



## DIRECTIVES

**Event ID: 14909**

Dear Friends of Gymnastics,

In the long tradition of world-class gymnastics in Stuttgart, Germany, we kindly invite you to the traditional EnBW DTB-Pokal with the 6<sup>th</sup> edition of a compact and highly attractive Team Challenge. For the second time, the competition will take place in spring and is therefore the perfect preparation for the coming highlights of the year 2017.

Please find below the Invitation letter and directives.

Version: 2016/07/27

<b>HOST FEDERATION</b>	<p>Deutscher Turner-Bund Contact Person: Sven Karg Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel.: +49 (0) 69 67801 148 Fax.:+49 (0) 69 67801 225 <a href="mailto:sven.karg@dtb-online.de">sven.karg@dtb-online.de</a> <a href="http://www.dtb-online.de">www.dtb-online.de</a></p>
<b>LOCAL ORGANIZING COMMITTEE</b>	<p>Schwäbischer Turnerbund Contact Person: Alex Fleige Fritz-Walter-Weg 19 70372 Stuttgart Germany Tel.: +49 (0) 711 28077 783 Fax:+49 (0) 711 28077 272 <a href="mailto:fleige@stb.de">fleige@stb.de</a> <a href="http://www.stb.de">www.stb.de</a> / <a href="http://www.enbw-dtbpokal.de">www.enbw-dtbpokal.de</a></p>
<b>LOCATION</b>	Stuttgart, Baden-Württemberg, Germany
<b>DATES</b>	From 17 March 2017 to 19 March 2017
<b>VENUE</b>	<p>Porsche-Arena Stuttgart Mercedesstraße 50 70372 Stuttgart Germany <a href="http://www.hallenduo.de">www.hallenduo.de</a></p> <p>The training will be located in the Kunst-Turn-Forum, very close to the venue. The warm-up will take place in the venue. The venue capacity will be minimum 5.000 seats.</p>

<b>APPARATUS SUPPLIED</b>	SPIETH Gymnastics, Altbach, Germany
<b>FEDERATIONS INVITED</b>	<p>The organizing member federation will invite all member federations in good standing who are able to nominate a team of at least 3 gymnasts.</p> <p>Federations who are unable to nominate a team may apply to join a mixed team. The LOC will gladly assist you to get in contact with another mixed team federation.</p>
<b>PLANNED COMPETITION FORMAT</b>  <b>MAG</b>	<p>We offer a team competition for MAG with qualification and finals. For <b>MAG</b> the competition consists of optional exercises on six apparatuses (only one vault). This competition is organized by a rotation of groups. A group comprises a team of up to <b>5</b> gymnasts entered by national federations or mixed teams consisting of individual gymnasts of different federations.</p> <p><b>Qualification:</b> Not more than <b>4</b> gymnasts of each team compete on any single apparatus and the <b>3</b> highest scores are taken into account for the team total <b>(5 – 4 – 3 system)</b>.</p> <p><b>Finals:</b> The <b>6</b> teams having obtained the highest total scores in the qualification take part in the finals. Not more than <b>2</b> gymnasts of each team compete on any single apparatus and both scores are taken into account for the team total <b>(5 – 2 – 2 system)</b>.</p>
<b>PLANNED COMPETITION FORMAT</b>  <b>WAG</b>	<p>We offer a team competition for WAG with qualification and finals. For <b>WAG</b> the competition consists of optional exercises on four apparatuses (only one vault). This competition is organized by a rotation of groups. A group comprises a team of up to <b>5</b> gymnasts entered by national federations or mixed teams consisting of individual gymnasts of different federations.</p> <p><b>Qualification:</b> Not more than <b>4</b> gymnasts of each team compete on any single apparatus and the <b>3</b> highest scores are taken into account for the team total <b>(5 – 4 – 3 system)</b>.</p> <p><b>Finals:</b> The <b>4</b> teams having obtained the highest total scores in the qualification take part in the finals. Not more than <b>3</b> gymnasts of each team compete on any single apparatus and all three scores are taken into account for the team total <b>(5 – 3 – 3 system)</b>.</p>

PROVISIONAL SCHEDULE	<div>Thursday, 16 March</div> <div>Friday, 17 March</div> <div>Saturday, 18 March</div> <div>Sunday, 19 March</div> <div>Monday, 20 March</div> <div>Arrival day Orientation Meeting Training MAG &amp; WAG Judges Meeting Team Challenge Qualification MAG Team Challenge Qualification WAG World Cup WAG Team Challenge Final MAG World Cup MAG Team Challenge Final WAG Final banquet Departure day</div> <div>For early arrivals and the possibility for additional training before or after the EnBW DTB-Pokal please contact the LOC.</div>																																																																								
PARTICIPATION	<div>Only senior gymnasts in good standing with the correct age and holding a valid FIG License at the time of the nominative registration until the end of the competitions may participate. The minimum size of the invited delegation shall be as follows:</div> <table><tr><td></td><td>Men</td><td>Women</td><td>Joint</td></tr><tr><td>Head of Delegation (HD)</td><td></td><td></td><td></td></tr><tr><td>Team Manager (TM)</td><td></td><td></td><td></td></tr><tr><td>Coach (per team)</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Gymnasts (per team)</td><td>3</td><td>3</td><td>6</td></tr><tr><td>Doctor</td><td></td><td></td><td></td></tr><tr><td>Physiotherapist</td><td></td><td></td><td></td></tr><tr><td>Judges (per team)</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Total</td><td>5</td><td>5</td><td>10</td></tr></table> <div>The maximum size of is as follows:</div> <table><tr><td></td><td>Men</td><td>Women</td><td>Joint</td></tr><tr><td>Head of Delegation (HD)</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Team Manager (TM)</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Coach (per team)</td><td>2</td><td>2</td><td>4</td></tr><tr><td>Gymnasts (per team)</td><td>5</td><td>5</td><td>10</td></tr><tr><td>Doctor</td><td>1</td><td>1</td><td>1</td></tr><tr><td>Physiotherapist</td><td>1</td><td>1</td><td>2</td></tr><tr><td>Judges (per team)</td><td>2</td><td>2</td><td>4</td></tr><tr><td>Total</td><td>13</td><td>13</td><td>24</td></tr></table>		Men	Women	Joint	Head of Delegation (HD)				Team Manager (TM)				Coach (per team)	1	1	2	Gymnasts (per team)	3	3	6	Doctor				Physiotherapist				Judges (per team)	1	1	2	Total	5	5	10		Men	Women	Joint	Head of Delegation (HD)	1	1	1	Team Manager (TM)	1	1	2	Coach (per team)	2	2	4	Gymnasts (per team)	5	5	10	Doctor	1	1	1	Physiotherapist	1	1	2	Judges (per team)	2	2	4	Total	13	13	24
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AGE LIMITS	<div>Age Limit for MAG: 18 years (born in 1999 or before)</div> <div>Age Limit for WAG: 16 years (born in 2001 or before)</div>																																																																								
JUDGES AND JURIES	<div>For MAG and WAG tournaments, the participating member federations must send minimum one qualified judge for each participating MAG team and one for each WAG team.</div> <div>All judges must have a current valid FIG brevet.</div> <div>Failure to provide judges as mentioned above at the time of the definitive registration will result in an LOC charge of 1,000 EUR to the federation concerned (non-refundable). This fine must be paid to the LOC until the 1 February 2017.</div> <div>The number of Apparatus Juries (judges' panels) will be decided by the organizing federation depending on the number of participating teams and judges.</div>																																																																								

REGISTRATION DEADLINES	Definitive and Nominative Registrations must be completed according to the deadlines on the event website where you also find the registration forms: <a href="http://www.enbw-dtbpokal.de">http://www.enbw-dtbpokal.de</a> <table><tr><td>Definitive registration:</td><td>18 January 2017</td><td>(2 months prior to the event)</td></tr><tr><td>Nominative registration</td><td>18 February 2017</td><td>(1 month prior to the event)</td></tr></table>	Definitive registration:	18 January 2017	(2 months prior to the event)	Nominative registration	18 February 2017	(1 month prior to the event)						
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ENTRY FEES	No entry fee will be applied for this event.												
TIE BREAKING RULES	<b>Qualification:</b> In case of a tie in points at any place in qualification, the ranking will be determined by the following criteria: <ol style="list-style-type: none"><li>1. The team with the highest sum of the team apparatus counting scores obtained will prevail (i.e. the total of 5, 4, 3, 2, 1 highest apparatus team scores for men and the total of 3, 2, 1 highest apparatus team scores for women)</li><li>2. If they remain tied the teams will share the same classification</li></ol> <b>Final:</b> In case of a tie at any place the tie will not be broken. The prize money of the tied ranks will be added and divided by the number of ties.												
PRIZE MONEY	The Prize Money will be distributed in EUR as follows: <table><tr><th colspan="2">MAG Team and WAG Team</th></tr><tr><th>Ranking</th><th>Prize Money (EUR)</th></tr><tr><td>1</td><td>3,000</td></tr><tr><td>2</td><td>2,000</td></tr><tr><td>3</td><td>1,500</td></tr><tr><td>4</td><td>1,000</td></tr></table>	MAG Team and WAG Team		Ranking	Prize Money (EUR)	1	3,000	2	2,000	3	1,500	4	1,000
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ACCOMMODATION	<p>The Organizing Committee will offer three different hotel categories, one of them being a first class hotel next to the competition venue (Cat.1; Hilton Garden Inn, in walking distance to the venue), one mid class (Cat.2; Hotel Europe) and one “low-cost hotel” (Cat.3; e.g. Hotel B&amp;B),.</p> <p>Prices for hotels are not determined yet. The price range per room will be approx.:</p> <table><tr><td></td><td><u>double room</u></td><td><u>single room</u></td></tr><tr><td>Cat. I</td><td>240.- EUR</td><td>215.- EUR</td></tr><tr><td>Cat. II</td><td>180.- EUR</td><td>150.- EUR</td></tr><tr><td>Cat. III</td><td>145.- EUR</td><td>115.- EUR</td></tr></table> <p>All categories include:</p> <ul style="list-style-type: none"><li>- Accommodation in single/double room (double rooms can only be booked for two)</li><li>- Breakfast</li><li>- Banquet</li><li>- Free transportation from the Stuttgart airport or railway station to the hotel and back/ free transportation from hotel to the competition venue and back.</li></ul> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by <b>18 January 2017</b> at the very latest, the hotel rooms will be allocated on a “first come, first serve” basis. Please find the Accommodation Form on the event website: <a href="http://www.enbw-dtbpokal.de">www.enbw-dtbpokal.de</a></p>		<u>double room</u>	<u>single room</u>	Cat. I	240.- EUR	215.- EUR	Cat. II	180.- EUR	150.- EUR	Cat. III	145.- EUR	115.- EUR
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	<p>After the Definitive Registration you will get an invoice stating the accommodation costs. At the <b>1 February 2017</b> they are due. Entries without the payment of the accommodation costs will be considered invalid and will be refused</p> <p>Cancellation policy: The whole amount will be refunded for cancellations submitted before <b>1 February 2017</b>. For any partial or total cancellation after the <b>1 February 2017</b>, no money will be refunded.</p>
<b>MEALS</b>	All delegations have to pay for their own meals apart from breakfast, which is included in the accommodation price.
<b>FINAL BANQUET</b>	A final banquet will be held on Sunday, 19 March 2017. Entrance is free for all delegation members.
<b>INTERNATIONAL TRANSPORTATION</b>	The members of the invited participating federations must pay for their international transportation.
<b>LOCAL TRANSPORTATION</b>	<p>Local transportation between Stuttgart airport/train station and the hotels and between the hotels and the competition venue will be provided by the LOC for all delegation members except for the hotels in walking distance. However, local transportation free of charge will be provided <b>only</b> for delegations that have booked their accommodation <b>via the LOC</b>. Pickup at airport/train station can only be guaranteed if the Travel form is returned by <b>18 February 2017</b>. Please find the Travel Schedule Form on the event website: <a href="http://www.enbw-dtbpokal.de">www.enbw-dtbpokal.de</a></p>
<b>VISA</b>	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country, if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made to the LOC before <b>18 February 2017</b>. Please find the Visa Request Form on the event website: <a href="http://www.enbw-dtbpokal.de">www.enbw-dtbpokal.de</a></p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the delegation member as well as the city the visa application support letter must be sent to.</p> <p>Please note that if you need the invitation letter via DHL express (original with signature and stamp) it costs you EUR 100. We can of course send you a copy via email for free if that meets the requirement of your country.</p>
<b>INSURANCE</b>	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federation's charge as follows: 5 EUR per person/ per day.</p>

<b>ACCREDITATION</b>	All officials and delegation members will need an accreditation to enter the training and competition halls. The accreditation office will be located in the Porsche-Arena.
<b>MEDIA</b>	Local Press Officer: Schwäbischer Turnerbund Hannes Haßpacher Fritz-Walter-Weg 19 70372 Stuttgart Germany Tel.: +49 (0) 711 28077 265 e-mail: <a href="mailto:hasspacher@stb.de">hasspacher@stb.de</a>
<b>SOCIAL MEDIA</b>	We will use the social media channels of Deutscher Turner-Bund and Schwäbischer Turnerbund on facebook, twitter and youtube. (use #dtbpokal and #dasistMEINsport)
<b>MEDICAL SERVICES</b>	Medical services will be provided (medical doctors during competition, medical teams from red cross or another organization during training)
<b>OFFICIAL HOSPITAL</b>	Sportklinik Stuttgart Taubenheimstr. 8 70372 Stuttgart Tel.: +49 (0) 711 5535 0
<b>BANK ACCOUNT INFORMATION</b>	Please address the payment to: STB Marketing und Event GmbH Bank Name: Baden-Wuerttembergische Bank IBAN: DE 64 6005 0101 0002 8827 14 BIC: SOLADEST Please integrate the payment's purpose as follows: EnBW DTB-Pokal 2017 / "Your Federation"  Please transfer the <b>total amount free of any charges</b> (EU-countries by EU-Standard Transfer, all other countries by OUR-Transfer). The participating federation is responsible for covering all bank fees in connection with the bank transfers.
<b>RULES AND REGULATIONS</b>	The competition will be organized under the following FIG rules, as valid in the year of the competition: <ul style="list-style-type: none"> <li>• Statutes</li> <li>• Code of Ethics</li> <li>• Technical Regulations</li> <li>• License Rules</li> <li>• Code of Points and relevant Newsletters</li> <li>• General Judges' Rules</li> <li>• Specific Judges' Rules for Artistic Gymnastics</li> <li>• Medical Organization of the Official FIG Competitions</li> <li>• Doping Control Rules</li> <li>• Media Rules</li> <li>• Apparatus Norms</li> <li>• Advertising and Publicity Rules</li> <li>• Accreditation Rules</li> </ul>

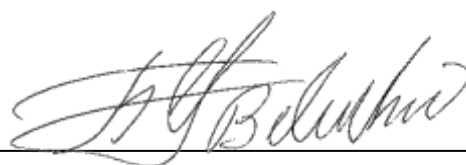
	and subsequent decisions of the FIG Executive Committee	
<b>DEADLINES</b>	Definitive Registration	<b>18 January 2017</b>
	Nominative Registration	<b>18 February 2017</b>
	Accommodation Form	<b>18 January 2017</b>
	Travel Schedule Form	<b>18 February 2017</b>
	Visa Request Form	<b>18 February 2017</b>
	Payment of Accommodation Costs (100%)	<b>1 February 2017</b>

Sincerely Yours,

Stuttgart, 09.08.2016



Michaela Röhrbein  
Secretary General  
German Gymnastics Federation

Valeri Belenki  
Tournament Director  
EnBW DTB-Pokal