Visitor Pack</u> from Melbourne Visitor Centre, Federation Square, the PTV Hub at Southern Cross Station (corner Swanston and Little Collins streets), SkyBus terminals and some hotels. Packs include a pre-loaded myki card with enough value for one day of travel in Zone 1 and 2, instructions on how to use myki, a Melbourne tram map and discount entry to Melbourne attractions.

Trains

Melbourne's metro trains run between the outer suburbs and Flinders Street Station in the city. The city loop is Melbourne's underground system, with five stations in the central business district: Southern Cross Station, Flagstaff, Melbourne Central, Parliament and Flinders Street. Southern Cross Station is Melbourne's hub for regional and interstate trains – this is also the drop off point for the Skybus from the Airport.

Trams

Passengers can board trams at signposted stops displaying maps, route numbers and a timetable. Route numbers are also displayed on the front of the tram. **Travel within the central area of Melbourne by tram is free**, though you will need a myki card if you plan to start or finish your journey outside of this central area. For more information on the area covered by the Free Tram Zone and a downloadable map, go to the Public Transport Victoria website.

Buses

Many teams who travel to Victoria for Events hire a bus through the local hire companies Avis, Budget, Europear etc. Bus parking can be arranged at the venue for visiting teams. Bus Hire will be at the cost of the visiting delegation.

Taxi's

ACCOMMODATION

The Venue is an easy taxi transfer from the city centre for delegations.

Melbourne has a wide range of 5 star, boutique right through to budget accommodation. Gymnastics Australia utilise a travel company who is able to book all accommodation for registrants. Prices below are from three hotels identified, however, there are many options to select from for this event.

The Pullman Hotel (on the Park)

Address: 192 Wellington Parade, Melbourne VIC 3002

Phone:(03) 9419 2000

http://www.accorhotels.com/gb/hotel-9875-pullman-melbourne-on-the-park/index.shtml

The costs per room /night in this first Official Hotel are as follows:

\$220 (single room, including breakfast) \$250 (double room, including breakfast) \$355 (triple room, including breakfast)

The Mantra Jolimont

Address: 133 Jolimont Rd, East Melbourne VIC 3002

Phone:(03) 9940 2100

http://www.mantra.com.au/victoria/melbourne-and-

surrounds/melbourne/accommodation/hotels/mantra-on-jolimont/

The costs per room/night in this second Hotel are as follows:

\$149 (single room (studio), including breakfast)

	\$169 (1 bedroom – 2 beds, including breakfast) \$300 (2 Bedroom - quadruple room, including breakfast)
	\$300 (2 Bedroom - quadruple room, including breaklast)
	Ibis Hotel Little Bourke Address: 600 Little Bourke St, Melbourne VIC 3000 Phone:(03) 9672 0000
	http://www.accorhotels.com/gb/hotel-3030-ibis-melbourne-little-bourke-street/index.shtml
	The costs per room/night in this third "low cost" Hotel are as follows: \$172 (standard twin room, including breakfast) \$172 (double room, including breakfast)
	The prices charged for the hotel rooms will not exceed the usual hotel rates; note that some weekends attract a higher rate. While the Accommodation Form must be returned to the LOC by 14 December 2016 at the very latest, the Hotel rooms will be allocated on a "first come, first served" basis.
	The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).
	The Organising Member Federation must pay for:
	Accommodation expenses, including full board, for the gymnasts ranked 1-3, per apparatus, as follows:
	For the 2016-2017 World Cup competitions (held in November 2016 and February – March 2017), the three best ranked finalists per apparatus at the 2016 Olympic Games (including tied gymnasts if any)
	For all other World Cup competitions the three best ranked Finalists per Apparatus from the last World Championships preceding the competition (including tied gymnasts if any).
	The Organising member Federation shall determine among the official hotels at its discretion, but may not chose the "low cost" category hotel.
MEALS	The invited participating federations must pay for the meals expenses of their delegation members.
	The Organising Member Federation will pay full board for the gymnasts ranked 1-3, per apparatus. Breakfast will be included in the accommodation rate whilst lunch and dinner will be either provided at the venue or as a per-diem payment to the athlete.
FINAL BANQUET	A Final Banquet will be arranged by the LOC – this will be free of charge to the participants.
FIG TECHNICAL DELEGATE AND	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.
EC MEMBER JUDGES AND	The FIG Technical Delegates will serve as Presidents of the Superior Jury. Each Judge's panel will be composed as follows:
PANELS	Series 2016-2018:
	 2 D judges (min. cat. 2), 5 E judges (min. cat. 3), plus 1 Supervisor (cat. 1)
	 Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges (min. cat. 4)).
	Series 2018-2020:

- 2 D judges (min. cat. 2), 2 RE judges (min. cat. 2), 5 E judges (min. cat. 2), plus 1 Supervisor (cat. 1)
- For 2018-2020, the Supervisors and the RE Judges will be nominated by the FIG.
- Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges min. cat. 4)

The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.

The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 17th January 2017.

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 man and 1 woman). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

VIDEO CONTROL SYSTEM

PRIZE MONEY

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

The organising member federation must pay the minimum Prize Money of CHF 32'500.- for FIG Individual Apparatus World Cup events as follows, per apparatus:

The Prize Money, free of any deductible taxes, will be distributed in Australian Dollars (AUD) at the exchange rate as at the time of the event:

Ranking	Amount CHF
1	1000
2	750
3	500
4	300
5	250
6	200
7	150
8	100

If after application of the tie breaking rules for Apparatus Finals at the Olympic Games outlined in the TR Section 2 there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties.

ASSIGNMENT OF WORLD CUP POINTS FOR THE ALL-AROUND WORLD CUP RANKING LIST

In principle, the results and the updated FIG Individual Apparatus World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all the requirements before and after the competitions are duly respected by the Organizing Member Federation. Separate men's and women's World Cup Ranking Lists are established. These lists begin with the first World Individual World Cup event of the series and end with the last Individual Apparatus World Cup event of the series as follows:

• 6 World Cup Ranking Lists for Men and 4 World Cup Ranking Lists for Women

Men Women Floor Vault

Pommel Horse Uneven Bars Rings Balance Beam

Vault Floor

Parallel Bars Horizontal Bar

The World Cup Points are assigned to the competitors by name:

World Challenge Cup competitions		
Rank	Points	
1	30	
2	25	
3	20	
4	18	
5	16	
6	14	
7	12	
8	10	
9	8	
10	7	
11	6	
12	5	

The gymnasts with the same final score will receive the same World Cup Points

WINNER OF THE FIG INDIVIDUAL APPARATUS WORLD CUP SERIES

The winner of the FIG Individual Apparatus World Cup Series is the gymnast with the highest number of points for each apparatus after the last event of the Series.

The top 3 results out of 8 possible events are taken into consideration for the ranking list.

Should there be a tie, it will be broken as follows:

The number of ranks of the three counting competitions achieved by the respective gymnast will be added and the gymnast with the lowest total will prevail.

	If there is still a tie, the final score of the three counting exercises will be added and the gymnast with the highest total score will prevail.			
	If there is still a tie, the total execution score be added and the gymnast with the highest			
BANK ACCOUNT INFORMATION	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Bank name Australia and New Zealand Banking Group Limited (ANZ) Bank address 420 St Kilda Road, Melbourne 3000 BSB 013-423 Account Number 487371582 Account Name Gymnastics Australia Ltd Swift Code ANZBAU3M The participating federation is responsible for covering all bank fees in connection with the bank transfers.			
MARKETING	FIG advertising and publicity norms must be	e respected		
TELEVISION	For the Individual Apparatus World Cup competitions television coverage is compulsory.			
	feed (international signal). Please refer to F	The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of 2016 Rules for the FIG Individual Apparatus World Cup Series in Artistic Gymnastics for additional information.		
	Gymnastics Australia will guarantee the international feed which will planned to deliver to international standards for major events in Australia.			
	Production costs will be covered through Production Company. Gymnastics Austral local providers to provide the international s information provided to meet international Australia.	ia is currently in discussions with ignal (basic feed), as outlined in the		
DEADLINES				
SUMMARY	Provisional Registration (on line)	14/11/2016		
SOMMAN	Definitive Registration (on line)	14/12/2016		
	Nominative Registration (on line)	17/01/2017		
	Visa Request Form	14/12/2016		
	Travel Schedule Form	17/01/2017		
	Accommodation Form	14/12/2016		
	Meals Form	N/A		
	Payment of the Entry Fee	14/12/2016		
	Payment of the Accommodation Costs	14/12/2016 50% deposit 17/01/2017		
	Payment of the local transportation	Own arrangements		
	Payment of the Meals	Own arrangements		
	Payment of the Final Banquet	Free of Charge		
	Payment of the fine for missing judge	17/01/2017		
ADDITIONAL	The Gymnastics Australia Events team have proven capability in running			
INFORMATION	Events to a high standard with minimum issues and a number of staff with			
	experience in international event delivery including Olympic and			
	Commonwealth Games events.			
	The team continually strive to take events to	o the next level through:		
	Driving effectiveness through improve			
	Working with Technical committees to achieve a truly marketable and			
	memorable event for stakeholders:			
	and officials;			

- 3. Positioning the event and sessions within the event, to deliver specific outcomes and allocate resources to best effect to achieve targets and outcomes;
- 4. Leverage best practice ours and others to streamline activities to deliver a world-class event.

To this end the team will prepare an operating plan in order to ensure that all Event stakeholders have a fantastic event experience.

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



The Fed	deration of:	Australia	
hereby follows:		est the event in 2017/2018, 2018	3/2019 and 2019/2020 and submits a proposal of dates a
•	Dates for 20	17/2018 (Competition Days): _	22 – 5 February 2018
•	Dates for 20	18/2019 (Competition Days): _	14 – 17 February 2019
•	Dates for 20	19/2020 (Competition Days):	13 – 16 February 2020
Since	rely Yours,		
Place	and date:	Stamp	Signature of the President or Secretary General of the FIG affiliated NF