

DIRECTIVES

Event ID: 14713

Dear FIG and PAGU affiliated Member Federation,

The Colombian Gymnastics Federation has the pleasure to invite your Federation and clubs to participate in the Artistic Gymnastics PanAmerican Clubs Cup.

DISCIPLINES	Women Artistic Gymnastics Men Artistic Gymnastics
HOST FEDERACION	Contact person: President – Dr. Juan Medina López Mobile: +57 320 8494393 Tel/fax: +57 8 771 2325 E-mail: fedecolq@yahoo.com
LOCATION	Ibagué – Colombia (COL)
DATES	December 06 th to 11 th , 2015
APPARATUS SUPPLIER	Gymnova
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Licence rules (except for non competitive events) • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules <p><i>and subsequent decisions of the FIG Executive Committee</i> PAGU Technical Regulations</p>
INVITED FEDERATIONS	Clubs from Federations which have fulfilled their financial obligations towards the FIG and PAGU (e.g. annual membership fees, unpaid invoices, etc.) Federations which have fulfilled their financial obligations towards the LOC by the given deadline in these Directives.
AGES LIMITS	Women Artistic Gymnastics Junior 13 to 15 years (born in 2000, 2001 or 2002) <u>The gymnasts of Junior category must have a valid FIG licence</u> Men Artistic Gymnastics Junior 14 to 17 years (born in 1998, 1999, 2000 or 2001)

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REGISTRATION DEADLINES	Provisional Registration:	August 31 st , 2015
	Definitive Registration:	October 05 th , 2015
	Nominative Registration:	November 05 th , 2015
ENTRY FEES	The non-reimbursable cost for the Entry Fee (approved by the PAGU) is of USD 50 per gymnast.	
EVENT FORMAT	This International Tournament will be run in the following disciplines for the Junior Category	
	<p>Women Artistic Gymnastics Men Artistic Gymnastics</p> <p>Participation in the Qualifications:</p> <ul style="list-style-type: none"> All competitors must take part in the qualifications. <p>No qualifications must be held if there are less than 9 participants per discipline. In case of a tie at any place, the tie-breaking rules as set up for the World Championships (see 2015 FIG Technical Regulations) shall be applied.</p> <p>Participation in the Finals:</p> <ul style="list-style-type: none"> The top eight gymnasts or pairs from the qualifications qualify for the finals. There will be no limits of participants per club in the finals. In case of a tie at any place, the tie-breaking rules as set up for the World Championships (see 2015 FIG Technical Regulations) shall be applied. 	
PROVISIONAL SCHEDULE	Saturday December 05th, 2015	
	All Day - PAGU President and PAGU TDs Arrive	
	Sunday December 06th, 2015	
	All Day – Delegations Arrive	
	08:00 – 22:00 Free training	
	17:00 – 19:00 Judges meeting WAG and MAG	
	19:00 – 20:00 Orientation Meeting	
	Monday December 07th, 2015	
	08:00 – 20:00 MAG Schedule Training	
	08:00 – 20:00 WAG Schedule Training	
	20:00 – 21:00 Opening Ceremony	
	Tuesday December 08th, 2015	
	08:30 – 13:05 Training	
	15:00 – 19:50 Competitions	
	19:50 – 20:20 Award Ceremonies	
	Wednesday December 09th, 2015	
	08:30 – 13:05 Training	
	15:00 – 19:50 Competitions	
	19:50 – 20:20 Award Ceremonies	
	Thursday December 10th, 2015	
	08:30 – 13:05 Training	
	15:00 – 19:50 Competitions	
	19:50 – 20:20 Award Ceremonies	
	Friday December 11^h, 2015	
	All Day – Delegations departure	

	<p>Note: The detailed schedule will be send to all Federations after the definitive registration deadline. It depends of the number of registered gymnasts</p>
MEDICAL SERVICES	<p>The LOC will provide a MD that will be present at all the official trainings and competition and will comply with the medical assistance requirements.</p>
INSURANCE	<p>The Host Federation, the LOC, FIG and the PAGU will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>All participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance. Deadline: November 05th, 2015</p> <p>The LOC will subsequently offer insurance at the Federations own charge as follows: USD 25 per person/day.</p>
ACCREDITATIONS	<p>Each Federation must sent the photos of the all members of its Delegations to be use for the accreditation. The photo must be of 35mm x 45mm, white background and showing the face of the person.</p> <p>The photos must be send at last on November 5th, 2015 to Colombian Gymnastics Federation email's: fedecolq@yahoo.com. The photos that must be taken on site of the people who didn't send their photo; must pay USD 10 per person.</p> <p>Each Federation must bring a Flag and the National Anthem of its Country.</p>
VISA	<p>Please verify immediately with your travel agent or the Colombian Embassy or Consulate in your country if a visa is required for your travel to Colombia.</p> <p>The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before October 05th, 2015 to the OC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The airport will be National Perales Airport of Ibague (COL). IATA Code: IBE. The Travel Schedule Form must be returned to the OC by November 05th, 2015</p> <p>The delegations that want arrive to the Bogotá Airport's; can ask to the OC for a transport by ground of the delegation from Bogotá airport's to Ibague. This will have a cost of USD 60 per person (From Bogotá to Ibague and Ibague to Bogotá). Delegations that want to get to the Bogotá Airport and want transportation with the OC; must communicate it to the OC by November 05th, 2015. The airport of the Bogota city is International Airport El Dorado in Bogotá (COL). IATA Code: BOG.</p>

LOCAL TRANSPORTATION	<p>The transportation from the Ibague airport to the hotel and then from the hotel to the Ibague airport; will be assumed by the OC.</p> <p>The transportation from the Bogota airport to Ibague and then from Ibague to the Bogota airport will have a cost of USD 60.</p>
ACCOMMODATION, INTERNATIONAL TRANSPORTATION AND MEALS	<p>The hotel information will be provided in the following month.</p> <p>Each National Federation must pay the amount of USD 90 per person per day to the OC; this payment includes accommodation (double or triple rooms), full board and internal transportation. If some member of the delegation will stay in single room; he must pay USD 120 per day.</p> <p>The amount to pay for additional persons of the delegation is USD 100 per person per day (double and triple rooms). In single room the amount per day per person will be USD 130</p> <p>These payments include:</p> <ul style="list-style-type: none"> • The internal transportation (Hotel-Venue-Hotel), for competitions and training sessions, also official activities included in the main program. • Accommodation and meals: Considering the day and time of the arrival to the official hotel until the departure of the delegations in the official dates. <p>The Accommodation Form must be returned to the OC by October 05th, 2015 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>The costs for the accommodations must be paid to the LOC by November 05th, 2015 through bank wire to:</p> <p style="text-align: center;"> Beneficiary Bank: BANCOLOMBIA Swift Beneficiary Bank: COLOCOBM Account number: 35869092595 Bank Address: CALLE 30A N° 6 - 75 MEZZANINE TORRE SUR City: BOGOTÁ Country: COLOMBIA Beneficiary Name: FEDERACION COLOMBIANA DE GIMNASIA Beneficiary ID: 860535259-7 Beneficiary Address: CALLE 28 N° 25 – 18 Beneficiary Phone: (+57)1 2326289 City: BOGOTÁ Country: COLOMBIA </p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers. The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>

JUDGES AND JURIES	<p>For the federations with teams that will participate with in all categories must take to the competition 2 o 3 judges. In other cases with 1 or 3 judges.</p> <p>The judges must be international judges from the FIG and must have a current valid brevet FIG for this cycle.</p> <p>The Federation with not enough number of judges; must pay a fine of USD 1000 to the LOC for each missing judge; in order to invite some neutral judge. This situation must be informed to the LOC by October 05th, 2015.</p>																		
MARKETING	FIG advertising and publicity norms must be respected																		
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration</td> <td>August 31st, 2015</td> </tr> <tr> <td>Definitive Registration</td> <td>October 05th, 2015</td> </tr> <tr> <td>Nominative Registration</td> <td>November 05th, 2015</td> </tr> <tr> <td>Accomodation From</td> <td>October 05th, 2015</td> </tr> <tr> <td>Travel Schedule Form</td> <td>November 05th, 2015</td> </tr> <tr> <td>Visa request From</td> <td>Septeber 07th, 2015</td> </tr> <tr> <td>Registration fee payment</td> <td>October 05th, 2015</td> </tr> <tr> <td>Accommodation Payment</td> <td>November 05th, 2015</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>October 05th, 2015</td> </tr> </table>	Provisional Registration	August 31 st , 2015	Definitive Registration	October 05 th , 2015	Nominative Registration	November 05 th , 2015	Accomodation From	October 05 th , 2015	Travel Schedule Form	November 05 th , 2015	Visa request From	Septeber 07 th , 2015	Registration fee payment	October 05 th , 2015	Accommodation Payment	November 05 th , 2015	Payment of the fine for missing judge	October 05 th , 2015
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Greetings:

September 2015



JUAN NAVOR MEDINA LOPEZ
Presidente