

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



**FIG RHYTHMIC GYMNASTICS WORLD CUP
LISBON (POR)
17 - 20 MARCH 2016
INDIVIDUALS AND GROUPS
B CATEGORY**



DIRECTIVES

EVENT ID: 14352

Dear FIG affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of **Portugal** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Sylvie Martinet Avenue de la Gare 12 1003 Lausanne - Switzerland Tel: +41 (0) 21 321 55 10 / Direct +41 (0) 21 321 55 15 Fax: +41 (0) 21 321 55 19 / Direct +41 (0) 21 321 55 29 e-mail: smartinet@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	Gymnastics Federation of Portugal Contact Person: Paula Araújo Estrada da Luz, n.º 30-A 1600-159 Lisboa - Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: worldcupsportugal@gympor.com website: http://www.fgp-ginastica.pt
LOCATION	Lisbon , Portugal
DATE	From 17 to 20 March 2016
VENUE	Complexo Desportivo Municipal Casal Vistoso Rua João Silva 1900-271 Lisboa Portugal Tel: + 351 218 170 107 Fax: + 351 218 171 344 e-mail: cdesp.cvistoso@cm-lisboa.pt website: http://www.cm-lisboa.pt/?idc=473&idi=41886 The Competition Hall was built in 2006. It's one of the most recognized venues in the FIG RG Competitions. Has a seating capacity of 600 spectators.

APPARATUS SUPPLIED	GYMNOVA – Ref ^a 6667- London
PROVISIONAL SCHEDULE	<p>15 March: Arrival of Delegations (All day) Training (All day)</p> <p>16 March: Arrival of Delegations (All day) Trainings (All Day)</p> <p>17 March: Orientation Meeting (Delegation Leaders) Judges' Instruction Trainings (All Day)</p> <p>18 March: Competition Trainings (All Day)</p> <p>19 March: Competition Trainings (All Day)</p> <p>20 March: Competition Closing Ceremony</p> <p>21 March: Departure of delegations</p>
COMPETITION FORMAT	<p>The World Cup Competitions and Series consist of Qualifications and Finals. The All-Around will also be a qualification for the Apparatus Finals.</p> <p>The Organizing Member Federation has chosen the following competition formats:</p> <ul style="list-style-type: none"> • Competition for Individual All-Around and by apparatus • Competition for Groups All-Around and Group routines (5 / 3+2) <p>World Cup competitions may exceptionally be held in conjunction with other events <u>provided those are clearly separated in the competition schedule</u> (no other competitions during the World Cup competition days) and do not hinder the World cup competitions, its training and warm-up in any way.</p>
PARTICIPATION	<p>Individuals <u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All Individual gymnasts have to participate in the Qualifications (CI) <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top eight (8) gymnasts per apparatus from the Qualification (CI, All-Around) will participate in the Finals • In addition, if the Organising Member Federation has not qualified for the Finals, it may participate in one Final, at its free choice. The Wild Card gymnast will have to start first. • The participation in the Finals is limited to 2 gymnasts per apparatus per Federation. <p>Group competitions: <u>Participation in the Qualifications:</u></p> <ul style="list-style-type: none"> • All Groups have to participate in the Qualifications (CI) <p><u>Participation in the Finals:</u></p> <ul style="list-style-type: none"> • The top eight (8) groups of each Group Routines will qualify for the Finals.
“HORS CONCOURS” GYMNASTS	<p>In the Individual competition the Organizing Member Federation is allowed to add only for the qualifications a maximum of four (4) “hors concours” competitors. These competitors are in addition to the official participants of the Organizing Member Federation’s competitors, and they must be named at the time of the closing of the nominative registration.</p>

	<ul style="list-style-type: none">• They will have to start first and they cannot qualify for the Final• They are not eligible to receive prize money• They will not receive World Cup points• They must not appear on the official results list																																
FEDERATIONS INVITED	<p>The Organizing Member Federation must invite all Member Federations according to the following principles:</p> <p><u>Individual Competitions</u></p> <ul style="list-style-type: none">• All FIG member Federations who have gymnasts in the top 40 at the last World Championships in the qualifying Competition (CI, All-Around) are entitled to participate with two (2) gymnasts. These places are at the free choice of the participating Federations.• All other FIG member Federations in good standing are entitled to participate with one (1) gymnast.• In addition the current All-Around Olympic Champion and the current All-Around World Champion are invited. These places are in addition to the two (2) places mentioned above. They are nominative. <p><u>Group Competitions</u></p> <ul style="list-style-type: none">• One (1) Group per member Federation in good standing.																																
SIZE OF DELEGATION AND FIG LICENSE	<p>Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The LOC will be responsible for checking the validity of the gymnast’ Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:</p> <table><tr><th></th><th>Individual</th><th>Group</th><th>Joint</th></tr><tr><td>Head of Delegation (HD)</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Team Manager (TM)</td><td>-</td><td>1</td><td>1</td></tr><tr><td>Coach</td><td>max. 1 per gymnast</td><td>1</td><td></td></tr><tr><td>Gymnasts</td><td>1 or 2 (plus Champions)</td><td>6</td><td></td></tr><tr><td>Doctor</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Physiotherapist</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Judges</td><td>1</td><td>1</td><td>2</td></tr></table>		Individual	Group	Joint	Head of Delegation (HD)	1	1	1	Team Manager (TM)	-	1	1	Coach	max. 1 per gymnast	1		Gymnasts	1 or 2 (plus Champions)	6		Doctor	1	1	1	Physiotherapist	1	1	1	Judges	1	1	2
	Individual	Group	Joint																														
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AGE LIMITS	16 years (born in 2000 or before)																																
JUDGES AND JURIES	<p>The number of Apparatus Juries (judges’ panels) may be decided by the organizing member federation depending on the number of participating competitors and judges.</p> <p>The Apparatus Juries are set up by a draw - directed by the FIG Technical Delegate- from the judges present at the event.</p> <p>The composition of the Jury is the following:</p> <ul style="list-style-type: none">• 4 D judges (min. Cat II), 4 E judges (min. Category III)• Priority will be given to the highest categories <p>For countries which have no category I, II or III judges, category IV are allowed to judge Execution provided they have been registered by their federation on the nominative entry.</p> <p>The participating Member Federations must send minimum one qualified judge as mentioned above. Failure to do so or if a participating Federation sends a judge with Category IV (instead of Category I, II or III) will result in a fine of Swiss Francs 2’000.- to be paid to the Organizing Member Federation.</p>																																

	<p>The Organizing Member Federation is responsible for guaranteeing enough FIG brevetted judges present with the appropriate category of brevet for their function, plus at least one Reserve judge.</p> <p>Should there not be sufficient judges the Organizing Member Federation may propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation.</p> <p>Such invitation must be made through the respective Member Federation.</p> <p>Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation.</p>										
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegate will serve as President of the Superior Jury.</p>										
REGISTRATION DEADLINES	<p>Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com) or accordingly.</p> <table><tr><td>Definitive registration:</td><td>15 January, 2016</td><td>(2 months prior to the event)</td></tr><tr><td>Nominative registration</td><td>15 February, 2016</td><td>(4 weeks prior to the event)</td></tr></table> <p>Late registrations are subject to fines as follows:</p> <table><tr><td>Fine for missing or late Definitive Registration</td><td>CHF 750.-</td></tr><tr><td>Fine for missing or late Nominative Registration</td><td>CHF 500.-</td></tr></table> <p>Registrations made after the gymnasts’ drawing of lots will not be accepted and the Delegations will not be authorized to participate.</p>	Definitive registration:	15 January, 2016	(2 months prior to the event)	Nominative registration	15 February, 2016	(4 weeks prior to the event)	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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DRAWING OF LOTS	<p>The gymnasts’ drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) within two weeks after the closing date of the nominative registration.</p>										
ENTRY FEES	<p>The non-reimbursable cost for the Entry Fee is:</p> <ul style="list-style-type: none">• Euro 25.00 per gymnast• Euro 50.00 per other participants (head of delegation, coaches, doctor, physiotherapist)										
ACCOMMODATION	<p>The hotels’ prices are per person and per night and include:</p> <p>Five Stars Hotel (Official Hotel) Euro 135,00 (single room including breakfast, lunch and dinner) Euro 125,00 (double room including breakfast, lunch and dinner) Euro 115,00 (triple room including breakfast, lunch and dinner)</p> <p>Four Stars Hotel (Official Hotel) Euro 120,00 (single room including breakfast, lunch and dinner) Euro 110,00 (double room including breakfast, lunch and dinner) Euro 100,00 (triple room including breakfast, lunch and dinner)</p> <p>Low Cost Hotel Euro 115,00 (single room including breakfast, lunch and dinner) Euro 100,00 (double room including breakfast, lunch and dinner) Euro 90,00 (triple room including breakfast, lunch and dinner)</p>										

	<p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 15 January at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federations must pay for the accommodation expenses of their delegation members, except for the below mentioned gymnasts for whom accommodation will be paid by the LOC (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • the top three (3) gymnasts in the All-Around from the previous World Championships present at the event • the top three (3) gymnasts in each apparatus from the previous World Championships present at the event • the top three (3) Groups in the All-Around from the previous World Championships present at the event <p>The costs for the accommodations must be paid to the LOC as follows:</p> <ul style="list-style-type: none"> • 50% of the Accommodation costs by 15 January 2016 (at the time of Definitive entry) • Final payment of Accommodation costs by 15 February 2016 (at the time of Nominative entry). <p>Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused.</p> <p>Cancellation/Reimbursement Policy: 50% of Accommodation and meals cost shall be reimbursed if the cancelation occurs up to 1 month prior to the event. After, no reimbursement will be made.</p>
MEALS	<p>Full board is included in all 3 packages. The costs for the meals (i.e. full board) must be paid to the LOC under the same conditions as those for the accommodation and Cancellation Policy is also under the same conditions.</p> <p>The invited participating federations must pay for the meal expenses of their delegation members, except for the below mentioned gymnasts for whom meals will be paid by the LOC (from the official arrival day to the official departure day):</p> <ul style="list-style-type: none"> • the top three (3) gymnasts in the All-Around from the previous World Championships present at the event • the top three (3) gymnasts in each apparatus from the previous World Championships present at the event • the top three (3) Groups in the All-Around from the previous World Championships present at the event
FINAL BANQUET	<p>The Final Banquet will be offered to all participants supported by the LOC or that have paid an entry fee.</p> <p>Tickets to the Final Banquet will be available for the cost of Euro 25.00 and can be paid at LOC offices until 15 March 2016 (12h00).</p> <p>The LOC will not reimburse any cancelled entry ticket of the Final Banquet.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the International travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 15 February 2016.</p>
LOCAL TRANSPORTATION	<p>The LOC will provide free local transportation for all participants from/to Lisbon airport as well as from/to the hotel and the Competition, Training, and Warm-up Halls.</p>

VISA	<p>Please verify immediately with your travel agent or the Portuguese Embassy or Consulate in your country if a visa is required for your travel to Portugal. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 15 January 2016 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 35EUR per person/day.</p>
ACCREDITATION	<p>Accreditations will be given at the “Complexo Desportivo do Casal Vistoso” at the arrival of the Delegations.</p> <p>If the gymnast has not a valid license she cannot participate in the competition.</p> <p>A photo of each member of the delegation (in electronic format – JPEG – must be sent to the LOC together with the nominative registration – 15 February 2016).</p> <p>Please note: Photos taken upon arrival will be charged to the National Federations at a cost of €20/each.</p> <p>The Head of delegation must bring to the Accreditation:</p> <ul style="list-style-type: none"> • FIG gymnast’s Licence • Proof of all payments • Certification of valid insurance • National anthem • Flag • Difficulty Forms (2 copies) • Gymnasts music (CD’s) – 2 (one for competition, one for trainings) • Gala Form • Music Form
FINANCIAL OBLIGATIONS	<p>Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) will not be allowed to participate in this World Cup.</p> <p>Federations which have not fulfilled their financial obligations towards the Local LOC by the given deadline in the Invitation/Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.</p>
BANK ACCOUNT INFORMATION	<p>Bank: Millennium BCP BENEFICIARY: Gymnastics Federation of Portugal IBAN: PT50 0033 0000 0188 0157 8909 6 BIC/Swift: BCOMPTPL</p> <p>Each participating member Federation is kindly requested to integrate the payment’s purpose as follows: Lisbon FIG RG World Cup 2016</p> <p>The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p>

TIE BREAKING RULES

In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.
If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / groups.

Example:

1, 1, 3 (points for rank 1 and 2 are added and divided by 2)

1, 2, 2, (points for rank 2 and 3 are added and divided by 2)

The same principle applies to the prize money.

PRIZE MONEY

The organising member federation must pay the following minimum Prize Money (amounts in Swiss Francs – CHF):

Individuals All Around	2.500.-
Individuals by apparatus	2.500.-
Groups All Around	2.500.-
Groups Finals 5 and 3+2 each	2.500.-

The Prize Money, free of any deductible taxes, will be distributed in will be distributed in EURO by Bank Transfer (performed by FIG) as follows:

Individuals All Around:

Ranking	Total of 2'500.-
1	750.-
2	600.-
3	500.-
4	300.-
5	200.-
6	150.-

Individuals – per apparatus:

Ranking	Total of 2'500.-
1	750.-
2	600.-
3	500.-
4	300.-
5	200.-
6	150.-

Groups All Around:

Ranking	Total of 2'500.-
1	1'250.-
2	750.-
3	500.-

Groups – per routine (5 and 3+2) each:

Ranking	Total of 2'500.-
1	1'250.-
2	750.-
3	500.-

	<p>No prize money will be given, if there are less than 4 participating federations per competition.</p> <p>“Wild Card Gymnast” will receive medals and prize money.</p>																																																											
ASSIGNMENT OF WORLD CUP POINTS FOR THE RANKING LIST	<p>In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.</p> <p>Separate World Cup Series Ranking Lists are established beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:</p> <p><u>Individual Gymnasts (A and B combined)</u></p> <p>All-Around Hoop Ball Clubs Ribbon</p> <p><u>Groups (A and B combined)</u></p> <p>All-Around Exercise with 5 apparatus Exercise with 3 + 2 apparatus</p> <p>According to the programme valid for the period of the competition.</p> <p>For the Individual All-Around and Apparatus World Cup Series Ranking Lists, World Cup Points are assigned to the competitors by name.</p> <p>For the Groups (All Around and Apparatus), World Cup Points are assigned to the Federation.</p> <p>The Groups are listed by Federation only.</p> <table><tr><th rowspan="2">Rank</th><th colspan="2">Points</th></tr><tr><th>Individuals</th><th>Groups</th></tr><tr><td>1</td><td>30</td><td>30</td></tr><tr><td>2</td><td>25</td><td>25</td></tr><tr><td>3</td><td>20</td><td>20</td></tr><tr><td>4</td><td>15</td><td>15</td></tr><tr><td>5</td><td>14</td><td>14</td></tr><tr><td>6</td><td>13</td><td>13</td></tr><tr><td>7</td><td>12</td><td>12</td></tr><tr><td>8</td><td>11</td><td>11</td></tr><tr><td>9</td><td>10</td><td>10</td></tr><tr><td>10</td><td>9</td><td>9</td></tr><tr><td>11</td><td>8</td><td>8</td></tr><tr><td>12</td><td>7</td><td>7</td></tr><tr><td>13</td><td>6</td><td>6</td></tr><tr><td>14</td><td>5</td><td>5</td></tr><tr><td>15</td><td>4</td><td>4</td></tr><tr><td>16</td><td>3</td><td>3</td></tr><tr><td>17</td><td>2</td><td>2</td></tr><tr><td>18</td><td>1</td><td>1</td></tr></table>	Rank	Points		Individuals	Groups	1	30	30	2	25	25	3	20	20	4	15	15	5	14	14	6	13	13	7	12	12	8	11	11	9	10	10	10	9	9	11	8	8	12	7	7	13	6	6	14	5	5	15	4	4	16	3	3	17	2	2	18	1	1
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	<p>In the case that there are less than four federations participating per apparatus or per category, no World Cup Points will be given.</p> <p>“Wild Card Gymnast” will not receive World Cup Points.</p>
WINNER OF THE ANNUAL WORD CUP	<p>The winner of the annual World Cup is the gymnast or group with the highest number of points of the all World Cup Series Ranking Lists (Groups as well as All-Around for each apparatus) after the last event of the year.</p> <ul style="list-style-type: none"> • If 8 World Cup Competitions take place per year, the best 4 are counted • If 7 World Cup Competitions take place per year, the best 4 are counted • If 6 World Cup Competitions take place per year, the best 4 are counted • If 5 World Cup Competitions take place per year, the best 4 are counted • If 4 or 3 World Cup Competitions take place per year all points are counted <p>A special award ceremony will be held at the last World Cup Competition of the year in which the World Cup winner will receive the World Cup.</p> <p>In case of a tie at any place in the World Cup Series Ranking Lists after the last competition of the year, the tie will not be broken.</p>
EVENT MANAGER	<p>LOC President: João Paulo Rocha Estrada da Luz, n.º 30-A 1600-159 Lisboa / Portugal Tel: (+351) 21 814 11 45 Fax: (+351) 21 814 29 50 e-mail: worldcupsportugal@gympor.com</p>
MEDIA	<p>Only journalists and photographers holding an official and valid press card recognized by international press agencies such as the AIPS and official Sports Journalists Associations / National Federations will be accredited.</p> <p>All media representatives (journalists, photographers, TV) must request an accreditation from the O.C. Media Office as soon as possible to have access to the media centre on the competition venue.</p> <p>Responsible for Media Office: Elena Rosca e-mail: comunicacao@gympor.com</p>
SOCIAL MEDIA	<p>Facebook page: https://www.facebook.com/ginasticaportugal?fref=ts Youtube: https://www.youtube.com/user/ginasticaportugal</p>
MEDICAL SERVICES	<p>The LOC will provide first aid medical services. A physiotherapist will be present during the competitions as well as members of the Portuguese Red Cross specialized in first aids.</p> <p>Medical support is also available at 5min. distance.</p>
OFFICIAL HOSPITAL	<p>CUF Descobertas Rua Mário Botas - Parque das Nações, 1998-018 Lisboa (Portugal) Phone number: +351 210 025 200</p>
DOPING CONTROLS	<p>The Organizing Member Federation will provide at its own charge a minimum of 4 doping controls for Individual gymnasts and 4 for Groups.</p> <p>The controls will be executed by ADoP (Anti Doping Authority of Portugal)</p>
MARKETING	<p>FIG advertising and publicity norms must be respected.</p>
TELEVISION	<p>Host Broadcaster: RTP Av. Marechal Gomes da Costa, nº 37 – 1849-030 Lisboa – Portugal International TV Rights Distribution: IEC</p>
VIDEO CONTROL SYSTEM	<p>The video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises will be communicated later.</p>

RULES AND REGULATIONS	<p>The competition must be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives:</p> <ul style="list-style-type: none"> • Statutes • Technical Regulations • Code of Points and relevant Newsletters • Licenses Rules • World Cup Rules for Rhythmic Gymnastics • General Judges Rules • Specific Judges' Rules for Rhythmic Gymnastics • Medical Organization of the Official FIG Competitions • Doping Control Rules • Media Rules • Apparatus Norms • Advertising and Publicity Rules • Regulations for Awards Ceremonies and subsequent decisions of the FIG Executive Committee 																		
DEADLINES SUMMARY	<table border="1"> <tr> <td>Definitive Registration (on line)</td><td>15 January 2016</td></tr> <tr> <td>Nominative Registration (on line)</td><td>15 February 2016</td></tr> <tr> <td>Accommodation and Meals Form</td><td>15 January 2016</td></tr> <tr> <td>Visa Request Form</td><td>15 January 2016</td></tr> <tr> <td>Payment of the Entry Fee</td><td>15 January 2016</td></tr> <tr> <td>Payment of the Accommodation and Meals Costs (first 50%)</td><td>15 January 2016</td></tr> <tr> <td>Payment of the fine for missing judge</td><td>15 January 2016</td></tr> <tr> <td>Travel Schedule Form</td><td>15 February 2016</td></tr> <tr> <td>Payment of the Accommodation and Meals Costs (remaining 50%)</td><td>15 February 2016</td></tr> </table>	Definitive Registration (on line)	15 January 2016	Nominative Registration (on line)	15 February 2016	Accommodation and Meals Form	15 January 2016	Visa Request Form	15 January 2016	Payment of the Entry Fee	15 January 2016	Payment of the Accommodation and Meals Costs (first 50%)	15 January 2016	Payment of the fine for missing judge	15 January 2016	Travel Schedule Form	15 February 2016	Payment of the Accommodation and Meals Costs (remaining 50%)	15 February 2016
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Sincerely Yours,

Place and date:

Lisbon, 18th December, 2015



Signature of the President or
Secretary General of the FIG affiliated NF