

FIG RHYTHMIC GYMNASTICS WORLD CUP AGF TROPHY

BƏDİİ GİMNASTİKA ÜZRƏ

FIG

DÜNYA KUBOKU
AGF TROPHY

27-29 aprel 2018 | Milli Gimnastika Arenası

AGF TROPHY 2018



Kapital Bank **PAŞA Travel** **PAŞA Sığorta** **EXO** **Day.Az** **trend** **SMARTSCORING** **AGF** **MGA**

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WORK PLAN
BAKU, AZERBAIJAN
APRIL 27-29, 2018

Dear Friends!

Azerbaijan Gymnastics Federation and its LOC is looking forward to receiving you all at Milli Gimnastika Arenası here in Baku. All the people involved in preparations for the FIG Rhythmic Gymnastics World Cup-2018 tried to do their best for creating the most favorable conditions for holding the events in gymnastics discipline which is one of the most elegant sports discipline in the world – Rhythmic Gymnastics.

In this Work Plan, you will find necessary information to go through all pre & post competition procedures smoothly. You are very welcome to City of Baku – the population of which is found of Rhythmic Gymnastics!

Thank you!

**GENERAL
INFORMATION**

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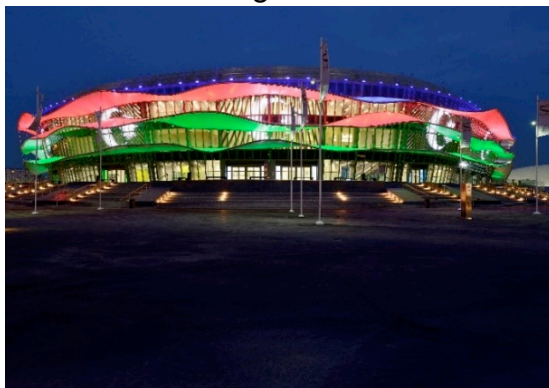
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**FIG RHYTHMIC GYMNASTICS WORLD CUP
BAKU (AZERBAIJAN)
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**COMPETITION
VENUE**

MGA – Milli Gimnastika Arenası (National Gymnastics Arena)
178 Heydar Aliyev Avenue
AZ1029, Baku, Azerbaijan
Tel: +99412 566 9699
Fax: +99412 566 9694
Website: www.mga.az



The MGA was officially opened in April 2014. This gymnastics specialized Arena has already hosted the 30th Rhythmic Gymnastics European Championships (2014), the 1st WTF World Cadet Taekwondo Championships (2014), as well as 2015 NN Table Tennis Club ITTF-Europe Top 16 CUP”, Open Joint Azerbaijan Championships in Gymnastics Disciplines (held as a Test Event for the 1st European Games (2015), Competitions in 6 Gymnastics Disciplines of the 1st European Games (2015), the FIG Artistic Gymnastics World Challenge Cup AGF Trophy (2016), the FIG Trampoline Gymnastics World Cup AGF Trophy (2016 & 2017), the FIG Rhythmic Gymnastics World Cup AGF Trophy (2016 & 2017), the Opening Ceremony of the 42nd Chess Olympiad (2016), the FIG Artistic Gymnastics Individual Apparatus World Cup AGF Trophy (2017), events in 3 gymnastics events of the 4th Islamic Solidarity Games (2017), 2017 CEV U16 Volleyball European Championship among Women, the FIG Artistic Gymnastics Individual Apparatus World Cup AGF Trophy (2018).

The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favourite training camp venue of many gymnasts all over the world.

During the given tournament, Training and Warm-up facilities will be located within the MGA.

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PROVISIONAL SCHEDULE

April 25 - Wednesday

All day	Arrival of delegations
15:00-19:00	Free Training (Floor 1, 2, 3)

April 26 - Thursday

08:00-19:30	Official Training & Podium Training	MGA, Warm-up & Training Hall, FoP, -2
15:30-18:45	Judges' Meeting (coffee break at 17:00)	MGA, Judges' Room, -2
18:45-19:00	Scoring System Instruction for Judges	MGA, FoP, -2
19:00	Orientation meeting & welcome reception	MGA, Artistic Lounge, 1

April 27 - Friday

08:00-10:15	Official Training for Groups	MGA, Warm-up & Training Hall, -2
11:00-12:00	Judges' drawing of lots	MGA, Judges' Room, -2
12:00-14:05	Individual Qualifications All-Around, Group A - Hoop, Ball	MGA, FoP, -2
14:05-15:00	Break	
15:00-17:00	Individual Qualifications All-Around, Group B - Hoop, Ball	MGA, FoP, -2
17:00-17:30	Break	
17:30-18:00	Opening Ceremony	MGA, FoP, -2
18:00-19:00	Groups' Qualifications All-Around - 5 Hoops	MGA, FoP, -2
19:00-20:30	Free training Individual Gymnasts (Floor 1, 2, 3) Group (Floor 4, 5, 6, 7, 8)	MGA, Warm-up & Training Hall, -2

April 28 – Saturday

08:00-10:15	Official Training for Groups	MGA, Warm-up & Training Hall
11:00-12:00	Judges' drawing of lots	MGA, Judges' Room, -2
12:00-14:05	Individual Qualifications All-Around, Group A - Clubs, Ribbon	MGA, FoP, -2
14:05-15:00	Break	
15:00-17:00	Individual Qualifications All-Around, Group B - Clubs, Ribbon	MGA, FoP, -2
17:00-18:00	Break	
18:00-19:00	Groups' Qualifications All-Around - 3 Balls & 2 Ropes	MGA, FoP, -2
19:05	Award Ceremony (IND+GR) + TROPHY (IND+GR)	MGA, FoP, -2
19:00-20:30	Free training Individual Finalists (Floor 1, 2, 3) Groups Finalists (Floor 4, 5, 6, 7, 8)	MGA, Warm-up & Training Hall

April 29 - Sunday

11:00-12:00	Judges' drawing of lots	MGA, Judges' Room, -2
12:00-13:15	Individual Apparatus Finals - Hoop, Ball Award Ceremony (Hoop, Ball)	MGA, FoP, -2
13:15-13.45	Break	

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13:45-14:45	Individual Apparatus Finals - Clubs, Ribbon Award Ceremony (Clubs, Ribbon)	MGA, FoP -2
14:45-15:30	Break	
15:30-17:00	Groups' Apparatus Finals 5 Hoops, 3 Balls & 2 Ropes	MGA, FoP, -2
17:00 -17:15	Award Ceremony (Groups' Apparatus Finals - (5 Hoops, 3 Balls & 2 Ropes)	MGA, FoP, -2
17:15-19:00	Sightseeing Tour	
20:00	Farewell banquet	
April 30 - Monday		
All day	Departure of delegations	
ARRIVAL INFORMATION	Official delegation members will be met at Heydar Aliyev International Airport (GYD), bus or railway station upon arrival in Baku and transferred to the event's official hotels. Each delegation will be accompanied by a dedicated volunteer in the course of stay in Baku. The volunteers will inform the delegations of the time fixed for their accreditation upon arrival.	
ACCREDITATION	<p>Accreditation Center is located within the competition venue - Milli Gimnastika Arenası (MGA, National Gymnastics Arena). There is no need for all delegation members to be present at the accreditation center. One/two responsible persons from the delegation possessing all the necessary information is enough to get accreditation for all its members.</p> <p>The following items will be checked/submitted by a responsible person:</p> <ul style="list-style-type: none"> • The passport of gymnasts and judges including all members of the delegations • License • Transport – Departure details • Settlement of all outstanding payments • The medical insurance for the members of the delegations • 2 sets of Audio CD's of the music and a form with the duration and the author of the music has to be filled in; official titles/Interpreters have to be indicated • National anthem and national flag • Distribution of keys/access cards to get information from mailboxes • Questionnaires for athletes • Possible submission of other forms • Submission of e-mail address of one responsible person 	

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TRANSPORT	Shuttle buses schedule (to the Competition Venue & back) will be provided to the delegations at the accreditation center. In addition, transport will be available for the participants to get to the place of the farewell banquet.																
SIGHTSEEING TOUR	The delegations' members, wishing to join sightseeing arranged by the Organizing Committee from 17:15 to 19:00 on April 29, will be provided with transportation from the MGA right away after the competitions. The buses will take the participants back to the official hotels after the tour.																
HOTELS	<p>Boulevard Hotel***** Address: Baku White City Baku, Azerbaijan Tel.: +99412 310 00 10 Fax.: +99412 310 00 11 Website: www.boulevardhotelbaku.com</p> <p>The Hotel is located close to the city center</p> <p><u>Distances</u> Airport – 25km (25 min. drive) Training/competition venue – 10km (10min. drive)</p> <p>Emerald Hotel**** Address: 4 Mehdi Abbasov str., Baku, Azerbaijan Tel.: +99412 520 44 41, +99412 520 41 44 Website: www.emeraldbaku.com</p> <p>The Hotel is located near MGA (competition venue)</p> <p><u>Distances</u> Airport – 15km (15 min. drive) Training/competition venue – 2km (5 min. drive)</p> <p>Note: Breakfast is included into the accommodation reservation. Wi-Fi is available at the above-mentioned hotels.</p>																
MEALS	<p>The delegations, who reserved meals for their members, will get meal coupons at the Accreditation Centre.</p> <p><i>Meal schedule for the delegations booked meals at hotels/MGA (breakfast is included into the accommodation reservation) is as follows:</i></p> <table><tr><td>Location</td><td>Breakfast</td><td>Lunch</td><td>Dinner</td></tr><tr><td>Boulevard Hotel</td><td>06:00-10:00</td><td>13:00-15:00</td><td>19:30-22:00</td></tr><tr><td>Emerald Hotel</td><td>06:00-10:00</td><td>13:00-15:00</td><td>19:30-22:00</td></tr><tr><td>MGA</td><td>N/A</td><td>13:00-15:00</td><td>N/A</td></tr></table>	Location	Breakfast	Lunch	Dinner	Boulevard Hotel	06:00-10:00	13:00-15:00	19:30-22:00	Emerald Hotel	06:00-10:00	13:00-15:00	19:30-22:00	MGA	N/A	13:00-15:00	N/A
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MGA	N/A	13:00-15:00	N/A														

MAILBOXES & INFORMATION DESKS	<p>Mailboxes will be set up at the competition venue where the delegations' members can find all necessary information. The keys/access cards for mailboxes to be distributed to one responsible representative of each delegation.</p> <p>The Main Information Desk will operate at the MGA competition venue. Information Desks will also be available at the official hotels.</p> <p>A responsible person from each delegation will also get information sent to his/her e-mail provided that the e-mail address is submitted at the Accreditation.</p>
VIP LOUNGES & ATHLETES LOUNGES	<p>VIP Lounge and Athletes' Lounge are located on Level 1. The participants can spend their free time from trainings and competitions at the Athletes' Lounge where they can enjoy themselves with some table games, Wi-Fi access & soft drinks.</p> <p>Delegations' seats are located on Level 0.</p>
ORIENTATION MEETING & WELCOME RECEPTION	<p>The Orientation Meeting & Welcome Reception will take place at MGA (Level 1, Lounge – Artistic) at 19:00 on April 26. Responsible people (max. 2 per Federation) must attend the meeting.</p> <p>There will be served dinner as well.</p>
FORMS	<p>A responsible person from each delegation must submit the following forms to the Organizing Committee's Office/OC representatives by the below mentioned deadlines:</p> <ul style="list-style-type: none"> • Music Form – at the Accreditation • Change to the list of Gymnasts' names - if necessary, the form should be submitted to the FIG and OC immediately, at the latest 24 hours before the competition start • Change to the list of Officials' names - if necessary, the form should be submitted to the FIG and OC immediately for the FIG approval • Questionnaire for athletes - at the Accreditation
JUDGES' MEETING & SCORING SYSTEM INSTRUCTIONS	<p>The Judges' Meeting will be held at the Judges' Room (Level -2) from 15:30 to 18:45 on April 26 (coffee break at 17:00). Scoring System Instruction for judges will be held at 18:45 on April 26, immediately after the completion of Judges' Meeting.</p> <p>All judges are required to take part in the judges' meetings, technical scoring system instructions in accordance with the schedule and location indicated in the present Work Plan.</p> <p>The drawing of lots of the Judges' Panels for the Qualification and Finals will be conducted by the FIG Technical Delegate.</p>

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APPARATUS SUPPLIER	<p>Manufacturer: SPIETH Gymnastics Competition floor title: Beijing Colour: Beige FIG certified Reference number: 652</p>
APPARATUS CONTROL	<p>During the podium training in the competition hall, each delegation will have the opportunity to have its apparatus verified and have the official control label attached to it. During the competition, a control will be carried out before each exercise. A further check may take place at the end of the exercise at the request of the control judges or the superior jury. Any apparatus, which does not conform to the regulations, will be refused or its use penalized, even if it has already been accepted for another competition.</p>
SCORING	<p>Scoring will be carried out by SmartScoring. Video Control system will be provided. Competition results will be available at Information Desks and will be sent to the e-mail addresses of a responsible person of each delegation provided at the Accreditation.</p>
TRAINING	<p>The training sessions will take place at the training & warm-up hall adjacent to the Field of Play. The podium training will be held at 10:00 on April 26, 2017. Training & Podium Training schedule is enclosed.</p>
COMPETITION FORMAT	<p>Individuals All-Around which serve as qualification for the Apparatus Final:</p> <ul style="list-style-type: none"> All Individual gymnasts have to participate in the All-Around qualification <p>Apparatus Finals:</p> <ul style="list-style-type: none"> The top eight (8) gymnasts per apparatus from the All-Around qualifying Competition participate in the Finals <p>Group competitions: All-Around which serve as qualification for the Routine Final:</p> <ul style="list-style-type: none"> All Groups have to participate in the Qualifications <p>Final Group Routines: The top eight (8) groups of each Group Routines will qualify for the Finals.</p>
COMPETITION HALL	<p>The lighting at the whole competition hall will be turned down. The light will be directed on RG Floor. In this regard, the FIG Technical Regulations' requirements will be respected. The podium trainings prior to the Qualification days will be organized with the same lighting conditions.</p>

AGF TROPHY	There will be held awarding of the AGF Trophy Cup to one individual gymnast and one group which have the highest execution result at the Qualification/All-Around during the event.
CEREMONIES	<p>Opening Ceremony</p> <p>The Opening Ceremony will take place at MGA, at 17:30 on April 27, 2017. The participants are not required to take part in the Ceremony.</p> <p>Award Ceremonies</p> <p>The award ceremonies will be held as per the detailed competition schedule and carried out in accordance with the FIG Regulations for Award Ceremonies. Please ensure that your Federation's medalists are in time for the line-up prior to the ceremonies.</p> <p>The competitors requested to attend the award ceremonies will be as follows: Gymnasts / Groups ranked 1st to 3rd in the All-Around and on each apparatus / routine.</p> <p>Gymnasts will be required to wear the correct competition attire. The national flags of the countries represented by the best 3 gymnasts / groups will be hoisted and the national anthem of the country taken the 1st place (in individual program / group exercises) will be played.</p> <p>AGF Trophy will be presented to the athlete & group received the highest execution score by the LOC.</p>
Prize Money	The Organizing Committee will transfer the Prize Money to the bank account of the countries' concerned in accordance with Article 10 of the Rules for the FIG Rhythmic Gymnastics World Cup series after the competitions.
MEDICAL SERVICES & DOPING CONTROLS	<p>The LOC will provide first aid medical services. Physiotherapists will be present during the competitions.</p> <p>The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups.</p> <p>Appropriate medical premises will be provided to carry out a minimum required number of doping controls by ANADA (National Anti-Doping Agency).</p>
OTHER INFORMATION	<p>Currency</p> <p>The currency in Baku is Azerbaijani Manat (AZN).</p> <p>For more information, please, visit: http://www.cbar.az/</p> <p>Power Supply</p> <p>Voltage 220-240V</p> <p>Temperature</p> <p>Average minimum: 10 °C</p> <p>Average maximum: 23 °C</p>

<p>OTHER INFORMATION</p>	<p>GMT +4</p> <p>City Sightseeing</p> <p>The Old City – travel into the ancient times not leaving the city centre. The impression of ancient cultural roots, the way of life of ancient Azerbaijani people, carpets dating many centuries back will stick in the memories for a long time. Thrilled by the height of Giz Galasi (Maiden Tower) and of the whole city view of modernity, you will realize that Baku is the unique place where antiquity welcomes contemporary way of life.</p> <p>The National Flag square covering 60 hectares area and featuring the state symbols of Azerbaijan, coat of arms and the anthem and a map of the country.</p> <p>Baku Boulevard to breath fresh sea air and admire the pure nature.</p> <p>The Museum of Modern Art, which is of great interest of foreigners visiting the city and etc.</p> <p>Daytime Baku attracts with fashionable malls & boutiques. Those who love shopping can spend hours there to please themselves.</p> <p>Unique, delicious national cuisine can be tested at the restaurants widely opening their doors to its visitors. Those found of Spanish, Italian, Mexican, Chinese and Japanese food will not be forgotten. Hospitable Baku is the place to please any taste and whims.</p> <p>For more information's, please, visit:</p> <p>http://azerbaijan.travel/en - Azerbaijan's official tourism web page</p>
<p>Appendices</p>	<p>Appendix 1 - Music Form Appendix 2 - Change to the list of Gymnasts' names Appendix 3 - Change to the list of Officials' names Appendix 4 - Questionnaire Appendix 5 - Training Schedule Appendix 6 - Layouts</p>

With Best Wishes

Nurlana Mammadzada
LOC Executive Director

